

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
MINUTES**

1202 Eleventh Avenue  
Dorothy, New Jersey

Date: June 22, 2017  
Time: 6:30 p.m.

**I. CALL TO ORDER – MRS. DOERR**

- a. Mrs. Doerr called the meeting to order at 6:31pm

**II. FLAG SALUTE**

**III. SUNSHINE NOTICE**

“Welcome to the regular meeting of the Weymouth Township Board of Education held on June 22, 2017. This meeting is being held in compliance with the Open Public Meeting Act by being advertised in the official newspapers and posted in two public places as required by laws of 1975, Chapter 231.”

**IV. ROLL CALL**

Stephanie Bogdan	6:45pm	Nicholas Santana	Present
Chris Egbert	Present	Teresa Seelman	Present
Henry Goldsmith	Present	Edward Zebedies	Present
Karin Mandradjieff	Present	Patricia Doerr	Present
Constance Anne Reymann	Present		

Brian London, Chief School Administrator	Present
Patricia Palmieri, SBA/Board Secretary	Present
William Cappuccio, Esq., Board Solicitor	Present

**V. PUBLIC COMMENT**

- a. Mrs. Bogdan read a letter from Mr. Bogdan addressing the petition their son gathered at the end of the year. A discussion ensued regarding correspondence to the Board.
- b. There was a concern raised about how a parent can have a concern reach the Board. Any member of the public may send correspondence to the Board if they are unsatisfied with the results of the chain of reporting. Once the correspondence is reviewed for any individual names, it will be forwarded to the Board. If there is a staff member addressed individually, the staff member must be RICED and have a chance to prepare and be present for the reading. This action may delay the reading for one month in order to comply with RICE noticing.
- c. Mrs. Cottrell addressed how to amend an IEP. She was referred to the Child Study Team.

**VI.** Let the record show that at 6:45pm Mrs. Bogdan joined the Board in her official capacity.

**VII. CORRESPONDENCE**

- A. Great American Can Roundup Award
- B. BA Contract Approval – AC Superintendent of Schools
- C. Thank you letter from Hannah Appelget
- D. There was an additional piece of correspondence which did reference three staff members. This correspondence will be deferred until the July meeting in order to RICE the employees.

**VIII. APPROVAL OF MINUTES**

- A. Motion to approve the minutes of the May 18, 2017 Regular Meeting and Closed Session (**Attachment #1**)

<b>Motion</b>	<b>T. Seelman</b>	<b>Second</b>	<b>C Reymann</b>
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Ayes – 8  
Oppose – 0  
Abstain - 1

**IX. APPOINTMENT OF PROFESSIONALS**

- A. Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that William S. Cappuccio be and is hereby appointed Board Solicitor for the period July 1, 2017 through June 30, 2018.

- B. Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that Debra D'Amore be and is hereby appointed Treasurer of School Monies for the period July 1, 2017 through June 30, 2018.
- C. Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that ACCASBO JIF be and is hereby appointed Insurance Broker for the period July 1, 2017 through June 30, 2018.
- D. Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that Glenn Insurance and is hereby appointed Risk Management Consultant for the period July 1, 2017 through June 30, 2018.

<b>Motion</b>	<b>T. Seelman</b>	<b>Second</b>	<b>S. Bogdan</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**X. ESTABLISHMENT OF PETTY CASH FUND**

- A. Approve the establishment of a petty cash fund for \$150.00 for the 2017-2018 school year.

<b>Motion</b>	<b>S. Bogdan</b>	<b>Second</b>	<b>C. Egbert</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**XI. BUSINESS AND OPERATIONS**

A. Tax Shelters/Annuity Companies

Approve employee deductions from employees' paychecks for the following tax shelters/annuity companies:

Tax Shelters

- AXA
- MetLife
- Lincoln Investments
- Aspire Financial Services

Disability Insurance

- AFLAC
- American General
- Prudential
- Teacher's Protective

B. Travel

- ~~1. Approve Chief School Administrator and School Business Administrator, travel reimbursement (as per Policy 3335 and Contract) for the months of July 2017 through June 2018. Travel shall include, but not be limited to, attendance at County Roundtable meetings (including Executive County meetings), State DOE trainings, NJSBA/NJASBO/NJASA conventions, NJASA trainings and committee meetings, grant meetings, or other in-state staff development programs as approved by the Board.~~
- ~~2. Approve Board Member travel reimbursement (as per Policy 3335) for the months of July 2017 through June 2018. Travel shall include, but not be limited to, attendance at County School Board meetings, State DOE trainings, NJSBA/NJASBO/NJASA conventions, mandatory trainings, or other in-state programs as approved by the Board.~~
- ~~3. Approve Teaching Staff travel reimbursement (as per Policy 3335 and Contract) for the months of July 2017 through June 2018. Travel shall include only those in-state meetings or staff development programs receiving prior approval from the Chief School Administrator and the Board.~~
- ~~4. Approve Support Staff travel reimbursement (as per Policy 3335 and Contract) for the months of July 2017 through June 2018. Travel shall include NJ School Buildings & Grounds meetings and conventions,~~

