



WEYMOUTH TOWNSHIP BOARD OF EDUCATION
2020 REORGANIZATION MEETING
MINUTES
1202 Eleventh Avenue
Dorothy, New Jersey

Date: January 9, 2020
Time: 6:34 p.m.

A. CALL TO ORDER & FLAG SALUTE – 6:34 p.m.

B. SUNSHINE NOTICE

The reorganization meeting of the Weymouth Township Board of Education was held in accordance with the Open Public Meetings Act. As such the Weymouth Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers.

C. ELECTION RESULTS FROM NOVEMBER 5, 2019

Three Year Term 2020-2022

Patricia Doerr	440 votes
Henry Goldsmith	454 votes
John Specht	453 votes

D. OATH OF OFFICE

The Oath of Office was administered by Board Solicitor, William Cappuccio, to Board members elect Patricia Doerr and Henry Goldsmith.

E. ROLL CALL

Daniel Ardito	Present	Teresa Seelman	Present
Patricia Doerr	Present	Deborah Shurig	Present
Henry Goldsmith	Present	John Specht	Absent
Karin Mandradjieff	Absent	Edward Zebedies	Present
Constance Anne Reymann	Present		

Mary Lou DeFrancisco , Chief School Administrator	Present
Steven Moran, SBA/Board Secretary	Present
William Cappuccio, Esq., Board Solicitor	Present

F. ELECTION OF OFFICERS

1. The Board secretary requested nominations for Board President

Mrs. Seelman motioned and Miss Reymann seconded the nomination of Edward Zebedies for Board President.
Mrs. Shurig motioned and Mr. Zebedies seconded the nomination of Patricia Doerr for Board President.

Roll call to elect Edward Zebedies as Board President:

Motion	T. Seelman	Second	C. Reymann
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Yes
Henry Goldsmith	Yes	John Specht	Absent
Karin Mandradjieff	Absent	Edward Zebedies	Yes
Constance Anne Reymann	Yes		

The Mr. Zebedies now presides over the meeting

2. Mr. Zebedies requested nominations for Board Vice President

Mrs. Shurig motioned and Mrs. Doerr seconded the nomination of Constance Anne Reymann for Board Vice President.

Motion	D. Shurig	Second	P. Doerr
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Yes
Henry Goldsmith	Yes	John Specht	Absent
Karin Mandradjieff	Absent	Edward Zebedies	Yes
Constance Anne Reymann	Yes		

G. APPOINTMENT OF LIASION/COMMITTEES

Mr. Zebedies in consulting with fellow Board members appoints the following liaison & committees assignments:

1. Weymouth Township Committee: Henry Goldsmith
2. Buena Board of Education Liaison: Dan Ardito
Alternate Buena BOE Liaison: John Specht
3. Committee assignments (subject to change):
 - Finance/Facilities/Security Committee: Henry Goldsmith and Teresa Seelman
 - Personnel & Negotiations Committee: Henry Goldsmith, Constance Anne Reymann, Teresa Seelman and Deborah Shurig
 - Curriculum & Instruction Committee: Constance Anne Reymann
 - Policy Committee: Constance Anne Reymann
 - Government Relations & Delegate Assembly: Daniel Ardito, Henry Goldsmith

ADOPTION OF BOARD MEETING DATES AND TIMES

Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic:

4. That regular meetings of the Board of Education be as follows:

- February 20, 2020
- March 19, 2020
- April 23, 2020 (fourth Thursday)
- May 7, 2020 – Public Hearing on the 2020/21 Budget
- May 21, 2020
- June 18, 2020
- July 16, 2020
- August 20, 2020
- September 17, 2020
- October 15, 2020
- November 19, 2020
- December 17, 2020

At 6:30 p.m. in the Weymouth Township School, 1202 Eleventh Avenue, Dorothy, NJ 08317. Please note: regular meetings are held on the third Thursday of each month, unless otherwise stated.

-and-

That the Board Secretary prominently post and maintain said posting on the bulletin boards in the school building and with the Weymouth Township Clerk, a copy of the schedule of regular meetings of the Board of Education as set forth above and all legal notices as required by the Open Public Meetings Act.

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act.

Motion	P. Doerr	Second	H. Goldsmith
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Passed by a voice vote of 7-0-0.

H. ORGANIZATION CHART

To approve the Organizational Chart (Attachment #1)

Motion	H. Goldsmith	Second	D. Shurig
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Passed by a voice vote of 7-0-0.

I. ADOPTION OF CODE OF ETHICS (Attachment #2)

To adopt the Code of Ethics for School Board Members to include:

- a. That the School Ethics Act and Code of Ethics for School Board Members has been received and discussed,
- b. That Policies and Procedures regarding training of district Board of Education Members has been adopted, and
- c. That each Board of Education Member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.

Motion	H. Goldsmith	Second	C. Reymann
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Passed by a voice vote of 7-0-0.

J. ADOPTION OF THE OFFICIAL NEWSPAPERS

To approve the Atlantic City Press and the Daily Journal to be adopted as the official newspapers to be used for the advertisement of meetings and legal ads as well as all other necessary public notifications for 2020.

Motion	P. Doerr	Second	H. Goldsmith
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Passed by a voice vote of 7-0-0.

K. PARLIMENTARY PROCEDURE

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians for until January 2021.

Motion	C. Reymann	Second	T. Seelman
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Passed by a voice vote of 7-0-0.

L. BOARD POLICIES/REGULATIONS

To adopt of all existing Board Policies and Regulations.

Motion	P. Doerr	Second	C. Reymann
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Yes
Henry Goldsmith	Yes	John Specht	Absent
Karin Mandradjieff	Absent	Edward Zebedies	Yes
Constance Anne Reymann	Yes		

M. BUSINESS AND OPERATIONS

1. Authorized Bank Signatures

To approve the following bank account signers for the Newfield National Bank accounts:

- General Account (3 signatures required)
President or Vice President, Treasurer, CSA & Board Secretary
- Money Market Account (3 signatures required)
President or Vice President, Treasurer, CSA & Board Secretary
- Capital Reserve Account (3 signatures required)
President or Vice President, Treasurer, CSA & Board Secretary
- Capital Projects Account (3 signatures required)
President or Vice President, Treasurer, CSA & Board Secretary
- Payroll Account (2 signatures required)
Treasurer, CSA & Board Secretary
- Payroll Agency Account (2 signatures required)
Treasurer, CSA & Board Secretary
- Flexible Spending Account (2 signatures required)
Chief School Administrator & Board Secretary
- Cafeteria Account (2 signatures required)
Chief School Administrator & Board Secretary
- After School Care Account (2 signatures required)
Chief School Administrator & Board Secretary
- Student Activity Account (2 signatures required)
Chief School Administrator & Board Secretary
- Student Council Account (2 signatures required)
Program Director & Board Secretary

2. Payments Between Board Meetings

To designate Steven Moran, Business Administrator, to approve payments on prior to presentation to the Board only when such payments ensure the health and safety of students and staff or ensure the orderly operation of the school. Any such approval shall be presented to the Board for ratification at their next meeting as per Title 18A:19-4.1.

3. Contract Awards

To appoint Steven Moran, Business Administrator, as the Board’s qualified purchasing agent with the following thresholds until the 2021 Reorganization meeting.

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010-13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2010:

Qualified Purchasing Agent: Bid Threshold \$40,000 Quotation Threshold \$6,000

WHEREAS, Mr. Steven Moran possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Weymouth Township Board of Education desires to increase its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Weymouth Township Board of Education, in the County of Atlantic, in the State of New Jersey hereby increases its bid threshold to \$40,000 and its quotation threshold \$6,000,

And be it further RESOLVED, that the governing body hereby appoints Mr. Steven Moran as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

Motion	T. Seelman	Second	H. Goldsmith
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Yes
Henry Goldsmith	Yes	John Specht	Absent
Karin Mandradjieff	Absent	Edward Zebedies	Yes
Constance Anne Reymann	Yes		

4. Wire Transfers

To authorize Steven Moran, Business Administrator, to wire transfer funds only between the Board of Education bank accounts as necessary.

Motion	P. Doerr	Second	C. Reymann
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Yes
Henry Goldsmith	Yes	John Specht	Absent
Karin Mandradjieff	Absent	Edward Zebedies	Yes
Constance Anne Reymann	Yes		

N. APPOINTMENT OF NJSBA DELEGATES

NJSBA Delegate	Henry Goldsmith
NJSBA Alternate Delegate	Daniel Ardito
NJSBA Legislative Delegate	Henry Goldsmith

O. PUBLIC COMMENT- AGENDA ITEMS OR ANY OTHER BOARD OF EDUCATION BUSINESS

P. OLD BUSINESS

Q. NEW BUSINESS

R. ADJOURNMENT – 7:01 p.m.

Motion	H. Goldsmith	Second	P. Doerr

Passed by a voice vote of 7-0-0.

Next meeting –Regular Meeting – Thursday, February 20, 2020 at 6:30pm

Respectfully submitted,

Steven Moran
Board Secretary