

**Agenda of REGULAR MEETING  
The Board of Trustees  
Pearland Independent School District**

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Notice is hereby given that a Regular Meeting of the Pearland Independent School District will be held on **Tuesday, February 7, 2023**, beginning at 5:00 PM at Pearland Independent School District, 1928 North Main, Pearland, Texas 77581.

The Meeting Will Also be Livestreamed:

YouTube:<https://www.youtube.com/user/ThePearlandISD/live>

Public Comment: A link to a public comment form is available at:

<https://www.pearlandisd.org/publiccomment>. This form must be completed and submitted prior to Monday, February 6, 2023 at 5:00 PM if you wish to address the Board of Trustees on an agenda or non-agenda item. Patrons participating in the Public Comment segment of the board meeting must appear in person to address the board of trustees.

The subjects to be discussed, considered, or upon which any formal action may be taken are listed below.

1. **Call to Order**
2. **Establishment of a Quorum**
3. **Introductory Remarks/Pledges** -Trustee Amanda Kuhn  
Such remarks by an individual board member are entirely his or her own and do not necessarily reflect the views or judgment of the Board of Trustees as a whole or the school district. No other members of the board or employees of the school district, or any other person in attendance at the meeting is expected or required to participate in any introductory remarks that are presented.
4. **Board Recognition**
5. **Closed Meeting** as Authorized by Section 551.001 et seq.of the Government Code -
  - A. 551.071 - Private Consultation with the Board's Attorney
  - B. 551.072 - Discussing purchase, exchange, lease or value of real property
  - C. 551.074 - Personnel Discussion
    1. Employment of Professional and Instructional Personnel
    2. Review Resignations
  - D. 551.076 - Considering the Deployment, Specific Occasions for, or Implementation of, Security Personnel or Devices
    1. Districtwide Intruder Detection Audit Report Findings
  - E. 551.082 - Consider Discipline of a Public School Child, or Complaint or Charge Against Personnel
6. **Reconvene in Open Session**
7. **Consider Action** on Items Discussed in Closed Session as Listed Under Closed Meeting in this Notice
8. **Public Comment**
9. **Public Hearing**
  - A. Hearing for the 2021-2022 District Annual Report (including the TAPR) 3
10. **New Business** - Consideration of and Possible Action on the Following
  - A. **Consent Agenda**
    1. Approve Minutes of Regular Board Meeting on January 17, 2023 5
    2. Approve Procured Budgeted Purchases that Aggregate \$75,000 or More 6

3.	Approve the Joint Election Agreement and Contract for Election Services with the County Clerk of Brazoria County for the May 6, 2023 Trustee Election	8 2
4.	Approve Adopting the Order Calling for the May 6, 2023 School Board of Trustee Election and Canvassing Results of Election	10
5.	Consider Granting an Easement to City of Pearland at a Water Treatment Location	12
6.	Approval of Extension of RFP #20-1219-08 for Motor Vehicle Fuel	14
<b>B.</b>	<b>Regular Agenda</b>	
1.	Consider Approval of the Proposed District/School Instructional Calendar for the 2023-2024 School Year	16
2.	Consider and Approve Payment of Marpai Insurance Claims Run-Out Period and Delegate Authority to Superintendent/Designee to Negotiate, Finalize, and Execute Second Addendum Relating Thereto	18
3.	Approval of Mid-Year Budget Amendment	20
4.	Discussion of 10 Year Capital Renewal Plan and Priority Projects	23
<b>11.</b>	<b>Administrative Reports</b>	
A.	Interim Financial Statement Report as of December 31, 2022	26
<b>12.</b>	<b>Adjournment</b>	

### ***Certificate of Posting***

On the 3rd day of February, 2023 at 5:00 pm this notice was made available on the district website and an original copy of this notice was posted at the school district education support center.

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Secretary to Board of Trustees



# Board of Trustees Agenda Item Information

**Meeting Date: February 7, 2023**      **Date Submitted: January 31, 2023**

Meeting Type	Agenda Placement	
<input checked="" type="checkbox"/> Regular Meeting	<input type="checkbox"/> Executive Session	<input type="checkbox"/> Regular Agenda
<input type="checkbox"/> Special Meeting/Workshop	<input checked="" type="checkbox"/> Public Hearing	<input type="checkbox"/> Administrative Report
<input type="checkbox"/> Hearing	<input type="checkbox"/> Consent Agenda	

**Subject:**  
Public Hearing for the 2021-2022 District Annual Report (including the TAPR)

**Executive Summary:**  
Texas Education Code §39.306 requires each school district's board of trustees to publish an annual performance report that includes the Texas Academic Performance Report (TAPR); financial standard report; accreditation status; campus performance objectives (approved by the PISD Board of Trustees in November 2022); a report on violent or criminal incidents; student performance in postsecondary institutions; and progress toward meeting HB 3 goals.

