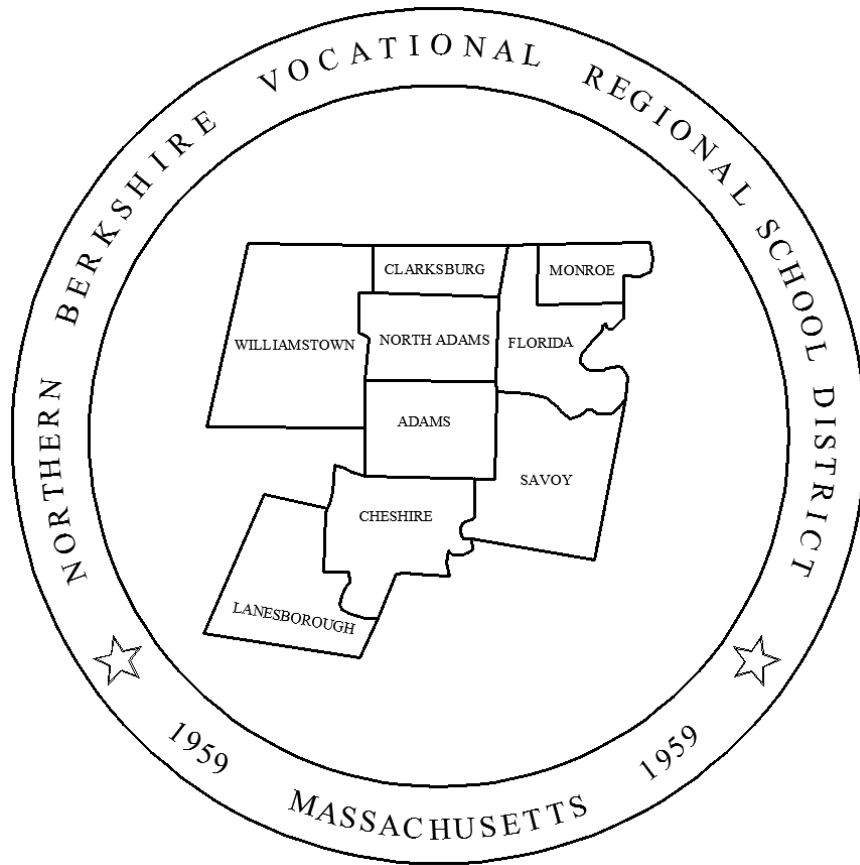


**Northern Berkshire Vocational Regional School District**

**McCann Technical School**



**School Improvement Plan**

**2023-2024**

## **Administration**

James J. Brosnan – Superintendent  
Justin R. Kratz – Principal  
Keith A. Daigneault – Assistant Principal  
Kristin Steiner – Director of Student Services

## **2023-2024 School Council**

Justin R. Kratz – Principal – Chairperson  
Jessica Tatro- Math Instructor-Faculty member  
Josh Meczywor- CAD Instructor- Faculty member  
Jocelyn Goodell- Student (Class of 2024)  
Meghan Mongeon- Student (Class of 2025)  
Aolani Luczynski- Student (Class of 2025)

## **School Committee**

Gary Rivers – North Adams - Chairman  
Joseph Allard – Adams  
Daniel Maloney, Jr. – Adams  
Bruce Shepley – Adams  
William Craig – Cheshire  
Richard Bernardi – Clarksburg  
Heidi Dugal – Florida  
Dr. Robert Reilly – Lanesborough  
Kimberly Oakes – Monroe  
Peter Breen – North Adams  
George Canales – North Adams  
William Diamond – North Adams  
Taylor Gibeau – North Adams  
Susan Reinhardt – Savoy  
Laila Boucher – Williamstown  
David Westall – Williamstown

## School Council

Successful school improvement is best accomplished through a school-based decision-making process, involving those directly affected in determining actions or decisions. This process strengthens the commitment to implement those decisions.

The principal shall have primary responsibility for the management of the school. School level decisions must be aligned with the budget, policies, curriculum, and goals adopted by the school committee. In addition, decisions must comply with any state and federal laws and regulations and with any negotiated agreement of the school district.

As enacted by the state legislature in the Education Reform Act of 1993, a school council shall be established in each school to advise the principal in specific areas of school operation. The principal, except as specifically defined in the law, shall have the responsibility for defining the composition of and forming the group pursuant to a representative process approved by the superintendent and school committee.

The following guidelines define the role of the school council:

The school council shall meet regularly with the principal of the school and assist him in the:

- \*Adoption of educational goals for the school that are consistent with state and local policies and standards.
- \*Identification of the educational needs of the students attending the school.
- \*Formulation of a school improvement plan that may be implemented only after the review and approval of the superintendent and the school committee.

