

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on June 15, 2023.

Mr. Michael Mamrak, Board President called the meeting to order at 7:00 p.m.

Roll Call:

| <u>MEMBER</u> | <u>P/A</u> | <u>ALTERNATE</u> | <u>P/A</u> | <u>DISTRICT</u> |
|-----------------------|------------|--------------------------|------------|-----------------|
| Mr. Michael Mamrak | P | Mrs. Tara Buebendorf | | East Lycoming |
| Mrs. Lynn Frey | P | | | Loyalsock |
| Mr. Dave Shimmel | P | Mr. Dale Ulmer | | Montoursville |
| Mr. David Messenger | P | Mr. Kim Walker | | Muncy |
| Mr. Douglas Whitmoyer | P | Mr. Daniel Truckenmiller | | Warrior Run |

Others present: Mr. Nathan Minium, Dr. Craig Skaluba, Mr. Christopher Kenyon, McCormick Law, Heather Burke, and Patricia Kepner

MEETING MINUTES

Mr. Whitmoyer moved and Mr. Messenger seconded the motion to accept the meeting minutes from the May 18, 2023 regularly scheduled meeting as presented. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Shimmel moved and Mr. Whitmoyer seconded the motion to approve the financial reports for the period ending May 31, 2023 and the bills from May 12, 2023 to June 8, 2023 in the amount of \$151,073.80 as presented.

FORMAL ACTION

Mr. Whitmoyer moved and Mrs. Frey seconded the motion to approve the following action items as presented:

- A. Second reading of LycoCTC policies 201 and 212.
- B. First reading of LycoCTC policies 800, 822,828 and 830.
- C. Phil Aiken to Intern Cert with a pay increase to \$43,448.00, effective as of 2/1/2023.
- D. The Local Advisory Committee members.
- E. The purchase of the 10th Edition of the Early Childhood textbook "Working with Young Children"
- F. LycoCTC job descriptions for Skills USA Advisor, and the Workforce Development Coordinator
- G. Muncy Bank and Trust a Point of Deposit for the 2023-2024 school year
- H. McCormick Law Firm as School Solicitor for the 2023-2024 school year
- I. A 3% pay increase for paraprofessionals and classroom aides
- J. A 3 % pay increase for Patricia Kepner, Secretary to the Director

ADMINISTRATIVE REPORTS

Facilities/Operations:

Mr. Minium attended a meeting for Career Ready Central on June 7th. Led by Jennifer Hain, former executive director at Sun Tech, their goal is to have a broader footprint for career readiness and have more representation from Lycoming County.

We have launched our Instagram page. During the summer, there will be some posts about the BuildYOU! program that our construction classes will be participating in. Once school is back in session, we will be including posts featuring all of our programs.

Curriculum /Programs/Enrollment:

Current projected enrollment is 344. We currently have a waiting list for Automotive, Construction, and Health Careers in the AM, and Automotive, Criminal Justice, Culinary and Early Childhood in PM.

Mr. Minium attended a Perkins Stakeholders meeting a couple of weeks ago. He reviewed the Perkins Improvement Action Plan and some strategies to continue to work on improvements in those areas mentioned. Along with many other CTCs, our Perkins funding for next year has decreased about \$17,000.00

Instruction / Professional Development:

On June 9th, The Home Builders Institute (HBI) Build YOU! held a live podcast in which Mr. Minium, Mark from MYNDDSET, and members from HBI discussed the need for construction workers. The audience included members of the construction industry, along with Mrs. Barlett, LycoCTC Career Counselor.

Upcoming Events:

Local Advisory Committee meeting- 7/20/23

PACTA conference- 7/25- 7/27/23

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, August 17, 2023 at 7:00 pm at the Lycoming Career & Technology Center Café.

ADJOURNMENT

With no further business, Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to adjourn the regular meeting and go into executive session at 7:23 pm. to review and discuss the Act 44 of 2018 School Safety and Security Report.

The motion carried 5-0.

Respectfully submitted,
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary