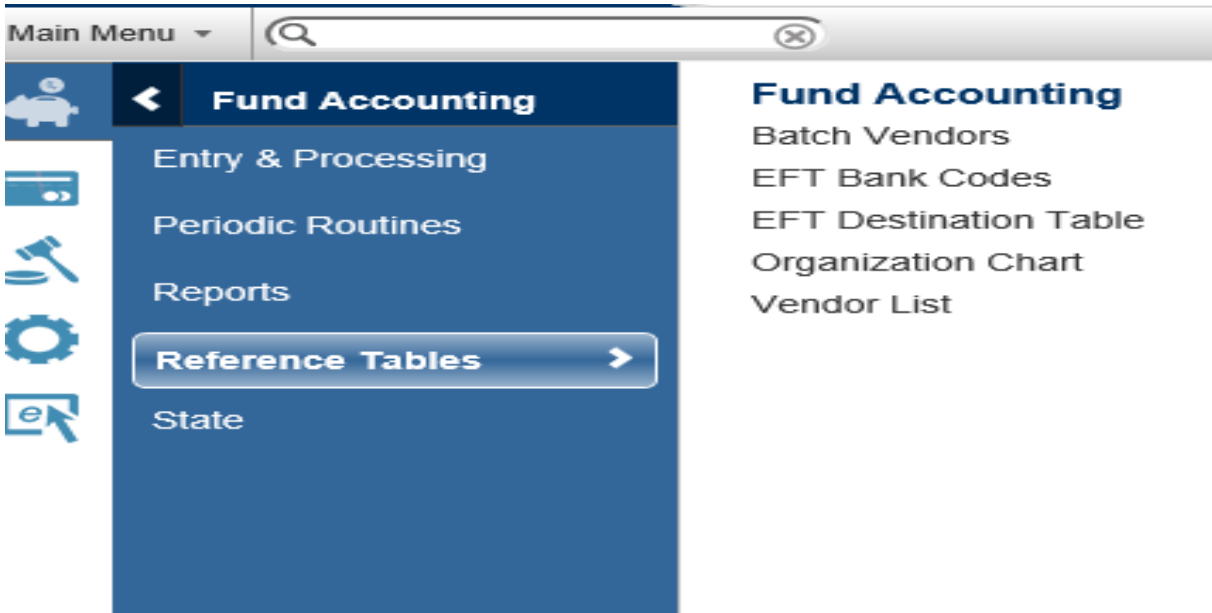# Search for a Vendor

Main Menu-Fund Accounting- Reference Tables- Vendor List

Search for vendor in Vendor Name. Put an * name*, this will bring up all vendors that have that name. Click Find

Every vendor that has Texas in its name

Vendor List	Payments	Classes	Defined Windows	Addresses	Transactions

Date: 10/06/2020 Period: 4/21

Search Criteria

Vendor Code

Inactive Status

Vendor Name

Search Name

Purchasing City

Purchasing State

Commodity Class

Find   Advanced

Vendor Code	Vendor Name	Purchasing City	Purchasing Stat
1000026	TEXAS AFT/PROFESSIONAL	AUSTIN	TX
1000062	BATTLESHIP TEXAS	LA PORTE	TX
1000177	TEXAS DECA DIST 3	FORT WORTH	TX
1000215	EAST TEXAS BAPTIST UNIVERSITY	MARSHALL	TX
1000712	TEXAS ASSOCIATION OF SCHOOL ADMIN	AUSTIN	TX
1000713	TEXAS ASSOCIATION SCHOOL BOARD	AUSTIN	TX
1000716	TASPA/TEXAS ASSOCIATION SCHOOL	AUSTIN	TX
1000718	TEXAS COMPUTER EDUCATION ASSOC	AUSTIN	TX
1000720	TEPSA/TEXAS ELEMENTARY	AUSTIN	TX

Do not forget to put the asterisks before and after the name, otherwise nothing will pull up.