



**WEYMOUTH TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
MINUTES**  
1202 Eleventh Avenue  
Dorothy, New Jersey

Date: December 11, 2019  
Time: 6:30 p.m.

**A. CALL TO ORDER** – Mr. Zebedies, President

**B. ROLL CALL AND PLEDGE OF ALLEGIANCE**

|                    |         |                        |         |
|--------------------|---------|------------------------|---------|
| Daniel Ardito      | Present | Constance Anne Reymann | Present |
| Jaclyn Carugno     | Present | Teresa Seelman         | Present |
| Patricia Doerr     | Present | Deborah Shurig         | Present |
| Henry Goldsmith    | Present | Edward Zebedies        | Present |
| Karin Mandradjieff | Present |                        |         |

|  |         |
|--|---------|
| Mary Lou DeFrancisco, Interim Superintendent | Present |
| Steven Moran , SBA/Board Secretary           | Present |
| William Cappuccio, Esq., Board Solicitor     | Present |

**C. SUNSHINE NOTICE**

Welcome to the regular scheduled meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by being advertised in the Press of Atlantic City, filed with the Township clerk and county superintendent of schools as well as posted on the town hall bulletin board.

**MAYOR’S MOMENT** –

- The asbestos removal project at the township building is finally nearing completion. The Township clerk and tax collector remain in the public works garage until the project is finished.
- Riverside Drive paving grant monies have been received; repaving will commence shortly.
- The Mayor and Township Committee have drafted a letter to the League of Municipalities in support of the Board’s funding plight.

**D. PUBLIC COMMENT** – No public comment on agenda items at this meeting.

**E. PRESENTATIONS** – 2018/2019 Audit presentation: Mr. Gene Volpe of Ford, Scott & Associates, LLC (Attachments #1 and #2)

**F. APPROVAL OF MINUTES** - Minutes of the November 21, 2019 Regular Meeting (Attachment #3)

| <b>Motion</b>      | <b>H.Goldsmith</b> | <b>Second</b>          | <b>J.Carugno</b> |
|--------------------|--------------------|------------------------|------------------|
| Daniel Ardito      | Yes                | Constance Anne Reymann | Yes              |
| Jaclyn Carugno     | Yes                | Teresa Seelman         | Yes              |
| Patricia Doerr     | Yes                | Deborah Shurig         | Yes              |
| Henry Goldsmith    | Yes                | Edward Zebedies        | Yes              |
| Karin Mandradjieff | Yes                |                        |                  |

**G. CORRESPONDENCE - None**

**H. PRESIDENT'S REPORT** – Mr. Zebedies points out Weymouth's improved test scores are now among the best in the County. Mary Lou DeFrancisco discussed the testing and our students' performance.

**I.**

**J. COMMITTEES REPORTS**

1. Negotiations - None
2. Finance/Facilities/Security

Mr. Goldsmith reported:

- Steven Moran has spoken to our accounting software vender Genesis regarding their unsatisfactory service. He will write a letter expressing the same. Mr. Moran has also spoken to Buena regarding a shared service arrangement using the Systems 3000 accounting system at a reduced cost as we work towards consolidation of common services.
  - The final audit report and corrective action plan was discussed, and the committee recommends approval.
  - The Food Service and ASC/BSC summary reports were reviewed.
  - Mr. Moran explained the continuity of the comprehensive maintenance plan spending over the past three years.
  - A resolution will be on the agenda approving amending and updating our Long Range Facilities Plan.
  - NJSBA Delegate Assembly report: the new proposed budgetary cap legislation and special legislation issues were discussed.
  - A meeting with our newly-elected Senator Testa will be scheduled.
  - Mr. Moran and Mary Lou DeFrancisco will contact the County office to find out the mechanics of applying for grant funding for feasibility study.
  - The Eagle Scout project was discussed further.
  - The hand rail at the library exit is in progress.
3. Policy – Miss Reymann commented that there will be no report until after the organization meeting.
  4. Curriculum/Instruction – Ms. Mandradjieff reported that cursive writing is going to be taught again.

**K. BOARD OF EDUCATION COMMITTEE REPORTS**

1. Buena Board of Education - none
2. Weymouth Township – Municipal – none
3. H.S.A. Update – Jackie Specht spoke of the onsite theater experience with the Pushcart Players performing “*Stone Soup and Other Stories*” for our students this morning. Our thanks to the H.S.A.

