

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MINUTES**

1202 Eleventh Avenue
Dorothy, New Jersey

Date: June 17, 2021
Time: 6:30 p.m.

A. CALL TO ORDER – Mr. Zebedies, Board President

B. PLEDGE OF ALLEGIANCE

ROLL CALL

Daniel Ardito	Present	Corrine Howie	Present
Jaclyn Carugno	Present	Constance Anne Reymann	Present
Patricia Doerr	Present	John Specht	Absent
Christopher Egbert	Present	Edward Zebedies	Present
Henry Goldsmith	Present		

Mary Lou DeFrancisco, Interim Superintendent	Present
Steven Moran, SBA/Board Secretary	Present
William Cappuccio, Esq., Board Solicitor	Present

C. SUNSHINE NOTICE

Welcome to the regular meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers.

D. PRESENTATIONS – The Safe Return Plan was presented by Mary Lou DeFrancisco *(Attachment 1)*

E. PUBLIC COMMENT – There was no public comment on agenda items at this evening's meeting.

F. APPROVAL OF MINUTES –

Minutes of the May 20, 2021 Regular Board Meeting

(Attachment #2)

Motion	P.Doerr	Second	H.Goldsmith
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Abstain	Constance Anne Reymann	Yes
Patricia Doerr	Abstain	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

G. CLOSED SESSION – For the purposes of litigation, personnel and/or student matters

In – 6:45 P.M.

Motion	C.Reymann	Second	C.Egbert
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Passed by voice vote of 8-0-0.

Out – 7:42 P.M.

Motion	P.Doerr	Second	C.Reymann
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Passed by voice vote of 8-0-0.

To ratify the Salary Guides for school years 2021-22 through 2023-24 as presented.

Motion	C.Reymann	Second	H.Goldsmith
Daniel Ardito	Abstain	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

To accept the resignation of Alice Wheaton:

Motion	H.Goldsmith	Second	C.Howie
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Passed by voice vote of 8-0-0.

H. CORRESPONDENCE – There was no Board correspondence this meeting.

I. PRESIDENT’S REPORT

J. COMMITTEES REPORT

1. Finance – Patricia Doerr
2. Personnel & Negotiations - Constance Anne Reymann
3. Facilities & Security - Henry Goldsmith
4. Policy & Student Matters - Constance Anne Reymann
5. Curriculum & Instruction – Daniel Ardito
6. Transportation - Patricia Doerr
7. Government Relations & Delegate Assembly – Henry Goldsmith

K. BOARD OF EDUCATION COMMITTEE REPORTS

1. Buena Board of Education
2. Weymouth Township – Municipal
3. Mayor’s Moment

L. BUSINESS ADMINISTRATOR’S REPORT/BOARD SECRETARY REPORT

1. Recommendations
 - a. Board Secretary’s Certification
Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Steven Moran, Board Secretary, certify as of May 31, 2021, that no budgetary line item has obligations and payments which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.
 - b. Board’s Certification
Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of May 31, 2021, after review of the monthly Board Secretary’s Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year and that there were no changes in anticipated revenue amounts and sources for the month of May 2021.

Motion	H.Goldsmith	Second	P.Doerr
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent

Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

c. To Approve Expenditures

To approve June's expenditures as listed in the amount of \$ 172,288.00

(Attachment #3)

Motion	P.Doerr	Second	C.Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

d. To approve the following Financial Reports:

Treasurer's Report – May

Board Secretary's Report – May

Nutri-Serve Financials – May

(Attachment #4)

(Attachment #5)

(Attachment #6)

Motion	H.Goldsmith	Second	C.Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

e. To approve the submission of the 2021-2022 IDEA grant as follows to support tuition for special education as follows:

(Attachment #7)

IDEA Basic	\$63,129
IDEA Preschool	2,878

Motion	P.Doerr	Second	C.Reymann
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

f. Payments between Board Meetings

To approve Steven Moran, Business Administrator, to make payments on behalf of the Board of Education when such payments ensure the health and safety of students and staff or ensure the orderly operation of the school for the 2021-2022 school year.

Motion	H.Goldsmith	Second	C.Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

g. Contract Awards

To set our bid threshold at \$44,000 and quote threshold at \$6,600 for the 2021-2022 school year with Steven Moran holding a valid QPA license.

Motion	H.Goldsmith	Second	C.Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- h. To approve IT Contractor Service agreement with Andrew Lopez for the 2021-22 school year in the amount of \$1,050 per month effective July 1, 2021. Any materials purchased will be owned by the district.

