

August 17, 2023

**BOARD OF EDUCATION
SUMMIT, NEW JERSEY**

The Board of Education held a Meeting on Thursday, August 17, 2023 beginning at 4:00 PM in the Summit High School Auditorium. Those present: Mr. Cho, presiding, Ms. Cohn, Ms. Justice, Ms. Kelly, and Ms. Stanton. Mr. Colón and Ms. Erday were absent. There were 50 members of the public in attendance.

Also present were Mr. Hough, Superintendent of Schools, Mr. Jess, School Business Administrator/Board Secretary, Mr. Gardella, Director of Human Resources, Dr. Cordero, Director of Curriculum/Instruction, Dr. Marr, Director of Student Personnel Services, Ms. Sarno, Assistant Business Administrator, and Ms. Callander, Communications Officer.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

Mr. Cho stated the Board would now go into Executive Session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:

- a. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, August 17, 2023 to discuss:
 - 1. Board Retreat
- b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Stanton, seconded by Ms. Cohn, and carried to move to Executive Session at 4:02 PM.

Motion by Ms. Cohn, seconded by Ms. Stanton, and carried to reconvene to public session at 7:02 PM.

PRESENTATIONS

- A. Class of 2023 Outcome Data - Laura Kaplan and Alison Grill

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- B. 2022-2023 Board Goals Update - Scott Hough - Superintendent of Schools, Dr. Joseph Cordero - Director of Curriculum and Instruction & Dr. Crystal Marr - Director of Student Personnel Services
- C. 2023-2024 - Board Goals - Scott Hough, Superintendent of Schools

PRESIDENT'S ANNOUNCEMENTS

Mr. Cho spoke about the following:

- Thanks to Ali & Laura for their presentation
- Investing in Our Future (IIOF) initiatives keeping the district busy
- Focus of the Board for the upcoming year: education of our students, ensuring we have the resources to operate, and continuation of our IIOF initiatives

SUPERINTENDENT'S REPORT

Superintendent Hough then introduced the new hires and spoke briefly about them.

Ms. Stanton moved approval of the following items under Superintendent's Report:

A. Report of New Hires

1. Approval to appoint the following new staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step/ Salary</u>	<u>Effective</u>	<u>Replacing</u>
Tiffany Moreno	Special Education Teacher	SHS	MA+30-Step-7-8, \$71,270	August 30, 2023, for the 2023-2024 school year	
Nicholas Farinella	Mathematics & Computer Science Teacher	SHS	BA-Step-2, \$60,236	August 30, 2023, for the 2023-2024 school year	Nick Marino
Luz Maria Hartley	Spanish Teacher	LCJSMS	BA+15-Step-3-4, \$63,385	August 30, 2023, for the 2023-2024 school year	N/A
Hannah Hollingsworth	Elementary Teacher	JES	MA-Step-1, \$64,480	August 30, 2023, for the 2023-2024 school year	Stephanie Gleason

Catherine Epstein	Spanish Teacher	SHS	MA-Step-3-4, \$66,980	August 30, 2023, for the 2023-2024 school year	Ana Oliva
Rachel Kane	Elementary Teacher	FES	BA-Step-5-6, \$62,761	August 30, 2023, for the 2023-2024 school year	Kacie Dubuque
Samantha Figueroa	Social Studies Teacher	SHS	BA-Step-5-6, \$62,761	August 30, 2023, for the 2023-2024 school year	Elizabeth Barto
Michelle DeCastro	Elementary Teacher	FES	BA-Step-2, \$60,236	August 30, 2023,for the 2023-2024 school year	Kate Polles
Michael Mayes	High School Counselor	SHS	MA+30-Step-15, \$83,760 (prorated)	October 20, 2023, for the 2023-2024 school year	Scott Petrillo
Joanna DeFilippis	Elementary Teacher	BES	MA-Step-5-6, \$68,255	August 30, 2023, for the 2023-2024 school year	Matt Stanbro
Kimberley Leary	Elementary Teacher	BES	BA+15-Step 3-4, \$63,385	August 30, 2023 for the 2023-2024 school year	Robert Mauriello
Emma Tafe	Elementary Teacher	BES	BA-Step-2, \$60,236 (prorated)	September 18, 2023 (or sooner)	

Motion seconded by Ms. Justice. The roll was called and all voted "Aye." The motion was declared adopted.

Superintendent Hough spoke about the following:

- Thanks to the PTO's for giving new staff lunch gift cards; and to Pomptonian for supplying food
- August 30th is the first day for staff; September 5th for students
- Summit remains highly ranked and consistently among the top in New Jersey
- Great progress on IIOF initiatives – weekly updates to schools on any impact to facilities or programming

The Board took a five-minute break; meeting resumed at 8:10 PM.

Ms. Kelly moved approval of the following items listed under Superintendent's Report:

- B. Approval to affirm the following reports of Harassment, Intimidation and Bullying:
1. 5/04/2023 - 276
 2. 5/04/2023 - 277
 3. 5/08/2023 – 278

4. 5/02/2023 - 279
5. 5/12/2023 - 280
6. 5/01/2023 - 281
7. 5/17/2023 - 282
8. 5/19/2023 - 283
9. 5/22/2023 - 284
10. 5/23/2023 - 285
11. 5/25/2023 - 286
12. 5/24/2023 - 287
13. 5/31/2023 - 288
14. 5/02/2023 - 289
15. 5/30/2023 - 290
16. 5/09/2023 - 291
17. 5/31/2023 - 292
18. 6/01/2023 - 293

- C. Approval to review the following reports of Harassment, Intimidation and Bullying:
1. None

- D. Suspensions

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
6/5/2023	9357946288	4
6/7/2023	8469128104	4
6/7/2023	1241155110	4

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
6/02/2023	9685215334	1
6/07/2023	9351638537	1 in-school
6/12/2023	6074058324	1

Motion seconded by Ms. Cohn. The roll was called, and all voted, "Aye". The motion was declared adopted.