**K. BUSINESS ADMINISTRATOR'S REPORT/BOARD SECRETARY REPORT**

**1. Informational Items**

ASC/BSC Financial Report  
School Security Specialist Report (Attachment #4)

**2. Recommendations**

- a. Board Secretary's Certification  
Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Steven Moran, Board Secretary, certify as of October 31, 2019, that no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.
- b. To Approve Expenditures  
To approve December expenditures as listed in the amount of \$199,271.00 (Attachment #5).

| <b>Motion</b>      | <b>T.Seelman</b> | <b>Second</b>          | <b>C.Reymann</b> |
|--------------------|------------------|------------------------|------------------|
| Daniel Ardito      | Yes              | Constance Anne Reymann | Yes              |
| Jaclyn Carugno     | Yes              | Teresa Seelman         | Yes              |
| Patricia Doerr     | Yes              | Deborah Shurig         | Yes              |
| Henry Goldsmith    | Yes              | Edward Zebedies        | Yes              |
| Karin Mandradjjeff | Yes              |                        |                  |

- c. To approve the Financial Reports for the Month of October 2019  
To approve the following reports:

1. Treasurer’s Report (Attachment #6)
2. Board Secretary’s Report (Attachment #7)
3. Monthly Transfer Report (Attachment #8)

| <b>Motion</b>      | <b>T.Seelman</b> | <b>Second</b>          | <b>P.Doerr</b> |
|--------------------|------------------|------------------------|----------------|
| Daniel Ardito      | Yes              | Constance Anne Reymann | Yes            |
| Jaclyn Carugno     | Yes              | Teresa Seelman         | Yes            |
| Patricia Doerr     | Yes              | Deborah Shurig         | Yes            |
| Henry Goldsmith    | Yes              | Edward Zebedies        | Yes            |
| Karin Mandradjjeff | Yes              |                        |                |

- d. To authorize the amendment of the Long Range Facilities Plan to include recommended systems work and/or upgrades over the next five years.

| <b>Motion</b>      | <b>H.Goldsmith</b> | <b>Second</b>          | <b>D.Shurig</b> |
|--------------------|--------------------|------------------------|-----------------|
| Daniel Ardito      | Yes                | Constance Anne Reymann | Yes             |
| Jaclyn Carugno     | Yes                | Teresa Seelman         | Yes             |
| Patricia Doerr     | Yes                | Deborah Shurig         | Yes             |
| Henry Goldsmith    | Yes                | Edward Zebedies        | Yes             |
| Karin Mandradjjeff | Yes                |                        |                 |

- e. Audit

1. To approve and accept the Weymouth Township School District 2018-2019 Comprehensive Annual Financial Report and Auditor’s Management Report as presented by Mr. Gene Volpe of Ford, Scott and Associates. (Attachment #2)

| <b>Motion</b>      | <b>C.Reymann</b> | <b>Second</b>          | <b>T.Seelman</b> |
|--------------------|------------------|------------------------|------------------|
| Daniel Ardito      | Yes              | Constance Anne Reymann | Yes              |
| Jaclyn Carugno     | Yes              | Teresa Seelman         | Yes              |
| Patricia Doerr     | Yes              | Deborah Shurig         | Yes              |
| Henry Goldsmith    | Yes              | Edward Zebedies        | Yes              |
| Karin Mandradjjeff | Yes              |                        |                  |

2. To approve and accept the annual audit recommendations by Ford, Scott and Associates and approve the district’s 2018-2019 Corrective Action Plan as presented. (Attachments #1 and #9)

| <b>Motion</b>      | <b>T.Seelman</b> | <b>Second</b>          | <b>C.Reymann</b> |
|--------------------|------------------|------------------------|------------------|
| Daniel Ardito      | Yes              | Constance Anne Reymann | Yes              |
| Jaclyn Carugno     | Yes              | Teresa Seelman         | Yes              |
| Patricia Doerr     | Yes              | Deborah Shurig         | Yes              |
| Henry Goldsmith    | Yes              | Edward Zebedies        | Yes              |
| Karin Mandradjjeff | Yes              |                        |                  |

**L. INTERIM SUPERINTENDENT’S REPORT – Mary Lou DeFrancisco**

1. Informational Items: Enrollment and suspensions numbers are provided for both November of 2018 and 2019 for comparison.