During the public hearing, a [PowerPoint Presentation](#) of the [Pearland ISD 2021-2022 TAPR](#) will be presented. Included in the presentation is a review of the STAAR performance data from the 2021–2022 school year; attendance and graduation rates; college readiness indicators; and staff and student information.

All sections of the Pearland ISD Annual Report will be available on the Pearland ISD website within two weeks of the public meeting. [Pearland ISD 2021-2022 Annual Report](#)

**Associated District Goal:**

- Pearland ISD will provide a safe and orderly environment by enforcing safety and security measures and training at all levels focused on prevention, mitigation, preparation, response, and recovery
- Pearland ISD will continue to make quality instruction and academic performance a top priority.
- Pearland ISD will provide for the physical and mental wellbeing for all students and staff.
- Pearland ISD will deliver a transparent communication system that fosters trust and enhances unity across the district and community.
- Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

**Fiscal Impact**

Cost:	Funding Source:	Fiscal Year: Amendment Required?
<input type="checkbox"/> Recurring	<input type="checkbox"/> General Fund	<input type="checkbox"/> Yes
<input type="checkbox"/> One-Time	<input type="checkbox"/> Grant Funds	

<input checked="" type="checkbox"/> No Fiscal Impact	<input type="checkbox"/> Other Funds (insert below)	<input type="checkbox"/> No	4
<b>Superintendent's Recommendation:</b> The board will view a presentation on information contained in the report and give an opportunity for questions/answers.			
<b>Requested By/Department Submitting:</b> Melissa Ward, Director of Assessment, Accountability, and Program Evaluation			
<b>Cabinet Member's Approval:</b> Dr. Nyla Watson, Chief Academic Officer		<b>Board Approval Required:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	



# Board of Trustees Agenda Item Information

**Meeting Date: February 7, 2023**      **Date Submitted: January 31, 2023**

Meeting Type	Agenda Placement	
<input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting/Workshop <input type="checkbox"/> Hearing	<input type="checkbox"/> Executive Session <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Regular Agenda <input type="checkbox"/> Administrative Report

**Subject: Approve Minutes of Regular Board Meeting – January 17, 2023**  
[Regular Board Meeting Minutes](#)

**Executive Summary: Minutes Submitted for Board Approval**

**Associated District Goal: N/A**

- Pearland ISD will provide a safe and orderly environment by enforcing safety and security measures and training at all levels focused on prevention, mitigation, preparation, response, and recovery
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- Pearland ISD will deliver a transparent communication system that fosters trust and enhances unity across the district and community.
- Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

Fiscal Impact		
<b>Cost:</b> <input type="checkbox"/> Recurring <input type="checkbox"/> One-Time <input checked="" type="checkbox"/> No Fiscal Impact	<b>Funding Source: N/A</b> <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Funds <input type="checkbox"/> Other Funds (insert below)	<b>Fiscal Year:</b> Amendment Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Superintendent’s Recommendation: Minutes from the January 17, 2023, Regular Board Meeting to be approved as submitted.**

**Requested By/Department Submitting: Superintendent’s Office**

<b>Cabinet Member’s Approval: Larry Berger</b>	<b>Board Approval Required:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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# Board of Trustees Agenda Item Information

**Meeting Date:** February 7, 2023      **Date Submitted:** February 1, 2023

Meeting Type	Agenda Placement	
<input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting/Workshop <input type="checkbox"/> Hearing	<input type="checkbox"/> Executive Session <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Regular Agenda <input type="checkbox"/> Administrative Report

**Subject:** Approve Procured Budgeted Purchases that Aggregate \$75,000 or More

**Executive Summary:** Policy CH (Local) states that any single, budgeted purchase of goods or services that costs \$75,000 or more, regardless of whether the goods or services are competitively procured, shall require Board approval before a transaction may take place.

