

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MINUTES**

1202 Eleventh Avenue
Dorothy, New Jersey

Date: December 17, 2020

Time: 6:30 p.m.

A. CALL TO ORDER – Mr. Zebedies, Board President

B. PLEDGE OF ALLEGIANCE

ROLL CALL

Daniel Ardito	Present	Teresa Seelman	Present
Patricia Doerr	Absent	Deborah Shurig	Absent
Henry Goldsmith	Present	John Specht	Present
Constance Anne Reymann	Present	Edward Zebedies	Present

Also present:

Mary Lou DeFrancisco, Interim Superintendent
Steven Moran , SBA/Board Secretary
William Cappuccio, Esq., Board Solicitor

C. SUNSHINE NOTICE

Welcome to the regular meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers. Instructions on accessing the virtual Board meeting remotely has been posted on the District's website.

D. PRESENTATIONS - There were no presentations at this meeting.

E. PUBLIC COMMENT – There was no public comment in this session.

F. APPROVAL OF MINUTES – Minutes of the November 19, 2020 Regular Board meeting (*Attachment #1*)

Motion	H.Goldsmith	Second	T.Seelman
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Absent	Deborah Shurig	Absent
Henry Goldsmith	Yes	John Specht	Yes
Constance Anne Reymann	Yes	Edward Zebedies	Yes

G. CORRESPONDENCE

- A 'farewell' letter was received from Board member Teresa Seelman marking the end of her 24 years of selfless service.
- A letter was received from Estell Manor Board of Education thanking the Weymouth Board of Education for its shared business services proposal. While Estell Manor filled the position of business administrator, they expressed interest in continuing conversations about shared services going forward.
- A letter of interest was received from write-in candidate Christopher Egbert, expressing his interest in the open seat of the Board of Education.
- A letter of interest was received from write-in candidate Corrine Howie, expressing her interest in the open seat on the Board of Education.

H. PRESIDENT'S REPORT – Mr. Zebedies expressed his concerns with the closing of the Milmay Rescue Squad during the Township report below.

I. COMMITTEE REPORTS

1. Finance – this month's Bills List was reviewed by Mr. Ardito.
2. Personnel & Negotiations – no report at this meeting.
3. Facilities & Security – Mr. Goldsmith spoke of our \$20K Security Grant allocation. With approximately \$2,150 spent on Alyssa's Law compliance, the remaining \$17,850 may be spent on eligible security upgrades through June 30, 2021. Mr. Goldsmith also spoke of a \$5,600 proposal from Johnson Controls for the installation of an Orion Control System. This proposal is still being evaluated.
4. Policy & Student Matters - Constance Anne Reymann reported on the policy items on this evening's agenda.
5. Curriculum & Instruction – Mr. Ardito is setting up a meeting with Helene Fullmer to review the curriculum.
6. Transportation - there was no report at this evening's meeting.
7. Government Relations & Delegate Assembly – Mr. Goldsmith reported on the Atlantic County S.B.A. meeting where the relaxing of the State testing standards was discussed. The County association also offered a sample Board resolution to our elected officials asking them to relax State mandates during this school year due to the virus. This resolution is on our agenda this evening under New Business.

J. BOARD OF EDUCATION LIAISON REPORTS

1. Buena Board of Education – there no report at this time.
2. Weymouth Township – Municipal – Mr. Zebedies expressed his concerns with the closing of the Milmay Rescue Squad, Weymouth Township will not be able to provide emergency services at the current level and response times may become longer.

K. BUSINESS ADMINISTRATOR'S REPORT/BOARD SECRETARY REPORT

1. Informational Items
ASC/BSC Financial Report (Attachment #1a)
2. Recommendations
 - a. Board Secretary's Certification
Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Steven Moran, Board Secretary, certify as of November 30, 2020, that no budgetary line item has obligations and payments which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.
 - b. Board's Certification
Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of November 30, 2020, after review of the monthly Board Secretary's Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that there were no changes in anticipated revenue amounts and sources for the month of November 2020.

