

Town of Putnam	
Economic & Community Development Commission	
Meeting Minutes	
Conference Room #201	
Tuesday, September 12, 2023, 8:00 AM	
Join Zoom Meeting: http://us06web.zoomus/j/87484188704?pwd=bWduMmE1WVBCQmZ4UkVpUDY2NWdrUT09	
	Meeting opened at 8:51 am
1. Roll Call	Chair Paul Grenier, PRA Director Carly DeLuca, Vice-Chair Lee Konicki, Agency members: Dawn Krasnecky, and Doug Taylor. Recording Secretary Jackie Lefevre and Land Use Agent Bruce Fitzback. Director shared; the office is in receipt of letter of resignation from member Ron Coderre. Delia Fey has applied to be an official member, pending approval at the next Board of Selectmen meeting.
2. Approval of Meeting Minutes*	August 15 th : Vice-Chair Konicki motioned to approve minutes as presented, seconded by Member Taylor, motion passed.
3. Reporting of Expenditures	Expenditures were reviewed.
4. New Business	
	i. Small Business Saturday: Director Carly shared the idea of partnering with the PBA, to assist Downtown businesses for participating in Small Business Saturday. A map and several other avenues of advertising would be created featuring each participating Downtown business. Funds would be utilized from the ECD Budget. The event would take place the day after Black Friday. Consensus was for Director to pursue.
	ii. Adopt-a-Spot: Director introduced this pilot program. It will be offered to the Montgomery Ward building tenants. Member Fey suggested the program be a 50/50 split between the Town and tenant.
	iii. EV Charging Stations: Land Use Agent Fitzback is the Town's contact for EV charging stations in Town. A recent complaint regarding the pricing of town EV charging stations was discussed.
	iv. Farmers Market: Feasibility of Wi-Fi at the Farmer's Market pavilion was researched. The cost is estimated to be \$80/month, not password protected. Commission members suggested turning it off outside of market season. Vice-Chair Konicki voted to move forward with installing Wi-Fi, seconded by Member Krasnecky.
5. Old Business	
	i. Business Retention Gifts: All gifts have been wrapped and hand delivered to businesses in the Industrial Park.
6. Updates	
	i. Ribbon Cuttings: Leona's Baking Co. has a ribbon cutting scheduled for Thursday, September 14, 2023 at 9am, at 347 Kennedy Drive.
	ii. Available Commercial Properties: List was reviewed.
	iii. Trade Name Certificates: List was reviewed.
7. Public Participation	None
8. Adjournment*	Vice-Chair Konicki motioned to adjourn the meeting, seconded by Member Taylor, motion passed. Meeting adjourned at 9:33 am

*Vote Required