

Inter-Lakes School Board Special Meeting
Humiston Building Conference Room
103 Main Street – Suite 2, Meredith NH
May 23, 2023 @ 6:00 p.m.
Additional Public Access via Google Meet

MINUTES

CALL TO ORDER

Chair Merrill called the meeting to order at 6:00 p.m.

RECORD ROLL

Members Present:

Mrs. Lisa Merrill, Chair
Mr. Mark Billings, Vice-Chairman
Mr. Charley Hanson
Mrs. Nancy Starmer

Administrators Present:

Mrs. Mary Moriarty, Superintendent
Mr. Michael Bryant, ILES Principal
Mr. Jeremy Hillger, SCS Principal
Mrs. Holly Vieten, Guidance Director
Mrs. Ashley Dolloff, Human Resources Director
Mr. Brian Swanker, Facilities Director
Mr. Mark Parsons, Technology Director

Members Absent (with notice)

Mr. Craig Baker
Mrs. Siobhán Balázs
Mr. Duncan Porter-Zuckerman

Others Present:

Mrs. Lisa Ransom, District Outreach Counselor
Mrs. Laura Van Sant, Recording Secretary

PLEDGE OF ALLEGIANCE

STUDENT RECOGNITION – ILMHS Math Team

The ILMHS Math Team finished in 1st place among Lakes Region small schools in their yearly competitions. Grades 9-12 went on to compete at the state level. There were seventeen students on the team. Mrs. Moriarty recognized Mrs. Carney for her leadership and commended the students on the Math Team. Certificates of Achievement will be sent to each participating student.

PUBLIC COMMENT – *Opened at 6:01 p.m.*

MINUTES

A. May 9, 2023 Regular School Board Meeting Minutes

The Board reviewed the minutes.

Mr. Billings moved, seconded by Mr. Hanson, to approve the minutes of the May 9, 2023 Regular School Board Meeting. The motion carried 4-0.

B. May 11, 2023 Policy Review Committee Minutes

The Board reviewed the minutes. Mr. Hanson expressed that the Committee liked how the last meeting was run, and that there will more meetings soon to get caught up before the end of the school year.

CURRENT BILLS PAYABLE**A. General Operating Expenses**

Mrs. Starmer moved, seconded by Mr. Hanson, to approve the payment of bills, manifest #3035. The motion carried 4-0.

SUPERINTENDENT/ASSISTANT SUPERINTENDENT REPORT**A. Principals' Reports**

Mrs. Vieten, Guidance Director for Inter-Lakes Middle High School, shared the report for ILMHS in Dr. Downing's absence. ILMHS finished up SAS testing and have NWEA testing this week and next. The prom was held at Merrowvista. It was a great event with a school-sponsored after party at Funspot, which provided a safe environment for students to celebrate. Thank you to all the prom and after-prom chaperones, businesses, community partners, and the After-Prom Committee. This week there will be an outdoor BBQ for spring fling, hosted by Student Council. This weekend the Outing Club is going white water rafting. On Monday, the marching band will be performing in the Memorial Day parade. Seniors at Huot have a graduation ceremony coming up at the Colonial Theater in Laconia. Scholarship night is May 31, senior night is June 13, and graduation is Saturday June 17th at 10 a.m., rain or shine.

Mr. Hillger, Sandwich Central School Principal shared that in primary multiage, the chicken eggs hatched on Friday. Multiage is learning about the life cycle of chickens. New multiage is doing research and writing around an invention of their choosing. Middle multiage successfully released their trout into the river. Mr. Hillger commended Mr. Watson for his work on the trout project. Sixth grade is preparing for their trip to Merrowvista. Grades 3-6 have SAS testing going on currently. The spring concert is on June 6. There is a community BBQ is on June 14, where the staff and students will be honoring and recognizing Mrs. Adriaance and Mrs. Decker-Booty for their service to the school. The last day of classes is June 22

Mr. Bryant, Inter-Lakes Elementary School Principal, reported that students at ILES are finishing up with state testing. The school recently completed kindergarten screening, with 43 students and their families attending. The fourth graders went to the State House last week; the kindergarteners are going to Squam Lake Science Center next week; and the sixth graders will be heading to Merrowvista next week. There are also trips scheduled to the Belknap Mill, the Flume, and the Lost River. Staff won a "nail-biter" basketball game against student leadership last week. The PTO spring dance was well-attended. The Destination Imagination team "Blobfish Heroes of Asparagus" were given a surprise send-off last Friday from the entire student body. They are currently in Kansas City, MO meeting new friends from around the world, sight-seeing, and competing. The awards and closing ceremonies are tonight. Mr. Bryant shared his appreciation and pride at how well the team and the families have represented the district. Thank you to the staff, School Board, community partners and businesses for all their support.