Motion	T.Seelman	Second	H.Goldsmith
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Absent	Deborah Shurig	Absent
Henry Goldsmith	Yes	John Specht	Yes
Constance Anne Reymann	Yes	Edward Zebedies	Yes

c. To Approve Expenditures

To approve December's expenditures as listed in the amount of \$170,834.36

(Attachment #2a)

Motion	H.Goldsmith	Second	T.Seelman
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Absent	Deborah Shurig	Absent
Henry Goldsmith	Yes	John Specht	Yes
Constance Anne Reymann	Yes	Edward Zebedies	Yes

d. To approve the following Financial Reports:

Treasurer's Report - November

(Attachment #3)

Board Secretary's Report - November

(Attachment #4)

Nutri-Serve Financials - November

(Attachment #5)

Motion	T.Seelman	Second	H.Goldsmith
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Absent	Deborah Shurig	Absent
Henry Goldsmith	Yes	John Specht	Yes
Constance Anne Reymann	Yes	Edward Zebedies	Yes

- e. To approve the submission of the School Security Grant application in an amount not to exceed the \$20,000 allocation. The Board also approves and confirms the availability of local funds should the costs of the proposed Alyssa's Law compliance work exceed Weymouth School District's grant allocation of \$20,000.

Motion	H.Goldsmith	Second	T.Seelman
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Absent	Deborah Shurig	Absent
Henry Goldsmith	Yes	John Specht	Yes
Constance Anne Reymann	Yes	Edward Zebedies	Yes

L. INTERIM SUPERINTENDENT'S REPORT – Mary Lou DeFrancisco

1. Informational Items:

a. Enrollment as of 11/30/2020

Grade	PreK	K	1	2	3	4	5	6	7	8	Total
Current Enrollment 2020	14	9	14	17	12	12	23	12	17	13	143
In-Person	13	9	12	16	10	11	19	8	16	7	121
Remote	1	0	2	1	2	1	4	4	1	6	22
Returned from Remote or Home Schooling 11/16	0	0	2	3	2/2	4	3	2	1/1	1/1	22
Enrollment 2019	22	18	19	11	14	26	10	18	13	14	165

b. Student Suspensions as of 11/30/2020

Number of Suspensions	Number of Days
0	0

c. Safety Drills as of 11/30/2020

Type of Drill	Fire	Notification Drill
Date	11/16/2020	11/02/2020
Time	9:56 a.m.	N/A
Duration	3 min.	N/A

School Security Specialist Report for November 2020.

(Attachments #6)

d. HIB Report as of 11/30/2020

Grade	HIB Yes/No	Disposition
8	Yes	Assigned a research report, change in program if behavior is repeated, counseling recommended, report filed with State Police.*
*As this is a student matter, the investigation report will need to be in closed session.		

e. Superintendent Presentation/Recognition – None

f. November 2020 Activities Highlighted

- 1) November 5 & 6, 2020 – School was closed for NJEA Convention
- 2) November 9, 2020 – Veterans’ Day Drive Through
- 3) November 20, 23, & 24, 2020 – Parent/Teacher Conferences (Remote)

g. Upcoming December 2020 Events

- 1) December 16-23 – School Open with Remote Learning model only – All Students
- 2) December 24-31 – School Closed – Winter Break

h. Upcoming January 2021 Events

- 1) January 1 – New Year’s Day – School Closed
- 2) January 4-8 – School Open with Remote Learning model only – All Students
- 3) January 11 – School Open with Hybrid Learning model – Unless directed otherwise
- 4) January 18 – Martin Luther King, Jr. Day – School Closed
- 5) January 29 – End of 2nd Marking Period
- 6)

2. Recommendations:

a. Personnel – Recommend the following staff:

Name	Position	Salary/Hourly Rate/ Stipend	Term
Sack, Shelly	Student Council Co-Advisor	\$800 Shared Prorated Stipend (as per Negotiated Agreement)	2020-2021 School Year
Quidachay, Jose	Student Council Co-Advisor	\$800 Shared Prorated Stipend (as per Negotiated Agreement)	2020-2021 School Year

Motion	T.Seelman	Second	C.Reymann
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Absent	Deborah Shurig	Absent
Henry Goldsmith	Yes	John Specht	Yes
Constance Anne Reymann	Yes	Edward Zebedies	Yes

b. Policy – To approve the *first* reading of the following policies:

(Attachments #7a-r)

