



**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR/SPECIAL MEETING
MINUTES**

1202 Eleventh Avenue
Dorothy, New Jersey

Date: October, 17, 2019
Time: 6:30 p.m.

A. CALL TO ORDER – Mr. Zebedies, President
Mr. Zebedies called the meeting to order at 6:30 p.m.

B. ROLL CALL AND PLEDGE OF ALLEGIANCE
Pledge of Allegiance was led by October 10's Student Video Announcement.

| | | | |
|--------------------|---------|------------------------|---------|
| Daniel Ardito | Present | Constance Anne Reymann | Present |
| Jaclyn Carugno | Present | Teresa Seelman | Present |
| Patricia Doerr | Present | Deborah Shurig | Present |
| Henry Goldsmith | Absent | Edward Zebedies | Present |
| Karin Mandradjieff | Present | | |

| | |
|--|---------|
| Mary Lou DeFrancisco, Interim Superintendent | Present |
| Steven Moran , SBA/Board Secretary | Present |
| William Cappuccio, Esq., Board Solicitor | Present |

C. SUNSHINE NOTICE – Steven Moran, Board Secretary
Welcome to the regular meeting of the Weymouth Township Board of Education held on October 17, 2019. This meeting is being held in compliance with the Open Public Meeting Act by being advertised in the official newspapers and posted in two public places as required by laws of 1975, Chapter 231.

D. PUBLIC COMMENT – LIMITED TO AGENDA ITEMS - none

E. PRESENTATIONS

1. Recognition and congratulations to our "Responsible" Students of the Month:
PreK Miabella Mazowski, K Wyatt Clemmer, Grade 1 Kayla Clemmer, Grade 2 Morgan Lechner, Grade 3 Nahdia-Jean Gaunt, Grade 4 Isabella Duda, Grade 5 Beckie Sanchez, Grade 6 Cordelia Burns, Grade 7 Reilly Hasher, Grade 8 Alanis Maxwell

Ms. DeFrancisco added that all received a certificate and group pictures. Miss Reymann offered congratulations to the recognized students.

2. Annual State Testing Data Presentation for the 2018-2019 School Year – Supervisor Helene Fullmer presented the results and led the discussion.

3. Annual New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 1, 2018 – June 30, 2019 – Interim CSA Mary Lou DeFrancisco

F. APPROVAL OF MINUTES

1. Minutes of the September 19, 2019 Regular Meeting
2. Minutes of the October 8, 2019 Special Meeting

| Motion | T.Seelman | Second | C.Reymann |
|--------------------|------------------|------------------------|------------------|
| Daniel Ardito | Yes | Constance Anne Reymann | Yes |
| Jaelyn Carugno | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Abstain | Deborah Shurig | Yes |
| Henry Goldsmith | Absent | Edward Zebedies | Yes |
| Karin Mandradjieff | Yes | | |

G. CORRESPONDENCE

Mr. Zebedies reported that Patty Palmieri had written a Thank You note to the Board.

H. PRESIDENT'S REPORT

Mr. Zebedies reported attending the Law Enforcement workshop with Ms. DeFrancisco on October 4th. The District renewed its annual Memorandum of Agreement with local law enforcement officials to help to become more effective in managing school security incidents through building relationships between educators and local law enforcement and creating open lines of communication. The disadvantages of the use of a "panic button" program were also discussed.

I. COMMITTEES REPORTS

1. Negotiations - none
2. Finance/Facilities/Security – Mrs. Seelman reported that there was no committee meeting and that she had reviewed the monthly invoices and signed the bill list.
3. Policy – Miss Reymann inquired about the recently-approved policy updates and whether they had been posted to our website.
4. Curriculum/Instruction - none

J. BOARD OF EDUCATION COMMITTEE REPORTS

1. Buena Board of Education - none
2. Weymouth Township – Municipal - none
3. Mayor's Moment – Mayor Haeser welcomed out new Business Administrator, Steven Moran. He reminded all in attendance of the Messina dedication ceremony, provided updates on the status of local road paving projects, street light installment and sidewalk upgrades. He also noted that the Christmas tree display is being moved back to the museum.
4. H.S.A. Update - none

K. BUSINESS ADMINISTRATOR'S REPORT/BOARD SECRETARY REPORT

1. **Informational Items** - none
2. **Recommendations**
 - a. The certification of the Business Administrator that pursuant to NJAC 6A:23A:16.10(C)3, as of August 31, 2019, after review of the Secretary's monthly financial reports (revenue and appropriation sections), no major account of fund has been over-expended in violation of NJAC 23A:16:10(C)4, and there have been no changes in anticipated

revenue sources and/or amounts so that sufficient funds may be available to meet the district's financial obligations for the remainder of the fiscal year.

