

**INTER-LAKES SCHOOL DISTRICT**  
**Inter-Lakes School Board Regular Meeting**  
**Humiston Building – Conference Room**  
**103 Main Street, Meredith NH**  
**September 13, 2022**  
**MINUTES**

**I. CALL TO ORDER**

School Board Chair Merrill called the meeting to order at 6:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. RECORD ROLL**

**Members Present:**

Ms. Lisa Merrill, Chair  
Mr. Mark Billings, Vice-Chair  
Mr. Howard Cunningham  
Mr. Duncan Porter-Zuckerman  
Ms. Nancy Starmer  
Mr. Craig Baker (arr 6:13 p.m.)

**Administrators Present:**

Mrs. Mary Moriarty, Superintendent  
Mrs. Trish Temperino, Assistant Superintendent  
Mr. Michael Bryant, ILES Principal  
Mr. Jeremy Hillger, SCS Principal  
Dr. Amanda Downing, ILM/HS Principal  
Mr. Mark Parsons, Technology Director

**Members Absent:**

Mr. Charles Hanson\*  
\*with notice

**Others Present:**

Mr. Chris Mega, Video Recorder

**IV. PUBLIC COMMENT #1 (Agenda Items Only)**

*Open at 6:01 p.m.*

**V. MINUTES**

**A. Special Board Meeting – August 23, 2022**

Mr. Billings moved, seconded by Mr. Porter-Zuckerman, to approve the minutes of the August 23, 2022 Special Board Meeting. The motion passed 5-0-1; Ms. Starmer abstained.

**VI. CURRENT BILLS PAYABLE**

**A. General Operating Expenses**

Mr. Cunningham moved, seconded by Mr. Billings, to approve the payment of bills, manifest #3007, #3008. The motion passed 6-0.

**VII. SUPERINTENDENT/ASSISTANT SUPERINTENDENT REPORT**

**A. Enrollment**

Mrs. Moriarty reported that enrollment is down; a detailed review of the enrollment report was provided.

**B. School Opening Update**

We have just completed day 6 of school with students, it has been a very positive more traditional start to the school year. There were three very full-days with staff and an additional day with new staff prior to the first day of school for students. Mrs. Moriarty commended administrators for doing some very deep and intentional planning for the staff days, bringing everyone back together as a community.

We are now currently down two bus drivers; six Paraeducators at ILM/HS; and four Paraeducators at ILES. We are seeing more traffic for applicants and will be interviewing later this week. More people are applying for Substitute Teacher and Paraeducator positions, we are in a much better place than we were last year at this time.

**C. DOE-25 Financial Report for the 2021-2022 School Year**

Mrs. Temperino informed the Board the End of Year financial report for the Department of Education and Department of Revenue have been completed and uploaded. We have an unassigned fund balance of \$176,585; if we do not receive any comments from the Department of Education that will be a firm number. A summary report will be presented at the October meeting. Mrs. Moriarty commended Mrs. Temperino and the entire Finance Office for working to pull these reports together to be submitted on time.

**VIII. CORRESPONDENCE** None

**IX. NEW BUSINESS**

**A. Field Trip Approval – Sandwich Central School Upper Multiage Class to Camp Hale**

Mr. Porter-Zuckerman moved, seconded by Mr. Cunningham, to approve the overnight field trip for the SCS Upper Multiage Class to Camp Hale September 19-20, as presented. The motion passed 6-0.

**B. Donation**

Mr. Billings moved, seconded by Mr. Cunningham, to approve the donation from Sandwich Central School Association for School and Community (ASC) in the amount of \$12,821.11 to support student activities. The motion passed 6-0.

**C. New England Association of Schools and Colleges, Inc. (NEASC) Accreditation Process Overview (December 5 – 6, 2022)**

Dr. Downing provided an overview of the planning that is underway, a lot of credit is to be given to Erica Pappalardo, Curriculum Coordinator and Sue Noyes for working to create an amazing process for gathering all the information required for the self-study. A lot of educators gave up time to write and work on developing the study. There was a great collaborative process that pulled all the data together. The visit was moved from November to December. We are awaiting the due dates for the Self-Study; and then we will move on to booking accommodations and getting ready for visit in December.

The last visit was in 2011; we were due for visit for last year but an extension was applied for and given by NEASC. The process has been streamlined a great deal over the past eleven years. The process this year is going through grades 7 – 12; in the past the accreditation process was for grades 9-12.

**D. Nomination of Professional Teaching Staff for the 2022-2023 School Year**

Mr. Billings moved, seconded by Mr. Porter-Zuckerman, to approve the nomination of Professional Teaching Staff for the 2022-2023 school year as presented. The motion passed 6-0.

