

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MINUTES**

1202 Eleventh Avenue
Dorothy, New Jersey

Date: February 13, 2020
Time: 6:30 p.m.

A. CALL TO ORDER – Mr. Zebedies. Board President

B. OATH OF OFFICE – The Oath of Office was taken by new Board member John Specht.

C. ROLL CALL AND PLEDGE OF ALLEGIANCE

| | | | |
|------------------------|---------|-----------------|---------|
| Daniel Ardito | Present | Teresa Seelman | Present |
| Patricia Doerr | Present | Deborah Shurig | Absent |
| Henry Goldsmith | Absent | John Specht | Present |
| Karin Mandradjieff | Absent | Edward Zebedies | Present |
| Constance Anne Reymann | Present | | |

| | |
|--|---------|
| Mary Lou DeFrancisco, Interim Superintendent | Present |
| Steven Moran, SBA/Board Secretary | Present |
| William Cappuccio, Esq., Board Solicitor | Present |

D. SUNSHINE NOTICE

This regular scheduled meeting of the Weymouth Township Board of Education was held in compliance with the Open Public Meetings Act by being advertised in the Press of Atlantic City, filed with the Township clerk and county superintendent of schools as well as posted on the town hall bulletin board.

E. PUBLIC COMMENT

Mr. Norton questions the personnel resolutions. Mrs. DeFrancisco noted the front office positions are not new positions, but replacement positions.

Mayor’s Moment – Ken Haeser

Mr. Haeser memorialized Mr. Douglas Yearsley who recently passed. Mr. Yearsley had been the Township’s historian who would never hesitate to donate his time and knowledge in supporting Township initiatives. Mr. Yearsley will be missed.

Mr. Haeser spoke of the Township revaluation. While the last revaluation was done over five years ago, the Township plans to schedule the next revaluation in a year or so.

Also, the Township Master Plan needs to be redone. The cost of revamping the plan could be in the neighborhood of \$30 thousand dollars.

Mr. Haeser pointed out the Salem County-wide school consolidation study. He questioned whether Atlantic County was looking into the doing the same. Discussion ensued regarding demographics of both Counties and that County-wide consolidation may be better suited for Salem County at this time. Mr. Haeser made light of the Township’s purchase of a new snow plow in a winter devoid of snow. Mr. Haeser reported the annual January Blood Drive exceeded its donation goal. Mr. Haeser updated the Township paving project status announcing the completion of the 14th Street paving project with Riverside drive scheduled to be done next. The Township Committee is organizing a long-range planning meeting to include the School District and Fire District officials.

F. PRESENTATIONS – There were no presentations at this meeting.

G. APPROVAL OF MINUTES – Minutes of the January 9, 2020 Reorganization Meeting (Attachment #1)
Minutes of the January 9, 2020 Regular Meeting (Attachment #2)

| Motion | C. Reymann | Second | T. Seelman |
|------------------------|-------------------|-----------------|-------------------|
| Daniel Ardito | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Absent |
| Henry Goldsmith | Absent | John Specht | Yes |
| Karin Mandradjieff | Absent | Edward Zebedies | Yes |
| Constance Anne Reymann | Yes | | |

H. CORRESPONDENCE - None

I. PRESIDENT’S REPORT - None

J. COMMITTEES REPORTS

1. Negotiations
2. Finance/Facilities/Security
3. Policy
4. Curriculum/Instruction

K. BOARD OF EDUCATION COMMITTEE REPORTS

5. Buena Board of Education
6. Weymouth Township – Municipal
7. Mayor’s Moment
8. H.S.A. Update

L. BUSINESS ADMINISTRATOR'S REPORT/BOARD SECRETARY REPORT

1. Informational Items

ASC/BSC Financial Report

2. Recommendations

a. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Steven Moran, Board Secretary, certify as of December 31, 2019, that no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

b. Board's Certification

Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of December 31, 2019, after review of the monthly Board Secretary's Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that there were no changes in anticipated revenue amounts and sources for the month of December 2019.

| Motion | C. Reymann | Second | P. Doerr |
|------------------------|-------------------|-----------------|-----------------|
| Daniel Ardito | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Absent |
| Henry Goldsmith | Absent | John Specht | Yes |
| Karin Mandradjieff | Absent | Edward Zebedies | Yes |
| Constance Anne Reymann | Yes | | |

c. To approve January's expenditures as listed in the amount of \$159,316.69 (Attachment #3).

