

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MINUTES**

1202 Eleventh Avenue
Dorothy, New Jersey

Date: March 16, 2017
Time: 6:30 p.m.

I. CALL TO ORDER – MRS. DOERR

Mrs. Doerr called the meeting to order at 6:33 pm

II. FLAG SALUTE

III. SUNSHINE NOTICE

“Welcome to the regular meeting of the Weymouth Township Board of Education held on March 16, 2017. This meeting is being held in compliance with the Open Public Meeting Act by being advertised in the official newspapers and posted in two public places as required by laws of 1975, Chapter 231.”

Members present were Mrs. Bogdan, Mrs. Doerr, Mr. Egbert, Ms. Mandradjieff, Miss Reymann, Mr. Santana, Mrs. Seelman, and Mr. Zebedies.

Also present were Mr. London (Chief School Administrator), Ms. Palmieri (Business Administrator/Board Secretary) and Mr. Cappuccio, (Board Solicitor)

IV. PUBLIC COMMENT

Mr. Knight asked in reference to the bill list if the school had explored using the highway department at the county for vehicle upkeep services. There might be a possibility of shared services.

V. APPROVAL OF MINUTES

- a. Motion to approve the minutes of the February 16, 2017 Regular Meeting and Closed Session (**Attachment #1**)
- b. Motion to approve the minutes from the March 2, 2017 Special Meeting (**Attachment #2**)

Motion made by Mrs. Seelman and seconded by Miss Reymann

Mrs. Bogdan asked to have the minutes of Closed Session on February 16th to reflect that she stepped out of the session.

Roll Call:

Mrs. Bogdan	Yes	Ms. Mandradjieff	Yes
Mrs. Doerr	Yes	Miss Reymann	Yes
Mr. Egbert	Yes	Mr. Santana	Yes
Mrs. Seelman	Yes	Mr. Zebedies	Yes

VI. BOARD SOLICITOR’S REPORT – MR. CAPPUCCIO

A negotiation and litigation update will be given in closed session.

VII. CHIEF SCHOOL ADMINISTRATOR’S REPORT - MR. LONDON (Attachment #3)

- 1. Preparation for PARCC testing underway. Testing window is from 3-27 to 5-19
- 2. Mandatory Civil Rights Data Collection currently being prepared.
- 3. Navigate preparation update:
 - a. They were in to take pictures
 - b. Completing documentation should be complete by end of the month

VIII. BUDGET SUBMISSION

Motion to approve the following resolution:

BE IT RESOLVED, that the Weymouth Township Board of Education, in the County of Atlantic, State of New Jersey, hereby approves the 2017-2018 school district budget for submission to the Atlantic County Office of Education;

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$4,491,188	\$2,198,730
Special Revenue Fund	\$ 196,536	\$ 0.00
Debt Service Fund	\$ 116,489	\$ 74,496
Total	\$5,001,213	\$2,273,226

BE IT FURTHER RESOLVED to acknowledge that the 2017-2018 budget, as described above, results in a General Fund tax levy of \$2,198,730 and a Debt Service Fund tax levy of \$74,496.

BE IT FURTHER RESOLVED to acknowledge that the 2017-2018 budget, as described above, includes the use of the banked cap in the amount of \$0.

BE IT FURTHER RESOLVED to acknowledge that the 2017-2018 budget, as described above, includes the use of the adjustment for health care costs in the amount of \$0.

BE IT FURTHER RESOLVED that the Weymouth Township Board of Education establish a maximum of \$6,000 in the general fund 2017-2018 budget for travel and travel related expenditures.

BE IT FURTHER RESOLVED that maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2017-2018 budget.

Motion made by Mrs. Seelman and seconded by Miss Reymann

Roll Call:

Mrs. Bogdan	Yes	Ms. Mandradjjeff	Yes
Mrs. Doerr	Yes	Miss Reymann	Yes
Mr. Egbert	Yes	Mr. Santana	Yes
Mrs. Seelman	Yes	Mr. Zebedies	Yes

IX. FINANCE/BUILDINGS & GROUNDS REPORT

Be it resolved by the Weymouth Township Board of Education that upon recommendation of the Chief School Administrator, that the following resolutions are approved as indicated.

- A. Motion to approve bills for payment. **(Attachment #4)**
- B. Motion to accept the certification of the Business Administrator that pursuant to NJAC 23A:16.10(C)3, as of January 31, 2017, after review of the Secretary’s monthly financial reports (revenue and appropriation sections), no major account of fund has been over-expended in violation of NJAC 23A:16:10(C)4, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- C. Motion to approve the following financial reports:
 - o Treasurer’s Report for the month of January 2017. **(Attachment #5)**
 - o Board Secretary’s Reports for the month of January 2017. **(Attachment #6)**
 - o Monthly Transfer Status Report & Line-Item Transfer List for the month of January 2017. **(Attachment #7)**
 - o Food service report for the month of February 2017 **(Attachment # 8)**
- D. Motion to approve February 2017 facility safety checklists.**(Attachment #9)**
- E. Motion to approve contract with Lower Cape May Regional School District for Extended School Year for one student at a cost of \$7,452.00. **(Attachment #10)**
- F. Motion to approve the 2017-2018 Special Education contract with Lower Cape May Regional School District for one student at a cost of \$ 69,477.00 **(Attachment #11)**
- G. Motion approve of the use of facilities request from WACYL to use the school fields for its baseball/softball leagues from April 10, 2017 through June 17, 2017, Monday to Friday 4:00pm to dusk, Saturday and Sunday 8:30am to dusk. **(Attachment #12)**

H. Motion to approve the renewal of the food service management contract for Nutri-Serv Food Management, Inc. at the flat fee of \$9,270.00 for the 2017-2018 school year. (**Attachment #Addend 2**)

Motion made by Mrs. Seelman and seconded by Mrs. Bogdan

Mr. Santana discussed nutritional level of some of the foods provided. Ms. Palmieri will contact Nutri Serv for a short presentation to the Board.

Roll Call:

Mrs. Bogdan	Yes abstain from A and H	Ms. Mandradjieff	Yes
Mrs. Doerr	Yes	Miss Reymann	Yes
Mr. Egbert	Yes	Mr. Santana	Yes
Mrs. Seelman	Yes	Mr. Zebedies	Yes

X. CORRESPONDENCE

- a. Newfield Bank Governmental Unit Deposit Protection Act Certificate (**Attachment #13**)
- b. Mrs. Hogan Letter of Resignation from Weymouth Township Board of Education (**Attachment #14**)
- c. SEMI approval letter from Interim Executive County Superintendent of Schools (**Attachment #15**)
- d. Atlantic County Board of Freeholders Resolution urging the engaging of competent local vendors for contracts in Atlantic County(**Attachment #16**)
- e. Email from Kelly Castellini (**Attachment #17**)
- f. Resignation Letter from Ashlie Morro (**Attachment #18**) Resignation Letter from Ashlie Morro (Revised) (**Attachment # Addend 3**) with final day of employment as March 17, 2017.

XI. PERSONNEL REPORT

Be it resolved by the Weymouth Township Board of Education that upon recommendation of the Chief School Administrator, that the following resolutions are approved as indicated.

- a. Motion to approve modification of Kelly Coar's status from part time to full time bus driver at the rate of \$16.00 per hour.
- b. Accept with regret the resignation letter of Ashlie Morro, music teacher, as of March 17, 2017.
- c. Motion to approve the hiring of Joyce Nelson as substitute paraprofessional at a rate of \$75.00 per day.
- d. Motion to approve at home instruction up to five hour per week for Justyna Smith at professional rate.
- e. Motion to approve at home instruction for up to five hours per week for Ingrid Manderson at professional rate.
- f. Motion to approve appointment of Neil Brown as 2/5 music teacher, salary prorated to \$20,319.20 (prorated to Step 6, MA +30) to begin March 20, 2017.
- g. Motion to approve CSA contract for John Alfieri and to approval the submittal of the contract to the county for review and approval

Motion made by Mrs. Seelman and seconded by Miss Reymann.

Roll Call:

Mrs. Bogdan	Yes abstain from G	Ms. Mandradjieff	Yes
Mrs. Doerr	Yes	Miss Reymann	Yes
Mr. Egbert	Yes	Mr. Santana	Yes
Mrs. Seelman	Yes	Mr. Zebedies	Yes

XII. EDUCATION

- A. Motion to approve January 2017 Principal's Report. (**Attachment #18A**)
- B. Motion to Approve 8th Grade Class Trip to Great Adventure on May 19, 2107
- C. Motion to Approve Annual Student SEMI dance on May 26, 2017
- D. Motion to approve Preschool Program Plan and Budget (**Attachment #19**)

Motion made by Mrs. Seelman and seconded by Mrs. Bogdan

Roll Call:

Mrs. Bogdan	Yes	Ms. Mandradjieff	Yes
Mrs. Doerr	Yes	Miss Reymann	Yes
Mr. Egbert	Yes	Mr. Santana	Yes
Mrs. Seelman	Yes	Mr. Zebedies	Yes

XIII. OTHER COMMITTEE REPORTS

Buena Board Representative – Mr. Zebedies
Mr. Zebedies was unable to attend the meeting.

Weymouth Township Committee
Mayor Haeser updated the Board on various local events.

XIV. OLD BUSINESS

Miss Reymann will be unable to attend ACIT Board of Education meetings.

XV. NEW BUSINESS

- a. Motion to accept, with regret, the resignation of Mrs. Eunice Hogan from the Weymouth Township Board of Education.

Motion made by Mrs. Seelman and seconded by Mrs. Bogdan.

Roll Call:

Mrs. Bogdan	Yes	Ms. Mandradjieff	Yes
Mrs. Doerr	Yes	Miss Reymann	Yes
Mr. Egbert	Yes	Mr. Santana	Yes
Mrs. Seelman	Yes	Mr. Zebedies	Yes

- b. Board Vacancy Process

The Board discussed the process to fill the vacancy left by Mrs. Hogan’s resignation. Since the interviews occurred last month, it was agreed to reach out to one of those candidates. Mr. Goldsmith was in the audience. He was asked if he would consider serving. He agreed.

- c. Motion to appoint Henry Goldsmith to the Board to fill the unexpired term of Mrs. Hogan expiring December 31, 2017.

Motion made by Mrs. Seelman and seconded by Miss Reymann

Roll Call:

Mrs. Bogdan	Yes	Ms. Mandradjieff	Yes
Mrs. Doerr	Yes	Miss Reymann	Yes
Mr. Egbert	Yes	Mr. Santana	Yes
Mrs. Seelman	Yes	Mr. Zebedies	Yes

Mr. Goldsmith was sworn in by Mr. Cappuccio.

- d. Mr. Zebedies asked about the policy regarding weather conditions and outdoor recess. It was requested that the Board develop a procedural policy with established standards regarding this issue. Mr. Egbert agreed.

- e. Mrs. Doerr requested approval to attend the School Boards Association Training Session on March 31, 2017 focusing on Salary Guide development. The cost is \$149.00. This would be contingent on the funding in the budget.

- i. Motion made by Mr. Egbert and seconded by Mrs. Bogdan.

Roll Call:

Mrs. Bogdan	Yes	Ms. Mandradjieff	Yes
Mrs. Doerr	Yes	Miss Reymann	Yes
Mr. Egbert	Yes	Mr. Santana	Yes
Mrs. Seelman	Yes	Mr. Zebedies	Yes
Mr. Goldsmith	Yes		

- f. Thank you to Mr. London for the recent story featuring Weymouth Township School District in the Atlantic City Press.

XVI. PUBLIC DISCUSSION

- a. Mrs. Specht asked if PreK would be offered next year. Mr. London affirmed that Weymouth will have a Prek class in 2017-2018.
- b. Mrs. Specht asked to know who in the building after hours is certified in CPR. Are the After School Care aides certified? Ms. Palmieri will look into this issue.
- c. Mrs. Specht asked for an update on the teachers' contract.
- d. Mayor Haeser asked about the meeting held at Town Hall on March 3, 2017 with two Board members. Mrs. Doerr explained that the meeting was scheduled with the Town Clerk. The meeting was with the negotiating committee and the CSA candidate to review his contract.

XVII. EXECUTIVE SESSION – Time: 7:22 pm

The Board approves the following resolution:

Resolved, At a public meeting of the Weymouth Township Board of Education held March 16, 2017 pursuant to Section 7 & 8 of the "Open Public Meetings Act", the following subject to be discussed in a session of the Board closed to the public:

Legal Matters

Negotiations

Personnel

Board Vacancy

It is presently anticipated that the items mentioned in this resolution can be disclosed to the public as soon as possible.

Motion made by Mrs. Seelman and seconded by Mrs..Bogdan.

Motion was carried by unanimous voice vote.

XVIII. OPEN SESSION – Time: 8:20pm

The Board returns to Open Session.

Motion made by Miss Reymann and seconded by Mrs. Bogdan.

Motion was carried by unanimous voice vote.

XIX. ADJOURNMENT – Time: 8:23pm

Motion made by Mr. Egbert and seconded by Mrs. Bogdan

Motion was carried by unanimous voice vote.

The next Regular Meeting will be on April 13, 2017 at 6:30 p.m.

Minutes submitted by: _____
Patricia Palmieri, MBA