

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
AGENDA**

1202 Eleventh Avenue  
Dorothy, New Jersey

Date: June 18, 2020  
Time: 6:30 p.m.

**A. CALL TO ORDER** – Mr. Zebedies, Board President

**B. PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Daniel Ardito		Teresa Seelman	
Patricia Doerr		Deborah Shurig	
Henry Goldsmith		John Specht	
Karin Mandradjieff		Edward Zebedies	
Constance Anne Reymann			

Mary Lou DeFrancisco, Interim Superintendent
Steven Moran , SBA/Board Secretary
William Cappuccio, Esq., Board Solicitor

**C. SUNSHINE NOTICE**

Welcome to the regular meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers. Instructions on accessing the virtual Board meeting remotely has been posted on the District’s website.

**D. PRESENTATIONS**

**E. PUBLIC COMMENT** – Limited to agenda items only

**F. APPROVAL OF MINUTES** – Minutes of the May 7, 2020 Regular Board meeting *(Attachment #1)*

*Motion/Roll Call*

**G. CORRESPONDENCE**

**H. PRESIDENT’S REPORT**

**I. COMMITTEES REPORTS**

1. Finance - Patricia Doerr
2. Personnel & Negotiations - Constance Anne Reymann
3. Facilities & Security – Henry Goldsmith
4. Policy & Student Matters - Constance Anne Reymann
5. Curriculum & Instruction
6. Transportation - Patricia Doerr
7. Government Relations & Delegate Assembly

**J. BOARD OF EDUCATION COMMITTEE REPORTS**

1. Buena Board of Education
2. Weymouth Township – Municipal
3. Mayor’s Moment
4. H.S.A. Update

**K. BUSINESS ADMINISTRATOR’S REPORT/BOARD SECRETARY REPORT**

1. Recommendations

a. Board Secretary’s Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Steven Moran, Board Secretary, certify as of April 30, 2020, that no budgetary line item has obligations and payments which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

b. Board’s Certification

Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of April 30, 2020, after review of the monthly Board Secretary’s Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year and that there were no changes in anticipated revenue amounts and sources for the month of April 2020.

***Motion/Roll Call***

c. Board Secretary’s Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Steven Moran, Board Secretary, certify as of May 31, 2020, that no budgetary line item has obligations and payments which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

d. Board’s Certification

Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of May 31, 2020, after review of the monthly Board Secretary’s Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year and that there were no changes in anticipated revenue amounts and sources for the month of May 2020.

***Motion/Roll Call***

e. To Approve Expenditures

To approve May’s expenditures as listed in the amount of \$ 125,313.61

***(Attachment #2)***

***Motion/Roll Call***

f. Bill List 2020-21

To approve the payment of the following 2020-21 bills on July 1, 2020:

- ACCASBO JIF 2020-21 premium in the amount of \$18,306.00
- Petty Cash in the amount of \$150.00

***(Attachment #3)***

***Motion/Roll Call***

- g. To approve the following Financial Reports:
  - 1. Treasurer’s Report – April *(Attachment #4)*
  - 2. Board Secretary’s Report – April *(Attachment #5)*
  - 3. Treasurer’s Report – May *(Attachment #6)*
  - 4. Board Secretary’s Report – May *(Attachment #7)*
  - 5. Nutri-Serve Financials for April *(Attachment #8)*

***Motion/ Roll Call***

- h. To approve the submission of the 2020-2021 IDEA grant as follows to support tuition for special education as follows: *(Attachment #9)*

IDEA Basic      \$66,342  
IDEA Preschool   \$2,893

***Motion/Roll Call***

- i. To approve the submission of the 2020-2021 ESEA grant as follows: *(Attachment #10)*

Title IA      \$54,026  
Title IIA      \$8,711  
Title IV      \$10,000

***Motion/Roll Call***

- j. To approve the submission of the CARES grant in the amount of \$43,229. *(Attachment #11)*

***Motion/Roll Call***

- k. Payments between Board Meetings  
To approve Steven Moran, Business Administrator, to make payments on behalf of the Board of Education when such payments ensure the health and safety of students and staff or ensure the orderly operation of the school for the 2020-2021 school year.

