

## PERSONNEL

### **Appointment**

The initial appointment of all employees shall be made by the School Board upon the recommendation of the Superintendent except in those instances of temporary or part-time personnel where the School Board has delegated such authority to the Superintendent or a designee.

The Superintendent shall have the authority to fill budgeted full-time positions necessary to the continued operations of the School Division, subject to School Board confirmation within ninety (90) days of such employment for all employees other than administrators. Administrative employees hired by the Superintendent must be confirmed by the School Board within thirty (30) days of employment. When exercising such authority, the Superintendent shall require that the employee sign a written agreement which clearly states ~~school~~ employment will cease absent School Board action to formally approve the employment within ninety (90) days or thirty (30) days depending upon the job classification.

### **Editor's Note**

*See School Board Policy 4-1 Definitions*

*See School Board Policy 2-50 Administrative Employees*

### **Legal Reference**

Code of Virginia § 22.1-295, as amended. Employment of teachers

Code of Virginia § 22.1-297, as amended. Assignment of teachers, principals and assistant principals by superintendent

### **Related Links**

School Board [Policy 2-50](#)

School Board [Policy 4-1](#)

Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: September 7, 1999

Amended by School Board: October 4, 2016

Amended by School Board: September 12, 2023

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lencioni