B. Youth Risk Behavior Survey Highlights

Lisa Ransom shared highlights of the Youth Risk Behavior Survey. The CDC designs and administers the TRBS with NHDOE and NHDHHS. The YRBS helps measure health-related behaviors and experiences that can lead to injury or death, monitor health trends, identify emerging issues, and help to plan and evaluate program to improve adolescent health. All students grade 9-12 have the opportunity to take this survey. There are 100 questions. Parents get the opportunity to review the survey and taking it is voluntary – students or parents can opt out at any time. All measures are taken to ensure privacy, confidentiality, and anonymity of survey participants. The YRBS gathers data about youth health behaviors and conditions, substance use behaviors, and student experiences. The results help us monitor trends, help us plan for our programs, and allow us to measure the results of those programs. For every question, there is a full analysis relative to the school, the region, and the state. Each analysis is broken down by grade and gender. Mrs. Ransom shared some of the data gathered by the survey. She also emphasized the importance of the current youth mental health crisis and presented data demonstrating a significant increase in feelings of sadness, hopeless, and suicidal ideation among students. She recommended increasing mental health services and improving family/community awareness.

Board members expressed that it will be interesting to see the 2022/2023 data, and thanked Mrs. Ransom for her presentation.

C. Financial Update

Mrs. Moriarty shared the end-of-year financial update. Approximately \$500,000 available for School Board to consider using for several items, not including \$250,000 going into expendable trust. The first choice is to encumber it for the next school year. ESSER funds are essentially accounted for at this time, and Mrs. Moriarty will bring an update next month on the allocations.

CORRESPONDENCE – None.

OLD BUSINESS

A. 2022/2023 Fund Balance - Athletic Infrastructure - \$225,000 - Including Architecture Study of Locker Rooms

Mrs. Merrill's expressed wariness of spending extra money, and noted that she is trying to be a good steward of the taxpayers. Mrs. Starmer said it makes sense to look at the extra spaces now. The Board are not necessarily doing anything yet, just getting architectural drawings. The problem is the trainer space that is missing, and maybe this would offer a solution. Mr. Billings noted the Board started discussing the locker room project before the pandemic, and considering the discussions of this year he finds this to be a reasonable use of funds. Mr. Hanson noted that this will be a helpful planning tool for the future. Mrs. Merrill noted that she is unsure if an architect is necessary for those spaces. Mrs. Moriarty feels that it is important to use the architect so that the planning phase does not all fall onto the facilities director.

Mr. Billings moved, seconded by Mrs. Starmer, to approve expanding the fund balance to include architecture study of other spaces within the School District up to 40 hours at \$165/hour, or a total of \$6,600. The motion carried 3-1.

YES: Mrs. Starmer, Mr. Billings, Mr. Hanson

NO: Mrs. Merrill

B. Hiring Update

Mrs. Moriarty reported that the District is doing well with filling openings, and presented a nomination for Board consideration.

Mr. Hanson moved, seconded by Mrs. Starmer, to approve Professional Staff as presented. The motion carried 4-0.

C. Proposal Increase of Time

Mrs. Moriarty proposed that the secretary position at Sandwich Central School be changed from 205 days to 220, and change the title from Secretary to Administrative Assistant. She also presented three options for the "caretaker" responsibilities for the "Living Classroom" at Inter-Lakes Elementary School. The Board reached consensus to move forward with a Motion for Option II.

Discussion ensued. Mrs. Merrill noted that it would be great to involve somebody from the community, maybe from the Garden Club. Mr. Billings suggested that the Garden Club may be able to help, but not run the program. Mrs. Starmer said she is in favor of using someone on staff who knows the kids and understands the greenhouse and can manage volunteers.

Mr. Hanson moved, seconded by Mr. Billings, to approve Sandwich Central School change from Secretary (205 days) to Administrative Assistant (220 days) and option II for the "caretaker" responsibilities for the "Living Classroom" at Inter-Lakes Elementary School. The motion carried 4-0.

D. ILMHS Main Entrance Sign Updates

Mr. Swanker reported that after getting an estimate from another company, the costs were roughly the same from both companies. Mrs. Merrill noted that the current sign was a gift from the Booster Club, and she feels uncertain as to whether a new sign should be purchased using school funds when that has not happened in the past.

Discussion ensued among Board members regarding the cost and various options for the new sign. The Board reached consensus to table voting on this item until the rest of the Board members are present.

NEW BUSINESS

A. Data Privacy Plan

Mr. Parsons shared the Data Privacy Plan for Inter-Lakes School District.