The following policy for the length of term for members of the school council will be as follows:

Parent Representative	Teacher Representative	Community Representative	Student Representative
A parent representative may remain on the council for as long as the parent has a child at the school. A two-year commitment to the council is suggested.	A teacher representative will serve a two-year term.	A community representative will be appointed by the principal and serve a two-year term.	Student representatives will be recommended to the council by the faculty and serve until graduation.

## **Conduct of School Council Business**

The principal shall, by law, serve as co-chair of the council. The second co-chair will be elected annually by the council members at its first meeting of the school year. The co-chair will be responsible for the preparation of the agenda for the council meetings.

Meetings will be held outside of school hours. At its first meetings of the school year, the council will set its calendar of regular meetings for the year. Where circumstances warrant, the council can choose to call additional meetings.

Consensus shall be used by school council as the primary method to resolve issues and to formulate recommendations. Votes by majority may be taken at the discretion of the principal and Roberts Rules of Order shall prevail if there are any questions of procedure.

All meetings of the school council shall conform to the Open Meeting Law, section 23 A, B, and C, which stipulates that all meetings be open to the public, that meetings be posted at least 48 hours in advance, and that minutes of the meeting shall be maintained as required. The scope of the school council does not require, and therefore does not qualify for, executive session.

The superintendent shall receive agendas and minutes of all school council meetings. The superintendent shall provide copies of these materials to members of the school committee for information.

It is the policy of McCann Technical School not to discriminate on the basis of sex, race, religion, age, sexual orientation, creed, color, national origin or handicaps in its educational programs, activities, or employment opportunities.

## Mission

The mission of McCann Technical School is to graduate technically skilled, academically prepared, and socially responsible individuals ready to meet the demands of the 21<sup>st</sup> century.

## Vision

McCann Technical School is committed to being the leader of quality technical education and academic achievement in the Commonwealth of Massachusetts.

## Educational Philosophy

The school community will create a learning environment that motivates and actively engages all students in mastering rigorous academic and technical curricula. Our educational philosophy is sustained by faculty, staff, and administrators dedicated to a student-centered focus through continuous improvement. Student growth and development are promoted by instilling the following core values in our students:

**Respect** for self, others, and the learning environment promotes a positive learning experience for all students.

**Effort-** is demonstrated through an applied work ethic that includes punctuality, improvement, and a determination to succeed.

**Accountability-** develops personal responsibility for both behavior and learning.

**Communication** facilitates collaboration, promotes self-advocacy, and develops positive relationships.

**Honor-** requires students to act with integrity, honesty, positivity, and empathy for others.

## Goals

- To increase the percentage of students performing at the proficient and advanced levels.
- To increase the utilization of data to improve student performance.
- To engage students through dynamic and technologically integrated teaching strategies.
- To implement a rigorous and relevant curriculum that is aligned to the academic and technical Massachusetts Curriculum Frameworks and Common Core standards.
- To align technical programs to national standards and accreditation requirements, allowing students to obtain relevant licensure/certifications.
- Utilizing SkillsUSA as a platform, develop career-ready students with the skills and professionalism to succeed in the workplace.
- To develop recruiting strategies to expand community awareness.

The school council recognizes its role in establishing educational and community goals that coincide with the mission, vision and educational philosophy of McCann Technical School. As a means to this end we put forth the following goals in the 2023-2024 School Improvement Plan.

<b>GOAL 1: Implement Standards-Based Grading for Grade 9 in Fall of 2023, including citizenship scores as part of report card and eligibility requirements.</b>				
District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
1.1 Incorporate standards-based grading software into the school and integrate with existing school management software.	-Principal, Curriculum Coordinator	Ongoing through the year.	-Work with OTUS software company to integrate ASPEN software so that standards-based grades and report cards are generated.	Standards-based report cards at the end of each quarter.
1.2 Provide parents with presentation on Standards-Based Grading report cards.	-Principal	November 16	-Prepare presentation for parents on parent-teacher conference night. -Invite parents to attend information session. -Prepare meeting area in cafeteria or library.	Presentation PowerPoint and Parent Sign-In Sheet
1.3 Continue professional development sessions to prepare for implementation.	Principal	Ongoing through the year	-Develop professional development schedule, agenda, and materials for the following areas related to SBG: -general philosophy -homework -make-up work -remediation -retention -grading with 1-4 -connecting assessments to standards -growth mindset	-Schedule of early release dates. Teacher's SBG materials, policies, assessments, and curriculum maps.

