



Board of Directors, Special Meeting Minutes, Thursday, August 31, 2023
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a special meeting Thursday, August 31, 2023, at 6:30 P.M. via Zoom and in person, 6972 Keene Road, West Richland, Washington. Board members participating: Jill Oldson and Rick Jansons. Administrators present: Superintendent Dr. Shelley Redinger, Assistant Superintendent of Elementary Education Brian Moore, Assistant Superintendent of Secondary Education Tory Christensen, Executive Director of Finance Clinton Sherman, Executive Director of Operations Richard Krasner, Executive Director of Teaching and Learning Jennifer Klauss, Executive Director of Special Education 6-12 Robert Sorensen, Executive Director of Special Education Pre-K-5 Zach Carpenter, and General Counsel Galt Pettett.

The Board meeting was called to order at 6:30 P.M.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

1.2 **Roll Call**-Jill Oldson and Rick Jansons attended

1.3 Oath of Office-Position No. 3

Dr. Redinger administered the Oath of Office to Dr. Lindsay Lightner, newly selected Board member and welcomed her to the District.

1.4 Board Officer Selection

Mr. Jansons asked if any members would be willing to serve as Board President.
Lightner, no, Oldson, no, Jansons, yes

It was moved by Jill Oldson and seconded by Lindsay Lightner –

THAT THE BOARD OF DIRECTORS ELECT RICK JANSONS AS PRESIDENT OF THE RICHLAND SCHOOL BOARD OF DIRECTORS.

Vote: Oldson, yes; Lightner, yes; Jansons, yes
Motion was approved.

Mr. Jansons asked if any members would be willing to serve as Board Vice President.
Lightner, no, Oldson, yes, Jansons, no

It was moved by Lindsay Lightner and seconded by Rick Jansons –

THAT THE BOARD OF DIRECTORS ELECT JILL OLDSON AS VICE PRESIDENT OF THE RICHLAND SCHOOL BOARD OF DIRECTORS.

Vote: Lightner, yes; Jansons, yes Oldson, yes

Motion was approved.

Mr. Jansons asked if any members would be willing to serve as Legislative Representative to the Board.

Lightner, yes, Oldson, no, Jansons, no

It was moved by Jill Oldson and seconded by Rick Jansons –

THAT THE BOARD OF DIRECTORS ELECT LINDSAY LIGHTNER TO SERVE AS LEGISLATIVE REPRESENTATIVE FOR THE RICHLAND SCHOOL BOARD OF DIRECTORS.

Vote: Oldson, yes; Jansons, yes; Lightner, yes
Motion was approved.

2.0 COMMUNICATIONS

2.1 GOOD NEWS-Custodians

Richard Krasner, Executive Director of Operations, recognized the custodial staff for their effort to obtain the rigorous certification through International Sanitary Supply Association (ISAA). Mr. Krasner introduced Miguel Palencia, Custodial Service Manager, who honored the many Building Foreman in attendance. Dr. Redinger thanked all for their work to create a clean and safe environment for students in the District.

2.2 Requests and Comments by Visitors (2 minutes per individual)

Ron Higgins, Richland, feels there is no evidence that masks were effective during the COVID outbreak.

Brianna Watson, Richland-Co-Chairman of the Parent Guardian Advisory Committee, is excited to start the new school year shared the committee meetings will begin soon.

2.3 Board/Student Representatives/Superintendent Reports

Shelley Redinger shared the first week of school is going well with enrollment looking consistent. The Operations Department is working to help students and staff feel comfortable while also working to comply to the new Clean Energy Building Act.

Jill Oldson thanked all candidates who offered to serve on the Board of Directors during the recent Education Service District #123 search. Ms. Oldson shared excitement for the new Character Strong/Purposeful People curriculum this fall.

Lindsay Lightner has been involved in higher education for over twenty years. Ms. Lightner is employed by Washington State University Tri Cities, a volunteer member of the Richland Library Board of Director, and has children in the District.

Karrin Wierzkowski and Shelia Dehkordi, Student Representatives, reported gathering input over the summer from students and will work with Principals to share topics students would like to discuss.

Rick Jansons stated the Student Representatives have already shared some goals for the year and are doing good work.