**X. POLICY**

**A. Policy Review Committee Minutes – August 30, 2022**

No action required.

**B. Category II Approval – Policy #8344 (BEDH), Public Participation at School Board Meetings**

Lengthy discussion ensued regarding online comments and amendments to the policy as presented. The consensus of the Board was to return Policy #8344 to the Policy Review Committee for further review and edits.

**C. First Reading**

Mr. Billings moved, seconded by Ms. Starmer, to approve first reading of the following policies as amended:

- Policy #1322 (JIG), Contests for Students
- Policy #4155 (GBCD), Background Investigation and Criminal Records Check
- Policy #5119 (JFA), Admission Requirements for Students Entering or Transferring into the Inter-Lakes School District
- Policy #5142 (JLCE/EBBC), Emergency Care and First Aid
- Policy #5147, JLDDB), Suicide Intervention
- Policy #6140 (IGE), Objections to Course Material
- Policy #6140.1 (IHAM), Health Education and Exemption from Instruction
- Policy #6171.2 (IHBAB), Special Education – Independent Educational Evaluation

The motion passed 6-0.

Mrs. Moriarty shared where the Suicide Prevention Plan could be found on the District website at <https://www.interlakes.org/> under Family Resources.

**D. Rescind**

Mr. Billings moved, seconded by Mr. Cunningham, to rescind Policy #1110, Communications; and Policy #3725, Emergency Care & First Aid as recommended. The motion passed 6-0.

**E. Policies Reviewed / No Action Required**

- Policy #3539 (EFAA), School Lunch Program Meal Charge
- Policy #5118 (JFAB), Non-Resident Admission
- Policy #5141.2 (JLCJ), Concussions and Head Injuries
- Policy #6154.3 (IHCD/ LEB), Community College System of NH – Dual and Concurrent Enrollment
- Policy #6161 (IMGA), Service Animals
- Policy #6171.3 (IHBAA), Evaluation Requirements for Children with Disabilities
- Policy #6175 (IFA), Instructional Needs of Each Individual Student

**XI. ADDITIONAL BUSINESS**

**A. Members of the Board** None

**B. Members of the Administration**

Dr. Downing shared with the School Board that she received notification from the NHIAA Division III Director that Sarah Dumais for being recognized as the Division III 2021-2022 Athletic Director of the Year. School Board members extended their congratulations.

**XII. ANNOUNCEMENTS**

**A. Tuesday, September 27, 2022**

Inter-Lakes School Board @ Humiston Building – Conference Room

- New Staff Reception – **5:30 p.m.**
- Special School Board Meeting – **6:00 p.m.**

**B. Tuesday, October 11, 2022**

Inter-Lakes School Board @ Humiston Building – Conference Room

- Regular School Board Meeting – **6:00 p.m.**

**C. Tuesday, October 25, 2022**

Inter-Lakes School Board @ Humiston Building – Conference Room

- Special School Board Meeting – **6:00 p.m.**

**XIII. PUBLIC COMMENT**

*Ms. Merrill closed Public Comment at 6:49 p.m. with no comments brought forward.*

**XIV. NON-PUBLIC**

Mr. Billings moved, seconded by Mr. Baker, to enter Non-Public Session at 6:50 p.m. in accordance with RSA 91-A:3 (b)(c)– The hiring of any person as a public employee; and matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board, unless such a person requests an open meeting. Mr. Baker called for a roll call vote as follows:

YES: Mr. Porter-Zuckerman, Ms. Starmer, Mr. Cunningham,  
Mr. Billings, Ms. Merrill, Mr. Baker

NO: --

The motion passed 6-0.

**Public Session**

Mr. Billings moved, seconded by Mr. Porter-Zuckerman to enter Public Session at 7:14 p.m. The motion passed 6-0.

Discussion ensued regarding Lakes Region Planning Commissions anticipated future project associated with road improvements and safe routes to school.

**XV. ADJOURNMENT**

Mr. Billings moved, seconded by Mr. Cunningham, to adjourn the meeting at 7:23 p.m. The motion passed 6-0.

Respectfully Submitted,

Marilyn G. Martell  
Recording Secretary

**Inter-Lakes School Board  
September 13, 2022  
NON-PUBLIC SESSION I**

Members Present: Ms. Merrill, Chair; Mr. Billings, Vice-Chair; Mr. Baker, Mr. Cunningham;  
Mr. Porter-Zuckerman Ms. Starmer

Members Absent: Mr. Hanson

Administrator(s) Present: Mrs. Moriarty, Superintendent of Schools  
Mrs. Temperino, Assistant Superintendent of Schools

Mrs. Moriarty provided an update on a personnel matter.