

VISION OF THE CORPORATION

The vision of the Crawfordsville Community School Corporation is to provide each student with a foundation for building a successful future as a responsible, productive citizen in a global society.

MISSION AND GOALS OF THE CORPORATION

The mission and goals of the Crawfordsville Community Schools are to:

- Support a variety of paths to academic success and lifelong learning
- Support character education and character development in the school community
- Support the appropriate use of fiscal resources to maintain and enhance the community's investment in education
- Support programs to overcome obstacles that interfere with learning
- Support the involvement of parents and community as partners in education



CARING

- Be kind and compassionate
- Show you care
- Express gratitude
- Forgive others
- Help people in need

**Crawfordsville Community School Corporation
Board of Education - Regular Meeting
Thursday, August 17, 2023, at 5:30 P.M.
Crawfordsville Middle School, 705 Wallace Ave**

MINUTES

- I. **Roll Call:** Steve McLaughlin called the meeting to order at 5:30 pm.
Present: Steve McLaughlin, Kathy Brown, Susan Albrecht, Kent Minnette, Monte Thompson, Scott Bowling, Lexi Carson, Tami Haas, Andria Grady, Kylie McFarland, Heidi Plunkett, Andrew Nicodemus, Stephanie Wilkinson
- II. **CHARACTER COUNTS!SM Corporation - *Pillar of Caring***
- III. **Pledge of Allegiance**
- IV. **Consent Agenda: Previous Meeting Minutes, Construction Accounts Payable Voucher, Payroll Claims Vouchers, Register of Accounts Payable Voucher, and Surplus Items**
Susan Albrecht made a motion to approve seconded by Kathy Brown. Vote: 5-0
- V. **Spotlight on Excellence - Dr. J. Scott Bowling**
 - A. The Board presented Dr. Bowling with a wooden engraved sign thanking him for his years of service from 8/12/2002 - 6/30/2023.
- VI. **Old Business**
 - A. Consider Policy 1305 - Board Meeting Participation (3rd Reading). Revisions are to the order of sections to make the policy have a great cohesion and flow.
Kathy Brown made a motion to approve seconded by Kent Minnette. Vote: 5-0
- VII. **New Business**
 - A. Consider Revision to Board Meeting Locations. CMS is not available for the October 12 meeting. I'd recommend using the administration building unless an issue arises that might require a larger space. I think the board considers returning to the administration building being the default location for board meetings unless an issue arises and requires a larger meeting space.
Susan Albrecht made a motion to approve seconded by Kathy Brown. Vote: 5-0
 - B. Consider Contract for Business Manager - Andrew Nicodemus brings us skills and experiences that are beyond being a treasurer. This contract was drafted by Stu and

Andrew and I discussed the contract. I recommend the board approve the Business Manager contract.

Kent Minnette made a motion to approve seconded by Monte Thompson. Vote: 5-0

C. Consider Student Dress Code

1. Dr. Bokhart presented a new dress code with clarity and consistency across all school buildings. This would be an addendum to the school handbooks. This will be communicated to students and parents. Monte Thompson questioned the change to wearing hats at the High School level. Dr. Bokhart and Dr. Ryker clarified that they wanted to update the dress code to more modern standards. However, teachers may request hats to be removed and the students will be expected to comply. These are the guidelines that the administration feels comfortable leaving at the time and being able to effectively enforce.

Susan Albrecht made a motion to approve seconded by Kathy Brown. Vote: 5-0

D. Permission to Advertise 2024 Budget

1. Every Year we ask for the Board's permission to advertise to the public the Annual Budget for the Department of Local Government Finance. As you can see in your packets, the annual budget amounts have increased; however, we do expect these amounts to lower based on approved levy rates. I recommend the Board approve the permission to advertise the 2024 Budget.