Mr. Hanson moved, seconded by Mr. Billings, to approve the Data Privacy Plan as

presented. The motion carried 4-0.

B. Growing Roots Licensed Mental Health Services

Mrs. Moriarty expressed the District had a good partnership with Growing Roots this year. Mental health continues to be an area of concern. The current model is unsustainable for Growing Roots. They would like to continue providing service but not utilize insurance; increase the number of hours per week; and use a week after school gets out to transition students to summer school. That comes to almost \$200,000 (budgeted amount is \$125,000). Mrs. Moriarty and Mrs. Vieten explained the new structure of mental health services within the district. No action was taken.

PUBLIC COMMENT – *Closed at 7:32 p.m.*

C. Proposed Reduction of ILES Classroom Teacher by 1.0 FTE Due to Natural Attrition Point & Enrollment

As the District prepared for budget season last year, a natural attrition point has presented itself. A classroom teacher will be relocating, and it seems reasonable to reduce one FTE at this time. Enrollment trends have also decreased. Eventually, the District is looking at three classrooms per grade level.

Mr. Billings moved, seconded by Mr. Hanson, to approve the reduction of 1.0 FTE ILES Classroom Teacher for 2023/2024 due to natural attrition point & enrollment as presented. The motion carried 4-0.

D. Non-Resident Tuition Waiver in Accordance with Professional Employee Agreement, Article 27.1

Mr. Hanson moved, seconded by Mrs. Starmer, to approve the non-resident tuition requests as presented. The motion carried 4-0.

E. Organizational Chart Draft – Sandwich Central School

Mrs. Moriarty shared a draft organizational chart for Sandwich Central School. No action was taken.

F. Nomination of Professional Staff

POLICY

A. First Readings

Mr. Hanson moved, seconded by Mrs. Starmer, to approve the first reading of the following policies, as amended:

- Policy GCQB – Exit Interview Procedures
- Policy EFA/JLCF – Wellness Through Nutrition and Physical Activity
- Policy IHCA – Summer Activities
- Policy ILD – Non-Educational/Non-Academic Questionnaires, Surveys, and Research
- Policy BEA – School Board Meetings
- Policy IJO/KA – Strong Family and Community Partnership

- Policy ADC/GBED/JICG – Use and Possession of Tobacco Products Banned in/on School Facilities and Grounds
- Policy BDD-R – Board-Superintendent Relations
- Policy JKAA – Use of Physical Restraint
- Policy JI – Student Rights and Responsibilities
- Policy JLC – Student Health Services and School Nurses
- Policy JLCK – Special Physical Health Needs of Students

Discussion ensued. Mr. Hanson noted the importance of Policy BDD-R for all Board members to review carefully.

The motion carried 4-0.

B. Rescind

Mr. Hanson moved, seconded by Mr. Billings, to approve rescinding the following policies:

- Policy #3275 – Emergency Care & First Aid
- Policy #5170 – Proof of Residency

The motion carried 4-0.

NONPUBLIC SESSION

RSA 91-A:3(c) – This includes matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board.

R.S.A. 91-A:3 II(i) – This includes matters relating to the preparation for and the carrying out of emergency functions.

Mr. Hanson moved, seconded by Mrs. Merrill, to enter Nonpublic Session. Mr. Hanson called the roll.

YES: Mrs. Merrill, Mr. Billings, Mrs. Starmer, Mr. Hanson

NO: --

The motion passed unanimously. The Board entered Nonpublic Session at 7:35 p.m.

PUBLIC SESSION

Mr. Billings moved, seconded by Mr. Hanson, to return to Public Session. Mr. Hanson called the roll.

YES: Mrs. Merrill, Mr. Billings, Mrs. Starmer, Mr. Hanson

NO: --

The motion passed unanimously. The Board reentered Public Session at 8:14 p.m.

ANNOUNCEMENTS

A. Tuesday, May 30, 2023

SAU #2 Board @ Humiston Building – Conference Room

- SAU #2 Board Regular Meeting – **6:00 p.m.**

B. Thursday, June 1, 2023

Inter-Lakes Policy Review Committee @ Humiston Building – Conference Room

- Inter-Lakes Policy Review Committee Meeting – **5:30 p.m.**

C. Tuesday, June 13, 2023

Inter-Lakes School Board @ Humiston Building – Conference Room

- Inter-Lakes School Board Regular Meeting – **6:00 p.m.**

ADJOURNMENT

Mr. Hanson moved, seconded by Mrs. Merrill, to adjourn the meeting at 8:15 p.m.
The motion carried 4-0.

Meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Heather Bullimore
Recording Secretary