~~supplies and materials pick up as required, and in state meetings or staff development programs receiving prior approval from the Chief School Administrator and the Board.~~

C. Records

Approve collection of mandated and permitted pupil records as per N.J.A.C. 6A:32-7 for the 2017-2018 school year.

D. Bargaining Unit

Approve the Weymouth Township Education Association as the bargaining unit for the 2017-2018 school year.

E. Chart of Accounts

Approve the NJ Minimum Standard Chart of Accounts for Schools for 2017-2018.

**Items 1 through 4 have been pulled. The Board policy # 3335 must be reviewed prior to reviewing these items.**

**The motion is on Items C, D and E**

Motion	S. Bogdan	Second	T. Seelman
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**XII. APPROVAL OF TAX LEVY PAYMENTS**

A. Approve the following schedule of tax levy payments for 2017-2018

General fund payments are due bi- monthly, beginning July 2017  
Debt Service Fund Payment is due July 2017

Motion	C.Reymann	Second	S. Bogdan
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**XIII. BOARD SOLICITOR'S REPORT – MR. CAPPUCCIO**

- a. PERC Hearing on June 29<sup>th</sup> will be attended by Mr. Cappuccio and Mr. London
- b. Litigation is ongoing

**XIV. CHIEF SCHOOL ADMINISTRATOR'S REPORT - MR. LONDON (Attachment #2)**

- a. Climate Survey results have been deferred for Dr. Alfieri to submit.
- b. Graduation went well.

**XV. FINANCE/BUILDINGS & GROUNDS REPORT**

Be it resolved by the Weymouth Township Board of Education that upon recommendation of the Chief School Administrator, that the following motions are approved as indicated.

A. Motion to approve bills for payment. **(Attachment #3)**

Motion	T. Seelman	Second	S. Bogdan
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

- B.** Motion to accept the certification of the Business Administrator that pursuant to NJAC 23A:16.10(C)3, as of April 30, 2017, after review of the Secretary's monthly financial reports (revenue and appropriation sections), no major account of fund has been over-expended in violation of NJAC 23A:16:10(C)4, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C.** Motion to approve the following financial reports:
- Treasurer's Report for the month of April 2017. (**Attachment #4**)
  - Board Secretary's Reports for the month of April 2017. (**Attachment #5**)
  - Monthly Transfer Status Report & Line-Item Transfer List for the month of April 2017. (**Attachment #6**)
  - Food service report for the month of May 2017 (**Attachment #7**)
  - May 2017 facility/safety checklist (**Attachment #8**)

**An issue was brought up about the dead trees near the playground. Ms. Palmieri and Facilities will look into their removal.**

<b>Motion</b>	<b>T. Seelman</b>	<b>Second</b>	<b>S. Bogdan</b>
Stephanie Bogdan	Yes -Abstain Att 7	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

- D.** Motion to approve the transportation jointure agreement with Estell Manor in the amount of \$19,300.00 to transport a student to Yale School East Campus for the 2017-2018 school year. (**Attachment #9**)

<b>Motion</b>	<b>S. Bogdan</b>	<b>Second</b>	<b>H. Goldsmith</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

- E.** Motion to approve the 2017-2018 Shared Services Agreement for itinerant services with Cape May County Special Services. (**Attachment #10**)

<b>Motion</b>	<b>T. Seelman</b>	<b>Second</b>	<b>C.Egbert</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

- F.** Motion to approve the automatic contract extension with TSA Consulting Group in order to provide compliance administration services for the District's 403b plans for the period of July 1, 2017 through June 30, 2018 in the amount of \$600.00. (**Attachment # 11**)

<b>Motion</b>	<b>C.Reymann</b>	<b>Second</b>	<b>H.Goldsmith</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