Kent Minnette made a motion to approve seconded by Kathy Brown. Vote: 5-0

E. Consider Authorization of Signatory on All Deposit Accounts

1. This authorization will replace Dr. Scott Bowling with Dr. Brent Bokhart. This Authorization is for all Corporation level bank accounts at HHSB and Tri-County. I recommend approval of this authorization

Kent Minnette made a motion to approve seconded by Monte Thompson. Vote: 5-0

F. Consider Authorization of Signatory on All Extra-Curricular Accounts

1. This authorization will allow our new Corporation ECA Treasurer to change over all bank accounts for the Extra-Curricular Funds for each school building. I recommend approval of this authorization

Susan Albrecht made a motion to approve seconded by Kathy Brown. Vote: 5-0

G. Consider Grants for 2023-2024 School Year

1. Every year we apply for Federal Grant Programs to help to run programs within our schools and to pay for personnel. This year we have received allocations for Titles I, II, and IV along with the Adult Education Grants. I Recommend the Board approve the Business Office to apply for the following grants for the 2023-2024 School Year:

1. **Title III - FY2024 - \$36,822 (\$6,297 increase)**
2. **Special Education Part B - \$711,022 (\$33,561 increase)**
3. **Special Education Preschool - \$24,279 (\$573 increase)**

Kathy Brown made a motion to approve seconded by Kent Minnette. Vote: 5-0

VIII. Personnel

- A. Consider Resignation of Raeanne Walker - assistant at Hose
- B. Consider Resignation of Ashely Fisher - Hose Aide
- C. Consider Resignation of Danielle Newkirk - Hoover Assistant
- D. Consider Resignation of Bartholomew Cassida - CHS Math Teacher
- E. Consider Resignation of Kylene Simpson - West Central Administrative Assistant
- F. Consider Resignation of Lexi Odum - Hoover Assistant Teacher
- G. Consider Resignation of Megan Craig - Hoover 4th Grade Teacher

Monte Thompson made a motion to approve seconded by Kent Minnette. Vote: 5-0

- H. Recommend Kelsey Conkright - Hose Aide
- I. Recommend Bradyn Barker - Hose Aide
- J. Recommend Stephanie Endicott - Willson Aide
- K. Recommend Amy Cox - Nicholson Media Center Adie
- L. Recommend Kari-Ann VanCleave - Hoover Aide
- M. Recommend Gabrielle Hochstetler - CMS Media Center Assistant
- N. Recommend Tracy Robbins - Hoover Life Skills Teacher
- O. Recommend Elizabeth Rooze - Nicholson Licensed Teacher Interventionist
- P. Recommend Gwynn Wills - WCISSC Speech Language Pathology Assistant
- Q. Recommend Emma Verhey - WCISSC Administrative Assistant
- R. Recommend Misty Wiles - CHS Special Education Assistant

Kathy Brown made a motion to approve seconded by Kent Minnette. Vote: 5-0

IX. Change of Position

- A. Leanna Phelps - Pre-K Teacher at Willson to Kindergarten Teacher at Hose
- B. Josh Perry - Bus Driver at P&T to Media Center Assistant at Nicholson
- C. Jacqueline Voliva- 1st grade at Hose to Developmental Preschool Teacher at Willson
- D. Maranda Patton - from licensed teacher interventionist to 2nd grade teacher at Nicholson.
- E. Meredith Boaz - from teacher to Title coach at Nicholson
- F. Joyce Musselman - from aide to Life Skills assistant at Hoover
- G. Peyton Suiter - from CHS Special Education Assistant to Math Teacher at CHS
- H. Tara Walters - from CHS and CMS ECA (Extra Curricular Account) Treasurer to Corporation ECA and Textbook Treasurer

X. Business Manager Report

- A. Capital Asset Valuation
 1. We have a draft to review and provide changes, as needed. Once that is done, we will have a final report available for presentation.
- B. Other Business Office Items

1. We have created new master files for all payroll and are working on finalizing staffing for the current school year. New payroll account codes will be used for all staff to make sure we are paying them from the correct place.
2. Grants are being finalized to see where payroll needs to be paid from. These should be finalized by the end of August.
3. I have been accepted into the Indiana Association of School Business Officials Leadership Academy. This will require 16 total days of seminars over the next two school years.
4. We are beginning a large copier replacement project. We have a total of 13 machines that are needing replaced.

XI. Assistant Superintendent Report

A. Curriculum, Instruction, and Assessment

1. High Reliability Schools
 - a) Administrators participated in Level I Safe, Supportive, and Collaborative training on July 24th with Marzano Associate, Shelly Swanson. Re-energizing Professional Development for principals with many great conversations around building and improving our collaborative teams.
 - b) I-Ready Diagnostic
 - c) K-8 is administering the first diagnostic window in math and reading. Teacher professional development occurred Thursday, August 14, for utilizing reports and informing instruction moving forward.
2. Principal and Teacher Professional Development
 - a) RISE Evaluator Training and Refreshers
 - b) New teachers participated in New Teacher Orientation on August 4th.