The Business Administrator recommends:

b. Bill List – October 17, 2019

| Motion | T.Seelman | Second | C.Reymann |
|--------------------|-----------|------------------------|-----------|
| Daniel Ardito | Yes | Constance Anne Reymann | Yes |
| Jaclyn Carugno | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Yes |
| Henry Goldsmith | Absent | Edward Zebedies | Yes |
| Karin Mandradjieff | Yes | | |

c. It is recommended that the Board approve the following financial reports:

1. Treasurer's Report for the month of August 2019.
2. Transfer Report for the month of August 2019
3. Board Secretary Reports for August 2019
4. Nutriserve Financials for Aug/Sept 2019

| Motion | T.Seelman | Second | J.Carugno |
|--------------------|-----------|------------------------|-----------|
| Daniel Ardito | Yes | Constance Anne Reymann | Yes |
| Jaclyn Carugno | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Yes |
| Henry Goldsmith | Absent | Edward Zebedies | Yes |
| Karin Mandradjieff | Yes | | |

d. Approval of the following bank account signers for the Newfield National Bank accounts for the 2019-2020 school year:

- General Account (3 signatures required)
President or Vice President, Treasurer, & Board Secretary
- Money Market Account (3 signatures required)
President or Vice President, Treasurer, & Board Secretary
- Capital Reserve Account (3 signatures required)
President or Vice President, Treasurer, & Board Secretary
- Capital Projects Account (3 signatures required)
President or Vice President, Treasurer, & Board Secretary
- Payroll Account (2 signatures required)
Treasurer & Board Secretary
- Payroll Agency Account (2 signatures required)
Treasurer & Board Secretary
- Flexible Spending Account (2 signatures required)
Treasurer & Board Secretary
- Cafeteria Account (2 signatures required)
Treasurer & Board Secretary
- After School Care Account (2 signatures required)
Treasurer & Board Secretary
- Student Activity Account (2 signatures required)
Treasurer & Board Secretary
- Student Council Account (2 signatures required)
Treasurer & Board Secretary

e. Payments Between Board Meetings

To approve Steven Moran, Business Administrator, to make payments on behalf of the Board of Education when such payments ensure the health and safety of students and staff or ensure the orderly operation of the school for the 2019-2020 school year.

f. Contract Awards

To approve Steven Moran, Business Administrator, to award contracts up to the bid threshold of \$29,000 and to establish a quote threshold of \$4,350 for the 2019-2020 school year.

g. Wire Transfers

Approve the authorization of Steven Moran, Business Administrator, to wire transfer funds between the Board of Education bank accounts as necessary for the 2019-2020 school year.

Motion/Roll Call for d-g

| Motion | T.Seelman | Second | J.Carugno |
|--------------------|-----------|------------------------|-----------|
| Daniel Ardito | Yes | Constance Anne Reymann | Yes |
| Jaclyn Carugno | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Yes |
| Henry Goldsmith | Absent | Edward Zebedies | Yes |
| Karin Mandradjieff | Yes | | |

h. Comprehensive Maintenance Plan

Approval and acceptance of the 2019-2020 Comprehensive Maintenance Plan and M1 for submission to the Atlantic County Department of Education Office.

| Motion | T.Seelman | Second | C.Reymann |
|--------------------|-----------|------------------------|-----------|
| Daniel Ardito | Yes | Constance Anne Reymann | Yes |
| Jaclyn Carugno | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Yes |
| Henry Goldsmith | Absent | Edward Zebedies | Yes |
| Karin Mandradjieff | Yes | | |

L. INTERIM SUPERINTENDENT REPORT – Mary Lou DeFrancisco

1. Informational Items

a. Enrollment as of 09/30/19

| Grade | PreK 3 | Pre K 4 | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | Total |
|--------|--------|---------|----|----|----|----|----|----|----|----|----|-------|
| Enroll | 10 | 12 | 18 | 20 | 12 | 14 | 25 | 10 | 18 | 13 | 14 | 166 |

b. Student Suspensions as of 09/30/19

| # of Suspensions | # of Days |
|------------------|-----------|
| 0 | 0 |

c. Safety Drills as of 09/30/19

| Type of Drill | Fire | Lock Down |
|---------------|----------|-------------|
| Date | 09/11/19 | 09/20/19 |
| Time | 9:45 am | 1:58 pm |
| Duration | 2 min | 2 min 3 sec |

d. HIB Report as of 09/30/19

| Grade | HIB Yes/No | Disposition |
|-------|------------|-------------|
| | None | |

