

WILSON BOROUGH, PA

June 17, 2019

REGULAR MEETING:

The regular meeting of the Wilson Area School District Board of Directors was held in the William P. Tollinger Administration Building, 2040 Washington Blvd., Easton, PA 18042 on the above date.

The meeting was called to order at 7:01 p.m. by Mrs. Judith Herbstreith, President, with the following members present: Mr. Johnathan Jones (7:41 p.m.), Mrs. Ann Lipari, Mr. Scott Wamsley, Mrs. Allyson Palinkas, and Mr. Adesh Odyssey. Absent: Ms. Janis Krieger, Mr. Christopher Greene, and Mr. Charles Marsteller. Also present: Mr. Doug Wagner, Superintendent; Ms. Stephanie Arnold, Business Manager/Secretary, Ms. Jessica Moyer, Solicitor, Dr. Dave Wright, Assistant Superintendent, Mrs. Laura Sampson, Supervisor of Student Services, Mr. John Martuscelli, High School Principal, Mr. Ian Beitler, High School Assistant Principal, Mr. Anthony Tarsi, Intermediate School Principal, Mr. Michael Chromey, Avona Elementary Principal, Mr. Kevin Steidle, Williams Township Elementary Principal, Mr. Ken Case, Supervisor of Facilities Operations, Mr. Garry Musselman, Technology Coordinator, and Ms. Bethayn Tarsi, Wilson Area Education Association..

The Board reviewed the agenda.

The Board recognized the following:

- Warriors of the Year
  - Avona Elementary School – Olysia Rose
  - Williams Township Elementary School – Sadie Albert
  - Wilson Borough Elementary School – Emma Dalpe
  - Wilson Area Intermediate School – Melissa Shunk
  - Wilson Area High School – Jadah Trimmer

There was no report presented on student affairs. There was no report presented on Legislative issues. In Ms. Krieger's absence, Mrs. Herbstreith reported the following on the Community College:

- The Board of Trustees met on June 6<sup>th</sup>.
- The Board heard from students regarding their success at NCC.
- Program audits were discussed with the following approved for continuation:
  - Computer Science, Sports Management, Social Work, Library Technical Assistant, Emergency Services and Medical Assistant.
- Last year, in conjunction with Follett's Bookstore Program, students were able to purchase all materials for 2 business courses via the "Include-Ed" program.

This course pilot is now being expanded to a variety of 15 courses, with a potential savings to the students of \$269,000.

- NCC has been awarded a Level 1 Accreditation by the Arbnet Arboretum Accreditation Program and added to the Morton Register of Arboreta, a database of the world's arboreta and gardens dedicated to woody plants. The Bethlehem campus's arboretum, spanning the entire 206 acre campus, hosts over 47 species of trees.
- Their next meeting will be held on August 29<sup>th</sup>.

Mrs. Palinkas reported the following on Career Institute of Technology:

- Mr. Wagner is the new Superintendent of Record.
- SRO is being contracted through Forks Township Police.
- Renovation of the foyer began on June 17<sup>th</sup>.

There was no report presented on the Intermediate Unit. Ms. Tarsi reported the following on the Wilson Area Education Association:

- Wilson High School was ranked #5 in the area according to local newspaper article.
- Brian Meckley is the new President. Elections were held on the last day of school.

There was no report presented on Curriculum and Federal Grants including Title II Program. There was no report presented on Student Services. There was no report presented on Technology. Mr. Case reported the following on Facilities and Operations:

- Summer work has started in maintenance and transportation.
- The Eastern Building demolition has started.

There was no report presented on Athletic Committee. There was no report presented on Excellence in Education. Mrs. Herbstreith reported the following on Wilson Area Partners in Education Foundation:

- The next meeting will be held on June 20, 2019.
- The Warrior Challenge was a great event.
- The 5K Run will be held on July 20, 2019.
- The Golf Tournament will be held on September 7, 2019 at Green Pond Country Club.
- Iron Pigs game tickets for June 29<sup>th</sup> are \$11.00 per ticket.

Dr. Wright reported the following on the LINCS:

- The Summer Recreation Program started on June 17<sup>th</sup> and will run from 9:00 a.m. until 12:30 p.m. for the next 6 weeks.
- Linking Community Resources – connect families with county and community resources.
- Warrior Bags will be distributed on Thursday through the summer months.

There was no public to be heard.

Moved by Palinkas, seconded by Lipari, and carried by voice vote that the Board approve the following:

- Minutes of the First Regular Meeting – May 6, 2019
- Minutes of the Second Regular Meeting – May 20, 2019
- Treasurer's Report, as attached, be accepted and filed for audit.
- May 2019 Investment Schedule, as listed and attached; be accepted and filed for audit.
- Regular Bills in the amount of - \$1,010,323.00
- Cafeteria Bills in the amount of - \$ 85,966.55
- Capital Projects in the amount of - \$ 0.00
- Retirees Bills in the amount of - \$ 1,575.39
- Capital Reserve Bills in the amount of - \$ 21,770.95

Result of Vote: Aye: 6, Nay 0, Absent 3.

Moved by Lipari, seconded by Palinkas, and carried by voice vote that the Board approve the following:

- Avaya CSA Renewal - \$17,823.72/year for 36 months – effective July 1, 2019.

Moved by Lipari, seconded by Palinkas, and carried by a roll call vote that the Board approve the following:

- Final Approval of 2019-2020 School Year Budget - \$42,237,400.55 – 58.6860 mills – (1.15 mills or 2% increase).