3.0 BUDGET HEARING

3.1 Resolution No. 966-Budget Extension

Clinton Sherman, Executive Director of Finance, stated a Board Hearing is required to approve a Budget Extension. He explained the need to increase the budget capacity by \$2.5M (Resolution No. 966).

Mr. Jansons opened the Budget Hearing at 6:54 P.M. and asked for public comment. Mr. Jansons requested public input again, then asked a third time for final public input. The Budget Hearing was closed at 6:55 P.M. with no public input received.

4.0 UNFINISHED BUSINESS

4.1 Resolution No. 966-Budget Extension Approval

It was moved by Jill Oldson and seconded by Lindsay Lightner –

THAT THE BOARD OF DIRECTORS APPROVE RESOLUTION NO. 966-BUDGET EXTENSION.

Vote: Oldson, yes; Jansons, yes; Lightner, yes.
Motion was approved.

5.0 NEW BUSINESS

5.1 Board Member Replacement Timeline

Rick Jansons explained the timeline for filling the next two vacant Board of Director seats. Applications will be available online and in person beginning tomorrow, September 1, 2023, at noon. Applicants must designate which position they are interested in (Position No. 4-expiring November 2023, or Position No. 1-expiring November 2025). The application window will close at noon on September 8, 2023.

Board members will review applications during an executive session before the regular meeting on September 12, 2023. Members will vote to select candidates to be interviewed during the public portion of the meeting. Public interviews will take place at a Special Board meeting on September 20, 2023, with candidates voted on as part of the public meetings. New Board members will be sworn in at the Regular meeting on September 26, 2023. Board members encouraged all interested to apply for the open positions.

5.2 Policy No. 6605-Student Safety Walking, Biking and Riding Buses (Delete Policy No. 8123-Student conduct on Buses)

Galt Pettett, District Counsel, advised Policy and Procedure No. 6605 will replace Policy and Rules and Regulations 8123-Student Conduct on Buses. Mr. Pettett explained some of the major updates to this new policy and procedure include establishing a Safety Advisory Committee (SAC) and the Safe Routes to School Plan. The SAC will develop and maintain a comprehensive school trip safety program. The committee will also develop and maintain the school patrol program and review each school's Safe Routes to School Plan.

Mr. Krasner stated safe walking routes are on the District website and the District is partnering with the Cities of Richland and West Richland to revamp these routes with ongoing traffic changes.

It was moved by Jill Oldson and seconded by Lindsay Lightner –

THAT THE BOARD OF DIRECTORS APPROVE POLICY NO. 6605-STUDENT SAFETY WALKING, BIKING AND RIDING BUSES FOR FIRST READING (DELETING POLICY NO. 8123-STUDENT CONDUCT ON BUSES).

Vote: Oldson, yes; Jansons, yes; Lightner, yes.

Motion was approved.

5.3 Performance Audit Update

Dr. Redinger reported on a new partnership with the City to look at best practices for traffic safety analysis, public opinion surveys, stakeholder engagement and communications. The City and School District will partner to apply for grants. The Request for Qualifications (RFQ) was due August 29, 2023 with a target date for completion of all work of June 2024.

6.0 CONSENT AGENDA (approval by a single vote of the Board)

It was moved by Lindsay Lightner and seconded by Jill Oldson –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (6.1) THROUGH (6.9) INCLUDING AN UPDATED PERSONNEL ACTION.

Vote: Oldson, yes; Lightner, yes; Jansons, yes.

Motion was approved.

6.1 Personnel Actions

CERTIFICATED PERSONNEL

NEW HIRES FOR THE 2023-24 SCHOOL YEAR

Bishop, Raegan, 1.0 FTE, Special Ed Developmental Preschool, The Early Learning Center
Holt, Kayzin, 1.0 FTE, Resource Room, Marcus Whitman Elementary (rescinded resignation)
Maib, Elizabeth, 1.0 FTE, Supplemental Support Teacher, Jefferson Elementary School
Mulhauen, Dan, 1.0 FTE, Social Studies, Carmichael Middle School (non-continuing)
Russell, Taylor, 1.0 FTE, Pre-School Teacher, The Early Learning Center (coming from sub)

REASSIGNMENTS FOR THE UPCOMING 2023-24 SCHOOL YEAR

Bass, Ronda, Self Contained Classroom, Sacajawea School to Supplemental Support, Chief Joseph MS
Hodges, Kiley, Work Based Learning, Hanford High School to Work Based Learning, Richland HS
Paup, Phyllis, 1st Grade, Marcus Whitman Elementary School to 3rd Grade, White Bluffs Elementary School