Administration seeks approval from the board for single purchases totaling \$75,000 or more as listed below and detailed in the attached CH (Local) report:

- Approval of contract utilizing Pearland ISD RFP Contract #19-0411-03 for Special Programs Contracted Services from Soliant Health, LLC for Special Program staffing resources not to exceed \$120,000. Contract can be viewed at <https://adobe.ly/3JuSPNH>. (Fund 284)
- Approval of purchases utilizing Buy Board Contract #630-20 for School Buses, Options and Parts from Thomas Bus Gulf Coast for the purchase of two 71-passenger buses and one Sped Bus in the amount of \$395,000. (Fund 698) Detailed quote can be viewed at <https://adobe.ly/3Yh1tDD>.

Purchases are in compliance with Texas Education Code Ch. 44.031 Purchasing Contracts and Board Policy CH (Local) Policy.

[CH Local Back Up](#)

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  - Pearland ISD will provide for the physical and mental wellbeing for all students and staff.
  - Pearland ISD will deliver a transparent communication system that fosters trust and enhances unity across the district and community.

Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

**Fiscal Impact**

**Cost:**

- Recurring
- One-Time
- No Fiscal Impact

**Funding Source:**

- General Fund
- Grant Funds
- Other Funds (284, 698)

**Fiscal Year:**

Amendment Required?

- Yes
- No

**Superintendent's Recommendation:** That the board of trustees approves the recommended single, budgeted purchases exceeding \$75,000 as listed in the attached CH Local report.

**Requested By/Department Submitting:** Christy Weddington, Keith Kaup; Purchasing/Moniki Mason

**Cabinet Member's Approval:** Jorgannie Carter

**Board Approval Required:**

- Yes
- No



# Board of Trustees Agenda Item Information

**Meeting Date: February 7, 2023**      **Date Submitted: January 30, 2023**

Meeting Type	Agenda Placement	
<input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting/Workshop <input type="checkbox"/> Hearing	<input type="checkbox"/> Executive Session <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Regular Agenda <input type="checkbox"/> Administrative Report

**Subject:** Approve the Joint Election Agreement and Contract for Election Services with the County Clerk of Brazoria County for the May 6, 2023 Trustee Election.

**Executive Summary:** House Bill 1 of the 79<sup>th</sup> Legislature, 3<sup>rd</sup> Called Session, 2006, require school board elections to be held jointly with either an election for city officials or a general election for state and county officers using the same polling places as those other elections. Pearland ISD has the opportunity to participate in the countywide joint election to be held on May 6, 2023. Pearland ISD may participate in this election conducted and supervised by officials of Brazoria County in accordance with Section 31.092(a) of the Texas Election Code.

[JOINT CONTRACT FOR ELECTION SERVICES](#)

[ATTACHMENT "A"](#)

[NOTICE OF EARLY VOTING AT BRANCH POLLING PLACES](#)

[RATE SHEETS FOR BRAZORIA COUNTY ELECTIONS:](#)

- Associated District Goal:**
- Pearland ISD will provide a safe and orderly environment by enforcing safety and security measures and training at all levels focused on prevention, mitigation, preparation, response, and recovery
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  - Pearland ISD will provide for the physical and mental wellbeing for all students and staff.
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**Fiscal Impact**



<b>Cost:</b> <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> One-Time <input type="checkbox"/> No Fiscal Impact	<b>Funding Source:</b> <input checked="" type="checkbox"/> General Fund <input type="checkbox"/> Grant Funds <input type="checkbox"/> Other Funds (insert below)	<b>Fiscal Year:</b> Amendment Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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**Superintendent's Recommendation:** That the board of trustees approve the Joint Election Agreement and Contract for Election Services between Pearland ISD and the County Clerk of Brazoria County which allows the officials of Brazoria County to conduct and supervise the May 6, 2023 Trustee Election.

**Requested By/Department Submitting:** Business Office/Election Coordinator

<b>Cabinet Member's Approval:</b> Larry Berger	<b>Board Approval Required:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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## Board of Trustees Agenda Item Information

**Meeting Date: February 7, 2023**

**Date Submitted: January 30, 2023**

Meeting Type	Agenda Placement	
<input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting/Workshop <input type="checkbox"/> Hearing	<input type="checkbox"/> Executive Session <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Regular Agenda <input type="checkbox"/> Administrative Report

**Subject: Approve Adopting the Order Calling for the May 6, 2023 School Board of Trustee Election and Canvassing Results of Election**

**Executive Summary:** The attached Election Order is required as stipulated in law.

Section 67.003(a) of the Election Code provides that the canvass generally must take place no earlier than the eighth day after the election and no later than the eleventh day after the election date. The canvassing of the election results may take place at a regular board meeting, a board workshop, or a called board meeting. For purposes of conducting the canvass, two members of the governing body constitute a quorum, per Section 67.004(a) of the Code.