a. Enrollment as of 11/30/2019:

| <b>Grade</b>              | <b>PreK 3</b> | <b>PreK 4</b> | <b>K</b>  | <b>1</b>  | <b>2</b>  | <b>3</b>  | <b>4</b>  | <b>5</b>  | <b>6</b>  | <b>7</b>  | <b>8</b>  | <b>Total</b> |
|---------------------------|---------------|---------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--------------|
| <b>Current Enrollment</b> | <b>10</b>     | <b>12</b>     | <b>18</b> | <b>19</b> | <b>11</b> | <b>14</b> | <b>26</b> | <b>10</b> | <b>18</b> | <b>13</b> | <b>14</b> | <b>165</b>   |
| <i>2018 Enrolled</i>      | <b>0</b>      | <b>18</b>     | <b>20</b> | <b>11</b> | <b>15</b> | <b>21</b> | <b>13</b> | <b>19</b> | <b>15</b> | <b>17</b> | <b>16</b> | <b>165</b>   |

b. Student Suspensions as of 11/30/2019

| <b>Number of Suspensions</b> | <b>Number of Days</b> |
|------------------------------|-----------------------|
| <b>0</b>                     | <b>0</b>              |
| <i>10/31/2018</i>            | <i>10/31/2018</i>     |
| <b>1</b>                     | <b>.5</b>             |

c. Safety Drills as of 11/30/2019

| <b>Type of Drill</b> | <b>Fire</b> | <b>Lock Down</b>     |
|----------------------|-------------|----------------------|
| <b>Date</b>          | 11/14/2019  | 11/25/2019           |
| <b>Time</b>          | 1:42 p.m.   | 9:17 a.m.            |
| <b>Duration</b>      | 3 minutes   | 2 minutes 38 seconds |

d. HIB Report as of 11/30/2019

| <b>Grade</b> | <b>HIB Yes/No</b> | <b>Disposition</b> |
|--------------|-------------------|--------------------|
|              | None              |                    |

e. Superintendent Presentation/Recognition –

- 1) Mrs. DeFrancisco commended student for their hard work and accomplishment in making the honor roll for the first marking period.
- 2) Mrs. DeFrancisco recognized and congratulated to our “Ready For School” students of the Month of December:

f. November Activities Highlighted:

- 1) November 6 – “Day of Gratitude” program. The students and staff prepared and presented an amazing and of course warranted tribute to Veteran’s past, present and active duty military. Keynote address was given by Major General Mark Loeben, USAF-Retired. The students celebrated with songs, poems, video presentations and essays about famous people in the military as well as commemorated relatives/family members who served or are serving. Thank you to all who were a part of making this event possible.
- 2) November 6 - Designated Red, White and Blue Day – In appreciation and to honor Veteran’s, students and staff were encouraged to wear Red, White and Blue.
- 3) November 20 - Auditor’s Exit Conference was held with administration and Finance Committee members.
- 4) November 22 – I attended the Atlantic County Roundtable Meeting. Next meeting will be December 13<sup>th</sup>.
- 5) November 26 - MYBR – Mid-Year Budget Review. Mr. Moran and I attended this review at the County Office of Education with the Executive County Superintendent, Robert Bumpus; Executive County Business Official, Lisa Cimino; and County Education Specialist, Lin DiRenzo. This annual meeting reviews our current budget standing and tentative expectations in planning the upcoming budget.

6) November 27 - Thanksgiving Break

g. Upcoming December Events:

- 1) December 11 – HSA is providing our students with an onsite theater experience by the Pushcart Players who will be performing *Stone Soup and Other Stories*.
- 2) December 16 – Winter Concert 7:00 p.m. – 8:15 p.m.
- 3) December 20 – Winter Break begins after Single Session day.

