



**WEYMOUTH TOWNSHIP BOARD OF EDUCATION  
2020 REORGANIZATION MEETING**

**AGENDA**

1202 Eleventh Avenue  
Dorothy, New Jersey

Date: January 9, 2020  
Time: 6:30 p.m.

**A. CALL TO ORDER & FLAG SALUTE**

**B. SUNSHINE NOTICE**

Welcome to the reorganization meeting of the Weymouth Township Board of Education. This meeting is being held in accordance with the Open Public Meetings Act. As such the Weymouth Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers.

**C. ELECTION RESULTS FROM NOVEMBER 5, 2019**

Three Year Term 2020-2022

Patricia Doerr	440 votes
Henry Goldsmith	454 votes
John Specht	453 votes

**D. OATH OF OFFICE**

Patricia Doerr  
Henry Goldsmith  
John Specht

**E. ROLL CALL**

Daniel Ardito		Teresa Seelman	
Patricia Doerr		Deborah Shurig	
Henry Goldsmith		John Specht	
Karin Mandradjieff		Edward Zebedies	
Constance Anne Reymann			

Mary Lou DeFrancisco , Chief School Administrator
Steven Moran, SBA/Board Secretary
William Cappuccio, Esq., Board Solicitor

**F. ELECTION OF OFFICERS**

1. Nominations and Election of Board President

*Motion/Roll Call*

The new president now presides over the meeting

2. Nominations and Election of Board Vice President.

*Motion/Roll Call*

**G. APPOINTMENT OF LIASION/COMMITTEES**

1. Weymouth Township Committee & Alternate Committee Liaison
2. Buena Board of Education Liaison & Alternate Buena BOE Liaison
3. Committee assignments

**H. ADOPTION OF BOARD MEETING DATES AND TIMES**

Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic:

1. That regular meetings of the Board of Education be as follows:

February 20, 2020  
March 19, 2020  
April 23, 2020 (fourth Thursday)  
May 7, 2020 – Public Hearing on the 2020/21 Budget  
May 21, 2020  
June 18, 2020  
July 16, 2020  
August 20, 2020  
September 17, 2020  
October 15, 2020  
November 19, 2020  
December 17, 2020

At 6:30 p.m. in the Weymouth Township School, 1202 Eleventh Avenue, Dorothy, NJ 08317. Please note: regular meetings are held on the third Thursday of each month, unless otherwise stated.

-and-

That the Board Secretary prominently post and maintain said posting on the bulletin boards in the school building and with the Weymouth Township Clerk, a copy of the schedule of regular meetings of the Board of Education as set forth above and all legal notices as required by the Open Public Meetings Act.

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act.

*Motion/Roll Call*

**I. ORGANIZATION CHART**

To approve the Organizational Chart (Attachment #1)

*Motion/Roll Call*

**J. ADOPTION OF CODE OF ETHICS (Attachment #2)**

To adopt the Code of Ethics for School Board Members to include:

- a. That the School Ethics Act and Code of Ethics for School Board Members has been received and discussed,
- b. That Policies and Procedures regarding training of district Board of Education Members has been adopted, and

c. That each Board of Education Member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.

*Motion/Roll Call*

**K. ADOPTION OF THE OFFICIAL NEWSPAPER(S)**

To approve the Atlantic City Press and the Daily Journal to be adopted as the official newspapers to be used for the advertisement of meetings and legal ads as well as all other necessary public notifications for 2020.

*Motion/Roll Call*

**L. PARLIMENTARY PROCEDURE**

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians for until January 2021.

*Motion/Roll Call*

**M. BOARD POLICIES/REGULATIONS**

To adopt of all existing Board Policies and Regulations.

*Motion/Roll Call*

**N. BUSINESS AND OPERATIONS**

**1. Authorized Bank Signatures**

To approve the following bank account signers for the Newfield National Bank accounts:

General Account (3 signatures required)

President or Vice President, Treasurer, CSA & Board Secretary

Money Market Account (3 signatures required)

President or Vice President, Treasurer, CSA & Board Secretary

Capital Reserve Account (3 signatures required)

President or Vice President, Treasurer, CSA & Board Secretary

Capital Projects Account (3 signatures required)

President or Vice President, Treasurer, CSA & Board Secretary

Payroll Account (2 signatures required)

Treasurer, CSA & Board Secretary

Payroll Agency Account (2 signatures required)

Treasurer, CSA & Board Secretary

Flexible Spending Account (2 signatures required)

Chief School Administrator & Board Secretary

Cafeteria Account (2 signatures required)

Chief School Administrator & Board Secretary

After School Care Account (2 signatures required)

Chief School Administrator & Board Secretary

Student Activity Account (2 signatures required)

Chief School Administrator & Board Secretary

Student Council Account (2 signatures required)

Program Director & Board Secretary

**2. Payments Between Board Meetings**

To designate Steven Moran, Business Administrator, to approve payments on prior to presentation to the Board only when such payments ensure the health and safety of students and staff or ensure the orderly operation of the school. Any such approval shall be presented to the Board for ratification at their next meeting as per Title 18A:19-4.1.

**3. Contract Awards**

To appoint Steven Moran, Business Administrator, as the Board's qualified purchasing agent with the following thresholds until the 2021 Reorganization meeting.

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010-13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2010:

Qualified Purchasing Agent: Bid Threshold \$40,000 Quotation Threshold \$6,000

WHEREAS, Mr. Steven Moran possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Weymouth Township Board of Education desires to increase its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Weymouth Township Board of Education, in the County of Atlantic, in the State of New Jersey hereby increases its bid threshold to \$40,000 and its quotation threshold \$6,000,

And be it further RESOLVED, that the governing body hereby appoints Mr. Steven Moran as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

*Motion/Roll Call*

**4. Wire Transfers**

To authorize Steven Moran, Business Administrator, to wire transfer funds between the Board of Education bank accounts as necessary.

*Motion/Roll Call*

**O. APPOINTMENT OF NJSBA DELEGATES**

NJSBA Delegate \_\_\_\_\_  
NJSBA Alternate Delegate \_\_\_\_\_  
NJSBA Legislative Delegate \_\_\_\_\_

**P. PUBLIC COMMENT- AGENDA ITEMS OR ANY OTHER BOARD OF EDUCATION BUSINESS**

**Q. OLD BUSINESS**

**R. NEW BUSINESS**

**S. ADJOURNMENT**

*Motion/All in Favor*

**Next meeting –Regular Meeting – Thursday, February 20, 2020 at 6:30pm**