Positions One [1] and Position Two [2] will be on the ballot for the May 6, 2023 election.

[Order of Election - English](#)

[Order of Election - Spanish](#)

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**Fiscal Impact**

<b>Cost:</b> <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> One-Time <input type="checkbox"/> No Fiscal Impact	<b>Funding Source:</b> <input checked="" type="checkbox"/> General Fund <input type="checkbox"/> Grant Funds <input type="checkbox"/> Other Funds (insert below)	<b>Fiscal Year:</b> Amendment Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Superintendent's Recommendation:</b> That the board of trustees adopt the Order calling the May 6, 2023 School Board Trustee Election. Further, that the date to canvass this election be set for May 16, 2023.		
<b>Requested By/Department Submitting:</b> Superintendent Office/ Sheila Vershier, District Election Coordinator		
<b>Cabinet Member's Approval:</b> Larry Berger	<b>Board Approval Required:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	



## Board of Trustees Agenda Item Information

<b>Meeting Date:</b> 2/7/23	<b>Date Submitted:</b> 1/31/23
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Meeting Type	Agenda Placement	
<input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting/Workshop <input type="checkbox"/> Hearing	<input type="checkbox"/> Executive Session <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Regular Agenda <input type="checkbox"/> Administrative Report

**Subject:** Consider Granting an Easement to City of Pearland at a Water Treatment Location

**Executive Summary:** The City of Pearland has requested the water easement granted last month to be amended to grant a sewer easement for the Natatorium for the Bailey Road Water Treatment Plant.

The sewer easement is intended for, but not limited to, construction, reconstruction, maintenance, repair or removal of water utilities to make any improvements, modifications maintenance, or repairs which the City deems necessary.

Upon approval by the Board, the City will consider the agreement and return.

[Easement Document](#)

**Associated District Goal:**

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**Fiscal Impact**

<p><b>Cost:</b></p> <input type="checkbox"/> Recurring <input type="checkbox"/> One-Time <input checked="" type="checkbox"/> No Fiscal Impact	<p><b>Funding Source:</b></p> <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Funds <input type="checkbox"/> Other Funds (insert below)	<p><b>Fiscal Year:</b> Amendment Required?</p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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**Superintendent's Recommendation:** The Superintendent recommends the Board approve the<sup>3</sup> amendment to the easement granted last month from a water to a sewer easement as presented.

**Requested By/Department Submitting:** Superintendent

**Cabinet Member's Approval:**

**Board Approval Required:**

Yes

No



## Board of Trustees Agenda Item Information

**Meeting Date:** February 7, 2023

**Date Submitted:** January 30, 2023

Meeting Type	Agenda Placement
<input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting/Workshop <input type="checkbox"/> Hearing	<input type="checkbox"/> Executive Session <input type="checkbox"/> Regular Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Administrative Report <input checked="" type="checkbox"/> Consent Agenda

**Subject:** Approval of Extension of RFP # 20-1219-08 for Motor Vehicle Fuel

**Executive Summary:** The proposal for RFP #20-1219-08 for Motor Vehicle Fuel was awarded to Mansfield Oil Company of Gainesville, Inc. and Sun Coast Resources, Inc. with an effective date of February 1, 2020 through January 31, 2021 with the option to renew for up to four additional years.

Administration has been pleased with the services provided by Mansfield Oil and Sun Coast Resources and recommends to exercise Pearland ISD’s option under the terms of the proposal to extend the contract for an additional period effective February 11, 2023, through February 10, 2024. The estimated annual fuel expense is \$800,000.

Contract in accordance with Texas Education Code (TEC) 44.031.

### [Motor Vehicle Fuel Back Up](#)

**Associated District Goal:**

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**Fiscal Impact**

<p><b>Cost:</b></p> <input checked="" type="checkbox"/> Recurring <input type="checkbox"/> One-Time <input type="checkbox"/> No Fiscal Impact	<p><b>Funding Source:</b></p> <input checked="" type="checkbox"/> General Fund <input type="checkbox"/> Grant Funds <input type="checkbox"/> Other Funds (insert below)	<p><b>Fiscal Year:</b> Amendment Required?</p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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**Superintendent's Recommendation:** That the Board approves the contract extension for Motor Vehicle Fuel under RFP #20-1219-08 with Mansfield Oil Company of Gainesville, Inc. and Sun Coast Resources from February 11, 2023, through February 10, 2024. 15

