

WILSON BOROUGH, PA  
October 19, 2020

EXECUTIVE SESSION:

An Executive Session of the Wilson Area School District Board of Directors was held in the William P. Tollinger Administration Building, 2040 Washington Blvd., Easton, PA 18042 on the above date for personnel and safety issues.

The session was called to order at 6:30 p.m. by Mrs. Judith Herbstreith, President, with the following members present: Ms. Janis Krieger, Mr. Johnathan Jones, Mrs. Holly Waugh, Mrs. Ann Lipari (via telephone), Mr. Scott Wamsley, Mrs. Linda Baskwell, and Mrs. Allyson Palinkas. Also present Mr. Doug Wagner. Absent: Mr. Christopher Greene. At 6:51 p.m. Ms. Stephanie Arnold, Business Manager/Secretary, Dr. Dave Wright, Assistant Superintendent, Mr. Garry Musselman, Technology Coordinator and Ms. Jess Moyer, Solicitor joined the meeting.

REGULAR MEETING:

The regular meeting of the Wilson Area School District Board of Directors was held in the William P. Tollinger Administration Building, 2040 Washington Blvd., Easton, PA 18042 on the above date.

The meeting was called to order at 7:06 p.m. by Mrs. Judith Herbstreith, President, with the following members present: Ms. Janis Krieger, Mr. Johnathan Jones, Mrs. Holly Waugh, Mrs. Ann Lipari (via telephone), Mr. Scott Wamsley, Mrs. Linda Baskwell and Mrs. Allyson Palinkas. Absent: Mr. Christopher Greene. Also present: Mr. Doug Wagner, Superintendent; Ms. Stephanie Arnold, Business Manager/Secretary; Dr. Dave Wright, Assistant Superintendent; Ms. Jess Moyer, Solicitor; Mrs. Laura Samson, Supervisor of Student Services; Mr. John Martuscelli, High School Principal; Mr. Ian Beitler, High School Assistant Principal; Mr. Anthony Tarsi, Intermediate School Principal; Ms. Katie Pietrouchie, Intermediate School Assistant Principal; Mr. Michael Chromey, Avona Elementary Principal; Mr. Kevin Steidle, Williams Township Elementary Principal; Mrs. Amy Austin, Wilson Borough Elementary Principal; Mr. Garry Musselman, Technology Coordinator.

The Superintendent reviewed class sizes.

The Board reviewed the agenda.

There was no report presented on Student Affairs. Mrs. Herbstreith reported the following on Legislative Issues:

- The State's budget was signed in June 2020; however it was only partially funded.
  - \$28.5M budget for 5 months which expires on 11/30/20
  - Uncertainty of \$5B budget gap funding
  - Possibly seeing things not being funded, however the General Assembly already agreed to flat-fund education spending as well as pension and debt payments through June 30, 2021.

Ms. Krieger reported the following on the Community College:

- Their last meeting was held on October 8<sup>th</sup>, via Zoom.
  - Diversity Equity Inclusion Strategic Plan was presented by Dr. Erickson
    - Started with 31 strategies but were able to narrow them down to 15 with their focus on inclusion
  - New App NCCGO Implemented 8/19/20
    - There are over 5,000 users
    - 4,600 student users
      - Ability to access grades, courses, COVID resources and a map of the campus
  - COVID Update
    - 8 positive cases on campus
  - There will be no November meeting.

Mrs. Palinkas reported the following on CIT:

- Their last meeting was held on October 8<sup>th</sup>
  - Talks to open Adult Education programs
  - Looking to fill 3 paraeducator positions
  - Open House will be held virtually
  - House project will be winterized by contractor at no cost

Mrs. Baskwell reported the following on the Intermediate Unit:

- The “Twenty” was sent to members.
- Applauded the District for doing everything she read in an article regarding bringing students back into the buildings.

There was no report given on Wilson Area Education Association. Dr. Wright reported the following on Curriculum and Federal Grants including Title II Program:

- Seeking approval of curriculum
  - Language Arts 5-6 based on need and change in curriculum
  - Algebra I – based on student need
  - Theatre II – based on student interest

Mrs. Samson reported the following on Student Services:

- CSTAG – Comprehensive School Threat Assessment Guidelines
  - The CSTAG model provides teams with guidelines to distinguish whether a threat is transient (not serious) or substantive (poses a continuing risk to others). Accurately distinguishing between transient and substantive threats helps the school team both to avoid over-reacting to threats that are not serious and to focus its attention on serious threats that merit protective action. The district would purchase this from Navigate360.

There was no report presented on Technology. There was no report presented on Facilities Operations Committee. There was no report presented on Excellence in Education. There was no report presented on Athletic Committee. Mrs. Herbstreith reported the following on Wilson Area Partners in Education Foundation:

- Met on October 15<sup>th</sup> via Zoom
- They are holding back on releasing mini grants. They will re-evaluate in the Spring
- Referenced an article that appeared in the Erie Times about arts and the importance of it “Pandemic Takes A Swipe At Fine Arts Education But It Might Just Prove How Much It’s Worth”
- Foundation secured money through Arts Quest for six sessions of art instruction for grades K-2 and grades 3 & 4

Mrs. Waugh reported the following on LINC'S:

- Their last meeting was held on October 6<sup>th</sup> – end of fiscal year review
- 41 Warrior Bags on average are being distributed weekly
  - Looking for someone to do delivery of the bags

There was no public to be heard.

Moved by Krieger, seconded by Wamsley, and carried by voice vote to approve the following:

- Minutes of the Regular Board Meeting of September 14, 2020
- Treasurer’s Report, as attached, be accepted and filed for audit
- Investment Schedule – September, 2020
- Regular bills in the amount of: \$2,813,085.95
- Cafeteria bills in the amount of: \$ 0.00
- Capital Projects in the amount of: \$ 0.00
- Retiree bills in the amount of: \$ 1,144.04
- Capital Reserve in the amount of: \$ 28,998.29

Result of vote; Aye 8, Nay 0; Absent 1.