- G. Motion to approve the parental student transportation contract between Parent (Student 3901278413) and the Weymouth Township School District to provide transportation to and from the Hamilton School District for the 2017-2018 School Year at a cost of \$7,350.00. (Attachment #12)**

<b>Motion</b>	<b>S. Bogdan</b>	<b>Second</b>	<b>T. Seelman</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjjeff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

- H. Motion to approve the ACCASBO JIF Surplus distribution for the 2013-2014 year in the amount of \$2,316.00 to be refunded in the form of a check. (Attachment # 13)**

<b>Motion</b>	<b>H.Goldsmith</b>	<b>Second</b>	<b>C.Egbert</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjjeff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

- I. Motion to approve the contract of William S. Cappuccio, Board Solicitor, for \$5,000.00 (plus rates for additional work or meetings) for the 2017-2018 school year. (Attachment #14 )**

Miss Reymann thanked Mr. Cappuccio for his continued readiness to assist the distict.

<b>Motion</b>	<b>S. Bogdan</b>	<b>Second</b>	<b>C.Reymann</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjjeff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

- J. ~~Motion to approve the transportation jointure agreement with Estell Manor in the amount of \$2,200.00 to transport an Estell Manor student to Upper Township Primary School for the Extended School Year of July 10 to August 10, 2017. (Attachment #22)~~**

This motion has been rescinded.

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjjeff		Patricia Doerr	
Constance Anne Reymann			

- K. Motion to approve and sign 2016-2017 Engagement Letter with Preziosi- Nicholson. Audit tentatively scheduled to begin on September 1, 2017. (Attachment # 23)**

<b>Motion</b>	<b>T. Seelman</b>	<b>Second</b>	<b>S. Bogdan</b>
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Nicholas Santana	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjjeff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**L. Motion to approve sale of Weymouth Township iPad to Brian London for the amount of \$250.00.**

<b>Motion</b>	<b>H.Goldsmith</b>	<b>Second</b>	<b>E.Zebedies</b>
Stephanie Bogdan	Abstain	Teresa Seelman	Yes
Chris Egbert	No	Nicholas Santana	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	No
Constance Anne Reymann	Yes		

**XVI. PERSONNEL REPORT**

Be it resolved by the Weymouth Township Board of Education that upon recommendation of the Chief School Administrator, that the following resolutions are approved as indicated.

**A. Motion to approve the contract for the following staff members for the 2017-2018 school year. (Attachement #15)**

**Ken Merlock – Facilities Manager**  
**Judi Merlock – Secretary**  
**Ann Risley – Secretary**  
**Sue Wolfe - Custodian**

<b>Motion</b>	<b>K.Mandradjieff</b>	<b>Second</b>	<b>C.Reymann</b>
Stephanie Bogdan	Abstain	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**B. Motion to approve the 2017-2018 county approved contract renewal for Patricia Palmieri, Business Administrator/Board Secretary in the amount of \$72,500. (Attachment #16)**

<b>Motion</b>	<b>C.Reymann</b>	<b>Second</b>	<b>H.Goldsmith</b>
Stephanie Bogdan	Abstain	Nicholas Santana	Yes
Chris Egbert	Abstain	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**C. Motion to the Substitute List for 2017-2018.(Attachment #17 )**

<b>Motion</b>	<b>T. Seelman</b>	<b>Second</b>	<b>S. Bogdan</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**D. Motion to approve Laurie Tomasella, part time custodian for summer hours - Tuesday, Wednesday, Thursday 6 hours per day at a rate of \$14.06 per hour..**

<b>Motion</b>	<b>T. Seelman</b>	<b>Second</b>	<b>S. Bogdan</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**E. Motion to approve final payout of Brian London vacation time in the amount of \$7,714.26 per attached contract. (Attachment #18)**

<b>Motion</b>	<b>H.Goldsmith</b>	<b>Second</b>	<b>K.Mandradjieff</b>
Stephanie Bogdan	Abstain	Nicholas Santana	Yes
Chris Egbert	Abstain	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**F. Motion to approve summer hours ( July 1 to Aug 31) for the Child Study Team as follows:**

**Mrs. Jerilyn Mounier – not to exceed 20 hours**

**Mrs. Carol Feneli – not to exceed 30 hours**

<b>Motion</b>	<b>S. Bogdan</b>	<b>Second</b>	<b>C.Reymann</b>
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Nicholas Santana	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**XVII. EDUCATION**