| Motion | P. Doerr | Second | T. Seelman |
|------------------------|-----------------|-----------------|-------------------|
| Daniel Ardito | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Absent |
| Henry Goldsmith | Absent | John Specht | Yes |
| Karin Mandradjieff | Absent | Edward Zebedies | Yes |
| Constance Anne Reymann | Yes | | |

d. To approve the following Financial Reports for the Month of December 2019:

1. Treasurer's Report (Attachment #4)
2. Board Secretary's Report (Attachment #5)
3. Nutri-Serve Financials for December 2019 (Attachment #6)

| Motion | T. Seelman | Second | C. Reymann |
|------------------------|-------------------|-----------------|-------------------|
| Daniel Ardito | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Absent |
| Henry Goldsmith | Absent | John Specht | Yes |
| Karin Mandradjieff | Absent | Edward Zebedies | Yes |
| Constance Anne Reymann | Yes | | |

e. To designate Steven Moran as Public Agency Compliance Officer (PACO) for the period of January 1, 2020 to December 31, 2020 in accordance with N.J.A.C. 17:27-3.2. This designation is mandated to ensure equal opportunity in public contracting.

| Motion | C. Reymann | Second | T. Seelman |
|------------------------|-------------------|-----------------|-------------------|
| Daniel Ardito | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Absent |
| Henry Goldsmith | Absent | John Specht | Yes |
| Karin Mandradjieff | Absent | Edward Zebedies | Yes |
| Constance Anne Reymann | Yes | | |

f. To approve the 2020-2021 Tuition Contracts for one student attending Lower Cape May Regional School District. The regular school year contract including a one-on-one aid and extended school year tuition as follows, representing a 2 percent increase over last year:

Regular tuition: \$31,222
 One-on-one aide: 42,507
 Regular School year \$73,729 (Attachment #7)
 Extended school year: \$7,797 (Attachment #8)

| Motion | P. Doerr | Second | C. Reymann |
|------------------------|-----------------|-----------------|-------------------|
| Daniel Ardito | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Absent |
| Henry Goldsmith | Absent | John Specht | Yes |
| Karin Mandradjieff | Absent | Edward Zebedies | Yes |
| Constance Anne Reymann | Yes | | |

- g. To approve the following resolution to apply for the LEAP implementation grant.

WHEREAS, the State of New Jersey has appropriated \$10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, \$2 million in LEAP Implementation Grant funds has been set allocated to support costs associated with school district consolidation studies; and

WHEREAS, Buena Regional School District, Weymouth Township School District, and Estell Manor School District have determined to evaluate whether Buena Regional School District, Weymouth Township School District, and Estell Manor School District may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study must be undertaken to accomplish this objective; and

WHEREAS, the Buena Regional School District has agreed to be the lead entity in conducting this study and will submit the application for financial support for this study to DLGS on behalf of all participating units.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Weymouth Township School District that the Weymouth Township School District does hereby join with Buena Regional School District in applying for a LEAP Implementation Grant to support undertaking the School Consolidation Study.

| Motion | C. Reymann | Second | T. Seelman |
|------------------------|-------------------|-----------------|-------------------|
| Daniel Ardito | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Abstain | Deborah Shurig | Absent |
| Henry Goldsmith | Absent | John Specht | Yes |
| Karin Mandradjieff | Absent | Edward Zebedies | Yes |
| Constance Anne Reymann | Yes | | |

- h. Motion to approve the 2020-2021 Waiver Request for the Special Education Medicaid Initiative, due to less than forty Medicaid eligible students.(Attachment #9)

| Motion | T. Seelman | Second | P. Doerr |
|------------------------|-------------------|-----------------|-----------------|
| Daniel Ardito | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Absent |
| Henry Goldsmith | Absent | John Specht | Yes |
| Karin Mandradjieff | Absent | Edward Zebedies | Yes |
| Constance Anne Reymann | Yes | | |

M. INTERIM SUPERINTENDENT'S REPORT – Mary Lou DeFrancisco

1. Informational Items: President Zebedies asked that I put in numbers associated with enrollment and suspensions for not only this year but also last year at this date.