STUDENT BOARD REPRESENTATIVE REPORT – None

ADDITIONS/REVISIONS TO THE AGENDA

Mr. Jess announced each of the additions/revisions to the agenda.

COMMITTEE REPORTS

- A. Education and Student Activities/Services Committee – Ms. Cohn reported on the following: college report information presented tonight; pilot reading programs; district opening; mentoring for first & second-year teachers; 2022-2023 goal review & upcoming goals for 2023-2024; iReady summer update
- B. Operations Committee – Ms. Stanton reported on the following: IIOF facilities update; district on track to implement all the projects on budget and within the scope of the bond issuance; information regarding the bidding process, contractor selection, and timing to be provided in the upcoming months; mitigation of any educational disruption from construction; Flex TPA to replace COBRA; recreation grant for playground at JES; FY2023 audit update
- C. Policy Committee – Ms. Justice reported on the following: update on policies/by-laws on tonight's agenda
- D. Communications Committee – Ms. Stanton reported on the following: review of ongoing projects; HIB communications; threat assessment team; smores newsletter
- E. Negotiations and Personnel Committee – Mr. Cho reported they did not meet
- F. Liaison Reports – None

PUBLIC COMMENT

A parent talked about her daughter – a rising senior – and her anxiety for the upcoming year regarding lunch, senior lobby, college applications. She feels the counseling department needs to help.

The same parent spoke about a meeting held in Summit on August 2nd regarding extremism in education and asked if any board members were in attendance.

Another parent said she brought up her concern about the district missing the math mark at the May meeting – but has not heard back. When can she expect a response?

Motion by Ms. Stanton, seconded by Ms. Cohn, unanimously approved by voice vote to close public comment.

PUBLIC HEARING ON AMENDMENT TO SUPERINTENDENT OF SCHOOLS CONTRACT OF EMPLOYMENT

No questions/comments from the public.

Motion by Ms. Kelly, seconded by Ms. Justice, unanimously approved by voice vote to close the public hearing.

APPROVAL OF BOARD MINUTES

Ms. Kelly moved approval of the following items listed under Approval of Board Minutes:

- A. Approval of Minutes of the following meeting:
 - 1. June 15, 2023 Regular/Reorganization Meeting & Executive

Motion seconded by Ms. Stanton, unanimously approved by voice vote.

CURRICULUM / INSTRUCTION / PROGRAM

Ms. Stanton moved the following items under Curriculum/Instruction/Program:

- A. Approval of Quote 304446.5 from Curriculum Associates, Rangeway Road, North Billerica, MA 01862-2013 for i-Ready Assessment and Personalized Instruction Site licenses for all district schools for the 2023-2024 school year at a cost of \$103,128.34
- B. Approval of Quote #218295 from Mystery Science, Inc., 340 S. Lemon Avenue, Walnut, CA 91789 for district membership for the 2023-2024 school year at a cost of \$6,975
- C. Approval of Proposal from Explorelearning, P.O. Box 2185, Charlottesville, VA 22902 for District Gizmos Science Department License for school year 2023-2024 at a cost of \$8,302.90
- D. Approval of Renewal Quote from IXL Learning, 777 Mariners Island Blvd., San Mateo, CA 94404 for IXL site license for 1,025 students for the 2023-2024 school year at a cost of \$11,413
- E. Approval of online subscription with CodeMonkey Studios, Palo Alto, CA including coding course curriculum, online support and implementation at a cost of \$10,000
Note: to be reimbursed through SEF Grant S21010
- F. Approval of Professional Learning Proposal from Up the Bar, 40 Lazarus Drive, Ledgewood, NJ 07852 to provide professional development for Sheltered English Instruction Services during the 2023-2024 school year at a cost of \$75,000 as follows:
 - 1. Teacher Institute @ \$2,500/day x 3 days x 2 cohorts = \$15,000
 - 2. Personalized Learning @ \$2,000/day x 15 days x 2 cohorts = \$60,000
- G. Approval of the Chapter 27 - Emergency Virtual or Remote Instruction Programs for the 2023-2024 school year (see attached)

- H. Approval of Agreement with Scenario Learning, LLC d/b/a Vector Solutions, 4890 W. Kennedy Blvd., Suite 300, Tampa, FL 33609 to provide Student Safety and Wellness Library software (Grades 6-12) for the 2023-2024 school year at a cost of \$3,200

Motion was seconded by Ms. Kelly. The roll was called, and all present voted, "Aye". The motion was declared adopted.