1.4 Report, and utilize citizenship scores.	Principal, Curriculum Coordinator, Guidance Staff, Secretarial Staff	End of each quarter through the year.	-Run citizenship scoring reports to determine eligibility. -Report citizenship cores on report cards. -Address poor scores with families during the “hold harmless” period (Q1)	-Eligibility lists pulled from Aspen and Otus.
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<b>Goal 2: Implement Advisory Program to increase the safety of the school environment through the delivery of SEL and Citizenship content.</b>				
District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
2.1 Implement citizenship curriculum created by the teacher SEL team in the previous school year.	Administration, Faculty Members	Ongoing through the year beginning on Sept. 5, 2023	-Create schedule of rooms and teachers -Provide teachers with access to Advisory period lesson plans -Designate students to advisory groups.	-Student rosters -Room Schedule -Attendance sheets from advisory periods.
2.2 Provide teachers with professional development in SEL delivery	Principal, Edgenuity Trainers	September 1, 2023	-Secure trainer from Edgenuity to provide PD to staff. -Schedule a date for PD -	-Faculty roster sign-in sheets for training session.
2.3 Schedule guest speaker(s) to present SEL related content to students	Principal, School Council	June 2024	-Research speakers to present to the student body on topics possibly including preventing drug	-At least one presentation to student body scheduled and held related to SEL/well-being.

			and alcohol abuse, positive peer relations, perseverance, etc.	
2.4 Update our medical emergency response plan to address responses to behavioral health emergencies.	Principal, Director of Student Services, School Nurse, Guidance Department	June 2024	-Attend DESE sponsored webinars to assist with updating required plan -Team will meet to develop/update plan, including plans to share with all staff September 2024	-Updated plan submitted to DESE by due date of September 2024 -Presentation to faculty in September 2024 regarding plan

<b>GOAL 3: Reduce Achievement Gaps</b>				
District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
3.1 Continue development and implementation of Social Emotional Program	Principal and Director of Student Services Social Skills Group Facilitator	September 2023-June 2024	-Identify new and returning students to be part of program -Continue development of a curriculum for the program -Create an updated schedule for students to attend the program -Include social emotional goals in student IEPs -Plan off campus opportunities to practice social skills in settings outside of the	-Student schedules and curriculum uploaded in curriculum maps -IEP goal progress report data



			school building (field trip to mini-golf and restaurant).	
3.2 Increase Attendance in Homework Help Program	Principal, Guidance Department	September 2023 -June 2024	-Identify students who are struggling in their academic and technical areas -Increase parent contact to inform parents of the program and how it can benefit their child	Increased number of students that have signed into the homework help program sign in log
3.3 Increase Attendance in the MCAS Remediation Program	Principal, Curriculum Coordinator, Guidance Department	September 2023-June 2024	-Identify students who performed poorly on their last MCAS test -Identify students who are struggling in the academic areas of Math, English or Science - Increase parent contact to inform parents of the program and how it can benefit their child	Increase the number of students who participate in the MCAS remediation program
3.4 Continue the work of the Student Success Team	Director of Student Services, Student Success Team	September 2023-June 2024	-Analyze student data -Plan schoolwide implementation activities or PD for curriculum and instruction related to student support/success -Review teacher referrals for student support and develop individualized	-Increase communication/support provided by SST members to other staff -PD sign in sheets for training on multi-tiered systems of support (MTSS) -tracking of student referrals to the SST team.

			plans for various supports, including assigning a student success coach if needed.	
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<b>GOAL 4: Increase school spirit</b>				
District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
4.1 Schedule dates for running online school stores throughout the year.	Principal, Administrative Assistant to the Principal	October 2023	-Create and advertise an online school store housed on the new school website. -Supervise the online school store through the year.	-School store located on school website.
4.2 Increase number of extra-curricular activities available to students.	Principal, School Council	June 2024	-Explore possible extra-curricular activities that could be added to the school's offering. (Rock climbing, eSports, mountain biking, etc.) -Find advisors to potentially supervise these clubs. -Gauge student-interest in specific additional extra-curricular activities.	-Additional extra-curricular activity(ies) included in school's offering.

4.3 Hold 3 pep-rallies throughout the year, one in each season (fall, winters, spring), with a coinciding spirit-week.	Principal, School Council	June 2024	<ul style="list-style-type: none"> <li>-Research successful pep-rallies and spirit weeks in other school districts.</li> <li>-Schedule a pep rally in each season.</li> <li>-Develop a spirit-week with individually themed days through the week.</li> </ul>	<ul style="list-style-type: none"> <li>- Pep Rally photos posted on social media</li> <li>-Spirit week photos in yearbook.</li> </ul>
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<b>GOAL 5: Participate in a community service project</b>				
District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
5.1 Continue soda can tab drive for the Shriners.	Principal, School Council	November 2024	<ul style="list-style-type: none"> <li>-Hold a brainstorming and planning session with the school council members to increase participation among student body.</li> </ul>	School council meeting notes.
5.2 Hold tab collection drive/competitions	Principal, School Council	June 2023	<ul style="list-style-type: none"> <li>-Advertise the drive in the school.</li> <li>-Hold the drive in the school.</li> <li>-Collect tabs from the designated collection areas.</li> <li>-Donate tabs collected to the Shriners.</li> </ul>	Photos taken with Shriners when they come to collect the tabs.