Result of vote: Herbstreith – Yes; Jones – Yes; Lipari – Yes; Wamsley – Yes; Palinkas – Yes; Krieger – Absent; Greene – Absent; Marsteller – Absent; Odyssey – Yes. Motion Passed.

Moved by Wamsley, seconded by Palinkas, and carried by voice vote that the Board approve the following:

- Enactment of Taxes for 2019-2020
  - Real Estate – 58.686 mills (increase of 1.15 mills or 2%).
  - Homestead/Farmstead Assessment Exclusion Resolution - \$4,529.00.  
Homestead/Farmstead Dollar Exclusion Resolution - \$265.79.
  - Section 511 Taxes  
Earned Income 1 ½ of 1%  
Real Estate Transfer – ½ of 1%



Occupational Privilege - \$5.00

- 10% Penalty on Delinquent Real Estate Taxes.
- Mercantile Tax – 1 Mill on Gross Receipts of Wholesale Business and 1.5 Mills on Gross Receipts of Retail Businesses, Services, or Rentals.
- Penalty for Delinquent Payment of Mercantile Tax – 5% plus 1% per month.
- \$20.00 for Returned Checks.
- Authorization for Tax Collectors to charge mortgage companies for Memorandum Bills – maximum of \$10.00/bill.
- Real Estate Tax Installment Payment Plan Resolution

Result of vote: Aye 6; Nay 0; Absent 3

Moved by Lipari, seconded by Palinkas, and carried by voice vote that the Board approve the following:

- Copier Lease with Edwards Business Systems - 5 years - \$463,634.46.
- CDI Technologies – High School computer lab replacements – 30 computers - \$8,964.20.

Result of vote: Aye 6; Nay 0; Absent 3.

Moved by Wamsley, seconded by Lipari, and carried by voice vote that the Board approve the following:

- Appointments
  - Adam Thomas – Professional Employee (Wilson Borough Elementary Special Education) – Masters, Step 1 - \$48,303.00 – effective August 19, 2019 – pending receipt of Act 168 disclosure forms.
  - Lisa Herman – Professional Employee (Williams Township Elementary Grade 4) – Masters, step 1 - \$48,303.00 – effective August 19, 2019.
  - Debbra Petke – Temporary Professional Employee – (High School Nurse) – Bachelors, Step 1 - \$46,503.00 – effective August 19, 2019 – pending receipt of Act 168 disclosure forms.
- Reappointments

- Robert Frankenfield – Athletic Director – 2019-20 salary \$71,154.85 – effective July 1, 2019 – June 30, 2020.
- Spring Coaching Staff
  - Baseball
    - Steven Wagner – Head Coach
    - Tyler Tocci – Assistant Coach
    - Michael Falcone – Assistant Coach 2
    - Richard Yetter, III – Assistant Coach 3
    - Charles Horvath – Volunteer Coach
  - Softball
    - Kristin Boyer – Head Coach
    - Joseph Spitale – Assistant Coach
    - Michaela Moninghoff – JV Coach
    - Juan Torres – Assistant JV Coach
    - Jason Burwell – Volunteer Coach
  - Tennis – Boys'
    - Joel Maynard – Head Coach
  - Track
    - Brian Meckley – Head Coach
    - Michael Browne – Assistant Coach
    - Keith DeReinzi – Assistant Coach
    - Christine Onorata – Assistant Coach
    - Nicole Richards – Assistant Coach
    - Erik Everett – Volunteer Coach
    - Jaryd Flank – Volunteer Coach

- FMLA Requests

- Employee #PA1294 – effective on or about August 26, 2019, with an anticipated return date of approximately May 18, 2020.
- Employee #K13417 – effective on or about October 30, 2019, with an anticipated return date of the beginning of the 2020-21 school year.

Result of vote: Aye 6; Nay 0; Absent 3.

Moved by Odyssey, seconded by Wamsley, and carried by voice vote that the Board approve the following:

- Proposed Facilities Operations Committee Meeting – Monday, July 15, 2019 – 6:15 p.m.

Result of vote: Aye 6; Nay 0; Absent 3.

Moved by Wamsley, seconded by Lipari, and carried by voice vote that the Board enter Executive Session for personnel, legal/litigation and security issues at 7:44 p.m.

Result of vote: Aye 6; Nay 0; Absent 3.

The session was called to order at 7:45 p.m. by Mrs. Judith Herbstreith, President, with the following members present: Mr. Jonathan Jones, Mrs. Ann Lipari, Mrs. Allyson Palinkas, Mr. Scott Wamsley and Mr. Adesh Odyssey. Absent: Ms. Janice Krieger, Mr. Christopher Greene and Mr. Charles Marsteller. Also present: Mr. Doug Wagner, Superintendent; Ms. Stephanie Arnold, Business Manager/Secretary; Dr. Dave Wright, Assistant Superintendent. Ms. Stephanie Arnold and Dr. David Wright were dismissed from the session prior to personnel discussion.

Moved by Palinkas, seconded by Lipari and carried by voice vote that the Board exit Executive Session at 8:14 p.m.

Result of vote: Aye 6; Nay 0; Absent 3.

Next Regular School Board Meeting – Monday, July 15, 2019 – 7:00 p.m.

Moved by Lipari, seconded by Jones and carried by voice vote that the meeting be adjourned.

Result of vote: Aye 6; Nay 0; Absent 3.



STEPHANIE ARNOLD  
Secretary