***Motion/Roll Call***

- l. Contract Awards  
To increase our bid threshold to \$44,000 and to establish a quote threshold to establish a quote threshold of \$6,600 for the 2020-2021 school year with Steven Moran holding a valid QPA license.

***Motion/Roll Call***

- m. To approve IT Contractor Service agreement with Andrew Lopez for the 2020-21 school year in the amount of \$1,000 per month effective July 1, 2020. Any materials purchased will be owned by the district. *(Attachment #12)*

***Motion/Roll Call***

- n. To approve the 2020-21 Shared Services Agreement for itinerant services with Cape May County Special Services. *(Attachment #13)*

***Motion/Roll Call***

- o. To approve the automatic contract extension with TSA Consulting Group in order to provide compliance administration services for the District's 403b plans for the period of July 1, 2020 through June 30, 2021 in the amount of \$600.00. *(Attachment #14 & #15)*

*Motion/Roll Call*

- p. To approve the ACCASBO JIF Surplus distribution for the 2020-21 year in the form of a check in the amount of \$1,500.00. *(Attachment #16)*

*Motion/Roll Call*

- q. To approve the contract of Dr. Olabode Ogidan as school physician for \$1,100 for the 2019-2020 school year. *(Attachment #17)*

*Motion/Roll Call*

- r. To approve the 2020-21 Payroll Schedule. *(Attachment #18)*

*Motion/Roll Call*

- s. To approve the 2020-21 Staffing Agreement with Wright Choice for substitute nurses. *(Attachment #19)*

*Motion/Roll Call*

- t. To approve the 2020-21 contract with McGowan LLC for well water compliance management in the amount of \$2,400.00. *(Attachment #20)*

*Motion/Roll Call*

- u. To approve the Pre-School WTSD tuition rate for the 2020-2021 school year to be \$4,500.00 for Out-of-District students.

*Motion/Roll Call*

- v. To approve the contract of William S. Cappuccio, Board Solicitor, for \$5,000.00 (plus rates for additional work or meetings) for the 2020-21 school year. *(Attachment #21)*

*Motion/Roll Call*

- w. To approve the establishment of a petty cash fund for \$150.00 for the 2020-2021 school year.

*Motion/Roll Call*

- x. Chart of Accounts: Approve the NJ Minimum Standard Chart of Accounts for Schools for the 2020-2021 school year. *(Attachment #22)*

*Motion/Roll Call*

- y. 2020-2021 Tax Levy Payment Schedule  
To approve the schedule of tax levy payments for the 2020-2021 school year *(Attachment #23)*

*Motion/Roll Call*

- z. To approve the planned service renewal with Johnson Controls for the 2020-2021 school year to provide maintenance, service, site visits, software updates and backup in the amount of \$4,817.00. *(Attachment #24)*

*Motion/Roll Call*

## 2. APPOINTMENT OF PROFESSIONALS

Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that **William S. Cappuccio** be and is hereby appointed Board Solicitor for the period July 1, 2020 through June 30, 2021.

*(Attachment #21)*

Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that **Debra D'Amore** be and is hereby appointed Treasurer of School Monies for the period July 1, 2020 through June 30, 2021

Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that **ACCASBO JIF** be and is hereby appointed Insurance Broker for the period July 1, 2020 through June 30, 2021.

*(Attachment #25)*

Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that **Glenn Insurance** is hereby appointed Risk Management Consultant for the period July 1, 2020 through June 30, 2021.

Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that **Ford-Scott and Associates** is hereby appointed Auditor for the period July 1, 2020 through June 30, 2021.

Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that **Allen and Associates** is hereby appointed Insurance Broker for the period July 1, 2020 through June 30, 2021.

Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic, that **Dr. Olabode Ogidan** is hereby appointed School Physician for the period July 1, 2020 through June 30, 2021.