FINANCE

Ms. Cohn moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

- A. Approval of the July Bills List as listed below:

1. Regular Bills Fund 10	\$4,794,643.29
2. Special Revenue Fund 20	\$ 330,252.48
3. Capital Projects Fund 30	\$ 185,942.73
4. Enterprise Fund Fund 60	\$ 4,679.36
Sub Total All Funds	\$5,315,517.86
5. Food Service Fund 61	\$ 123,664.83
Total All Funds	\$5,439,182.69

- B. Approval of the August Bills List as listed below:

1. Regular Bills Fund 10	\$1,591,265.01
2. Special Revenue Fund 20	\$ 154,423.01
3. Capital Projects Fund 30	\$ 12,178.00
4. Enterprise Fund Fund 60	\$ 88.73
Sub Total All Funds	\$1,757,954.75
5. Food Service Fund 61	\$ 23,786.71
Total All Funds	\$1,781,741.46

- C. Approval of the monthly payroll for June 2023 - \$6,238,590.47

- D. Approval of the monthly payroll for July 2023 - \$1,388,376.05

- E. Approval of budget adjustments and line-item transfers for May & June 2023

- F. Approval of Secretary and Treasurer's Reports for May & June 2023

- G. Monthly Budgetary Line-item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of June 2023 that no line-item account has

encumbrances and expenditures, which in total exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- H. Approval of travel for staff members (as per attached)
- I. Approval of payment to the New Jersey Unemployment Compensation Fund for the quarter ending 6/30/2021 in the amount of \$3,021.55
- J. Approval of Settlement Agreement and General Release between Summit Board of Education and parents of student #7344563691 as per attorney recommendation
- K. Approval of the 2023-2024 school year lunch price lists (as per attached)
- L. Approval of submission of IDEA FY2024 Grant Application
- M. Approval of acceptance of IDEA FY2024 funds in the amount of \$1,169,806 as follows:
 - 1. Basic (Total) \$1,129,834
 - 2. Basic Non-public \$ 127,791
 - 3. Pre-school \$ 39,972
- N. Approval to accept a N.J. Department of Community Affairs Local Recreational Improvement grant in the amount of \$150,000 to replace existing playground equipment and mulch with rubber surface and new, ADA appropriate equipment at Jefferson School
- O. Approval of Quote #Q-344724 from School Specialty, LLC for furniture for the Washington School nurse's office at a cost of \$10,099.66 as per the Hunterdon County N.J. Cooperative
- P. Approval of agreement with Silver Hill Hospital, 208 Valley Road, New Canaan, CT 06840 to provide educational services for student #3689223294 from April 10, 2023 to May 9, 2023 for two hours per day at a cost of \$100/hour
- Q. Approval of Tuition Contracts with Bancroft A New Jersey Non-Profit Corporation dba Bancroft NeuroHealth for students #5762253583, #6351012155, and #1026245451 to attend for the 2023-2024 school year beginning July 6, 2023 at a cost of \$146,845 each

- R. Approval of Tuition Contract with CHA Learning Centers, Inc., t/a Honor Ridge Academy for student #3916217502 to attend for the 2023-2024 school year beginning July 5, 2023 at a cost of \$106,848
- S. Approval of Tuition Agreement with Cornerstone Day Schools, LLC for student #3140908925 to attend for the 2023-2024 school year beginning July 24, 2023 at a cost of \$97,303.76
- T. Approval to **rescind** the Tuition Contract with Windsor Learning Center for student #7327130279 to attend for the 2023-2024 school year beginning July 5, 2023 at a cost of \$72,870 (approved on the June 15, 2023 agenda)
- U. Approval of School Contracts with State of New Jersey Dept. of Human Services Commission for the Blind and Visually Impaired, 153 Halsey Street, Newark, NJ 07101 to provide educational services to students #5504228228, #2115371662, and #6686989504 for the 2023-2024 school year at a cost of \$2,200 each
- V. Approval of Agreements with Mountain Lakes Board of Education to provide Itinerant Services for Students with Hearing Loss to students during the 2023-2024 school year as follows:
 - 1. Student #3008033071 (5) 50-minute sessions/year \$ 900.00
 - 2. Student #4693990246 (5) 50-minute sessions/year \$ 900.00
 - 3. Student #4191341668 (2) 50-minute sessions/month \$3,600.00
 - 4. Student #9953114388 (2) 50-minute sessions/month \$3,600.00
- W. Approval of annual Commercial Package Insurance as prepared by Willis of New Jersey, Inc. to include the following lines of coverage:

<u>Coverage</u>	<u>Carrier</u>	<u>Effective</u>	<u>Cost</u>
All Lines	DIPLOMA JIF	07/01/23	\$ 682,880
Workers Comp	DIPLOMA JIF	07/01/23	\$ 368,473
Bonds	Selective	07/01/23	\$ 1,320
NJCAP <i>Shared Excess</i>	Fireman's Fund	07/01/23	\$ 32,224
NJUEP <i>Unshared Excess</i>	Hudson/Allied World/ Great American	07/01/23	\$ 69,793
Adult Accident	Markel-Bollinger	07/01/23	\$ 350
Student Accident (incl. FLASH)	AIG/United States Fire Insurance/ Berkeley Accident & Health Insurance	08/01/23	\$ 77,820
Environmental Excess w/Mold Coverage	Navigators	07/01/23	\$ 10,225

- X. Approval of quotation from Ackerson Drapery & Decorator Services, Inc., 500 James Street, Unit 14, Lakewood, NJ 08701 to fabricate and install stage curtains for Lincoln-Hubbard School at a cost of \$11,191.68 as per ESCNJ Cooperative Pricing System #65MCESCCPS-ESCNJ Bid #22/23-39 Stage Curtains
Note: funded by a donation from the Lincoln-Hubbard PTO
- Y. Approval of a donation in the amount of \$11,191.68 from the Lincoln-Hubbard PTO to replace and clean stage and window curtains in the gym
- Z. Approval of the following Barbara and Harold Gottesman Family Foundation Funding:
 - 1. Gift to the Immigrant Student Scholarship Fund in the amount of \$50,000.00 made in June, 2023 which adds to the funding benefiting students in the second half of graduation year 2022 and the first half of graduation year 2023
 - 2. Gift to the Immigrant Parenting Institute in the amount of \$17,900.00 made in June, 2023 for budgeted 2023-2024 program expenses
- AA. Approval of Quote from IPC Technologies, Inc., 7200 Glen Forest Drive, Suite 100, Richmond, VA 23226 to provide Mitel Partner Support Warranty for district phones from 7/1/2023 to 6/30/24 at a cost of \$21,380
- BB. Approval of Proposal #2111239896 from Apple Computer, Inc. to purchase computers and accessories at a cost of \$199,038 as per PEPPM Apple Contract #535802-001; contract term dates January 1, 2023 to December 31, 2025
- CC. Approval for the following **extended summer** transportation arrangements with Sussex County Regional Transportation Cooperative (SCRTC) for the 2023-2024 School Year:

