

**UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

September 21, 2023

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, September 21, 2023, at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at _____ p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board – Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*
1107 9th Street, Suite 200, Sacramento, CA 95814
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Erin Studer, *Community Representative*
Carrie Wagner, *Community Representative*
Jed Wallace, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

Jed Wallace, *Community Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Approval of the Agenda – Chair Lucente

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Carrie Wagner, Walter Wallace
Nay: (0)
Abstentions: (0)

E. Approval of Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the August 17, 2023 Regular Meeting (Item I.E.) were approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Carrie Wagner, Walter Wallace

Nay: (0)

Abstentions: (0)

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager’s Report

Erik Okazaki, Financial Business Manager of the FCPS, presented updates to the 2023-2024 approved budget. The following update was presented:

Impact of FASB ASC 842: (see forecast below)

A longer-term, more extensive look at the effects of FASB ASC 842 on the obligated group was presented:

- Negatively impacts FPC operating income until 2038-39
- Negatively impacts STEM operating income until 2040-41
- Negatively impacts FCLA operating income until 2040-41

2023-24 Forecast Update

- Ending fund balances remain strong as an organization.
- One-time funds have a significant impact on the financial outlook. All schools would be in a negative position without one-time funds (noted in red):

- FACS Operating Income:

- § Current forecast: \$150,000

- § Without one-time funds: (\$200,000)

- FPC Operating Income:

§ Current forecast: \$15,000
§ Without one-time funds: (\$339,106)

○ SMBCCS Operating Income:

§ Current forecast: \$150,000
§ Without one-time funds: (\$200,000)

○ STEM Operating Income:

§ Current forecast: \$15,000
§ Without one-time funds: (\$200,000)

○ FCLA Operating Income:

§ Current forecast: \$15,000
§ Without one-time funds: (\$200,000)

Note: one-time funds planned for 2023-24 include ESSER III, UPK, and CCSPP

- Previous vs. current forecast: Only STEM and FCLA have not reached the 4 months “cash on hand” as per Board-policy.

○ FACS

§ Operating income decreased by \$611K since previous update with largest expense coming from repairs and maintenance (\$575K)
§ Months Cash on Hand – 7.1 (8.9 last month)

○ FPC

§ Operating income decreased by \$215K since previous update primarily due to new FASB ASC 842 reporting requirement (\$219K)
§ Months Cash on Hand – 3.8 (6.3 last month)

○ SMBCCS

§ Operating income remained stable since previous update
§ Months Cash on Hand – 8.7 (10.6 last month)

○ STEM

§ Operating income decreased by \$175K since previous update primarily due to new FASB ASC 842 reporting requirements (\$203K)
§ Months Cash on Hand – 3.1 (3.1 last month)

○ FCLA

§ Operating income decreased by \$217K since previous update primarily due to new FASB ASC 842 reporting requirements (\$203K)
§ Months Cash on Hand – 1.7 (1.3 last month)

- Bond Covenants: The obligated group (FPC, STEM and FCLA) is expected to meet both bond covenants:
 - Liquidity – Minimum requirement is 45 days of cash on hand
 - § Forecast for obligated group (including FPC) – 145 days
 - § STEM and FCLA only – 94 days
 - Debt Service – Minimum requirement ratio of 1.10
 - § Forecast for obligated group (including FPC) – 2.20
 - § STEM and FCLA only – 1.19

D. Directors’ Reports

1. Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda, Director, reported.
2. Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz, Director, reported.
3. Fenton Primary Center (FPC) – Mrs. Sirui Thomassian, Director, reported.
4. Fenton STEM Academy (STEM) – Mrs. Jennifer Miller, Director, reported.
5. Fenton Charter Leadership Academy (FCLA) – Mrs. Jennifer Miller, Director, reported.

E. Director of Special Education Update

Fenton Charter Public Schools (FCPS) - Mrs. Kristine Khachian, Director of Special Education, reported.

F. Director of Community Schools Update

Fenton Charter Public Schools (FCPS) – Mr. Richard Parra, Director of Community Schools, reported.

G. Chief Operating Officer’s Report

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

H. Chief Executive Officer’s Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

III. CONSENT AGENDA ITEMS

There were no items scheduled for the Consent Agenda this month.

IV. ITEMS SCHEDULED FOR ACTION

A. **Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer**

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.D.) was approved as presented. *Specific expenditures approved:*

Vector Resources: \$51,113.85 (FACS; SMBCCS) – FCPS has an E-rate funded project to replace the WiFi systems at Fenton Avenue Charter School (FACS) and Santa Monica Boulevard Community Charter School (SMBCCS) and the battery back-up system at SMBCCS. Our discounted portion of the final bill is **\$51,113.85**. The following is a breakdown of the expenses by location.

\$22,387.87 - FACS

\$28,725.98 - SMBCCS

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Carrie Wagner, Walter Wallace

Nay: (0)

Abstentions: (0)

B. **Recommendation to approve the Independent Community School Admissions Stipend**

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Independent Community School Admissions Stipend (Item IV.B.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Carrie Wagner, Walter Wallace

Nay: (0)

Abstentions: (0)

C. **Recommendation to approve the revised conference attendance for the 2023-2024 school year**

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the revised conference attendance for the 2023-2024 school year (Item IV.C.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Carrie Wagner, Walter Wallace
Nay: (0)
Abstentions: (0)

D. Recommendation to approve the revised Comprehensive School Safety Plans for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the revised Comprehensive School Safety Plans for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.D.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Carrie Wagner, Walter Wallace
Nay: (0)
Abstentions: (0)

E. Recommendation to approve employment of Jeremy McEathron on a Provisional Internship Permit

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the employment of Jeremy McEathron on a Provisional Internship Permit (Item IV.E.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Carrie Wagner, Walter Wallace
Nay: (0)
Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. LCAP Update and Instructional Report

B. Expanded Learning Opportunities Program Update

These were information items only and no action was taken.

VI. CLOSED SESSION

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation and Government Code 54956.9 - Conference with Legal Counsel - Anticipated Litigation.”

The Board moved into Closed Session at _____ p.m. to review the following item:

A. Government Code 54957 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION

B. Government Code 54956.9 - CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

VII. RETURN TO OPEN SESSION

The Board reconvened to Open Session at ____ p.m., and Chair Lucente made the following announcement:

“The Board took no action on Items VI.A. or VI.B.”

VIII. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, October 26, 2023 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

IX. FUTURE MEETINGS

October 26, 2023
December 7, 2023
January 25, 2024
March 7, 2024
April 11, 2024
May 16, 2024
June 13, 2024

X. ADJOURNMENT

The meeting was adjourned at _____ p.m.

Respectfully submitted:

A handwritten signature in cursive script that reads "Irene Sumida".

Irene Sumida
Secretary of the Board