**2. Recommendations**

a. Personnel

- 1) To approve the Superintendent to emergent hire any budgeted, vacant position between December 12, 2019 and January 20, 2020.

| <b>Motion</b>      | <b>C.Reymann</b> | <b>Second</b>          | <b>J.Carugno</b> |
|--------------------|------------------|------------------------|------------------|
| Daniel Ardito      | Yes              | Constance Anne Reymann | Yes              |
| Jaclyn Carugno     | Yes              | Teresa Seelman         | Yes              |
| Patricia Doerr     | Yes              | Deborah Shurig         | Yes              |
| Henry Goldsmith    | Yes              | Edward Zebedies        | Yes              |
| Karin Mandradjieff | Yes              |                        |                  |

- 2) To approve the resignation of Ms. Hannah Gurmankin effective on or before (if a suitable replacement is found) February 5, 2020. (Attachment #10)

| <b>Motion</b>      | <b>T.Seelman</b> | <b>Second</b>          | <b>J.Carugno</b> |
|--------------------|------------------|------------------------|------------------|
| Daniel Ardito      | Yes              | Constance Anne Reymann | Yes              |
| Jaclyn Carugno     | Yes              | Teresa Seelman         | Yes              |
| Patricia Doerr     | Yes              | Deborah Shurig         | Yes              |
| Henry Goldsmith    | Yes              | Edward Zebedies        | Yes              |
| Karin Mandradjieff | Yes              |                        |                  |

- 3) To approve the voluntary transfer of Mrs. Shelly Sack from special education to grade 2 teacher effective January 2, 2020.

| <b>Motion</b>      | <b>T.Seelman</b> | <b>Second</b>          | <b>C.Reymann</b> |
|--------------------|------------------|------------------------|------------------|
| Daniel Ardito      | Yes              | Constance Anne Reymann | Yes              |
| Jaclyn Carugno     | Yes              | Teresa Seelman         | Yes              |
| Patricia Doerr     | Yes              | Deborah Shurig         | Yes              |
| Henry Goldsmith    | Yes              | Edward Zebedies        | Yes              |
| Karin Mandradjieff | Yes              |                        |                  |

- 4) To approve posting for Special Education teacher (replacement position).

| <b>Motion</b>      | <b>P.Doerr</b> | <b>Second</b>          | <b>D.Shurig</b> |
|--------------------|----------------|------------------------|-----------------|
| Daniel Ardito      | Yes            | Constance Anne Reymann | Yes             |
| Jaclyn Carugno     | Yes            | Teresa Seelman         | Yes             |
| Patricia Doerr     | Yes            | Deborah Shurig         | Yes             |
| Henry Goldsmith    | Yes            | Edward Zebedies        | Yes             |
| Karin Mandradjieff | Yes            |                        |                 |

5) To approve Substitute Secretary, pay rate of \$85.00 per day (7.5 hours).

| <b>Motion</b>      | <b>P.Doerr</b> | <b>Second</b>          | <b>T.Seelman</b> |
|--------------------|----------------|------------------------|------------------|
| Daniel Ardito      | Yes            | Constance Anne Reymann | Yes              |
| Jaclyn Carugno     | Yes            | Teresa Seelman         | Yes              |
| Patricia Doerr     | Yes            | Deborah Shurig         | Yes              |
| Henry Goldsmith    | Yes            | Edward Zebedies        | Yes              |
| Karin Mandradjieff | Yes            |                        |                  |

b. Policy – None at this time; will be resumed at first meeting in January.

c. Education/Curriculum/Professional Development – None at this time.

3. Use of Facilities – To approve the request by the Home School Association – Ms. Jackie Specht to conduct the following activities for students throughout the school year. (Attachment #11)

- i. Santa Visit to the Classrooms – 9:00A – 11:00A, December 20, 2019
- ii. Scholastic Book Fair – February 11, 12, and 13<sup>th</sup>, 2020 in the Teacher’s Resource Room.
- iii. Easter Bunny Visit to the Classrooms – April 9, 2020
- iv. Ice Cream Truck – June 2020 - the truck will be located in the parking lot. Students remain on the sidewalk.

| <b>Motion</b>      | <b>T.Seelman</b> | <b>Second</b>          | <b>J.Carugno</b> |
|--------------------|------------------|------------------------|------------------|
| Daniel Ardito      | Yes              | Constance Anne Reymann | Yes              |
| Jaclyn Carugno     | Yes              | Teresa Seelman         | Yes              |
| Patricia Doerr     | Yes              | Deborah Shurig         | Yes              |
| Henry Goldsmith    | Yes              | Edward Zebedies        | Yes              |
| Karin Mandradjieff | Yes              |                        |                  |

