

Regularly Scheduled Board Meeting

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Administration Office, 4711 S. 500 W. New Palestine, In 46163

Monday, August 14, 2023

6:30pm

Present: Mr. Brian McKinney, Board Member; Mr. Robert Yoder, Assistant Superintendent; Dr. Lisa Lantrip, Superintendent; Dr. Matt Ackerman, Board Secretary; Mr. Dan Walker, Board President; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant; Mrs. Laura Haeberle, Board Vice President; Mr. Jon Hooker, Board Member; Mrs. Katy Eastes, Assistant Superintendent and Director of Student Services; Sarah Gizzi, Assisted Business Manager; Craig Smith, Communications Director

1 Welcome/Call to Order/Pledge

Mr. Dan Walker, Board President

Minutes:

Mr. Walker called the meeting to order and led the Pledge of Allegiance.

2 Accentuate the Positive

Mr. Dan Walker, Board President

2.1 AP Scholar with Distinction Recipients

Mr. Jim Voelz, NPHS Principal and Mr. Nick Mitchaner, NPHS Assistant Principal

The Board will recognize NPHS students Elise Denger, Noah Dropsey, Raeann Gavin, Lily Haeberle, Vivian Hart, Grace Hasenkamp, Alyssa Kauchak, Bradon Newcomb, Andrew Potter, Madelyn Potter, Jack Rossel, and Luke Tucher as AP Scholars with Distinction. This distinction is granted to students who receive an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams.

Minutes:

The Board recognized AP Scholar with Distinction recipients.

Attachments:

[AP Students Letter 2023 .pdf](#)

2.2 Inspection

Mr. Robert Yoder, Assistant Superintendent

The Board will recognize Mr. Tim Smith, Transportation Director; Mr. Andrew Ramsaran, Lead Mechanic; and Mr. Jarin Leisring, Mechanic. Mr. Smith and his team of mechanics worked diligently to prepare school buses for the annual Indiana State Police Bus Inspections and had a 100% passing rate.

Minutes:

The Board recognized Mr. Smith, Mr. Ramsaran, and Mr. Leisring for their successful Indiana State Bus Inspection 100% passing rate.

Attachments:

Transportation Letter 2023 .pdf

3 Approval of Agenda

Mr. Dan Walker, Board President

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the August 14, 2023 agenda. Mr. McKinney moved to approve the agenda as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

4 Citizens Comments on an Agenda Item

Mr. Dan Walker, Board President

Persons wishing to address the Board on an agenda item shall register by completing the Comments on Agenda Items Form and submitting the form to the Secretary of the Board prior to the start of the meeting. The registration form will include the name of the person(s) providing comment, the organization represented (if any), and identify the agenda item to be addressed. The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (including Saturday and Sunday) prior to the meeting (i.e. by Wednesday before a Monday meeting). Copies of the agenda will also be available at the scheduled Board meeting. Comments on agenda items will be heard at the start of the board meeting.

Minutes:

No Comments

5 Consideration of Routine Business

Mr. Dan Walker, Board President

5.1 Approval of Minutes

Mr. Dan Walker, Board President

- a. Regular Meeting Minutes dated July 10, 2023.
- b. Special Session Meeting Minutes dated July 10, 2023.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approved Minutes from the July 10, 2023 Regular and Special Session meetings. Mr. McKinney moved to approve the Minutes as presented. Mrs. Haeberle seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mrs. Laura Haeberle

Attachments:

[Regular Meeting Minutes dated July 10 2023.pdf](#)
[Special Session Meeting dated July 10 2023.pdf](#)

5.2 Claims and Finances

Mr. Dan Walker, Board President

- a. Payroll Claims dated July 7, 2023.
- b. Payroll Claims dated July 21, 2023.
- c. Payroll Claims dated August 4, 2023.
- d. Claims dated July 31, 2023.
- e. Claims dated August 14, 2023.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve Claims and Finances. Dr. McKinney moved to approve Claims and Finances as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Jon Hooker

Attachments:

[Payroll Claims dated July 7 2023.pdf](#)
[Payroll Claims dated July 21 2023.pdf](#)
[Payroll Claims dated Aug 4 2023.pdf](#)
[Claims dated July 31 2023.pdf](#)
[Claims dated Aug 14 2023.pdf](#)

5.3 Personnel Report

Mr. Dan Walker, Board President

- a. Personal Report dated August 14, 2023.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the Personnel Report dated August 14, 2023. Mrs. Haeberle moved to approve the Personnel Report as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mrs. Laura Haeberle

Seconded: Mr. Brian McKinney

Attachments:

[Personell Report dated August 14 2023.pdf](#)

5.4 Donations

Mrs. Sarah Gizzi, Assistant Business Manager

- a. BWE has received a check in the amount of \$100.00 from Salesforce as a donation match for Katie Arthur. She has requested the donation go into the Student Activities Fund.
- b. NPHS has received a check in the amount of \$1, 375.00 from Jamie & Amy Roudebush. They would like to donate to the NPHS Athletic Department, specifically the Baseball program.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve Donations as presented. Mr. Hooker moved to approve Donations. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Brian McKinney

5.5 NPJH Cincinnati Field Trip

Mrs. Jessica Neill, NPJH Principal and Mr. Doug Darley, NPJH Teacher

Mrs. Neill and Mr. Darley are seeking approval for the 8th grade class to take their annual trip to Cincinnati.

