



Minutes - Suffield Elementary PTO

Meeting Date: Sept. 11th 7pm

Meeting Location: Zoom

Courtney Vincent, Nicole Thorogood, Diane Dellangelo, Kayla Nadeau, Lauren Brown, Laura Champagne, Bri Maynard, Jennifer Fendt

1. President's report:
 - a. Principal Meeting Overview – 9/7 Meeting
 - i. Sent info for newsletter
 - ii. Provided Update on Budget items
 - Grants - \$2k per school
 - Enrichments(\$10k per school): 1 per Grade, 1 all school. (~\$1500 per grade)
 - Avoid Field Trips for consistency.
 - Traditions – will be at cost but still coordinated by PTO
 - Kona Truck – schedule for a day not on Field Day – we will help coordinate
 - Field Day will need to stay within budget
 - End of School Teach Lunch - TBD if we can fund
 - Tshirts for 2nd & 5th are in budget
 - b. Fall “Staff Appreciation” – Tshirts Complete
 - i. Need to determine when we will request donations for Spring Staff Appreciation
 - c. Open House: Need Volunteers
 - McAllister – 9/12
 - Spaulding – 9/14 6-7pm
 - d. Picture Day:
 - McAllister – 10/19 (Retake: 11/30) - Courtney
 - Spaulding – 10/26 (Retake: 12/7) - Nicole
2. Vice President's Report
 - a. Social Media – Kayla will run point – if you have something to post please work through her for events.
 - b. Fall 2023 Activities:
 - **Babysitting at Open Houses** 9/12 & 9/14 - Joy
 - **Meadow Farm Hybrid Sale** (9/5 - 9/22)
 - **Merchandise Sale** (October) – Make decision by 9.11 Meeting.
 - **Clothing Drive** –October – Sat. & Monday Pick Up – Courtney to reach out on red barn.
 - **Hill Top Farm** – 9/24
 - **TJ Burrito** – Nicole –10/10 – Kayla creating event
 - Revisit **color run** in Spring – 2/1 pick a day.
3. Treasurer's Report - Jennifer, Lauren, Kayla
 - a. Accountant Update
 - b. Year in Review – Kayla
4. Secretaries Report – Laura Zinnen
 - a. Website Updates – Any updates needed?
 - b. Could we take meetings live and/or at least send them out after?
5. Enrichment Updates (Diane Dellangelo/Laura Zinnen)
 - a. Upcoming & Budget – See above

6. Traditions (Transitioning to Bri Maynard)

GRADE	Place	Date	Chair
Pre K & K	Spaulding – (TBD)		Nicole Baker & Vicki
First Grade	Spare Time	11.12.23	Anna Kristin
2 nd Grade	FunZ	10.16.23	Nicole Thorogood
3 rd Grade	Ron or Roll	March	Laura Zinnen
4 th Grade	FunZ or Urban Air	Spring	Amy Knowles & Amy Piccoli (Previous Chair: Erica Boucher)
5 th Grade	Sonnys	Spring	Erica Boucher (Previous Chair: Kristi Upton)

Important things to note on permission slips:

Non-refundable on the permission slips.

Drop off event – No

Siblings

FunZ did bring snacks/water

Next Meeting – October meeting date? 9th - Columbus Day can we still meet?