a. Enrollment as of 01/31/2019

| Grade | PreK 3 | PreK 4 | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | Total |
|----------------------|--------|--------|----|----|----|----|----|----|----|----|----|-------|
| Current Enrollment | 12 | 12 | 17 | 20 | 12 | 14 | 26 | 11 | 19 | 13 | 14 | 170 |
| <i>2018 Enrolled</i> | 0 | 18 | 21 | 12 | 15 | 21 | 14 | 18 | 15 | 18 | 16 | 168 |

b. Student Suspensions as of 01/31/2019

| Number of Suspensions | Number of Days |
|-----------------------|-------------------|
| 0 | 0 |
| <i>01/31/2018</i> | <i>01/31/2018</i> |
| 1 | 2.5 |

c. Safety Drills as of 12/31/2019

| Type of Drill | Fire | Lock Down |
|---------------|-------------|--------------|
| Date | 01/10/2019 | 01/16/2019 |
| Time | 10:34 a.m. | 1:50 p.m. |
| Duration | 1 m 50 sec. | 3 m. 25 sec. |

d. HIB Report as of 12/31/2019

| Grade | HIB Yes/No | Disposition |
|-------|------------|-------------|
| | None | |

e. Superintendent Presentation/Recognition –

- 1) The Superintendent recognized and congratulated our Safe/Self Discipline students for the month of January. Those students selected demonstrate the character traits; dependability, concern to do a good job, academic responsibility, persistence and pursuit of goals.
- 2) The Superintendent recognized and congratulated our Citizenship students for the month of February. The students selected demonstrate the following Citizenship qualities/character traits: helping to make school and community better; obeying laws and rules; getting involved in community affairs, and respecting authority.
- 3) Mrs. Barbara Farrell is currently working on a wall mural in the APR. Near the left wing it will read “Weymouth Township School.” Near the right wing it will read “Home of the Hawks” Below the hawk a banner will be painted that reads, “Bring Out The Greatness In You.”

f. January/February Activities Highlighted:

- 1) January 31 – Second Marking Period ended
- 2) February 6 – Home School Association meeting at 6:00 P
- 3) February 7 - 2nd Marking Period Report Cards are distributed
- 4) February 10 – Bus Evacuation Drills from the back of the bus

- 5) February 11 – Spring School Pictures
- 6) February 11, 12, & 13 – Book Fair in Rm. 207 from 10A-2P.
- 7) February 14 – Happy Valentine’s Day
- 8) February 17 – President’s Day School Closed
- 9) February 29 – Leap Year - last day of the month

g. Upcoming March 2020 Events:

- 1) March 5 - Home School Association meeting at 6:00 P
- 2) March 7 – Think Day Competition for 7th & 8th grade students 11A–2P
- 3) March 8 – Day Light Saving time begins
- 4) March 19 - Regular Board of Education Meeting 6:30 P
- 5) March 25 – In Service Day School Closed for students

2. Recommendations

- a. Personnel – 1) To approve retroactively the following staff pending receipt of all necessary paperwork.

| Name | Position | Pay Rate | Start Date | NOTES |
|-----------------|---|---|-------------------|--|
| Linda Quattrone | PT Secretary 12 mo. – not to exceed 24.75 hrs/p/wk. | Salary \$30,000 (pro-rated) No benefits | 01/28/2020 | Ms. Quattrone has over 30 yrs. experience as a school secretary. |
| | | | | |
| Name | Position | Pay Rate | Start Date | NOTES |
| Dina Parave | PT Secretary 10 mo. – not to exceed 15 hrs. p/wk. PT Aide – not to exceed 4.5 hrs. p/d. | PT Sec. Rate of \$15.30 p/hr. PT Aide Rate of \$13.00 p/hr. Benefits | 01/30/2020 | Ms. Parave currently serves the district as a PT Aide working 5.9 hr. p/day |
| Andrew Lopez | IT Contractor | \$1000 per month to be on site one day per school week through June 30, 2020. | 02/17/2020 | Mr. Lopez currently serves on a consultant-contractor/per case basis. In review of these services it appears that the district would be better served if he were contracted in the manner being recommended. |

| Motion | T. Seelman | Second | C. Reymann |
|------------------------|-------------------|-----------------|-------------------|
| Daniel Ardito | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Absent |
| Henry Goldsmith | Absent | John Specht | Yes |
| Karin Mandradjieff | Absent | Edward Zebedies | Yes |
| Constance Anne Reymann | Yes | | |

- 2) To approve an adjustment of salary of \$3,600 (prorated) for Donna Ordille effective February 17, 2020. Ms. Ordille’s previous job duty function was primarily data entry, processing, bill payment preparation and bill payment review with some secretarial duties. Her current job function includes a higher concentration of Administrative Secretarial duties and Human Resource department assistance.