4. To approve accepting a \$150.00 donation from Ms. Shannon Jacobs. Monies to be deposited in the Student Activities Account in order to provide a “treat for kids.” Ms. Jacobs wants to commend the students and us for, “teaching the children to care about our earth.” She observed our students participating in our annual Earth Day trash pickup.

| <b>Motion</b>      | <b>H.Goldsmith</b> | <b>Second</b>          | <b>K. Mandradjieff</b> |
|--------------------|--------------------|------------------------|------------------------|
| Daniel Ardito      | Yes                | Constance Anne Reymann | Yes                    |
| Jaclyn Carugno     | Yes                | Teresa Seelman         | Yes                    |
| Patricia Doerr     | Yes                | Deborah Shurig         | Yes                    |
| Henry Goldsmith    | Yes                | Edward Zebedies        | Yes                    |
| Karin Mandradjieff | Yes                |                        |                        |

5. To approve the withholding of the final contractual salary payment(s) to former superintendent J.A. until he has returned all school district property to include a laptop and a computer tablet.

| <b>Motion</b>      | <b>P. Doerr</b> | <b>Second</b>          | <b>H. Goldsmith</b> |
|--------------------|-----------------|------------------------|---------------------|
| Daniel Ardito      | Yes             | Constance Anne Reymann | Yes                 |
| Jaclyn Carugno     | Yes             | Teresa Seelman         | Yes                 |
| Patricia Doerr     | Yes             | Deborah Shurig         | Yes                 |
| Henry Goldsmith    | Yes             | Edward Zebedies        | Yes                 |
| Karin Mandradjieff | Yes             |                        |                     |

**M. PUBLIC COMMENT- AGENDA ITEMS OR ANY OTHER BOARD OF EDUCATION BUSINESS**

- Mrs. Specht asked about the monthly “Fun Runs” and what became of them. Ms. Specht commented that the runs used to be posted on the district website.
- Mrs. Specht commented that her child did not learn cursive writing, that there was no time left in the semester, that cursive should be introduced back into the curriculum
- Mrs. Sack commented that the “Foundations” – a learn-to-read phonics program – has a cursive component that could be used.
- Mr. Ardito added that perhaps cursive could be taught in art class.
- Mrs. Shurig mentioned the success of the cooking program, adding that the kids love it.

**N. OLD BUSINESS**

Mrs. Doerr commented that tonight’s meeting would have otherwise been on Thursday night were it not for the County School Boards Association’s meeting scheduled on Thursday night in conflict.

**O. NEW BUSINESS**

- The reorganization Meeting date will be Thursday, January 9, to be combined with the first regular meeting of 2020.

|               |                  |               |                  |
|---------------|------------------|---------------|------------------|
| <b>Motion</b> | <b>T.Seelman</b> | <b>Second</b> | <b>C.Reymann</b> |
|---------------|------------------|---------------|------------------|

Passed by voice vote of 9-0-0.

- Electric bills must be brought under control. LED lighting retro-fits were suggested as was the installation of motion detecting sensors to automatically turn out lights when rooms are not in use. An energy audit had been done in the recent past; it may need to be reviewed.
- The Board thanked Jackie Carugno for her service to the Board.

**P. CLOSED SESSION- For the purposes of Litigation/Personnel/Student Matters Motion – 8:01 p.m.**

|               |                |               |                  |
|---------------|----------------|---------------|------------------|
| <b>Motion</b> | <b>P.Doerr</b> | <b>Second</b> | <b>C.Reymann</b> |
|---------------|----------------|---------------|------------------|

Passed by voice vote of 9-0-0.

**Q. OPEN SESSION – 8:14 p.m.**

|                  |                |               |                  |
|------------------|----------------|---------------|------------------|
| <b>R. Motion</b> | <b>P.Doerr</b> | <b>Second</b> | <b>J.Carugno</b> |
|------------------|----------------|---------------|------------------|

Passed by voice vote of 9-0-0.

**S. ADJOURNMENT**

|                  |                |               |                  |
|------------------|----------------|---------------|------------------|
| <b>T. Motion</b> | <b>P.Doerr</b> | <b>Second</b> | <b>C.Reymann</b> |
|------------------|----------------|---------------|------------------|

Passed by voice vote of 9-0-0.

Next meeting: Thursday, January 9, 2020 – Annual reorganization meeting and first regular meeting.

Respectfully submitted,

*Steven Moran*

Board Secretary