ADAPT Behavioral Services Referral Process

Referral process is as follows:

1. School personnel identifies a student in need of mental health services.
2. School personnel completes a referral form with pertinent information- name, DOB, address, parent name, contact address/phone #, email address, insurance information and description of problem behavior/ concerns.
3. Completed referral form is sent to Adapt Behavioral Services- fax 407-699-0444 or email info@adapt-fl.com. They can also be sent directly though our online portal at https://members.centralreach.com/?public=true#forms/form?id=8301E32D-5249-4112-A160-85E46681A159 .
4. The Referral Coordinator will send a confirmation email stating the referral was received within one business day.

How long after a referral is received, does a case typically get opened?

1. The clinician will contact the referral source (the school personnel named on referral form) and the family within two business days of receiving the student's referral to schedule an intake.
2. If the family does not respond within 30 days to clinician's phone calls, texts, & emails/ letters from the office, then the referral will be closed.

If agency is not successful contacting a parent, what happens to that referral made by the school?

1. If the agency exhausts all attempts to reach the family to no avail, the referral source (school personnel) will be notified the referral will be closed for services until the family notifies otherwise.

How long are the counseling sessions?

1. Services are based on 15 minute increments and can last up to 60 minutes.

Other helpful information.

1. Treatment is provided up to 6 months.
2. Clinicians incorporate the family into treatment- students will have services at home or with family in office and in school.