Moved by Lipari, seconded by Baskwell, and carried by voice vote that the Board approve the following:

- Navigate360 Subscription Agreement – November 1, 2020 through October 31, 2121
  - Threat Assessment Module \$3,364.50
  - Training and Setup of Module \$ 560.75 – First year only  
\$3,925.25



- Property Tax Resolution – Parcel N9 11 5 0836 – accept resolution of tax payment for outstanding taxes owed to the District in the amount of \$918.00
- Tax Assessment Appeal – Parcel L94010837 –  
Reduction of \$106,400.00 in assessed value of property – effective 2019 tax year  
Loss of tax revenue for 2019 - \$6,244.19  
  
Reduction of \$182,000.00 in assessed value of property – effective 2020 tax year  
Loss of tax revenue of 2020 - \$16,925.04
- Spring Sports Bids

Moved by Palinkas, seconded by Lipari, and carried by voice vote that the Board approve the following:

- Navigate360 Subscription Agreement – November 1, 2020 through October 31, 2121
  - Threat Assessment Module \$3,364.50
  - Training and Setup of Module \$ 560.75 – First year only  
\$3,925.25
- Property Tax Resolution – Parcel N9 11 5 0836 – accept resolution of tax payment for outstanding taxes owed to the District in the amount of \$918.00
- Spring Sports Bids

Result of vote: Aye 8, Nay 0; Absent 1

Moved by Baskwell, seconded by Krieger, and carried by voice vote that the Board approve the following:

- Tax Assessment Appeal – Parcel L94010837 –  
Reduction of \$106,400.00 in assessed value of property – effective 2019 tax year  
  
Loss of tax revenue for 2019 - \$6,244.19  
Reduction of \$182,000.00 in assessed value of property – effective 2020 tax year  
  
Loss of tax revenue of 2020 - \$16,925.04

Result of vote: Aye 7, Nay 1; Absent 1

Moved by Wamsley, seconded by Jones and carried by voice vote that the Board approve the following:

- Retirement
  - Constance Kirsch – Professional Employee – effective January 22, 2021
- Resignation
  - Curtis Beam – Supervisor of Facilities Operations – effective October 23, 2020
- Appointment
  - Yolanda Singer – FROM Executive Secretary to Superintendent TO Transportation Supervisor – Salary \$75,000 (prorated) – effective November 2, 2020
  - Matthew Glovas – Girls' Basketball Volunteer Coach – effective October 20, 2020
- Change of Status
  - Daniel Sigafoos – FROM Building and Grounds Coordinator TO Maintenance Supervisor – Salary \$77,000.00 (prorated) – effective October 20, 2020
- FMLA Request
  - Employee #LU6571 – effective on or about March 5, 2021, with an anticipated return date of the beginning of the 2021-22 school year, and the possibility of an extension
- FFCRA Request
  - Employee #CO4141 – effective September 14, 2020 through September 25, 2020
- Substitute
  - Darla Stoeckmann – Health Room Aide – pending receipt of Act 168 disclosure forms

- Job Descriptions
  - Transportation Supervisor
  - Maintenance Supervisor

Result of vote: Aye 8, Nay 0; Absent 1.

Moved by Krieger, seconded by Baskwell and carried by voice vote that the Board approve the following:

- Curriculum
  - Intermediate School
    - Reading and Language Arts – Grades 5 and 6
  - High School
    - Algebra I
    - Theatre II

Result of vote: Aye 8, Nay 0; Absent 1.

Moved by Wamsley, seconded by Jones and carried by voice vote that the Board approve the following:

- Memorandum of Understanding Between Wilson Area School District and Wilson Area Education Association – Instruction for the 2020-21 School Year
- Act 93 Addendum – The term Administrator shall include the following positions for the purpose of this plan under Category A:
  - Maintenance Supervisor
  - Transportation Supervisor

Result of vote: Aye 8; Nay 0; Absent 1.

Moved by Wamsley, seconded by Jones and carried by voice vote that the Board enter into Executive Session for safety issues.

Result of vote: Aye 8; Nay 0; Absent 1.

The session was called to order at 8:02 p.m. by Mrs. Judith Herbstreith, President, with the following members present: Ms. Janis Krieger, Mr. Johnathan Jones, Mrs. Holly Waugh, Mrs. Ann Lipari (via telephone), Mr. Scott Wamsley, Mrs. Linda Baskwell and Mrs. Allyson Palinkas. Absent: Mr. Christopher Greene. Also present: Mr. Doug Wagner, Superintendent, Ms. Stephanie Arnold, Business Manager/Secretary and Dr. Dave Wright.

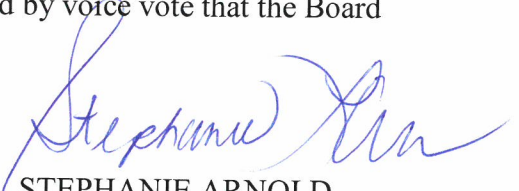
Moved by Krieger, seconded by Jones and carried by voice vote that the Board exit Executive Session at 8:26 p.m.

Result of vote: Aye 8; Nay 0; Absent 1.

Next Regular School Board Meeting – Monday, November 2, 2020 – 7:00 P.M.

Moved by Wamsley, seconded by Jones and carried by voice vote that the Board approve the meeting be adjourned at 8:26 p.m.

Result of vote: Aye 8; Nay 0; Absent 1.



STEPHANIE ARNOLD  
Secretary