



NAPLES

CLASSICAL ACADEMY

Naples Classical Academy (NCA)

Minutes for Annual Meeting of the Board of Directors

July 19, 2023, at 6:00 P.M.

10270 Immokalee Rd, Naples, FL 34120

	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Mr. Derrick Ayers	Vice Chair				
2	Mr. Timothy Hall	Treasurer		✓		
3	Mr. Matthew Mathias	Board Chair	✓			
4	Dr. Holly Miller	Secretary	✓			
5	Dr. Mark Russo	Director		✓		
6	Mr. William Truog	Director	✓			

School Personnel in Attendance:	OptimaED Personnel in Attendance:	Guests in Attendance:
Mr. Ronald Garcia, Head of School	Mrs. Erika Donalds, CEO	
Mr. Jason Ricciardelli, School Operations Manager	Mrs. Susan Turner, Dir. Of Compliance & Governance	
	Ms. Gail Hasan, Director of People & Culture	
	Mr. Albert Cardenas, Area Operations Manager	

1. Meeting was called to order at 6:03 P.M. by Mr. Mathias.
2. Attendance roll call conducted.
3. Agenda Adoption – Motion by Dr. Miller to approve, seconded by Mr. Ayers. Vote- unanimous.
4. Public Comment
 - a. Agnes Zak
5. Motion to approve minutes from 6/19/23 and 6/29/23 made by Mr. Truog, seconded by Dr. Miller. Vote- unanimous.
6. Review of authorizer unique correspondence (written notice from Collier County Public Schools) none.
7. Chairman's Report- Mr. Mathias reported that there is a fully executed sales contract for the outparcel. Matt relayed updates on two active lawsuits against Phoenix Education Network, Inc. dba Naples Classical Academy.
8. Head of School's Report- Mr. Garcia thanked Mrs. Zak and the PTC for taking on responsibilities so the school could focus on academics. Mr. Garcia reviewed highlights from recent state scores released by FDOE. Evaluation of staff and parent surveys has commenced.
9. School Operations Manager's Report: Mr. Ricciardelli noted the progress this summer on painting interior hallways and rooms. Before and after school registration begins soon, hiring for operations is ongoing, and IT updates are in progress.

10. OptimaEd Report: Susan Turner provided an enrollment update. Board consensus was reached to add an additional section of second grade. Property insurance premium issue was presented. Gail Hasan provided an update on human resources, including hiring, candidate sourcing, improvement on the offer letter process, and premium holiday. Gail reviewed Florida statutes related to instructional personnel and administrator evaluations and performance pay. Mr. Mathias asked about number of OptimaEd employees who work on the school, local ad valorem calculations, and balance due to OptimaEd for management fees.
 - a. Dr. Miller motioned to authorize a one pay period premium holiday for August; finance committee will meet in August to bring updated proposal to the board in September. Seconded by Derrick Ayers. The board discussed various methods of compensating those who participate in the insurance plans. Vote- unanimous.
11. Financial Report 2022-2023, motion to accept financials made by Mr. Mathias, seconded by Mr. Ayers, vote- unanimous.
12. Renewal of board member terms- Mr. Ayers motioned to renew the expiring terms of Dr. Russo and Mr. Truog. Seconded by Mr. Mathias. Bill would like Kerry to bring additional members to take his term eventually. Vote- unanimous. Mr. Ayers motioned to accept Dr. Miller's resignation, seconded by Mr. Mathias, vote- unanimous.
13. Election of Officers: Mr. Mathias voted to appoint Dr. Russo as secretary, seconded by Mr. Ayers, vote- unanimous. Motion by Mr. Truog to keep all other officers in place, seconded by Mr. Ayers, vote- unanimous.
14. New Business
 - a. Vote to approve the principal's evaluation made by Mr. Truog, seconded by Mr. Mathias, vote- unanimous.
 - b. 23-24 board meeting schedule
 - c. Gymnasium – Mr. Mathias is looking at two options provided by Optima, one with classrooms and one without. Mr. Mathias prefers the option without classrooms in order to keep consistent with school culture. A capital campaign committee would be helpful. Board discussed various options for a gym. Mrs. Donalds recommended selecting a gym design that allowed for future addition of classrooms to provide flexibility.
 - d. 23-24 Mental Health Assistance Allocation Plan-
 - e. 23-24 Budget Amendment I- Mr. Mathias voted to approve items 14.b, d, and e, with board calendar change to May 14, 2024, seconded by Mr. Ayers, vote- unanimous.
15. Board Comments
 - a. Mr. Truog is pleased to have Ms. Edwards join the board.
 - b. Mr. Ayers noted the encouraging academic success, and thanked Dr. Miller for her service.
 - c. Dr. Miller thanked the board for having her and remarked on the success of the school.
 - d. Ms. Edwards is excited to be a part of the board, and looks forward to adding value.
 - e. Mr. Mathias welcomed Ms. Edwards to the board, and asked about the unlimited PTO policy. Mrs. Donalds will bring back a solution to the concerns.
16. Adjournment – meeting adjourned at 8:33 P.M.

Reviewed and approved by Board Chair, Mr. Matthew Mathias



Matthew W. Mathias (Sep 7, 2023 21:19 EDT)

Signature

09/07/2023

Date