

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING**

1202 Eleventh Avenue  
Dorothy, New Jersey

Date: June 22, 2017  
Time: 6:30 p.m.

**I. CALL TO ORDER – MRS. DOERR**

**II. FLAG SALUTE**

**III. SUNSHINE NOTICE**

“Welcome to the regular meeting of the Weymouth Township Board of Education held on June 22, 2017. This meeting is being held in compliance with the Open Public Meeting Act by being advertised in the official newspapers and posted in two public places as required by laws of 1975, Chapter 231.”

**IV. ROLL CALL**

Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

Brian London, Chief School Administrator
Patricia Palmieri, SBA/Board Secretary
William Cappuccio, Esq., Board Solicitor

**V. PUBLIC COMMENT**

**VI. CORRESPONDENCE**

- A. Great American Can Roundup Award
- B. BA Contract Approval – AC Superintendent of Schools **SEE ADDENDUM**

**VII. APPROVAL OF MINUTES**

- A. Motion to approve the minutes of the May 18, 2017 Regular Meeting and Closed Session (**Attachment #1**)

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**VIII. APPOINTMENT OF PROFESSIONALS**

- A. Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that William S. Cappuccio be and is hereby appointed Board Solicitor for the period July 1, 2017 through June 30, 2018.
- B. Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that Debra D’Amore be and is hereby appointed Treasurer of School Monies for the period July 1, 2017 through June 30, 2018.

- C. Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that ACCASBO JIF be and is hereby appointed Insurance Broker for the period July 1, 2017 through June 30, 2018.
- D. Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that Glenn Insurance and is hereby appointed Risk Management Consultant for the period July 1, 2017 through June 30, 2018.

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**IX. ESTABLISHMENT OF PETTY CASH FUND**

- A. Approve the establishment of a petty cash fund for \$150.00 for the 2017-2018 school year.

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**X. BUSINESS AND OPERATIONS**

A. Tax Shelters/Annuity Companies

Approve employee deductions from employees' paychecks for the following tax shelters/annuity companies:

Tax Shelters

- AXA
- MetLife
- Lincoln Investments
- Aspire Financial Services

Disability Insurance

- AFLAC
- American General
- Prudential
- Teacher's Protective

B. Travel

1. Approve Chief School Administrator and School Business Administrator, travel reimbursement (as per Policy 3335 and Contract) for the months of July 2017 through June 2018. Travel shall include, but not be limited to, attendance at County Roundtable meetings (including Executive County meetings), State DOE trainings, NJSBA/NJASBO/NJASA conventions, NJASA trainings and committee meetings, grant meetings, or other in-state staff development programs as approved by the Board.
2. Approve Board Member travel reimbursement (as per Policy 3335) for the months of July 2017 through June 2018. Travel shall include, but not be limited to, attendance at County School Board meetings, State DOE trainings, NJSBA/NJASBO/NJASA conventions, mandatory trainings, or other in-state programs as approved by the Board.

3. Approve Teaching Staff travel reimbursement (as per Policy 3335 and Contract) for the months of July 2017 through June 2018. Travel shall include only those in-state meetings or staff development programs receiving prior approval from the Chief School Administrator and the Board.
4. Approve Support Staff travel reimbursement (as per Policy 3335 and Contract) for the months of July 2017 through June 2018. Travel shall include NJ School Buildings & Grounds meetings and conventions, supplies and materials pick-up as required, and in-state meetings or staff development programs receiving prior approval from the Chief School Administrator and the Board.

C. Records

Approve collection of mandated and permitted pupil records as per N.J.A.C. 6A:32-7 for the 2017-2018 school year.

D. Bargaining Unit

Approve the Weymouth Township Education Association as the bargaining unit for the 2017-2018 school year.

E. Chart of Accounts

Approve the NJ Minimum Standard Chart of Accounts for Schools for 2017-2018.

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**XI. APPROVAL OF TAX LEVY PAYMENTS**

- A. Approve the following schedule of tax levy payments for 2017-2018

General fund payments are due bi- monthly, beginning July 2017  
Debt Service Fund Payment is due July 2017

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**XII. BOARD SOLICITOR'S REPORT – MR. CAPPuccio**

**XIII. CHIEF SCHOOL ADMINISTRATOR'S REPORT - MR. LONDON (Attachment #2)**

**XIV. FINANCE/BUILDINGS & GROUNDS REPORT**

Be it resolved by the Weymouth Township Board of Education that upon recommendation of the Chief School Administrator, that the following motions are approved as indicated.

