

# SEQUOYAH ELEMENTARY



**STUDENT HANDBOOK**  
**2023 – 2024**

***“I WILL SUCCEED”***

**SEQUOYAH ELEMENTARY SCHOOL**  
**724 N BIRMINGHAM AVE**  
**TULSA, OK 74110**  
**(9158) 746-9360**  
**(918) 746-9377 (FAX)**  
**School Website:** <https://sequoyah.tulsaschools.org/>

## **MISSION STATEMENT**

It is our mission at Sequoyah Elementary School to produce responsible, self-motivated students with the skills and attitudes necessary for success as lifelong learners. As a dedicated and knowledgeable staff teaching an age appropriate and motivating curriculum, and with the cooperation of parents and the community, we will accomplish this goal.

## **BELIEF STATEMENTS**

1. The education of a child is the responsibility of, and a combination of the efforts of, the student, family, school, and community.
2. High expectations and challenging objectives produce responsible, self-motivated students that become successful, self-directed learners.
3. All students can learn if provided with a strong academic program that recognizes and respects each child's unique physical, social, emotional, and intellectual needs.
4. An educational curriculum that promotes critical thinking and problem solving is necessary to equip students with the skills they need to become productive members of society.
5. A structured and safe environment that promotes self-discipline is the backbone of a positive learning environment.
6. Teachers deserve to teach, and everyone has the right to learn.
7. Every individual need, wants and deserves to be treated with fairness and respect.

## **CREED**

I am a bright **Child**.  
I am **Unique** and **Special**.  
There is no **ONE** I would rather be than **ME**.  
Today I have the **COURAGE** to be the best that I can be.  
I am **RESPONSIBLE** for my own **ACTIONS**.  
I have a **BRAIN**.  
I can **LEARN**.  
I am **LOVED**.  
**I WILL SUCCEED!**

### School Bell Schedule

The first bell rings at 7:25 A.M. to notice that class to begin in 5 minutes; the tardy bell rings at 7:30 A.M.; dismissal bell rings at 2:30 P.M.

### School Hours

School begins at 7:30 A.M. and ends at 2:35 P.M. for ALL STUDENTS. Students who arrive after 7:30 A.M. are considered TARDY and will be required to get a tardy slip from the front office before entering the classroom.

### School Supervision Hours

School personnel will be responsible for students from 7:00 A.M. until 3:05 P.M. only. FOR YOUR CHILD'S SAFETY, PLEASE MAKE EVERY EFFORT TO SEE THAT YOUR CHILD IS PROVIDED FOR BEYOND THESE HOURS. After School day-care van drivers must be on time and show courtesy and professionalism toward students and school employees.

### School Breakfast and Lunch





Breakfast and lunch are free to all students. Breakfast begins at 7:10 A.M. and ends at 7:30 A.M.

### School Uniform Policy



*In accordance with district policy, FULL uniforms are MANDATORY at Sequoyah Elementary School for ALL students EVERY SCHOOL DAY. THEREFORE, **UNIFORMS WILL BE MANDATORY AT THE BEGINNING OF THE SCHOOL YEAR. PLEASE MAKE ALL EFFORTS TO PROVIDE YOUR CHILD/CHILDREN WITH THE APPROVED UNIFORM.***

***There are no free dress days unless announced! No exceptions!***

### Tops:

-  Polo style collared shirts. (**ANY solid color. No stripes, patterns, or emblems.**)
-  Long-sleeve undershirts must be of solid uniform color. (**NO stripes, stars, polka dots etc.**)
-  Peter-Pan collared shirts (for girls) may be worn with jumpers.
-  **NO HOODIES**

### Bottoms:

-  **Khaki, black, or navy-blue slacks/shorts for boys.**
-  **Khaki, black, or navy-blue pants/shorts/jumpers/skorts/skirts/capris for girls. (Leggings under skirts/dress must be plain white, blue, navy, black or khaki);(Cargo pants/shorts, leggings and skinny jeans or colored jeans are NOT considered appropriate uniform pants)\***

### ARRIVAL/DISMISSAL PROCEDURES

#### Drop-off and Pick-Up of Students

Drop-off of students is done in the circle drive north, end of the school. For the safety of our children, ENTER the school grounds off Independence Street. EXIT the grounds at Birmingham Avenue. All cars must stay in a line with no passing. Should you need to go into the building, please park in front of the school.



Pick-up of students who are car riders is done in the circle drive, north end of the building. These students are dismissed to north doors where they are to remain seated until their name is called. When everyone cooperates, traffic moves quickly, and the wait is not long. For the safety of our children, please do not ask them to walk to meet your car so that you do not have to wait in line.

### **Bus and Daycare**

Students who are bus riders are picked up in front of school and van riders are picked up at the back by the gym doors of the school. We begin the dismissal of these students with bus riders to the front at 2:50 P.M. Each group is dismissed separately. An adult staff member will be on duty with them.

### **Walking To and From School**

Students who live close enough to walk home are dismissed prior to calling car riders. Please discuss safety rules with your child and ask them to go directly home after school.

### **HINTS FOR SUCCESS**

- Go to class and be on time.
- Take a notebook to every class.
- Listen and concentrate in class.
- Ask questions about anything that is not clear.
- Take good notes in class.
- Listen for possible test questions.
- Participate actively in class.
- Complete all homework assignments on time.
- Have a “Study Buddy” in each subject.
- KEEP A GOOD ATTITUDE ABOUT SCHOOL!

### **STUDENT RESPONSIBILITY**

Students take positive action by agreeing to:  $\pi$  Be Respectful,  $\pi$  Be Responsible; and  $\pi$  Be Resourceful.

### **TEACHER RESPONSIBILITY**

Teachers will teach and model expected classroom behavior to students. Students who follow classroom rules will be rewarded with positive notes, phone calls, class treats and good conduct parties. Students who choose to break school rules will be given appropriate consequences.

### **PARENT RESPONSIBILITY**

Parents must assume the responsibility to:

- Have students arrive on time with all needed supplies.
- Teach children to respect the rights and property of others.
- Cooperate with teachers, meet with teachers to hear both sides of the problem.

### **BASIC SCHOOL RULES**

- ♣ We will show respect for ourselves and others.
- ♣ We will keep hands, feet, and other objects to ourselves.
- ♣ We will follow directions the first time given.
- ♣ We will use our inside voices within the building.
- ♣ We will walk to the right side in the hallways.
- ♣ We will not prevent the teacher from teaching or other students from learning.