**A. Motion to approve May 2017 Principal’s Report. (Attachment #19)**

<b>Motion</b>	<b>T. Seelman</b>	<b>Second</b>	<b>S. Bogdan</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**B. Motion to approve revisions (second reading) (Attachment #20) to the following policies:**

1. Policy 1200 – Community Relations – Participation by the Public
2. Policy 3327 – Business and Non Instructional Operations – Relations with Vendors
3. Policy 3542.31 – Business and Non Instructional Operations – Free or Reduced Lunches/Breakfast/ Milk
4. Policy 3542.46 – Business and Non Instructional Operations – Meals on Credits/Charged meals
5. Policy 6147.1 – Instructional Program – Evaluation of Individual Student Progress
6. Policy 6171.45 – Instructional Program – Independent Educational Evaluations – **First Reading**
7. Policy 9322 Bylaws of the Board of Education – Public and Executive Sessions

<b>Motion</b>	<b>T. Seelman</b>	<b>Second</b>	<b>S. Bogdan</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**C. Motion to approve Policy 6171.45 – Instructional Program – Independent Educational Evaluations – First Reading (Attachment #21)**

**This motion was also part of B above. Already voted on.**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Nicholas Santana	
Chris Egbert		Teresa Seelman	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**XVIII. OTHER COMMITTEE REPORTS**

Buena Board Representative – Mr. Zebedies

Nothing to report

**XIX. OLD BUSINESS**

**A. PreSchool Tuition fees**

Out of District

Motion to keep out of district fee for Pre K at \$4,300.00 per student plus any additional service fees, which are the parent’s responsibility for the 2017-2018 school year.

<b>Motion</b>	<b>H.Goldsmith</b>	<b>Second</b>	<b>C.Egbert</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

Staff - deferred

**XX. NEW BUSINESS**

- A. Mr. Goldsmith referenced the Early Bird pricing for the School Boards Convention in October 2017. Ms. Palmieri will check the budget for funds to attend.
- B. The proposed NJ State funding for schools could result in a \$69,000 reduction in the district’s funding.
- C. Board Retreat scheduled for July 8<sup>th</sup> – Mr. Goldsmith would like to make a motion to have a committee set up to prepare an agenda.

<b>Motion</b>	<b>H.Goldsmith</b>	<b>Second</b>	<b>E.Zebedies</b>
Stephanie Bogdan	No	Nicholas Santana	No
Chris Egbert	Abstain	Teresa Seelman	Abstain
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	No	Patricia Doerr	No
Constance Anne Reymann	Yes		

Motion did not pass.

- D. Mr. Zebedies questioned the path of the phone system during summer hours.
- E. Mr. Zebedies asked if the Board Secretary’s report could be scanned in landscape view.
- F. Mr. Zebedies asked for an accounting of the Food Service Account.

**XXI. PUBLIC DISCUSSION**

- A. Mrs. Posser Craver asked for an explanation of aide in lieu.
- B. Mayor Haeser thanked Mr. London.
- C. Mayor Haeser asked where to send a letter to be read in open session to the Board.

**XXII. EXECUTIVE SESSION – Time: 8:07pm**

The Board approves the following resolution:

Resolved, At a public meeting of the Weymouth Township Board of Education held June 22, 2017 pursuant to Section 7 & 8 of the "Open Public Meetings Act", the following subject to be discussed in a session of the Board closed to the public:

Legal Matters

Personnel

HIB



It is presently anticipated that the items mentioned in this resolution can be disclosed to the public as soon as possible.

Motion – T. Seelman\_ Second – C. Reymann

The motion passed by unanimous voice vote  
In Favor – 9  
Against – 0  
Abstain -0

**XXIII. OPEN SESSION** – Time: 8:32pm

The Board returns to Open Session.

Motion – T. Seelman\_ Second – E. Zebedies

The motion passed by unanimous voice vote  
In Favor – 9  
Against – 0  
Abstain -0

**XXIV. MOTION TO ACCEPT HIB REPORT**

<b>Motion</b>	<b>S. Bogdan</b>	<b>Second</b>	<b>C.Reymann</b>
Stephanie Bogdan	Yes	Nicholas Santana	Yes
Chris Egbert	No	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

**XXV. ADJOURNMENT** – Time: 8:34pm

Motion – S. Bogdan\_ Second – C. Reymann

The motion passed by unanimous voice vote  
In Favor – 9  
Against – 0  
Abstain -0

The next Regular Meeting will be on July 20, 2017 at 6:30 p.m.

Minutes submitted by: \_\_\_\_\_  
Patricia Palmieri, MBA