*(Attachment #17)*

*Motion/Roll Call*

**L. INTERIM SUPERINTENDENT'S REPORT – Mary Lou DeFrancisco**

1. Informational Items: President Zebedies asked that I put in numbers associated with enrollment and suspensions for not only this year but also last year at this date.

a. Enrollment as of 05/31/2020

Grade	PreK 3	PreK 4	K	1	2	3	4	5	6	7	8	Total
Current Enrollment 2020	14	12	17	20	12	14	26	11	19	13	15	173
Enrolled 2019	0	18	20	10	14	21	13	19	16	19	16	166

b. Student Suspensions as of 05/31/2020

Number of Suspensions	Number of Days
0	0
<i>05/31/2019</i>	<i>05/31/2019</i>
0	0

c. Safety Drills as of 05/31/2020

Type of Drill	Fire	Table Top Review
Date	05/27/2020	05/27/2020
Time	1:49 p.m.	1:51 p.m.
Duration	2 minutes	10 minutes

d. HIB Report as of 05/31/2020

1)

Grade	HIB Yes/No	Disposition
	None	None

2) 2018-2019 HIB Self-Assessment District Grade

<p style="text-align: center;">New Jersey Department of Education                      School Self-Assessment for Determining Grades                      Under the Anti-Bullying Bill of Rights                      District and School Grade Report 2018-2019                      *** OFFICIAL RELEASE ***                      District = 01-5760-WEYMOUTH TWP</p>									
School	HIB Programs, Approaches or Other Initiatives (MAX=15)	Training on the BOE – Approved HIB Policy (MAX=9)	Other Staff Instruction and Training Programs (MAX=15)	Curr. And Instruc. on HIB and Related Information and Skills (MAX=6)	HIB Personnel (MAX=9)	School-Level HIB Incident Reporting Procedure (MAX=6)	HIB Investigative Procedures (MAX=12)	HIB Reporting (MAX=6)	School Grade (MAX=78)
020-WEYMOUTH TWP ELEMENTARY SCHOOL	13	8	14	6	8	5	11	6	71
DISTRICT GRADE									71

- e. Superintendent Presentation/Recognition – Thank you to all staff who have been working either remotely and/or on site to meet the needs of our students and families. Their efforts are appreciated and recognized.
- f. June 2020 Activities Highlighted
  - 1) June 12, 2020 8<sup>th</sup> Grade Ceremony postponed/rescheduled
  - 2) June 16 = Last day of school for the 2019-2020 school year
  - 3) June 30 = Last day for cafeteria breakfast lunch grab n go or deliveries
- g. Upcoming July 2020 Events
  - 1) July 7 - First day pick up for Food Bank distribution Program start. Program scheduled to be in place from July 7 through August 30th. We are working to keep Tuesday as the weekly pick up day.
  - 2) July 17 - 8th Grade Ceremony (pending BOE approval).  
As the Governor has raised the number of participants at events, please accept our invitation to attend. Please RSVP as soon as possible for planning purposes. Thank You.

2. Recommendations:

a. Personnel

- 1) Recommend for approval the following staff for employment.

<b>2020-2021 Support Staff</b>			
<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Position</b>
Dina Parave	Instructional Aide (4.5 h/p/d)	\$ 10,974.00	PT - 180 days
Dina Parave	Secretary (3.0 h/p/d)	\$ 10,281.00	PT – 215 days
Alicia Schwarzenbach	Summer Custodial Hours (5.9 h/p/d)	\$ 3,401.00	PT – 35 days (July & August)
<b>2020-2021 Administration</b>			
<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Term</b>
Steven Moran	School Business Administrator/ Board Secretary*	\$ 78,150.00	12 month *Contract Approved by the County Office

***Motion/Roll Call***

- 2) Accept resignation of Lauren Curcio for the 2020-2021 School Year. **(Attachment #26)**  
***Motion/Roll Call***
- 3) Post for PT Music Teacher – Two days per school week – Monday & Tuesday **(Attachment #27)**  
***Motion/Roll Call***
- 4) Post for PT Instructional Aide – 5.9 hours per day **(Attachment #28)**  
***Motion/Roll Call***
- 5) To approve the reappointment of Ms. Susan Wolfe as School Safety Specialist for the 2020-2021 school year (July 1 – June 30) as a stipend position in the amount of \$1800.00 to be paid in December 2020 and June 2021.  
***Motion/Roll Call***
- 6) To approve Ms. Helene Fullmer as 504 Officer for the 2020-2021 school year.  
***Motion/Roll Call***

b. Policy – To approve the first reading of the following policies:

