



TOWN OF DOVER

5 Springdale Avenue
P.O. Box 250
Dover, MA 02030-0250

Felicia S. Hoffman, CMMC
Town Clerk

Tel: (508) 785-0032 x 226
Fax: (508) 785-2341
email: fhoffman@doverma.gov

Memorandum

To: New Employees

From: Felicia S. Hoffman, CMMC

RE: Conflict of Interest Law

The Conflict of Interest Law, M.G.L. Chapter 268A was most recently revised in November 2016. These changes are applicable to all municipal employees, regardless of full or part-time status, as well as anyone who holds an office or position (such as board, committee or commission members). For the purposes of this training, you are considered to be a Municipal Employee.

You are required to complete the online acknowledgement before taking the training.

ETHICS TEST/TRAINING

Every municipal employee/board/committee/commission member is required by law to complete the online training program every two years. Each new employee/board/committee/commission member must take the online training within the first 30 days. Instructions for the on-line training can be found below.

TO ACCESS THE TRAINING MODULE

Go to: <https://massethicstraining.skillburst.com/User/index.php> to access the module. You will be directed to enter your email and create a password which you will need to access the training. Once you have completed the training, you will receive an email with your receipt of completion. We can verify those who have taken the training online, so there is no need to email a receipt to us.