INCREASE IN FTE FOR THE 2023-24 SCHOOL YEAR

Casas, Kim, 0.2 FTE (Now 1.0 FTE), Speech Language Pathologist, Special Programs
Torralbo, Amanda, .48 FTE (Now .88 FTE), STEM Teacher, Three Rivers Homelink
Vaagen, Amy, 0.4 FTE (Now 1.0 FTE), K-8 Teacher, Three Rivers Homelink

LEAVE OF ABSENCE FOR THE 2023-24 SCHOOL YEAR

McKenzie, Arianna, Structured, Leona Libby Middle School (2nd year leave)

RESIGNATIONS FOR THE 2023-24 SCHOOL YEAR

Munoz, Angelica, 1.0 FTE, Self-Contained Teacher, Enterprise Middle School (Currently on Leave)

CLASSIFIED PERSONNEL

RESIGNATIONS FOR THE END OF THE 2022-23 SCHOOL YEAR

Buchel, Nicole, Paraeducator, Leona Libby Middle School
Eagles, Debbie, Paraeducator, Jason Lee Elementary
Groves, Tasha, Paraeducator, Badger Mountain Elementary
Guffy, Courtney, Paraeducator, Early Learning Center
Kembel, Lori, Paraeducator, Carmichael Middle School
Mathews, Katrina, Paraeducator, Hanford High School
Pfliger, Cami, Paraeducator, Carmichael Middle School
Stillman, Aleece, Paraeducator, Sacajawea Elementary
Talmage, Alicia, Paraeducator, Richland High School
Trunkey, Christen, Paraeducator, Sacajawea Elementary
Valencia, Jason, Paraeducator, Marcus Whitman Elementary
Whipple, Riley, Paraeducator, Sacajawea Elementary
Willborn, Ashlee, Nutrition Services Team Member, Hanford High School (will sub)

CHANGE OF ASSIGNMENT FOR THE 2023-24 SCHOOL YEAR

Degroot, Jacalynn, Secretary (from Paraeducator), Support Services, effective 8/28/2023
Presnell, Randy Network Analyst to Network Engineer, Information Technology

NEW HIRES FOR THE 2023-24 SCHOOL YEAR

Al Tameemi, Dhuha, Paraeducator, White Bluffs Elementary, effective 8/28/2023
Antonio, Lucia, Paraeducator, Chief Joseph Middle School, effective 8/29/2023
Bechtol, Cathryn, Paraeducator, Tapteal Elementary, effective 8/28/2023
Bewick, Kari, Paraeducator, Early Learning Center, effective 8/29/2023
Brown, Chad, Paraeducator, Early Learning Center, effective 8/28/2023
Callaghan, Helen, Paraeducator, Richland High School, effective 8/28/2023
Eagles, Kellen, Paraeducator, Special Education, effective 8/30/2023
Ferguson, Deserea, Paraeducator, Leona Libby Middle School, effective 8/28/2023
Foster, Kylee, Paraeducator, Lewis & Clark Elementary, effective 8/28/2023
Fowler, Kaeleigh, Paraeducator, Tapteal Elementary, effective 8/28/2023
Gibson, Jennifer, Paraeducator, Tapteal Elementary, effective 8/29/2023
Goll, Sarah, Paraeducator, Desert Sky Elementary, effective 8/28/2023
Gomez Eraso, Emily, Paraeducator, Tapteal Elementary, effective 8/31/2023
Gonzalez, Gustavo, Security, Hanford High School, effective 9/1/2023
Greenough, Kelsey, Records Specialist (from temporary), Administration, effective 9/1/2023
Hansen, Melody, Secretary, Leona Libby Middle School, effective 8/17/2023
Harvill, Tara, Paraeducator, Early Learning Center, effective 8/28/2023
Hill, Marbely, Paraeducator (Temporary), Lewis & Clark Elementary, eff. 8/28/2023 – 6/12/2024
Jansky, Kewonquah, Nutrition Services Team Member, Carmichael Middle School, effective 8/28/2023
Johnson, Alisha, Paraeducator, Chief Joseph Middle School, effective 8/28/2023
Kent, Yitong, Psych Intern, Special Programs, effective 8/28/2023
Khaleel, Arwa, Paraeducator, Early Learning Center, effective 8/29/2023
Latta, Cheryl, Nutrition Services Team Member, Orchard Elementary, effective 9/5/2023
Lewis, Jenna, Secretary (Leave Replacement), Leona Libby Middle School, eff 8/17/2023 – 6/26/2024
Lopez, Leslie, Paraeducator, Early Learning Center, effective 8/28/2023
Maine, Alaina, Nutrition Services Team Support, River's Edge, effective 8/28/2023
Martinez, Brianna, Nutrition Services Team Member, Early Learning Center, effective 8/28/2023
McGinnis, Kacie, Paraeducator, River's Edge High School, effective 8/20/2023
Naef, Cassidy, Paraeducator, Tapteal Elementary, effective 8/31/2023