B. Operations

1. Technology - Doug Lengerich has been working on the new website. Currently uploading new branding (colors, fonts, and logos). Launching prior to the end of August.
2. Student Wellness - Fresh fruit and vegetable program should start after labor day. Through USDA that will provide fresh fruits and vegetables for Pre-K through 5. Provide 4 days a week an additional healthy snack throughout the day.
3. Student Safety - Sandy Hook Promise - Kickoff meeting was held on August 8/3. Provision of anonymous reporting and threat assessment.
4. Fire Inspection Report - Minor issues to address. A few hallway areas to be cleared and fabric spraying. Amber Reed and Nate O'Neal are addressing.
5. Transportation - 1,744 Students registered for transportation.

C. Marketing

1. Parent Communication Survey
 - a) Survey Closed - Reviewing Results
 - b) Branding

Building Logos

Hose



CMS



Nicholson



CHS



Hoover



District



XII. Superintendent Report

A. Educational and Instructional Leadership

1. Before school started, we hosted an elementary high ability luncheon with guest speaker Dr. Kathy Steele who shared the history and the why of our self-contained gifted and talented program. We also discussed identification, communication, and professional development. It was enjoyable and productive.
2. We had a successful start to the school year. Our student count held steady with our spring numbers. We graduated a small class last year, but also brought in the smallest kindergarten class we have had in years. Transfer numbers remain strong.
3. Mrs. Cooper set up training for Everyday Math
4. Mrs. Cooper also began training for the implementation of Heggerty, a phonological and phonemic awareness program.
 - a) *Phonemic awareness is similar but not the same. Phonics focuses on how sounds look in writing, while phonemic awareness is understanding that each word is composed of a series of sounds. Consequently, most phonics instruction is written, and most phonemic awareness lessons are oral.*
5. Mrs. Cooper is working with our coaches and administrators on training and implementation of dyslexia screeners. All K-2 students will complete an initial screening, those that are identified as at-at risk for dyslexia will have an

opportunity for additional screening with parent approval. Heggerty and Orton Gillingham programs provide interventions.

B. Personnel Management

1. We have started informal negotiations. In general we are focused on the same areas of our contract, primarily teacher pay.

C. Organizational Management

1. Willson has AC throughout the entire building for the first time in its existence. Staff had to wait until the 11th hour to get into the building, but they did a great job of being ready for students. Nathan O’Neal and his crew, along with Willson staff, worked to prepare the building.
2. We had our bid opening for the administration building. Bids were over the budget to the point that there was not a possibility of value engineering. The architects and construction manager are working on design revisions and seasonal time to provide a more favorable bid opening. We are looking to rebid toward the end of the year.
3. Andrew and I spent a day building the initial budget draft with a consultant and then Andrew met with Dr. Bowling to review questions that remained.

D. Community

1. Dr. Bokhart and I met with Agata Szczeszak-Brewer and Joyce Burnett with HUE to discuss possible collaboration in their desired project of providing public transportation for our community.
2. Dr. Bokhart and I attended a community event welcoming IU President Pamela Whitten and Vice President for University Relations Mike Huber. They were visiting Counties throughout the state and were seeking input regarding economic development, k-12 education, and IU’s service to the State of Indiana. We had an interesting conversation on dual credit options.

E. Reminders and Announcements

1. ISBA/IAPSS Fall Annual Conference
September 25 & 26, please let Stephanie know if you plan to attend.
 - a) Dinner Sunday
 - b) Hotel rooms
2. April 8, 2024 - Solar Eclipse. We will discuss with teacher representatives possible ways to handle this day.

XIII. Other

XIV. Board Member Communication

XV. Patron Comments

XVI. Adjournment - Kathy Brown made a motion to adjourn seconded by Kent Minnette
Meeting adjourned at 6:09 pm.

Patron’s Comments are limited to 3 minutes per spokesperson for a total of 30 minutes.
The meeting site is fully accessible. Any person requiring further accommodations should contact the Superintendent at the School Corporation’s central office.