**Requested By/Department Submitting:** Keith Kaup; Moniki Mason/Purchasing

**Cabinet Member's Approval:** Jorgannie Carter

**Board Approval Required:**

**Yes**

**No**



## Board of Trustees Agenda Item Information

**Meeting Date: Tuesday, February 7, 2023**

**Date Submitted: January 27, 2023**

Meeting Type	Agenda Placement	
<input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting/Workshop <input type="checkbox"/> Hearing	<input type="checkbox"/> Executive Session <input type="checkbox"/> Public Hearing <input type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Regular Agenda <input type="checkbox"/> Administrative Report

**Subject:** Consider Approval of the Proposed District/ School Instructional Calendar for the 2023-2024 School Year

**Executive Summary:** The 2023-2024 District Advisory Calendar Committee (DACC) is proposing a school calendar where students and teachers will finish the school year before Memorial Day 2024.

**Please see additional information:**

- The first day of school for students will be Tuesday, August 15, 2023.
- The Fall semester will finish on Wednesday December 20, 2023. It will be an early dismissal for students.
- The last instructional day for students will be Thursday, May 23, 2024. It will be an early dismissal for students.
- Graduation will take place on Friday, May 24, 2024, before Memorial Day.

**This proposed calendar meets the requirements for minutes needed for the school year and contains enough minutes to allow us three (3) inclement weather days if needed.**

**Please click link below for calendar preview.**

[2023 - 2024 Proposed School Calendar](#)

**Associated District Goal:**

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Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.<sup>17</sup>

**Fiscal Impact**

**Cost:**

- Recurring
- One-Time
- No Fiscal Impact

**Funding Source:**

- General Fund
- Grant Funds
- Other Funds (insert below)

**Fiscal Year:**

Amendment Required?

- Yes
- No

**Superintendent's Recommendation:** For the Board of Trustees to approve the district/school instructional calendar for the 2023-2024 school year as presented.

**Requested By/Department Submitting:** Dr. La'Kesha Henson-Vaughn

**Cabinet Member's Approval:** Larry Berger

**Board Approval Required:**

- Yes
- No



## Board of Trustees Agenda Item Information

**Meeting Date: 02/07/2023**

**Date Submitted: 02/02/2023**

Meeting Type	Agenda Placement						
<input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting/Workshop <input type="checkbox"/> Hearing	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><input type="checkbox"/> Executive Session</td> <td style="width: 50%; border: none;"><input checked="" type="checkbox"/> Regular Agenda</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Public Hearing</td> <td style="border: none;"><input type="checkbox"/> Administrative Report</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Consent Agenda</td> <td style="border: none;"></td> </tr> </table>	<input type="checkbox"/> Executive Session	<input checked="" type="checkbox"/> Regular Agenda	<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Administrative Report	<input type="checkbox"/> Consent Agenda	
<input type="checkbox"/> Executive Session	<input checked="" type="checkbox"/> Regular Agenda						
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Administrative Report						
<input type="checkbox"/> Consent Agenda							

**Subject: Consider and Approve Payment of Marpai Insurance Claims Run-Out Period and delegate authority to Superintendent/designee to negotiate, finalize, and execute Second Addendum relating thereto**

**Executive Summary:**

Beginning in September 2022, Marpai (our alternative insurance provider) sent the district a run-out agreement asking us to fund their services for paying claims submitted after August 31, 2022. The district disagreed with the terms in two areas: 1) we didn't see a reason to pay any monies that were not referenced in the original contract (Marpai did not communicate at the time that all funds would be reimbursed by another insurer) and 2) USEBG, our third-party administrator, did not see it necessary to have a six-month run-out when the total claims to date in September 2022 were minimal at best. The district responded and waited to see a revised addendum.

The district approved a first addendum with Marpai to allow Marpai to use the \$144,000 standing in the district's account as of January 1, 2023, to pay claims. According to Marpai, additional funds are needed to pay outstanding claims. After many points of negotiation, Marpai is seeking a payment of \$582,000 to be used to pay claims during the Runout period, to be reimbursed by a contracted provider. Approval of this second addendum is intended to allow all pending claims to be paid; Marpai will receive its payment for processing any additional claims it has received but has not moved to pending status; and this amount is intended to cover the estimated cost of these claims. This payment is in addition to approximately \$238,000 in premium overages Marpai has in our account. The total run-out funding is estimated at \$820,994.28.

