



**SUPER CO-OP
BOARD OF DIRECTORS MEETING**

SEPTEMBER 20 2023; 1:00 PM

Any member of the public who requires a disability-related modification or accommodation in order to participate in this meeting should submit a detailed written request to the Child Nutrition Services Director of the San Mateo-Foster City School District at the District office at least 48 hours prior to the meeting.

To join with Google Meet, click on the link <https://meet.google.com/zmd-kapm-xcr>

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South Pasadena Unified School District 1100 El Centro St. South Pasadena, CA 91030	San Mateo-Foster City School District 1170 Chess Drive Foster City CA 94404
Whittier Union High School District 9401 S. Painter Ave. Whittier, CA 90605	Redlands unified School District 250 Church Street, Redlands, CA 92374
Pomona Unified School District 1460 East Holt Avenue Suite 160 Pomona, CA 91767	Manhattan Beach Unified School District 325 S. Peck Ave. Manhattan Beach, CA 90266
San Juan Unified School District 3738 Walnut Ave. Carmichael, CA 95608	Santa Cruz City Schools 133 Mission St., Ste. 100 Santa Cruz, CA 95060
Central Unified School District 5652 W. Gettysburg Fresno, CA 93722	Santa Clarita Valley School Food Services Agency 25210 Anza Drive Santa Clarita, CA 91355

CALL MEETING TO ORDER 1:00 P.M.

FLAG SALUTE

ROLL CALL

Board Members

Daryl Hickey
Lena Agee
Fran Debost
Sneh Nair
Amy Hedrick-Farr
Alissa Angle
Susan Weiss
Jenifer Smith
Elizabeth Brown Smith
Alyssa Cummings

Staff

Fran Debost, Lead Agency Representative to the Super Co-Op Board of Directors

1. AGENDA

Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

2. GOVERNING COUNCIL MEETING 05-17-2023 MINUTES

Approve the minutes of the 05-17-2023 meeting

Motion: _____ Second: _____ Vote: _____

3. PUBLIC COMMENTS ON ITEM(S) ON THE AGENDA

Opportunity for the public to address item(s) listed on the agenda

4. LEAD AGENCY REPORTS

Opportunity for representative of the lead district to give reports or updates on activities related to Super Co-Op business.

5. MEMBER AGENCY REPORTS

Opportunity for representatives of the member districts to give reports or updates on activities related to Super Co-Op business.

6. INFORMATION/DISCUSSION ITEMS

6.1 Update Super Co-Op administrator

Update on Super Co-Op 2023-24 entitlement by Stephanie Ewing

6.2 Revised Budget 2023-24

Presentation of the budget for the school year 2023-24.

7. Action Items

(A) Approval of new Lead District for school year 2024-24

The San Mateo-Foster City School District will be stepping down from the Super Co-Op Lead District role effective June 30, 2024. Lodi Unified School District expressed interest in taking on the lead of the Super Co-Op. Betty Crocker, the director of Nutrition Services has been a former member of the Board and is familiar with the overall management of the Super Co-Op. She also has a consequent support team that will be able to take on the time-consuming administrative tasks.

Administration recommends that the Board approve the nomination of Lodi Unified School District as the lead of the Super Co-op starting July 1st, 2024.

Motion: _____ Second: _____ Vote: _____

(B) Approval for the new Lead District to act on behalf of the Super Co-Op in advance of July 1st 2024

In order to ensure a smooth transition and having all the 2024-25 legal documents reside under the lead district, it is recommended that all business activities starting on July 1st, 2024 be conducted by the future Lead District, in cooperation with the current lead district. Some examples are the publication and award of the USDA Foods Direct Distribution RFP and of the Super Co-Op administration RFP or the approval of districts' annual renewals and new districts' applications.

Administration recommends to authorize Lodi Unified School District to act on behalf of the Super Co-Op in advance of July 1st, 2024 for any business activity starting on July 1st 2024.

Motion: _____ Second: _____ Vote: _____

8. Future events

- Next Board meeting November 15, 2023
- Super Co-Op food show and annual meeting
 - December 5, 2023 in Modesto, California
 - December 7, 2023 in Pomona, California
- ACDA annual conference: April 21-24, 2024 in St Louis, Missouri

9. ADJOURNMENT