Board approval is requested at this time.

Minutes:

Mr. Walker moved to approve the field trip as presented. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

Attachments:

[8th Grade Field Trip Request.pdf](#)

6 Unfinished Business

Mr. Dan Walker, Board President

6.1 Second Reading of Policy

Mrs. Laura Haeberle, Board Vice President

- a. D250-Teacher Appreciation Grant (must be approved annually).

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the second reading of policy D250. Mr. McKinney moved to approve the policy as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

Attachments:

D250-Teacher Appreciation Grant.pdf

7 New Business

Mr. Dan Walker, Board President

7.1 Rainy Day Fund Deposit

Mrs. Sarah Gizzi, Assistant Business Manager

It is recommended that the Board authorizes the deposit of the excess revenue from the New Palestine Elementary Holding Corporation in the amount of \$19, 351.53 into the Rainy Day Fund.

Board approval is requested at this time.

Minutes:

Mr. Walker moved to approve the deposit of excess revenue into the Rainy Day Fund. Mrs. Haeberle seconded the motion. The vote passed 5--0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mrs. Laura Haeberle

7.2 Deletion of Policies

Mrs. Laura Haeberle, Board Vice President

1230.01- Development of Administrative Guidelines

1241- Non-Employment of the Superintendent

1400- Job Descriptions

1530- Evaluation of Administrators

1543- Non-renewal of Administrative Contracts

2221- Mandatory Curriculum

2230- Course Guides

2270- Religion in the Curriculum

2370- Educational Options

2600- School Accountability

2605- Program Accountability

2610- Evaluation of Instructional Program

3120.04- Employment of Substitutes

3120.05- Employment of Personnel in Summer School

3120.06- Selecting Student Teachers/ Administrative Interns
3120.07- Employment of Casual Resource Personnel
3120.10- Extra-Curricular Coaches/Sponsors/Volunteers-Personal Conduct
6105- Authorization to Accept and Distribute Electronic Records and to Use Electronic Signature
6110- Grant Funds
6112- Cash Management of Grants
6114- Cost Principles/ Spending Federal Funds
6116- Time and Effort Reporting
6120- Safety Deposit Box
6210- Fiscal Planning
6220- Budget Preparation
6231- Budget Implementation
6680- Recognition
7460- Conservation of Natural and Material Resources
7530- Lending of Corporation Owned Equipment
8315- Information Management
8455- Coach Training, References and IHSAA
8540- Vending Machines
8710- Insurance
8740- Bonding
9111- Telephone Communications
9190- Charges for Industrial/ Technical Projects
9270- Equivalent Instruction for Compulsory Attendance Compliance Purposes
Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the deletion of policies presented. Mr. Hooker moved to approve the listed policies. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Dr. Matt Ackerman

8 Professional Meetings

Mr. Dan Walker, Board President

Attached for review. Action not required.

Minutes:

Attached for review. No action required.

Attachments:

[Professional Leave Report.pdf](#)

9 Informal Comments

Mr. Dan Walker, Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

Minutes:

No Comments

10 Board Member Comments

Mr. Dan Walker, Board President

Minutes:

Mr. McKinney was happy to recognize our transportation team for maintaining road worthy buses to get our students safe. Dr. Ackerman thanked the administration and teachers for a smooth start to the school year. He also commented on what an achievement it was for our students and our district, to have multiple AP Scholar students. Mrs. Haeberle congratulated the administrators, as well as Cheryl Rose on the launch of Tiny Dragons Daycare and is amazed by the short amount of time it took to complete. Mr. Hooker thanked the transportation team again and is grateful to have mechanics employed in our school district that care so much for our staff and students. Mr. Eastes thanked Mr. Smith and his staff for all they do and for transporting our Special Needs students safely each day. Mr. Walker also commented on a successful start to the school year and thanked our staff and administrators involved.

11 Adjournment

Mr. Dan Walker, Board President

Board approval requested at this time.

Minutes:

Mr. Walker asked for a motion to adjourn the meeting. Mr. McKinney moved to adjourn the meeting. Mr. Walker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Dan Walker

D. W. W.
J. H. H.
John J. Haebel

Matt Wilson
Brian McKinney