At this time, we know of approximately 20 employees who received medical care prior to September 1, 2022, but their providers did not file for payment until after that date. These are the claims Marpai has not moved to a pending status. The second addendum states that any funds remaining unused at the end of the run-out period will be refunded to the district.

[SECOND ADDENDUM TO THE ADMINISTRATIVE SERVICES AGREEMENT](#)

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**Fiscal Impact**

<p><b>Cost:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Recurring</li> <li><input checked="" type="checkbox"/> One-Time</li> <li><input type="checkbox"/> No Fiscal Impact</li> </ul>	<p><b>Funding Source:</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> General Fund</li> <li><input type="checkbox"/> Grant Funds</li> <li><input type="checkbox"/> Other Funds (insert below)</li> </ul>	<p><b>Fiscal Year:</b> Amendment Required?</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Yes</li> <li><input type="checkbox"/> No</li> </ul>
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**Superintendent's Recommendation:** That the board of trustees approve Payment of Marpai Insurance Claims Run-Out Period and delegate authority to Superintendent/designee to negotiate, finalize, and execute Second Addendum relating thereto

**Requested By/Department Submitting:** Human Resource Services and Business Office

<p><b>Cabinet Member's Approval:</b> Dr. Sundie Dahlkamp and Jorgannie Carter</p>	<p><b>Board Approval Required:</b></p> <p style="text-align: center;"><input checked="" type="checkbox"/>Yes      <input type="checkbox"/>No</p>
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## Board of Trustees Agenda Item Information

**Meeting Date: February 7, 2023**
**Date Submitted: February 1, 2023**

Meeting Type	Agenda Placement	
<input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting/Workshop <input type="checkbox"/> Hearing	<input type="checkbox"/> Executive Session <input type="checkbox"/> Public Hearing <input type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Regular Agenda <input type="checkbox"/> Administrative Report

**Subject:** Approval of Mid-Year Budget Amendment

**Executive Summary:** The purpose of this budget amendment is to adjust revenue and expenditure estimates for the General Fund, Debt Service Fund and Food Service Fund.

[2022-23 Proposed Budget Amendment](#)

### General Fund

- **Expenditures** – Administration recommends amending the expenditure budget to correct two miscoded account codes to the proper function (with no budget impact); to increase the budget for functions 41 and 53, for costs related to the network disruption (reimbursable by insurance, less \$50,000 deductible); and to create a contingency budget for function 53 to address upcoming technology software and service needs. This request increases the expenditures budget \$737,600.
- **Revenues** – This budget amendment increases facility rental and athletic activity fees by \$70,000, insurance recovery by \$541,800 (estimated net of \$50,000 deductible), and interest earnings by \$1,300,000 for a total of \$1,911,800. The increase in interest earnings is due to multiple Federal Reserve target interest rate increases from 0.25 to 4.75 basis points and wise management of our investment portfolio.
- **Fund Balance** – This budget amendment increases the projected budget surplus by \$1,174,200.

<b>Coding Corrections/Amendments</b>	Function	Increase/(Decrease)
FTE Account Code	32	80,000
	41	(80,000)
Insurance Premium Account Code	53	42,500
	52	(42,500)
	<b>Total</b>	<b>-</b>

<b>Expenditure Amendments</b>	Function	Increase
Legal Fees Related to Network Disruption	41	80,000
Services & Fees Related to Network Disruption	53	511,800
Increase Contingency for Technology Software & Services	53	145,800
	<b>Total</b>	<b>737,600</b>

<b>Revenue Amendments</b>	Object	Increase
Interest Earnings	5742	1,300,000
Facility Rental Fees	5743	20,000
Insurance Recovery	5745	541,800

Gate Receipts

5752

50,000

21

**Total**

**1,911,800**

**Debt Service Fund**

The preliminary property values study from the State Comptroller indicates higher than projected values and in combination with the new hold harmless provision calculation, administration projects to receive an additional \$698,982 in state funds.

This budget amendment also increases debt service costs by \$160,000 and other uses of funds by \$83,432 to account for the fees associated with the bond refunding and upcoming cash defeasance.

In total, this budget amendment results in a net revenue increase of \$716,850, reducing the projected fund balance deficit from \$2,386,512 to \$1,669,662.

**Food Service Fund**

This amendment is to adjust food service revenue as follows: (1) increase interest earnings by \$25,000, (2) reduce TRS On-Behalf pass-thru revenue by \$260,000 (offset by expenditures – no impact), and (3) increase school lunch program revenues by \$300,000; for a total revenue increase of \$65,000.