Student ID	School	Route	Contractor
#7882454407	Academy 360 - Upper	SQ-067	Complete Care

Approval for the **extended summer** transportation contract with Sussex County Regional Transportation Cooperative (SCRTC) for the 2023-2024 School Year in accordance and subject to the CPI increase of 5.86% as listed below:

Contractor	Route #	Aide Per Diem Rate	Per Diem Cost
Complete Care	SQ-067	\$50.00	\$350.00

- DD. Approval of the Renewal and Amendment of Athletic Trainer Services Agreement dated 1/31/23 with AHS Hospital Corp./Morristown Medical Center

(Atlantic Sports Health), 111 Madison Avenue, Morristown, NJ to provide substitute athletic training services for the 2023-2024 school year at a cost of \$65/hour

- EE. Approval for the following **extended summer transportation** arrangements with Union County Educational Services Commission for the 2023-2024 School Year:

Student ID	School	Route	Contractor
#6348728567	EPIC	CS-158SN	Prestige Transportation
#3916217502	Honor Ridge Academy	CS-248SN	Prestige Transportation
#8177553588	Jefferson Elementary	CS-130SN	By Faith
#9962821215	Somerset Hills Learning Ctr	CS-210SN	Jaris Transportation
#2616134941	The Center School	CS-56SN	Angel Transit
#5778037141	Cornerstone Day	CS-394SN	By Faith
#3140908925	Cornerstone Day	CS-394SN	By Faith

Approval for the renewal of **extended summer transportation** contracts with Union County Educational Services Commission for the 2023-2024 School Year in accordance and subject to the CPI increase of 5.86% as listed below:

Contractor	Route #	Aide Per Diem Rate	Cost Per Diem
Prestige Transportation	CS-158SN	\$50.00	\$498.00
Prestige Transportation	CS-248SN		\$182.67
By Faith	CS-130SN		\$300.00
Jaris Transportation	CS-210SN	\$70.00	\$410.00
Angel Transit	CS-56SN		\$300.00
By Faith	CS-394SN		\$301.00

- FF. Approval for the following **extended school year** transportation arrangement with Morris County Educational Services Commission for the 2023-2024 School Year:

Student ID	School	Route	Contractor
#8943833292	Windsor Learning Center	SR309	Rajak LLC
#2397012436	Windsor Learning Center	SR309	Rajak LLC

Approval for the **extended school year** transportation contract with Morris County Educational Services Commission for the 2023-2024 School Year in accordance and subject to the CPI increase of 5.86% as listed below:

Contractor	Route #	Aide Per Diem Rate	Per Diem Rate
Rajak LLC	SR309		\$349.00

GG. Approval of Proposal/Quote #54986 from Generations Services, 237 W. Parkway, Pompton Plains, NJ 07444 for the infrastructure and stage lighting upgrade at Jefferson School in the amount of \$30,407.46 as per Hunterdon County ESC Co-op #HCEC-CAT-23-07

HH. Approval of Quote #25519666.01 from Connection, 732 Milford Road, Merrimack, NH for Microsoft computer software and licensing agreement for the 2023-2024 school year at a cost of \$18,924.71 as per OMNIA Partner ESC National Cooperative Contract #R210402

Note: This contract is being awarded under a National Cooperative Purchasing Agreement and as such has been advertised as to that effect under the authority of N.J.S.A. 52:34-6.2(b)(3)

II. Approval of Proposal from Open Systems Integrators, Inc., 211 Yardville Hamilton Square Road, Hamilton, NJ 08620 to provide Time, Material, Equipment, and Services Blanket for the 2023-2024 school year at a cost not to exceed \$15,000 as per Co-op #65-MCESCCPS Bid #MRESC 19/20-38

JJ. ADDITION AND ALTERATIONS AT LAWTON C. JOHNSON SUMMIT MIDDLE SCHOOL

WHEREAS, the Summit Board of Education advertised for bids for the Addition and Alterations at Lawton C. Johnson Summit Middle School ("Project"); and

WHEREAS, the lowest responsible bid for the Project was submitted by The Bennett Company, Inc., 148 Dayton Avenue, Passaic, NJ 07055 with a base bid in the amount of \$9,315,000 and a Contingency allowance in the amount of \$951,000, for a total contract price in the amount of \$10,266,000; and

WHEREAS, the bid submitted by The Bennett Company, Inc. is responsive in all materials respects; and

WHEREAS, the Board desires to award the contract for the Project to The Bennett Company, Inc.

NOW THEREFORE BE IT RESOLVED:

1. The Board hereby awards the contract for the Addition and Alterations at Lawton C. Johnson Summit Middle School to The Bennett Company, Inc. in a total contract amount of \$10,266,000.

2. This award is expressly conditioned upon The Bennett Company, Inc. furnishing the requisite documentation as required in the specifications, including

the insurance certificate, bonds, and an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Board, within ten (10) days of the date hereof.

3. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

- KK. Approval of Proposal for Professional Services from Edwards Engineering Group for Jefferson School Playground Reconstruction including Partial Topographic Survey, Engineering Design Phase, Bid Phase, and Construction Administration Phase at a cost of \$23,600
- LL. Approval of Proposal Quote #57365 from Generations Services Inc., 237 West Parkway, Pompton Plains, NJ to furnish and install an audio system package in the Summit High School auditorium to include an assistive listening system, clear com listening package, lift usage, delivery, installation, commissioning, tuning, training, and all other materials for a fully functional audio system at a cost of \$185,180.98
Note: as per Hunterdon County Educational Services Commission (HCESC) Cooperative # HCESC-CAT-23-07; HCESC SER-21B; EDS #11651
- MM. Duplicate Resolution (see GG)
- NN. Approval of Quote #14037 from Lee Distributors, Inc., Vernon, NJ for cubbies in Franklin School rooms #128 & #130 at a cost of \$12,549.60 as per Ed Data Bid #8576 MSRP Furniture 12/10/21 - 11/30/23
- OO. Approval of Quote #25512720.01 from Connection, 732 Milford Road, Merrimack, NH for 23 Epson Powerlite projectors at a cost of \$23,723.35
Additional quotes received:
SHI \$23,903.21
KT's Office \$25,061.66
Bluum, USA \$24,541.00
- PP. Approval of Quote #822348-1-1 from Daktronics Inc., 201 Daktronics Drive, Brookings, SD for a Tuff Sport Scoreboard for Summit H.S. at a cost of \$7,119 as per TIPS Cooperative Contract #220901
- QQ. Approval of payment to the Union County Interscholastic Athletic Conference for dues/entry fees for the 2023-2024 school year in the amount of \$\$8,850 as follows:
1. Boys Sports \$4,675
2. Girls Sports \$4,175

RR. Approval of Quote #10427 from Dynamic Security, 29 Northfield Avenue, Edison, NJ for Genetec Advantage Renewal for Enterprise Camera and Synergis Reader for the 2023-2024 school year at a cost of \$8,310.40 as per NJ State Contract T2424

SS. Approval to accept the following donations for 2022-2023 school year athletic programs:

1. Summit Ice Hockey Association \$10,635.00
2. Summit Boys Volleyball Club 8,071.00
3. Summit Men's Lacrosse Alumni 15,152.00

Motion was seconded by Ms. Stanton. The roll was called, and all present voted, "Aye". The motion was declared adopted.

SCHOOL BOARD OPERATION

Ms. Kelly moved the following items under School Board Operation:

- A. Approval of agreement with The Connection, 79 Maple Street, Summit, NJ to provide practice and home meet facilities to the Summit High School Hilltopper Gymnastics team for the 2023-2024 season, including preseason
- B. Approval of Public Donor Agreement between the Summit Board of Education and The Connection to provide in-kind services to The Connection including use of the five elementary schools, Wilson Primary Center, and custodial services in the amount of \$150,000
- C. Approval of membership of Summit High School in the NJSIAA for the 2023-2024 school year at a cost of \$2,500
- D. Approval of continued participation in various state and national cooperative contracts as a method of procurement in accordance with Chapter 139 PL 2011 as referenced in Local Finance Notice 2012-10, May 14, 2012 at no cost for the 2023-2024 school year to include:
 - OMNIA Partners
 - NCPA (National Cooperative Purchasing Alliance)
- E. Approval of Agreement For Student Internships with Rowan University, 201 Mullica Hill Road, Glassboro, NJ to provide unpaid internships for students in the University's Educator Preparation Programs for the period of September 1, 2023 through August 31, 2024

- F. Approval of Agreement with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 to provide vehicle maintenance services from July 1, 2023 to June 30, 2024 at a cost of \$81.18 per hour
- G. Approval of Sidebar Agreement between Summit Board of Education and Summit Education Association which changes the duration of the CBA from September 1, 2023 - August 31, 2027 to July 1, 2023 to June 30, 2027
- H. Approval of Agreement with City of Summit for the Summit Board of Education to sell to the City of Summit ten (10) automated external defibrillators (AED's) for the purchase price of \$1.00
- I. Approval to dispose of obsolete High School Media Center books & materials in accordance with district policy #7300
- J. Approval of the recommendation by the District Director of Curriculum & Instruction to dispose of the following outdated (older than 10 years) textbooks, as they no longer serve as worthy instructional tools:
 - 1. (24) copies of "Economics: Principles and Practices" c. 1999 McGraw-Hill, ISBN: 0-02-823560-6
 - 2. (29) copies of "Government by the People" c. 2006 Pearson-Prentice Hall, ISBN: 0-13-192491-5
 - 3. (43) copies of "Street Law: A Course in Practical Law 6th Edition" c. 1999 NTC/Contemporary Publishing Group, Inc., ISBN: 0-314-14077-8

Motion was seconded by Ms. Kelly. The roll was called, and all present voted, "Aye". The motion was declared adopted.