NEW HIRES FOR THE 2023-24 SCHOOL YEAR

Reid, Hope, Nutrition Services Team Member, Hanford High School, effective 8/30/2023
Reeves, Lisa, Paraeducator, Enterprise Middle School, effective 8/28/2023
Richey, Alyssa, Paraeducator, Tapteal Elementary, effective 8/28/2023
Sams, Esmeralda, Secretary, Hanford High School, effective 8/21/2023
Schmidt, Lou Rae, Paraeducator (Rehire), Tapteal Elementary, effective 8/28/2023

Stacy, Toni, Paraeducator (Rehire), Jefferson Elementary, effective 8/28/2023
Stephens, Breane, Nutrition Services Team Member, Jason Lee Elementary, effective 8/28/2023
Strickland, Elishia, Secretary, Early Learning Center, effective 8/21/2023
Sulbaran, Carmen, Custodian, Richland High School, effective 9/1/2023
Torres, Elizabeth, Nutrition Services Team Member, Orchard Elementary, effective 8/28/2023
Trevino, Jennie Paraeducator, Desert Sky Elementary, effective 8/20/2023
Williams, Laura, Paraeducator (Rehire), Enterprise Middle School, effective 8/28/2023

RESIGNATIONS FOR THE 2023-24 SCHOOL YEAR

Nwoke, Gretchen, Paraeducator, Orchard Elementary, effective 9/1/2023 (corrected date)
Swain, Emily, Paraeducator, Early Learning Center, effective 9/7/2023
Younes, Anne, Secretary, Hanford High School, effective 9/8/2023

RETIREMENTS FOR THE 2023-24 SCHOOL YEAR

Weinman, Kari, Secretary, Richland High School, effective 8/31/2023

CORRECTION FOR THE 2022-23 SCHOOL YEAR

Nwoke, Gretchen, Paraeducator, Orchard Elem.(still employed-not resign. as listed on 8/8/23 Pers Actions)

EXTRACURRICULAR PERSONNEL

NEW HIRES FOR THE 2023-24 SCHOOL YEAR

Harvey, Ryan, Head Coach Football, Hanford High School moving from Interim

6.2 Approval of Minutes (August 8, 2023)

6.3 Educational Specifications (Ed. Specs.)-Second Reading

6.4 School Growth Profiles Approval

6.5 Resolution No. 965-Estabilis, Continue and Close General Fund and ASB Imprest Change Accounts

6.6 Resolution No. 967-Interlocal Agreements

6.7 CASH GRANT-Columbus Foundation-Materials for Robotics

6.8 Budget Monthly

6.9 Warrant Information

ASB Fund Warrant Nos. 40007447 through 40007448 for \$8,939.39

Capital Projects Fund Warrant Nos. 20002006 through 20002007 for \$147,391.25

Nos. 20002008 through 20002016 for \$292,889.34

No. 52000346 for \$271.00

Nos. 20002017 through 20002018 for \$8,298.82

No. 52000347 for \$73,243.90

General Fund Warrant No. 10087145 for \$30,979.00

Nos. 51002525 through 51002539 for \$35,811.38

No. 10087146 for \$413.99

Nos. 51002540 through 51002542 for \$14,828.00

7.0 AGENDAS

7.1 Future Agenda Items

Mr. Jansons asked to keep the next agenda light with only pressing items while going through the process of filling Board member positions. He also thanked all staff members for their work to prepare for the 2023/2024 school year.

ADJOURNMENT

The meeting adjourned at 7:22 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS