

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MINUTES**

1202 Eleventh Avenue
Dorothy, New Jersey

Date: April 27, 2017
Time: 6:30 p.m.

I. CALL TO ORDER – MRS. DOERR

Mrs. Doerr called the meeting to order at 6:31 pm

II. FLAG SALUTE

III. SUNSHINE NOTICE

“Welcome to the regular meeting of the Weymouth Township Board of Education held on April 27, 2017. This meeting is being held in compliance with the Open Public Meeting Act by being advertised in the official newspapers and posted in two public places as required by laws of 1975, Chapter 231.”

IV. ROLL CALL

Members present were Mrs. Bogdan, Mrs. Doerr, Mr. Egbert, Mr. Goldsmith, Ms. Mandradjieff, Miss Reymann, Mr. Santana, Mrs. Seelman, and Mr. Zebedies.

Also present were Mr. London (Chief School Administrator), Ms. Palmieri (Business Administrator/Board Secretary) and Mr. Cappuccio, (Board Solicitor)

V. PUBLIC COMMENT.

- a. Mrs. Specht had questions regarding the non- renewal notices sent to the non-tenured teachers and the budget submission to the county.
- b. Various members from the audience including teachers, parents and citizens voiced their opinions on the budget and teachers.

VI. APPROVAL OF MINUTES

- a. Motion to approve the minutes of the March 16, 2017 Regular Meeting and Closed Session (**Attachment #1**)

Motion made by Mrs. Seelman and seconded by Miss Reymann

Roll Call:

Mrs. Bogdan	Yes	Miss Reymann	Yes
Mrs. Doerr	Yes	Mr. Santana	Yes
Mr. Egbert	Yes	Mrs. Seelman	Yes
Mr. Goldsmith	Yes	Mr. Zebedies	Yes
Ms. Mandradjieff	Yes		

VII. BOARD SOLICITOR’S REPORT – MR. CAPPuccio

- a. Updates on litigation and negotiations will be given in closed session.

VIII. CHIEF SCHOOL ADMINISTRATOR’S REPORT - MR. LONDON (Attachment #2)

1. Received DOE approval of Pre-school plan and budget statement
2. Spring Book fair exceeded sales goal
3. PARCC testing well under way and going smoothly
4. Upcoming Academic Excellence Luncheon
 - a. Bailey Norton
 - b. Hannah Appleget
5. May 20th Community day 10am to 1pm

IX. RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT (Attachment #2A)

- a. WHEREAS, the Weymouth Township Board of Education, hereinafter referred to as DISTRICT, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, a self-insurance pooling fund; and
- b. WHEREAS, the Bylaws of said Fund require that each DISTRICT appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services as detailed in the Bylaws; and
- c. WHEREAS, the Bylaws indicate a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

d. WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service requiring that the awarding of contracts without competitive bidding must be approved by resolution of this DISTRICT;

e. NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint Dennis Brown, Glenn Insurance as its RMC and;

f. BE IT FURTHER RESOLVED that the DISTRICT's Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto.

Motion made by Mrs. Seelman and seconded by Mr. Egbert

Roll Call:

Mrs. Bogdan	Yes	Miss Reymann	Yes
Mrs. Doerr	Yes	Mr. Santana	Yes
Mr. Egbert	Yes	Mrs. Seelman	Yes
Mr. Goldsmith	Yes	Mr. Zebedies	Yes
Ms. Mandradjieff	Yes		

X. EXECUTIVE SESSION – Time: 6:55pm

The Board approves the following resolution:

Resolved, At a public meeting of the Weymouth Township Board of Education held April 27, 2017 pursuant to Section 7 & 8 of the "Open Public Meetings Act", the following subject to be discussed in a session of the Board closed to the public:

Legal Matters

Negotiations

Personnel

HIB

It is presently anticipated that the items mentioned in this resolution can be disclosed to the public as soon as possible.

Motion made by Mrs. Seelman and seconded by Mr. Goldsmith

Motion was carried by unanimous voice vote.

XI. OPEN SESSION – Time: 7:33pm

The Board returns to Open Session.

Motion made by Mrs. Seelman and seconded by Mr. Egbert

Motion was carried by unanimous voice vote.

XII. BUDGET PRESENTATION

Mr. London made a presentation to the public regarding the 2017-2018 Budget

XIII. PUBLIC COMMENT

Mayor Haeser asked about the budget plans if personnel are non renewed.

XIV. BUDGET SUBMISSION (Revised) (Attachment 2B)

Motion to approve the following resolution:

BE IT RESOLVED, that the Weymouth Township Board of Education, in the County of Atlantic, State of New Jersey, hereby approves the 2017-2018 school district budget for submission to the Atlantic County Office of Education;

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$4,691,188	\$2,198,730
Special Revenue Fund	\$ 193,536	\$ 0.00
Debt Service Fund	\$ 116,489	\$ 74,496
Total	\$5,001,213	\$2,273,226

BE IT FURTHER RESOLVED to acknowledge that the 2017-2018 budget, as described above, results in a General Fund tax levy of \$2,198,730 and a Debt Service Fund tax levy of \$74,496.

BE IT FURTHER RESOLVED to acknowledge that the 2017-2018 budget, as described above, includes the use of the banked cap in the amount of \$0.

BE IT FURTHER RESOLVED to acknowledge that the 2017-2018 budget, as described above, includes the use of the adjustment for health care costs in the amount of \$0.

BE IT FURTHER RESOLVED that the Weymouth Township Board of Education establish a maximum of \$6,000 in the general fund 2017-2018 budget for travel and travel related expenditures.

BE IT FURTHER RESOLVED that maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2017-2018 budget.

Motion made by Mrs. Bogdan and seconded by Mr. Egbert

Roll Call:

Mrs. Bogdan	Yes	Miss Reymann	Yes
Mrs. Doerr	Yes	Mr. Santana	Yes
Mr. Egbert	Yes	Mrs. Seelman	Yes
Mr. Goldsmith	Yes	Mr. Zebedies	Yes
Ms. Mandradjieff	Yes		

XV. FINANCE/BUILDINGS & GROUNDS REPORT

Be it resolved by the Weymouth Township Board of Education that upon recommendation of the Chief School Administrator, that the following resolutions are approved as indicated.

- A. Motion to approve bills for payment. (**Attachment #3**)
- B. Motion to accept the certification of the Business Administrator that pursuant to NJAC 23A:16.10(C)3, as of February 28, 2017, after review of the Secretary's monthly financial reports (revenue and appropriation sections), no major account of fund has been over-expended in violation of NJAC 23A:16:10(C)4, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Motion to approve the following financial reports:
 - o Treasurer's Report for the month of February 2017. (**Attachment #4**)
 - o Board Secretary's Reports for the month of February 2017. (**Attachment #5**)
 - o Monthly Transfer Status Report & Line-Item Transfer List for the month of February 2017. (**Attachment #6**)
 - o Food service report for the month of March 2017 (**Attachment #7**)
- D. Motion to approve March 2017 facility safety checklists. (**Attachment #8**)
- E. Motion to approve, Pursuant to PL 2015, Chapter 47, the Weymouth Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts, not listed here, will be addressed prior to Board action.

Alarm Monitoring, Architect, Attendance Software, Attorney, Auditor, Banking and Investment, Boiler Repairs and Maintenance, Broad Band Services, Cable Services, Community Notification Systems, Cooperative Purchasing, Custodial Services, Energy Supplier, E-Rate Services Consultant, Food Service, Financial Accounting Software, HVAC Controls, Insurance Agent – Benefits, Insurance Agent – General, Itinerant Services, Labor Counsel, Network and IT Support, Payroll Services, Pest Control, School Boards Association, School Physician, Special Education Compliance Software, Special Education Services – Consultants, Evaluations, Therapy Services, Student Information System, Teacher and Principal Evaluation, Technology Services including Website and Software

Telecommunications, Transportation Services, Tuition
- F. Motion to approve the 2017-2018 Shared Services Agreement for onsite therapeutic intervention with Salem County Special Services. (**Attachment # 9**)

Motion made by Mrs. Seelman and seconded by Mrs. Bogdan

Mr. Goldsmith asked some questions regarding food service. NutriServ will be making a presentation at the May 2017 meeting.

Mrs. Doerr asked for clarification on "E". This allows the BA to begin reviewing contracts.

Roll Call:

Mrs. Bogdan	Yes	Miss Reymann	Yes
Mrs. Doerr	Yes	Mr. Santana	Yes
Mr. Egbert	Yes	Mrs. Seelman	Yes
Mr. Goldsmith	Yes	Mr. Zebedies	Yes
Ms. Mandradjieff	Yes		

CORRESPONDENCE

- a. Budget approval email from county (**Attachment #10**)

XVI. PERSONNEL REPORT

Be it resolved by the Weymouth Township Board of Education that upon recommendation of the Chief School Administrator, that the following resolutions are approved as indicated.

