

ADMINISTRATIVE REPORT

DATE: September 21, 2023

TOPIC: #5.6 – August 17, 2023 Board Meeting Minutes

PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board

REFERENCE TO POLICY/STATUTE: Policy 204, School Board Meeting Minutes

A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

August 17, 2023

1.0 Call to Order: Roll Call: Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, August 17, 2023. The meeting was called to order by Chair Sharon Van Leer, at 6:01pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll (arrived at 6:03pm), Louise Hinz, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present.

2.0 Pledge of Allegiance

3.0 Approval of Agenda: It was moved by Simi Patnaik, seconded by Melinda Dols to approve the agenda. All in favor, none opposed, motion carried.

4.0 Comments to the Board: None.

5.0 Consent Items: It was moved by Louise Hinz and seconded by Eric Tessmer to approve the consent



agenda items. All in favor, none opposed, motion carried.

5.1 Approval of Retirements, Resignations and Terminations

5.2 Approval of Leaves of Absence

5.3 Approval of New Employees/Change of Status

5.4 Approval of Electronic Fund Transfers

5.5 Approval of Resolution to Accept Gifts

5.6 Approval of July 13, 2023 School Board Meeting Minutes

5.7 Approval of the August 3, 2023 School Board Meeting Minutes

5.8 Approval of Extended Field Trips

5.9 Approval of WHS Mascot Settlement

5.10 Approval of Miscellaneous Wage Sheet Change

5.11 Approval of June Cash Disbursements

5.12 Approval of Authorization for Petty Cash 23-24

6.0 Information Items:

6.1 Financial Update, presented by Dan Pyan, Executive Director of Finance and Operations.

6.2 Minnesota Department of Education Review and Comment, presented by Dan Pyan, Executive Director of Finance and Operations.

6.3 Long Range Facility Planning, Bond Questions: Attendance Boundary Adjustments, presented by Dan Pyan, Executive Director of Finance and Operations. He shared information about what changes may need to happen if the bond questions don't pass in November.

7.0 Action Items:

7.1 Resolution Determining the Necessity of Issuing General Obligation Bonds & Calling a Special Election, presented by Dan Pyan, Executive Director of Finance and Operations. It was moved by Katie Schwartz, seconded by Simi Patnaik to approve the resolution. A roll call vote was taken, all in favor, none opposed, motion carried.

7.2 Resolution Determining the Necessity of Revoking an Existing Capital Project Levy Authorization Replacing it with a New Capital Project Levy Authorization & Calling a Special Election, presented by Dan Pyan, Executive Director of Finance and Operations. It was moved by Pat Driscoll, seconded by Melinda Dols to approve the resolution. A roll call vote was taken, all in favor, none opposed, motion carried.

7.3 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Louise Hlnz, seconded by Eric Tessmer to approve the changes. All in favor, none opposed, motion carried.



8.0 **Superintendent Report:** Superintendent Nielsen shared information on School Improvement Planning Teams that met today, parades, next week new teacher orientation, bus driver welcome back and all staff welcome back event the following week.

9.0 **Future Meeting Dates:**

September 7, 2023 – School Board Workshop Meeting (DSC/6:00p.m.)

September 21, 2023 – School Board Business Meeting (DSC/6:00p.m.)

10.0 **Adjournment:** The meeting adjourned at 6:42pm.

B. **RECOMMENDATION**

- a. Approval

C. **CONNECTION TO STRATEGIC PRIORITY**

- a. Operations, Staffing, and Finance

