

**Board of Education Policy**

**OPIOID OVERDOSE PREVENTION REGULATION**

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The district's Opioid Overdose Prevention Program, registered with the New York State Department of Health (NYSDOH), shall establish and follow procedures for the use of naloxone, pursuant to state regulations, including: placement, storage, inventory and re-ordering, documenting and reporting incidents of usage, and volunteer responder training.

The district's Program shall provide the Miller Place High School, North Country Road Middle School, Laddie A. Decker Sound Beach School and Andrew Muller Primary School nurses naloxone kits. Naloxone kits provided by the district's Program shall be kept in the Nurses Office. Extra naloxone kits shall be stored in the Automated External Defibrillator (AED) case closest to the main office in Miller Place High School and North Country Road Middle School.

An inventory of naloxone supplies shall be taken monthly by the Miller Place High School, North Country Road Middle School, Laddie A. Decker Sound Beach School and Andrew Muller Primary School nurses. Recordkeeping of naloxone inventory shall be done in accordance with state regulations. Whenever an inventory check indicates that naloxone has been used, the Program's Clinical Director shall be notified. The Program Director shall order replacement naloxone stocks to ensure adequate supply.

Every administration of naloxone shall be reported to both the Medical Director and Program Director of the district's Opioid Overdose Prevention Program.

Every administration of naloxone, like administration of other emergency health care, shall be documented in a student's health record and in a staff member's personnel record by the school nurse. Documentation shall include all elements required by state regulations, and shall be signed by the person completing documentation.

Training for volunteer responders shall be provided by an affiliated prescriber.

Administration by School Nurse

The Medical Director shall develop procedures for the placement, storage, inventory, re-ordering, administration documentation, reporting, and training of the school nurse, regarding the use of naloxone.

The school nurses shall maintain a log of naloxone supplies containing the following information: lot number, date of receipt, expiration date, and location. The school nurse shall perform an inventory check of naloxone supplies monthly.

School nurses shall follow the non-patient specific order and written protocol for administration of naloxone, which includes criteria for assessment and directions for administration.

*Miller Place Union Free School District*  
*Miller Place, New York 11764*  
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**8121.1-R**

School nurses shall document all administration of naloxone in the same manner as the administration of other medications under non-patient specific orders. School nurses shall report all administration of naloxone to the school physician/medical director, Building Principal and Superintendent.

**Adopted:** 04/26/2017  
**Reviewed:** 10/25/2017 03/29/2023  
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