PERSONNEL

Ms. Kelly moved the following items under Personnel:

- A. Approval to appoint the following Leave Replacement Teacher Substitutes and Long-Term Teacher Substitutes, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Justyna Fisler	FES	Part-time, long-term Learning Workshop Teacher Substitute	\$265/day	August 30, 2023 - through date tbd
Ethan Sterk	SHS	Long-Term Mathematics Teacher Substitute	\$265/day	August 30, 2023 - through date tbd

Carli Van Riper	JES	Leave Replacement Teacher	MA-Step-1, \$64,480 (prorated)	August 30, 2023 - through date tbd
Madalena MacArthur	BES	Long-Term Elementary Teacher Substitute	\$265/day (LTS Aide Differential 3)	August 30, 2023 - through date tbd
Zachary Foote	SHS	Long-Term Biology Teacher Substitute	MA-Step-1, \$64,480 (prorated)	August 30, 2023 through date tbd
Eleanor Mahoney	LCJSMS	Long-Term Special Education Teacher Substitute	\$265/day	September 26, 2023 through October 17, 2023
Barbara Tkach	LCJSMS	Long-Term Special Education Teacher Substitute	\$265/day	September 11, 2023 to September 22, 2023 and October 18, 2023 to October 27, 2023

- B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

Name	Pay Rate	Effective Date
Michelle Morrissey	\$125/day	September 5, 2023
Andrea Turoff	\$125/day	August 31, 2023

- C. Approval of the following Changes of Assignment:
- Stephanie Gleason, from Grade 2 Teacher, Jefferson Elementary School, to ESL Teacher, Summit High School, effective August 30, 2023, for the 2023-2024 school year
 - Valerie Bampe, from Human Resources Secretary, to Confidential Secretary to the Director of Human Resources, effective July 1, 2023, for the 2023-2024 school year
 - Tammy Skiff, from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Inclusion Aide, Lincoln-Hubbard Elementary School, effective August 30, 2023, for the 2023-2024 school year
 - John Reinhardt, from Substitute Teacher, District, to Long-Term Special Education Teacher, Lawton C. Johnson Summit Middle School, \$265/day, effective August 30, 2023, through date to be determined
 - Matthew DeFonzo, from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Physical Education Long-Term Substitute Teacher, \$265/day, effective August 30, 2023 through March 8, 2024
 - Qefsere Ferizi, from Inclusion Aide, Brayton Elementary School, to Inclusion Aide, Lawton C. Johnson Summit Middle School, effective August 30, 2023, for the 2023-2024 school year
 - Patricia Scozzarro, from Inclusion Aide, Jefferson Primary Center, to Inclusion Aide, Brayton Elementary School, effective August 30, 2023, for the 2023-2024 school year

8. Kate Polles, from Elementary Teacher, Franklin Elementary School, to Special Education Teacher, Lawton C. Johnson Summit Middle School, effective August 30, 2023, for the for the 2023-2024 school year
9. Scott Sinclair, from Inclusion Aide, Summit High School, to Leave Replacement Language Arts Teacher, Lawton C. Johnson Summit Middle School, \$64,480 (prorated), effective August 30, 2023, through date to be determined
10. Brooke Simandl, from Special Education Teacher, Lawton C. Johnson Summit Middle School, to Special Education Teacher, Summit High School, effective August 30, 2023, for the 2023-2024 school year
11. Walter Vargas, from Custodian, Summit High School, to Custodian, Wilson Primary Center, effective July 25, 2023, for the 2023-2024 school year
12. Colleen Manion, from Inclusion Aide, Wilson Primary Center, to Inclusion Aide, Jefferson Primary Center, effective August 30, 2023, for the 2023-2024 school year
13. Carlos Lemus, from Part-Time Custodian, Summit High School, to Full-Time Custodian, Summit High School, Custodian-1-Step-9, \$47,009 (prorated), effective July 31, 2023, for the 2023-2024 school year
14. Frederique Roduit-Bosi, from Inclusion Aide, Summit High School, to Long-Term Special Education Teacher Substitute, \$265/day, effective August 30, 2023, end date to be determined
15. Shannon Corea, from Lunch Aide, Lawton C. Johnson Summit Middle School, to Inclusion Aide, Wilson Primary Center, Aide-Step-1, \$38,915, effective August 30, 2023, for the 2023-2024 school year

D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>	<u>Replacing</u>
Denise Coates	Counseling Dept. Secretary	SHS	Secretary class V-Step-1	\$45,989 (prorated)	August 30, 2023 (or sooner) for the 2023-2024 school year	Lynn Livingston
Moises Diaz	Inclusion Aide	SHS	Aide-Step-2	\$39,840	August 30, 2023, for the 2023-2024 school year	Christopher Melka
Josephine Vricella-Stokes	Inclusion Aide	LCJSMS	Aide-Step-2	\$39,840	August 30, 2023 for the 2023-2024 school year	Tyler Sicola
Karen Craig	Inclusion Aide	SHS	Aide-Step-2	\$39,840	August 30, 2023, for the 2023-	Natalia Pinzon Usme

					2024 school year	
Supatra Raab	Inclusion Aide	WES	Aide-Step-1	\$38,915	August 30, 2023, for the 2023-2024 school year	Karla Ruiz
Marco De Paz	Part-Time Custodian	SHS	Custodian 1-Step-1	23/24 guide \$40,659 (prorated salary is \$25,412(0.625 FTE)	August 7, 2023 - for the 2023-2024 school year	Carlos Lemus
Caren Ammaturo	Lunch/Recess Aide	JPC	N/A	\$38/hour	August 30, 2023	Jazmin Monge
Faith Stanley	Lunch Aide	LCJSMS	N/A	\$38/hour	August 30, 2023	James Freeden
Joanna Weir	Inclusion Aide	JES	Aide-Step-1	\$38,915	August 30, 2023 - for the 2023-2024 school year	Christina Wagner
Tyler Sicola	Inclusion Aide	JES	Aide-Step-3,	\$40,790	August 30, 2023, for the 2023-2024 school year	N/A
Cathy Casano-Boris	Part-Time Inclusion Aide	JPC	0.5 Aide-Step-3	(prorated to 0.5 FTE - from \$40,790 to \$20,395)	August 30, 2023, for the 2023-2024 school year	N/A
Celese Gonzalez	Bus Driver	District	N/A	\$44,100	September 18, 2023 (or sooner)	Bruce Harms