**A. Motion to approve bills for payment. (Attachment #3)**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**B. Motion to accept the certification of the Business Administrator that pursuant to NJAC 23A:16.10(C)3, as of April 30, 2017, after review of the Secretary’s monthly financial reports (revenue and appropriation sections), no major account of fund has been over-expended in violation of NJAC 23A:16:10(C)4, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.**

**C. Motion to approve the following financial reports:**

- o Treasurer’s Report for the month of April 2017. **(Attachment #4)**
- o Board Secretary’s Reports for the month of April 2017. **(Attachment #5)**
- o Monthly Transfer Status Report & Line-Item Transfer List for the month of April 2017. **(Attachment #6)**
- o Food service report for the month of May 2017 **(Attachment #7)**
- o May 2017 facility/safety checklist **(Attachment #8) SEE ADDENDUM**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**D. Motion to approve the transportation jointure agreement with Estell Manor in the amount of \$19,300. 00 to transport a student to Yale School East Campus for the 2017-2018 school year. (Attachment #9)**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**E. Motion to approve the 2017-2018 Shared Services Agreement for itinerant services with Cape May County Special Services. (Attachment #10)**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**F. Motion to approve the automatic contract extension with TSA Consulting Group in order to provide compliance administration services for the District's 403b plans for the period of July 1, 2017 through June 30, 2018 in the amount of \$600.00. (Attachment # 11)**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**G. Motion to approve the parental student transportation contract between Parent (Student 3901278413) and the Weymouth Township School District to provide transportation to and from the Hamilton School District for the 2017-2018 School Year at a cost of \$7,350.00. (Attachment #12)**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**H. Motion to approve the ACCASBO JIF Surplus distribution for the 2013-2014 year in the amount of \$2,316.00 to be refunded in the form of a check. (Attachment # 13)**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**I. Motion to approve the contract of William S. Cappuccio, Board Solicitor, for \$5,000.00 (plus rates for additional work or meetings) for the 2017-2018 school year. (Attachment #14 )**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	

Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

- J. SEE ADDENDUM**
- K. SEE ADDENDUM**
- L. SEE ADDENDUM**

**XV. PERSONNEL REPORT**

Be it resolved by the Weymouth Township Board of Education that upon recommendation of the Chief School Administrator, that the following resolutions are approved as indicated.

**A. Motion to approve the contract for the following staff members for the 2017-2018 school year.**

- Ken Merlock – Facilities Manager**
- Judi Merlock – Secretary**
- Ann Risley – Secretary**
- Sue Wolfe - Custodian**

**(Attachment #15)**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**B. Motion to approve the 2017-2018 county approved contract renewal for Patricia Palmieri, Business Administrator/Board Secretary in the amount of \$72,500. (Attachment #16)**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**C. Motion to the Substitute List for 2017-2018.(Attachment #17 )**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**D. Motion to approve Laurie Tomasella, part time custodian for summer hours - Tuesday, Wednesday, Thursday 6 hours per day at a rate of \$14.06 per hour..**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**E. Motion to approve final payout of Brian London vacation time in the amount of \$7,714.26 per attached contract. (Attachment #18)**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**F. SEE ADDENDUM**

**XVI. EDUCATION**

- A.** Motion to approve May 2017 Principal’s Report. (**Attachment #19**)
- B.** Motion to approve revisions (second reading) (**Attachment #20**) to the following policies:
  1. Policy 1200 – Community Relations – Participation by the Public
  2. Policy 3327 – Business and Non Instructional Operations – Relations with Vendors
  3. Policy 3542.31 – Business and Non Instructional Operations – Free or Reduced Lunches/Breakfast/ Milk
  4. Policy 3542.46 – Business and Non Instructional Operations – Meals on Credits/Charged meals
  5. Policy 6147.1 – Instructional Program – Evaluation of Individual Student Progress
  6. Policy 6171.45 – Instructional Program – Independent Educational Evaluations – First Reading
  7. Policy 9322 Bylaws of the Board of Education – Public and Executive Sessions

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

- C.** Motion to approve Policy 6171.45 – Instructional Program – Independent Educational Evaluations – First Reading (**Attachment #21**)

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**XVII. OTHER COMMITTEE REPORTS**

Buena Board Representative – Mr. Zebedies

**XVIII. OLD BUSINESS**

- A. PreSchool Tuition fees**
  - Out of District
  - Staff

**XIX. NEW BUSINESS**

**XX. PUBLIC DISCUSSION**

**XXI. EXECUTIVE SESSION** – Time: \_\_\_\_\_

The Board approves the following resolution:

Resolved, At a public meeting of the Weymouth Township Board of Education held June 22, 2017 pursuant to Section 7 & 8 of the "Open Public Meetings Act", the following subject to be discussed in a session of the Board closed to the public:

Legal Matters

Personnel

HIB

It is presently anticipated that the items mentioned in this resolution can be disclosed to the public as soon as possible.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
In Favor \_\_\_\_\_ Opposed \_\_\_\_\_

**XXII. OPEN SESSION** – Time: \_\_\_\_\_

The Board returns to Open Session.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
In Favor \_\_\_\_\_ Opposed \_\_\_\_\_

**XXIII. MOTION TO ACCEPT HIB REPORT**

<b>Motion</b>		<b>Second</b>	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Nicholas Santana	
Henry Goldsmith		Edward Zebedies	
Karin Mandradjieff		Patricia Doerr	
Constance Anne Reymann			

**XXIV. ADJOURNMENT** – Time: \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_  
In Favor \_\_\_\_\_ Opposed \_\_\_\_\_

The next Regular Meeting will be on July 20, 2017 at 6:30 p.m.