*(Attachment #29)*

Policy/Reg. Number	Description	Adopt	Revised	Notes
P 0152	Board Officers		X	Recommend one provided using option 2 – “verbal vote.”
P 1581	Domestic Violence (M)		X	Recommend as provided
R 1581	Domestic Violence (M)			New. Recommend as provided.
P 2422	Health and Physical Education (M)		X	New statutes related to curriculum and inclusive education added.
P 3421.13	Postnatal Accommodations – Teaching Staff Members	X (New)		Currently you do not have a policy but an approved procedures. Also, Policy relates to employers with 50 or more employees. Recommend approving as presented.
P 4421.13	Postnatal Accommodations – Support Staff Members	X (New)		Same as above.
P & R 5330	Administration of Medication (M)		X	Bolded text is something new added. Recommend approve as presented.
P 7243	Supervision of Construction (M)		X	I recommend filling in the blanks with School Business Administrator as our district has that individual managing facilities.
P 8210	School Year		X	On pg. 2 I would NOT fill in [in consultation with].
P 8220	School Day (M)		X	Recommend as presented
R 8220	School Closings		X	Page 1 A.1 Insert School website, community outreach notification system, local TV stations. Page 3 B.d. Fill in blank with NJSP/WT Municipal Government.
P 8462	Reporting Potentially Missing or Abused Children (M)		X	Recommend as presented. As a side not we already have information posted as in the revision to this policy.

***Motion/Roll Call***

c. Education/Curriculum/Professional Development –

- 1) To ratify the change in 8th Grade Moving Up Ceremony from June 12 to July 17, 2020.
- 2) To approve accepting Charlotte Weisz to attend our PreK program as a tuition student for the 2020 - 2021 School Year at a rate of \$4500.00 for the school year.
- 3) To approve the Weymouth Health-Related School Closure Plan Revision of June 3, 2020 as submitted to the County Office with their notice that it meets all the requirements in accordance with P.L. 2020, CHAPTER 27. *(Attachment #30)*
- 4) To accept with regret and sincerest appreciation and thanks the dissolution of our HSA and provide a letter of acceptance as requested. *(Attachment #31)*

- 5) To approve as outlined in the Home School Association letter the donation of funds.  
*(Same as #4 Attachment #31)*
- 6) To approve as requested a donation of \$110.70 by a parent to pay off lunch charges of students with unpaid balances.  
*(Attachment #32)*
- 7) To approve a Summer Bridge Instructional Program to be conducted 3 to 4 days per week during the months of July 2020 and August 2020 for a total of 12 days, 3 hours per day for students who either have received incomplete grades on their final report cards or need additional instruction. The program will meet COVID State requirements in place at the time of its operation. Funding for the program will be through Title I and CARES funds.
- 8) To approve the following six (6) teachers: Ms. B. Farrell, Ms. K. Merusi, Ms. S. Morrison, Ms. S. Sack, Ms. M. Salvucci, M. Smith to work the Summer Bridge Instructional Program in the areas of math and ELA for the duration of the program at a cost of \$4608.00. Funding for the program will be through Title I and CARES funds. Note: There will be 4 teachers working in the program each day it is in session

3. Use of Facilities: None at this time.

M. **PUBLIC COMMENT**- Limited to agenda items and any other Board of Education business matters.

N. **OLD BUSINESS**

O. **NEW BUSINESS**

P. **CLOSED SESSION**- For the purposes of litigation, personnel and/or student matters *Motion/All in Favor*

Q. **OPEN SESSION** *Motion/All in Favor*

R. **ADJOURNMENT** *Motion/All in Favor*