E. Approval to accept the resignation for the purpose of retirement of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Scott Petrillo	School Counselor	SHS	August 1, 2023

F. Approval to accept the resignation of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Noreen Daniel	Inclusion Aide	JPC	June 30, 2023

Kacie Dubuque	Elementary Teacher	FES	July 14, 2023
Robert Mauriello	Elementary Teacher	BES	September 14, 2023 (or sooner, should a replacement be found)
Matthew Stanbro	Elementary Teacher	BES	September 15, 2023 (or sooner, should a replacement be found)
Maria Whiteside	Special Education Teacher	SHS	September 14, 2023 (or sooner, should a replacement be found)
Jimmy Torres Iparraguirre	Custodian	JES	August 22, 2023
Melissa Walker	Secretary	SHS	August 23, 2023
Gerald Carfagno	Custodian	JES	July 21, 2023
Christina Wagner	Inclusion Aide	JES	August 25, 2023
Timothy Simo	Football Coach	SHS	August 7, 2023
Hector Mejia	Custodian	SHS	September 7, 2023
Eve Justus	Inclusion Aide	FES	August 30, 2023
Michelle Morrissey	Inclusion Aide	WPC	September 6, 2023 (or sooner, should a replacement be found)
Andrea Turoff	Inclusion Aide	WPC	August 30, 2023
Kathryn Stefko	Inclusion Aide	WPC	September 13, 2023 (or sooner should a replacement be found)

G. Approval of maternity leave/family leave for the following staff:

1. Jamie Veinberg, Special Education Teacher, Summit High School, paid leave effective May 30, 2023 through June 15, 2023, unpaid leave effective August 30, 2023 through November 30, 2023, unpaid child care leave effective December 1, 2023 through June 13, 2024 (*revised* from the April 13, 2023 Agenda)
2. Brooke McLuskey, Special Education Teacher, Lawton C. Johnson Summit Middle School, unpaid leave effective August 30, 2023 through November 30, 2023
3. Caitlin Dasti, Inclusion Aide, Wilson Primary Center, unpaid leave effective August 30, 2023 through November 30, 2023
4. Markiyah Moore, Inclusion Aide, Lincoln-Hubbard Elementary School, unpaid leave effective August 30, 2023 through October 27, 2023
5. Lauren Ettinger, Language Arts Teacher, Lawton C. Johnson Summit Middle School, paid leave effective June 5, 2023 through June 15, 2023, unpaid leave effective August 30, 2023 through November 30, 2023, unpaid child care leave effective December 1, 2023 through April 30, 2024 (*revised* from the March 9, 2023 Agenda)

6. Caroline Bandelli, Math Teacher, Summit High School, unpaid leave effective September 5, 2023 through December 4, 2023, unpaid child care leave effective December 5, 2023 through December 31, 2023 (*revised* from the April 13, 2023 Agenda)

- H. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>Pay Rate</u>	<u>Effective</u>
Alma Coello	Custodian (seasonal)	\$17/hour	July 24, 2023

- I. Approval to reappoint Tamara Baldwin as the Treasurer of School Monies for the 2023-2024 school year at a salary of \$7,000
- J. Approval of salaries for Certificated Administration, Certificated Staff, and Non-Certificated Staff for the 2023-2024 school year (list attached)
- K. Approval to appoint Dr. Cheryl Moretz to provide Brain I and II Workshop Training at \$125/day, effective August 1, 2023
- L. Approval to pay Tonyamarie Ramsay, \$500.00 for mentoring in the 2022-2023 school year
- M. Approval for 35% of Arthur Rodgers's salary to be paid by Title II funds for the 2022-2023 school year (*amended* from the October 13, 2022 agenda)
- N. Approval to pay the following staff for an extra 6th period, effective August 30, 2023 through December 22, 2023:
1. John Piepoli - Band - 76 x 64.17 = \$4,876.92
 2. Alexander Bocchino - Band - 76 x \$103.95 = \$7,900.20
- O. Approval to pay Marcelino Brand, Custodian, \$1,580.69 for 10 unused vacation days
- P. Approval of Milo Medvin and Austin Song, Summer Tech Support, up to 150 hours/each, \$15/hour, (paid via timesheet)
- Q. Approval to pay Christopher Miller, 5 hours, at the curriculum rate of \$49.45/hour, for the Green Giant Grant project at Brayton Elementary School, (funded by SEF Grant S21141) for the 2022-2023 school year
- R. Approval of Laura Schetlick, Coordinator of Student Information, District, salary of \$108,276 for the 2023-2024 school year (*amended* from the June 15, 2023 Agenda)