On the expenditure side, besides the TRS On-Behalf pass-thru expenditure reduction of \$260,000, this budget amendment increases expenditures by \$2,590,000 to account for an increase in supply costs due to inflation, food service equipment, and a delivery truck.

This budget amendment reduces fund balance from \$4,110,058 to \$1,845,058 and aligns with maximum fund balance requirements.

**Backup**

Please see attached Statement of Revenues, Expenditures, and Projected Fund Balance for each fund.

**Associated District Goal:**

- Pearland ISD will provide a safe and orderly environment by enforcing safety and security measures and training at all levels focused on prevention, mitigation, preparation, response, and recovery
- Pearland ISD will continue to make quality instruction and academic performance a top priority.
- Pearland ISD will provide for the physical and mental wellbeing for all students and staff.
- Pearland ISD will deliver a transparent communication system that fosters trust and enhances unity across the district and community.
- Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

**Fiscal Impact**

**Cost:**

- Recurring
- One-Time
- No Fiscal Impact

**Funding Source:**

- General Fund
- Food Service Fund
- Debt Service Fund

**Fiscal Year:**

Amendment Required?

- Yes
- No

**Superintendent's Recommendation:** That the Board approves the February budget amendment as presented.

**Requested By/Department Submitting:** Capital Renewal Plan Committee

**Cabinet Member's Approval:** Superintendent

**Board Approval Required:**

22

Yes

No



## Board of Trustees Agenda Item Information

**Meeting Date: February 7, 2023**

**Date Submitted: February 1, 2023**

Meeting Type	Agenda Placement	
<input type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting/Workshop <input type="checkbox"/> Hearing	<input type="checkbox"/> Executive Session <input type="checkbox"/> Public Hearing <input type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Regular Agenda <input type="checkbox"/> Administrative Report

**Subject:** Discussion of 10-Year Capital Renewal Plan and Priority Projects

**Executive Summary:** The 10-Year Capital Renewal Plan (CRP) was first presented to the Board in 2020, which included a compilation of current and future capital needs of the District. This tool provides insight that assist in the upkeep of our facilities and major equipment, as well as providing a mechanism to estimate funding needs, which enables us to properly time possible bond elections in the future.

The table below presents a breakdown of projects funded during the last three years, as well as an estimate of the requests that the CRP Committee has compiled for 2023. The District has been able to fund these through a combination of 2016 Bond savings, Capital Projects Funds, General Fund, and grants, where applicable.

Year Approved	Actual Expenditures to Date	Committed	Pending/New Estimated Project Costs	Total Cost
Year 1 - 2020	\$7,022,307			\$7,022,307
Year 2 - 2021	7,281,438	\$342,673	\$21,575	7,645,685
Year 3 - 2022	4,544,249	815,787	692,800	6,052,836
Year 4 - 2023			5,744,497	5,744,497
<b>Total</b>	<b>\$18,847,994</b>	<b>\$1,158,459</b>	<b>\$6,458,872</b>	<b>\$25,965,325</b>

### CRP Committee

The District's CRP Committee meets annually to identify and prioritize major capital needs and update the plan. Members of the CRO committee include:

- Matt Cline, Director of Maintenance & Operations
- Keith Kaup, Transportation Director
- Jon-Paul Estes, Chief Technology Officer
- Mike Akin, CTE Director
- Ben Pardo, Athletics Director
- Tom Bell, Fine Arts Director
- Brad Hayes, Director of Safe and Secure Schools
- Dr. La'Kesha Vaughn, Exec. Dir. for Sec. Schools
- Kelly Holt, Exec. Dir. for High Schools
- Roxanne St. Amand, Business Analyst
- Jorgannie Carter, Chief Financial Officer
- David Moody, Deputy Superintendent
- Larry Berger, Superintendent

### Priority Projects for 2023

The District currently has \$19.6 million in needs for capital renewal projects that were scheduled for replacement this year (a large portion of these consist of roofs, HVAC, and buses); however, the District is limited to \$7.8 million remaining in the 2016 Bond and Capital Projects Fund. Therefore, the committee evaluated the most urgent needs to scale down the priority projects for 2023 for a total of \$5.7 million (including a \$500,000 contingency for emergencies or price fluctuations).

The District has \$87.5 million in estimated capital needs for the next ten years, of which \$58.1 million are scheduled for the next five years.

Prioritized projects for 2023 include:

- facilities and grounds (e.g., fencing, PA systems, roofs and HVAC replacements),
- vehicle and bus replacements,
- maintenance and operations equipment,
- network firewalls
- other campus needs (auditorium lighting, choir risers, classroom upgrades, etc.)