Policy/ Reg. Number	Description	Adopt	Revised	Notes
P 1620	Administrative Employment Contracts (M)		X	Revised to require a public notice and hearing when referring to administrative contract that is rescinded or terminated by the Board before it expires and the parties agree to new employment terms. Also reflects abolished Superintendent salary caps and made several revisions related to those caps. It is now a mandated police based on the Appellate Court Case.
P 2431	Athletic Competition (M)			Requires schools with grades 6-12 to establish and implement an emergency action plan for responding to a serious or life threatening sports related injury. Language changes = pg.2 #1. - N/A Option 2. B is recommended on pg.2 to read “A student in grades 5-8 is eligible for participation in school district sponsored programs of athletic competition if he/she passed all courses required for promotion or graduation and is in good disciplinary standing – no suspensions in the preceding marking period. Home schooled children in grades 5 – 8 are NOT eligible to participate in school district sponsored programs of athletic competition of this district. Page 3 insert 7 school days in any marking period. Insert unexcused absence may not participate... Insert A student serving in-school or out-of-school suspension may not participate... Include 4 (but now becomes #3). Page 6 N/A.
R 2431.1	Emergency Procedures for Sports and Other Athletic Activity (M)		X	Recommended as revised.
P 5330.05	Seizure Action Plan (M)	X NEW		Recommended as presented. Requires the parent of a student with epilepsy or a seizure disorder to submit the student’s seizure action plan on an annual basis to the school nurse.
R 5330.05	Seizure Action Plan	X NEW		Recommended as presented.
P 6440	Comparative Purchasing (M)		X	Revised to reflect changes in Public School Contracts Law. Been revised to include updated definitions for “lead agency”, “registered members”, “cooperative purchasing system”, and joint purchasing system”. Language has been removed from the policy that was redundant. Legal cites updated. Recommended as presented.
P 6470.01	Electronic Funds Transfer and Claimant Certification (M)	X NEW		NJ Dept. of Community Affairs (DCA) provided guidance to public entities including BOE and Charter School Boards on the use of electronic funds transfer (EFT) for payment of claims electronically. Updated admin. Code implementing provides the details for a school district using an EFT technology for payment of claims electronically in lieu of paper checks. A policy is required specifying the EFT methods that may be used. Recommended as presented.
Policy/ Reg. Number	Description	Adopt	Revised	Notes
R 6470.01	Electronic Funds Transfer and Claimant Certification (M)	X NEW		Recommended as presented.
P 7440	School District Security (M)		X	Requires school districts to conduct annually a school safety audit using a checklist developed by the NJ Office of Homeland Security and Preparedness. Recommend as presented.
R 7440	School District Security (M)		X	Recommended as presented.
P 7450	Property Inventory (M)		X	Update in accordance with “Uniform Minimum Chart of Accounts for NJ Public Schools and Approved Private Schools for Std. with Disabilities” Revised to more accurately reflect definitions of “equipment” and “supply”. Also and outdate NJ admin. Code cite was removed. Recommended as presented.
				Has been revised to include a statement that the Board shall provide the safety and security information to the organization