2. Personnel

To approve the following ASC Program personnel

| Name | Position | Pay Rate | Session Start Date |
|--------------|-----------|---|---|
| Brandi Burns | ASC Asst. | \$45.00 Reg. (3 hrs.) \$75.00 Single Session (5 hrs.) | Retroactive to 9/27/19 One day per week. |

| Motion | C.Reymann | Second | J.Carugno |
|----------------|-----------|------------------------|-----------|
| Daniel Ardito | Yes | Constance Anne Reymann | Yes |
| Jaclyn Carugno | Yes | Teresa Seelman | Yes |

| | | | |
|--------------------|--------|-----------------|-----|
| Patricia Doerr | Yes | Deborah Shurig | Yes |
| Henry Goldsmith | Absent | Edward Zebedies | Yes |
| Karin Mandradjieff | Yes | | |

Addendum:

To approve the contract for Mr. Steven Moran, School Business Administrator/Board Secretary, Weymouth Township School District, as approved by the Acting Executive County Superintendent Schools, Robert L. Bumpus.

| Motion | T.Seelman | Second | C.Reymann |
|--------------------|-----------|------------------------|-----------|
| Daniel Ardito | Yes | Constance Anne Reymann | Yes |
| Jaclyn Carugno | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Yes |
| Henry Goldsmith | Absent | Edward Zebedies | Yes |
| Karin Mandradjieff | Yes | | |

3. Education/Curriculum/Professional Development

To approve the following field trip(s):

| Grade # of Stds. | Date | Destination | Time | Staff | Educational Purpose | Cost | Cost to Student |
|------------------|---------------------------------------|---|--------------------------------------|-------|---|--|-----------------|
| PK4 & K 30 | 10/25/2019 Rain Date 10/30/2019 | Butterhof's Shady Brook Farm in Egg Harbor City, NJ | Depart 9:15 A Return 1:30 P | 5 | SCI.PK. 5.1.1 – 5.3.5 K KES3-1, KESS3- 1.A.1 | Transportation by LEA &/or PEA/PEEA Approx. \$450. Admission by HSA \$180.00 | 0 |

| Motion | P.Doerr | Second | D.Shurig |
|--------------------|---------|------------------------|----------|
| Daniel Ardito | Yes | Constance Anne Reymann | Yes |
| Jaclyn Carugno | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Yes |
| Henry Goldsmith | Absent | Edward Zebedies | Yes |
| Karin Mandradjieff | Yes | | |

4. Policies - none

5. Other

- i. To accept the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act July 1, 2019 – June 30, 2020

| Motion | J.Carugno | Second | C.Reymann |
|--------------------|-----------|------------------------|-----------|
| Daniel Ardito | Yes | Constance Anne Reymann | Yes |
| Jaclyn Carugno | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Yes |
| Henry Goldsmith | Absent | Edward Zebedies | Yes |
| Karin Mandradjieff | Yes | | |

- ii. To accept the signed Memorandum of Agreement between Education and Law Enforcement Officials 2019 Revisions. This document is available for review in the Board office.

| | | | |
|---------------|------------------|---------------|------------------|
| Motion | T.Seelman | Second | J.Carugno |
|---------------|------------------|---------------|------------------|

Passed by voice vote of 8-0-0.

- iii. To accept and approve for submission the Toilet Room Facilities for Early Intervention Pre K and Kindergarten Classrooms for the 2019-2020 school year. (Attachment #10)

| Motion | P.Doerr | Second | T.Seelman |
|--------------------|----------------|------------------------|------------------|
| Daniel Ardito | Yes | Constance Anne Reymann | Yes |
| Jaclyn Carugno | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Yes |
| Henry Goldsmith | Absent | Edward Zebedies | Yes |
| Karin Mandradjieff | Yes | | |

M. PUBLIC COMMENT- AGENDA ITEMS OR ANY OTHER BOARD OF EDUCATION BUSINESS

- Mr. John Linville questioned the decision of changing bus routes. Discussion ensued.
- Mayor Haeser commented on the safety issue of our bussing situation.
- Mr. Zebedies address the bussing issue in relation to S2 cuts.
- Ms. DeFrancisco and Mr. Moran will analyze bussing finances.
- Mr. Haeser asked about the time frame of posting for jobs and inquired about the decision to hire a full time BA.

N. OLD BUSINESS - none

O. NEW BUSINESS - none

P. ADJOURNMENT- 8:42 p.m.

| | | | |
|---------------|------------------|---------------|-----------------|
| Motion | C.Reymann | Second | D.Shurig |
|---------------|------------------|---------------|-----------------|

Passed by voice vote of 8-0-0.

Regular Meeting – Thursday, November 21, 2019 at 6:30 pm

Respectfully submitted,



Steven Moran
School Business Administrator/Board Secretary