This list does not include the replacement of teacher computers, student devices, and computer labs for the Career & Technical Education program. These operating costs will be addressed separately as part of the Technology Life-Cycle Plan.

Attachments:

1. Status of Capital Renewal Projects and 2023 Requests – Provides a list of all projects funded to date and the 2023 requests, including funding source. [Click this link for the report.](#)
2. 10-Year Capital Renewal Plan – Includes the basis for determining the useful life of facilities and equipment, projected needs by major area, and estimated costs. This report also notes the projects that have been deferred to future years, escalated because of urgent need for replacement, or identified as a new addition to the plan. [Click this link for the report.](#)

### Recommendation

Administration requests that the Board authorize to proceed with the procurement process of the 2023 priority projects. Projects will be recommended to the board for purchase authorization and determination of funding source, as applicable, to comply with Texas Education Code Ch. 44.031 and Board Policies CV and CH (Legal and Local).

### Associated District Goal:

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- Pearland ISD will provide for the physical and mental wellbeing for all students and staff.
- Pearland ISD will deliver a transparent communication system that fosters trust and enhances unity across the district and community.



Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

**Fiscal Impact**

**Cost:**

- Recurring
- One-Time
- No Fiscal Impact

**Funding Source:**

- General Fund
- Grant Funds (TBD)
- Other Funds (2016 Bond & Capital Renewal Plan)

**Fiscal Year:**

Amendment Required?

- Yes
- No

**Superintendent's Recommendation:** That the Board approves the 2023 priority projects requested in the Capital Renewal Plan.

**Requested By/Department Submitting:** Capital Renewal Plan Committee

**Cabinet Member's Approval:** Superintendent

**Board Approval Required:**

- Yes
- No



## Board of Trustees Agenda Item Information

**Meeting Date: February 7, 2023**

**Date Submitted: January 31, 2023**

Meeting Type	Agenda Placement	
<input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting/Workshop <input type="checkbox"/> Hearing	<input type="checkbox"/> Executive Session <input type="checkbox"/> Public Hearing <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Regular Agenda <input checked="" type="checkbox"/> Administrative Report

**Subject:**

Interim Financial Statement Report as of December 31, 2022

**Executive Summary:**

The Interim Financial Statement Report provides an estimate for the Fiscal Year 2022-23 six-month period ending December 31, 2022. This report includes an Interim Statement of Revenues and Expenditures for all appropriated funds (i.e., General Fund, Food Service Fund, and Debt Service Fund). In addition, an ARP ESSER III funds update has been added to these interim financial reports.

- General Fund – Revenues realized total 51.6%; actual expenditures total 48.6%.
- Food Service Fund – Revenues realized total 53.6% of the budget while actual expenditures total 46.0%.
- Debt Service Fund – Revenues realized total 60.1% and actual expenditures total 23.8%. In December, the District refunded \$17 million of its outstanding debt at a lower interest rate resulting in a post-refunding savings of \$1.4 million. In addition, the state sent its payment for the hold harmless calculation based on the increase in homestead exemption from \$25,000 to \$40,000; a budget amendment will be presented to request this adjustment.
- ARP ESSER III Fund – As of December 31, 2022, 93.4% of grant revenues have been received and expended (pre-award and post-award expenditures and indirect costs to date total \$12.0 million). Remaining ESSER III funds total \$0.8 million, which is allocated to cover a portion of the outstanding Dell student devices lease payment for fiscal year 2023-24.
- Tax Revenue and Collections – Current and prior year tax collections as of December 31, 2022, total \$73.7 million or 58.3%, with most of the remaining collections set to occur in the month of January. As of December 31<sup>st</sup>, the District collected 57.3% of the levy, compared to 53.9% the prior year.

Please view interim financial reports at <https://adobe.ly/3WWZy62>.

**Associated District Goal:**

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- Pearland ISD will strategically maximize financial assets to provide resources to meet student needs in partnership with families and the community.

**Fiscal Impact****Cost:**

- Recurring
- One-Time
- No Fiscal Impact

**Funding Source:**

- General Fund
- Grant Funds
- Other Funds (insert below)

**Fiscal Year:**

Amendment Required?

- Yes
- No

**Superintendent's Recommendation:** N/A**Requested By/Department Submitting:** Thu Pham/Business Office**Cabinet Member's Approval:** Jorgannie Carter**Board Approval Required:**

Yes       No