P7510	Use of School Facilities (M)		X	that sponsors the youth program in accordance with N.J.S.A. 18A:41-7. Recommend with following included: Paragraph 2 blank completed to read, “CSA or His/h designee”. Number items in the order presented. Page 2. Recommend including the optional language regarding not for profit... Bottom of page 2 #1. Include “optional” language to be the HSA or local or state government/community service agencies. Page 3 as presented.
R 7510	Use of School Facilities (M)		X	Page 1 - A.1. = 1, 2; A.2 – 3, 4, 5; A.3 = 6, 7, 8. Pg. 2 B.1 = CSA or Business Administrator; B.2 CSA or h/h designee – 10 working days, submitted not less than 30 working days, not less than 20 days before the date requested. [Feel free to change # of days to what you think is best.] C.1. The Business Administrator or h/h designee. Pg. 3 #2. BA or designee. Pg. 3 #3 BA or designee; CSA or designee. #4 use second option. Pg. 4 #5. CSA or BA or designee. #11 must inform the school via “phone call and email” Failure to inform the “BA or designee” of a cancelled use at least “2” working days in advance... Pg. 5 D.3a-c You currently use the amounts of \$500,000.00 in each category. Pg. 9 F. Fee Schedule 2.b. Custodial costs: Hourly rate x # of hours. Pg. 10 Recommend charging Class II & Class III rental fees - \$100/per 4 hrs. for APR (All Purpose Room) use and \$50/per 4 hrs. for Classroom use.
P 8420	Emergency and Crisis Situations (M)		X	New law requires school district to ensure that individuals employed in the school district in a substitute capacity are provided information and training on the school district’s practices and procedures on school safety and security. Recommended as presented.
P 8561	Procurement Procedure for School Nutrition Programs (M)		X	Revisions are based on changes to federal/ state regulations. Pg. 3 #3 Check – state contract. Pg.8 #6 fill in with 5 days. Recommended as presented.
P 1648	Restart and Recovery Plan (M)		X	Recommend as presented. As to “Appendices” I recommend referring to posted Restart and Recovery Plan located on the district website.
P 1648.02	Remote Learning Options for Families (M)	X NEW		Pg. 1 add language at the end of the first paragraph last sentence “district shall accommodate – to the best of their abilities and resources. Pg. 2 B2. Check “at the beginning of a marking period.” Pg. 4 #6 fill in “10” calendar days. Pg. 5 D1 – 14 days. D2 – at the beginning of marking period. Pg.6 #4 – Check “one marking period in remote learning before being eligible to transition in the school district’s in-person program.
P 1648.03	Restart and Recovery Plan – Full Time Remote Instruction (M)	X NEW		Recommend as presented.

Motion	C.Reymann	Second	T.Seelman
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Absent	Deborah Shurig	Absent
Henry Goldsmith	Yes	John Specht	Yes
Constance Anne Reymann	Yes	Edward Zebedies	Yes

c. Education/Curriculum/Professional Development
DPR District Performance Report

(Attachment #8)

Motion	C.Reymann	Second	H. Goldsmith
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Absent	Deborah Shurig	Absent
Henry Goldsmith	Yes	John Specht	Yes
Constance Anne Reymann	Yes	Edward Zebedies	Yes

M. PUBLIC COMMENT

- Jeffrey Feliciano questioned the school's health and safety protocols in light of the spread to the pandemic. Superintendent DeFrancisco responded to his concerns.

N. OLD BUSINESS –The Board of Education will be presenting a proclamation to Colby Weiss in recognition of his Eagle Scout project- the installation of a multi-tier planter bed surrounding the base of our school's announcement sign.

O. NEW BUSINESS

To approve a resolution to be sent to the N.J. Department of Education, Acting Commissioner, and elected officials requesting the relaxation of yearly mandates for the 2020-2021 school year. **(Attachment #9)**

Motion	D.Ardito	Second	T.Seelman
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Absent	Deborah Shurig	Absent
Henry Goldsmith	Yes	John Specht	Yes
Constance Anne Reymann	Yes	Edward Zebedies	Yes

P. CLOSED SESSION- For the purposes of litigation, personnel and/or student matters – 7:38 p.m.

Motion	T.Seelman	Second	C.Reymann
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Passed by voice vote 6-0-0.

Q. OPEN SESSION – 8:15 p.m.

Motion	H.Goldsmith	Second	D.Ardito
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Passed by voice vote 6-0-0.

To approve the appointment of Mrs. Corrine Howie to a 3-year term for the uncontested seat on the Weymouth Township Board of Education. The term will begin January 7, 2021 and end December 31, 2023.

Motion	H.Goldsmith	Second	C.Reymann
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Absent	Deborah Shurig	Absent
Henry Goldsmith	Yes	John Specht	Yes
Constance Anne Reymann	Yes	Edward Zebedies	Yes

To approve the appointment of Mr. Christopher Egbert to a 1-year term on the Weymouth Township Board of Education, the unexpired term of a recently departed Board member. The term will begin January 7, 2021 and end December 31, 2021.

Motion	C.Reymann	Second	T.Seelman
Daniel Ardito	Yes	Teresa Seelman	Yes
Patricia Doerr	Absent	Deborah Shurig	Absent
Henry Goldsmith	Yes	John Specht	Yes
Constance Anne Reymann	Yes	Edward Zebedies	Yes

R. ADJOURNMENT – 8:27 p.m.

Respectfully submitted,

Steven Moran

Steven Moran