| Motion | C. Reymann | Second | P. Doerr |
|------------------------|------------|-----------------|----------|
| Daniel Ardito | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Absent |
| Henry Goldsmith | Absent | John Specht | Yes |
| Karin Mandradjieff | Absent | Edward Zebedies | Yes |
| Constance Anne Reymann | Yes | | |

b. Policy –

- 1) To approve the second reading of Policy & Regulation 1642. Earned Sick Leave Law (M)
Note: Page 2 of 3 select “Will Not” in paragraphs 1 & 2 of Policy and page 3 of Regulation. Select Option 1 also on page 2 of Policy and page 4 of Regulation. In Regulation page 6 section, “...the employer *will* require...” Regulation page 8 select Option 1.
- 2) To approve the second reading of revisions to Policy 3159. Teaching Staff Member/School District Reporting Responsibilities (M) - AS PRESENTED
- 3) To approve the second reading of revisions to Policy and Regulation 3218. Use, Possession, or Distribution of Substances (M) Note: Page 3 - EXCLUDE OPTION. Regulation - AS PRESENTED.
- 4) To approve the second reading of revisions to Policy and Regulation 4218. Use, Possession or Distribution of substances (M) – AS PRESENTED
- 5) To approve the second reading of revision to Policy 4219. Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) – AS PRESENTED Note: Leave “designated official” but do not specifically name.
- 6) ~~To approve the first reading of revision to Policy 5517.~~ School District Issued Student Identification Cards **REMOVED FROM LIST OF APPROVALS AND NOT MANDATED**
- 7) To approve the second reading of revisions to Policy and Regulation 6112. Reimbursement of Federal and Other Grant Expenditures (M) – AS PRESENTED
- 8) To approve the second reading of revisions to Policy and Regulation 7440. School District Security (M) AS PRESENTED
- 9) To approve the second reading of revisions to Policy 8600. Student Transportation (M)
Note: EXCLUDE OPTIONAL PARTS OF POLICY.

- 10) To approve the second reading of revisions to Regulation 8600. Student Transportation
Note: EXCLUDE OPTIONAL PARTS OF REGULATION. Regulation page 7A. Insert Transportation Coordinator/Contractor.
- 11) To approve the second reading revisions to Policy 8630. Bus Driver/Bus Aide Responsibility (M)
- 12) To approve the second reading revisions to Regulation 8630. Emergency School Bus Procedures (M)
- 13) To approve the second reading revisions to Policy 8670. Transportation of Special Needs Students (M)
- 14) To approve the second reading revisions to Policy 9210. Parent Organizations
- 15) To approve the second reading revision to Policy 9400. Media Relations

| Motion | C. Reymann | Second | T. Seelman |
|------------------------|-------------------|-----------------|-------------------|
| Daniel Ardito | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Absent |
| Henry Goldsmith | Absent | John Specht | Yes |
| Karin Mandradjieff | Absent | Edward Zebedies | Yes |
| Constance Anne Reymann | Yes | | |

c. Education/Curriculum/Professional Development –

Approve the 2020-2021 DRAFT School Calendar as presented in attachment #11.

| Motion | C. Reymann | Second | P. Doerr |
|------------------------|-------------------|-----------------|-----------------|
| Daniel Ardito | Yes | Teresa Seelman | Yes |
| Patricia Doerr | Yes | Deborah Shurig | Absent |
| Henry Goldsmith | Absent | John Specht | Yes |
| Karin Mandradjieff | Absent | Edward Zebedies | Yes |
| Constance Anne Reymann | Yes | | |

3. Use of Facilities Requests – None

M. **PUBLIC COMMENT**- Reminder

N. **OLD BUSINESS/NEW BUSINESS**: The photographer will be in next month to take the Board members' pictures for the yearbook.

O.

P. **CLOSED SESSION**- For the purposes of Personnel Matters – 6:34 p.m.

| | | | |
|--------|------------|--------|------------|
| Motion | C. Reymann | Second | T. Seelman |
|--------|------------|--------|------------|

Passed by voice vote of 6-0-0.

Q. **OPEN SESSION** – 7:01 p.m.

| | | | |
|--------|------------|--------|--|
| Motion | C. Reymann | Second | |
|--------|------------|--------|--|

Passed by voice vote of 6-0-0

R. **ADJOURNMENT** – 8:07 p.m.

| | | | |
|--------|------------|--------|------------|
| Motion | C. Reymann | Second | T. Seelman |
|--------|------------|--------|------------|

Passed by voice vote of 6-0-0

Next Regular Meeting – Thursday, March 19, at 6:30 p.m.

Respectfully submitted,

Steven Moran

Steven Moran
School Business Administrator