- S. Approval to pay Tina Lynaugh, District Bus Driver, as follows (*amended* from the June 15, 2023 Agenda):
 - 1. \$28.83/hour from July 1 to August 31, 2023
 - 2. \$29.56/hour from September 1, 2023 to June 30, 2024
- T. Approval of the coaching positions for fall 2023:
 - 1. Erin Fogarty - Junior Varsity Cheerleading, Step-3, \$8,399.00
 - 2. Caitlin Reilly - Unified Soccer - Grant Position - \$1,000.00
 - 3. Matt DeFonzo - Freshman Football Coach, Step-1A at \$8,705
- U. Approval of additional hours for the following staff and student worker at the FLASH 2023 Climbing Adventures Program:
 - 1. Matt Carder - 2 hours at \$49.45/hour = \$98.90
 - 2. Dave Field - 5 hours at \$49.45/hour = \$247.25
 - 3. Matt Defonzo - 2 hours at \$49.45/hour = \$98.90
 - 4. Marissa Disheck - 2 hours at \$49.45/hour = \$98.90
 - 5. Jalen Chiu (student) - 2 hours at \$14.43/hour = \$28.26
- V. Approval of the following staff for Summit High School Summer Academy hours at the curriculum rate of \$49.45/hour, paid via timesheet:
 - 1. Jessica Pietracatella - 17.5 hours for planning and up to 54 hours for teaching
 - 2. Noreen Boverly - approved as a substitute teacher
 - 3. Stephanie Goncalves, up to 113.5 hours, for ESL Summer Academy Classes, (*revised* from the June 15, 2023 Agenda)
- W. Approval to pay Gerard Carfagno \$328.15 for 2 unused vacation days
- X. *WHEREAS*, the Superintendent Contract between the Summit Board of Education ("Board") and Scott Hough for July 1, 2023 ending at midnight June 30, 2028 was approved by the Interim Executive Union County Superintendent on July 11, 2023.

NOW, THEREFORE BE IT RESOLVED, the Board hereby approves the Superintendent Contract.
- Y. Approval of Paola Acosta, Secretary to the Athletic Director, Summit High School, to work up to 50 hours during the summer of 2023 at \$32.72/hour, for additional work required (paid via timesheet)
- Z. Approval to pay Juana Rodriguez, Middle School Art Mural Project, Lawton C. Johnson Summit Middle School, 105 hours at \$49.45/hour - \$5,192.25 (paid via SEF Grant #F22202)

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- AA. Approval to pay Brian Steger, Middle School Art Mural Project, Lawton C. Johnson Summit Middle School, 15 hours at \$49.45/hour - \$741.75 (paid via SEF Grant #F22202)
- BB. Approval of Helga Runo, Teacher Substitute, Extended School Year Program, up to 5 hour per day at hourly rate, paid via timesheet
- CC. Approval of Manuel Gomez, Teacher Substitute, Extended School Year Program, up to 5 hours per day at hourly rate, paid via timesheet between July 5, 2023 through July 28, 2023
- DD. Approval of Troy Perlzak, Inclusion Aide Substitute, Extended School Year Program, up to 5 hours per day at hourly rate, paid via timesheet between July 5, 2023 through July 28, 2023
- EE. Approval to pay Christina Sara, LDTC and Lauren Witmore, School Social Worker, District, to work up to 10 additional hours per week at \$50/hour, for additional case management work, effective June 1, 2023 through June 14, 2023
- FF. Approval to appoint the following I&RS Coordinators for the 2023-2024 school year:

School	Name	Step	Stipend
BES	Danielle Greco	2A	\$1,573
FES	Lea Audino	1B	\$1,430
JES	Arthur Rodgers	2A	\$1,573
LHES	Emily Cooper	3	\$1,734
WES	Jennifer Lowe	3	\$1,734
JPC/WPC	Carolyn Kiley	2B	\$1,573

- GG. Approval of the Summit High School Co-Curricular Advisors for the 2023-2024 school year (list attached - ADD the following):
Vocal Coach (Drama) – Mary Lynn Rhodes, Step 1B \$4,472
- HH. Approval of the Lawton C. Johnson Summit Middle School Co-Curricular Advisors for the 2023-2024 school year (list attached - REMOVE the following):
Auditor (of student fund) – Tiffany Guzman

II. Approval of the Lawton C. Johnson Summit Middle School staff recommendations for the 2023-2024 school year (list attached)

JJ. Approval of the recommendations from the Office of Curriculum and Instruction (list attached)

KK. Approval to appoint Shane Kress, Television Production/Studio Manager Teacher, Summit High School, as the videographer for Summit Board of Education meetings at the curriculum rate of \$50.00/hour, for the 2023-2024 school year

LL. Approval of the following 2023-2024 salary adjustments due to advanced degrees earned, effective August 30, 2023:

1. Dena Leslie - 2nd-MA-Step-9-10, \$850
2. Maria Garavente - MA-Step- 3-4
3. Melissa Novak - BA+15-Step 3-4
4. Caroline Bandelli - MA+30-Step-7-8
5. Ashley Seifert - BA+15-Step-3-4
6. Bridgette Moore - MA-Step-17
7. Jacek Lodziato - MA+30-Step-9-10
8. Juliana Venezio - MA-Step-2
9. Amy Sweeney - MA+30-Step-11
10. Katelyn George - MA+30-Step-5-6
11. Matthew Carder - MA+30-Step-9-10
12. Brittany Schwartz - MA+30 Step - 12

Motion was seconded by Ms. Justice. The roll was called, and all present voted, "Aye". The motion was declared adopted.

POLICIES & REGULATIONS

Ms. Cohn moved the following items under Policies & Regulations:

First Reading

Bylaw 0131 - Bylaws, Policies and Regulations - Suspend
P 2419 – School Threat Assessment Teams (M) (New)
R 2419 – School Threat Assessment Teams (M) (New)
R 5530 - Substance Abuse - Students - Internal Revisions

Second Reading

3282 - Use of Social Media Networking Sites (*Teaching Staff*)
4282 - Use of Social Media Networking Sites (*Support Staff*)

Motion was seconded by Ms. Kelly. The roll was called, and all present voted, "Aye". The motion was declared adopted.

ADJOURNMENT

Motion by Ms. Stanton, seconded by Ms. Kelly and carried to adjourn the meeting at 8:41 PM.

Respectfully submitted,



Derek J. Jess
School Business Administrator/Board Secretary
Summit Public Schools