- a. Motion to approve Leave of Absence for Amanda Gianfortune to begin September 1, 2017.
- b. Motion to approve Leave of Absence for Tamarra Egbert beginning on April 3, 2017.
- c. Motion to approve Cathleen Pettolina for position of part time Bus Driver at a rate \$15.00 per hour.
- d. Motion to approve Melinda Linville as substitute at the county certified rate of \$85.00 per day pending paperwork.
- e. Motion to approve at home instruction up to five hour per week for Michelle Salvucci at professional rate.
- f. Motion to approve at home instruction for up to five hours per week for Karen Merusi at professional rate.
- g. Motion to approve the 2017-2020 CSA contract for John Alfieri with adjustments from the Atlantic County Dept of Education.(**Attachment # 11**)

Mrs. Seelman made a motion to move “G” to a single motion. Miss Reymann seconded. Motion passed by unanimous voice vote.

Motion made by Mrs. Seelman and seconded by Miss Reymann to approve items A through F.

Roll Call:

Mrs. Bogdan	Yes	Miss Reymann	Yes
Mrs. Doerr	Yes	Mr. Santana	Yes
Mr. Egbert	Yes	Mrs. Seelman	Yes
Mr. Goldsmith	Yes	Mr. Zebedies	Yes
Ms. Mandradjieff	Yes		

- g. Motion to approve the 2017-2020 CSA contract for John Alfieri with adjustments from the Atlantic County Dept of Education.(**Attachment # 11**)

Motion made by Miss Reymann and seconded by Ms. Mandradjieff

Roll Call:

Mrs. Bogdan	Abstain	Miss Reymann	Yes
Mrs. Doerr	Yes	Mr. Santana	Yes
Mr. Egbert	Abstain	Mrs. Seelman	No
Mr. Goldsmith	Yes	Mr. Zebedies	Abstain
Ms. Mandradjieff	Yes		

XVII. EDUCATION

- A. Motion to approve March 2017 Principal’s Report. (**Attachment #12**)
- B. Motion to approve the revised 2016-2017 school calendar (**Attachment # 13**)
- C. Motion to approve the 2017-2018 school calendar (**Attachment #14**)
- D. Motion to approve 8th grade graduation on Wednesday, June 14th
- E. Motion to approve the following field trips:
 - a. 5th -7th Grade – National Constitution Center Mon May 22
 - b. 3rd and 4th Camden Aquarium Mon May 22
 - c. Pre K – 2nd Cape May Zoo Wed May 31
- F. Motion to approve Field Day, Monday June 12th
- G. Motion to approve modification to Policy # 6171.4 Special Education (**Attachment #15**)

Motion made by Mrs. Seelman and seconded by Mrs. Bogdan

Mr. Goldsmith inquired about the modification to Policy 6171.4. Mr. London responded that the policy is updated periodically.

Roll Call:

Mrs. Bogdan	Yes	Miss Reymann	Yes
Mrs. Doerr	Yes	Mr. Santana	Yes
Mr. Egbert	Yes	Mrs. Seelman	Yes
Mr. Goldsmith	Yes	Mr. Zebedies	Yes
Ms. Mandradjieff	Yes		

XVIII. OTHER COMMITTEE REPORTS

Buena Board Representative – Mr. Zebedies

Mr. Zebedies did not attend.

Weymouth Township Committee

Mayor Haeser gave various local updates.

XIX. OLD BUSINESS

- a. Update on Staff CPR Training – initial training will take place on Tuesday, May 2, 2017. Ms. Palmieri will follow up for future training.
- b. Mrs. Seelman inquired about the CSA evaluation.

XX. NEW BUSINESS

- a. Motion to accept HIB report.

Motion made by Mr. Goldsmith and seconded by Ms. Mandradjieff

Roll Call:

Mrs. Bogdan	Yes	Miss Reymann	Yes
Mrs. Doerr	Yes	Mr. Santana	Yes
Mr. Egbert	Abstain	Mrs. Seelman	Yes
Mr. Goldsmith	Yes	Mr. Zebedies	Abstain
Ms. Mandradjieff	Yes		

XXI. PUBLIC DISCUSSION

The HSA presented the Board with a check in the amount of \$1,400.00 to sponsor the 4 Field Trips. Mrs. Doerr thanked them for their generosity and continued support.

Mrs. Specht asked who would make the decision regarding which staff members would be renewed.

Mayor Haeser asked when the decision would be made.

XXII. ADJOURNMENT – Time: 8:25pm

Motion made by Mr. Goldsmith and seconded by Miss Reymann

Motion was carried by unanimous voice vote

The next Regular Meeting will be on May 18, 2017 at 6:30 p.m.

Minutes submitted by: _____
Patricia Palmieri, MBA