Motion	P.Doerr	Second	C.Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- i To approve the 2021-22 Shared Services Agreement for itinerant services with Cape May County Special Services. *(Attachment #8)*

Motion	P.Doerr	Second	J.Carugno
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- j. To approve the automatic contract extension with TSA Consulting Group in order to provide compliance administration services for the District's 403b plans for the period of July 1, 2021 through June 30, 2022 in the amount of \$600.00. *(Attachment #9)*

Motion	C.Reymann	Second	H.Goldsmith
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- k. To approve the ACCASBO JIF Surplus distribution for the 2020-21 year in the form of a check in the amount of \$1,821.00. *(Attachment #10)*

Motion	C.Egbert	Second	D.Ardito
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- l. To approve the contract of Dr. Olabode Ogidan as school physician for \$1,100 for the 2021-2022 school year. *(Attachment #11)*

Motion	P.Doerr	Second	C.Howie
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- m. To approve the 2021-22 Payroll Schedule.

(Attachment #12)

Motion	C.Reymann	Second	C.Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- n. To approve the 2021-22 Staffing Agreement with Wright Choice for substitute nurses.

(Attachment #13)

Motion	P.Doerr	Second	C.Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- o. To approve the 2021-22 contract with McGowan LLC for well water compliance management in the amount of \$5,080.00. *(Attachment #14)*

Motion	H.Goldsmith	Second	J.Carugno
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- p. To approve the Pre-School WTSD tuition rate for the 2021-2022 school year to be \$4,500.00 for Out-of-District students.

Motion	J.Carugno	Second	C.Howie
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- q. To approve the contract of William S. Cappuccio, Board Solicitor, for \$5,500.00 (plus rates for additional work or meetings) for the 2021-22 school year. *(Attachment #15)*

Motion	C.Reymann	Second	P.Doerr
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- r. To approve the establishment of a petty cash fund for \$150.00 for the 2021-2022 school year.

Motion	P.Doerr	Second	C.Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- s. Chart of Accounts: Approve the NJ Minimum Standard Chart of Accounts for Schools for the 2021-2022 school year. *(Attachment #16)*

Motion	P.Doerr	Second	C.Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- t. To approve the schedule of tax levy payments for the 2021-2022 school year. *(Attachment #17)*

Motion	J.Carugno	Second	C.Howie
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- u. To approve the planned service renewal with Johnson Controls for the 2021-2022 school year to provide maintenance, service, site visits, software updates and backup in the amount of \$4,962.00. *(Attachment #18)*

Motion	C.Reymann	Second	D.Ardito
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- v. To approve the parental student transportation contract between Parent (student SID#3901278413) and the Weymouth Township School District to provide transportation to and from the Cape May

County Special Services Schools for the 2020-2021 school year at a cost of \$18,270.00 inclusive of the 2021 extended school year.

Motion	C.Reymann	Second	D.Ardito
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- w. To approve a Memorandum of Understanding with Acenda, Inc. to provide counseling, collaboration and consultation services provided by a Master's level clinician for students, families and staff for the 2021-22 school year. The annual contract in the amount of \$23,400, not to exceed 288 hours, will be funded through the CRRSA grant. *(Attachment #19)*

Motion	P.Doerr	Second	J.Carugno
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- x. To approve the 2020-21 special ed. tuition contract to Hamilton Township's Shaner School for student (SID 1500582348) in the amount of \$20,153 annually prorated for the 2020-21 school year at \$111.96 per day. Related services include O.T. and P.T. services at \$17.50 per session and speech services at \$7.00 per session. *(Attachment #20)*

Motion	C.Egbert	Second	C.Reymann
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- y. To approve the 2021 extended school year contract to Atlantic County Specials Services School for student (SID 9268290209) in the amount of \$11,500. *(Attachment #21)*

Motion	P.Doerr	Second	H.Goldsmith
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

M. INTERIM SUPERINTENDENT'S REPORT – Mary Lou DeFrancisco

1. Informational Items:

a. Enrollment as of 05/31/2021

Grade	PreK	K	1	2	3	4	5	6	7	8	Total
Current Enrollment 2021	14	9	12	17	12	13	25	13	19	14	148
In-Person	14	9	11	17	10	12	23	12	17	8	133
Remote	0	0	1	0	2	1	2	1	2	6	15
Enrollment 2020	25	17	20	12	14	26	11	19	13	15	172

b. Student Suspensions as of 05/31/2021

Number of Suspensions	Number of Days
0	0

c. Safety Drills as of 05/31/2021

Type of Drill	Fire	Shelter In Place to Lockdown
Date	05/06/2021	05/20/2021
Time	10:00 a.m.	9:45 a.m.
Duration	3 minutes	1 minute/2 minutes=3 minutes

School Security Specialist Report for May 2021.

(Attachment #22)

d. HIB Report as of 05/31/2021

Grade	HIB Yes/No	Disposition
None	N/A	N/A

- e. Superintendent Presentation/Recognition – We recognize our students that exhibit personal excellence, especially during these challenging times ...

The Superintendent recognized and congratulated students who have received certificates for Perfect and/or Excellent Attendance during the **3rd Marking Period** (February 2nd – April 14th) as listed on agenda.

The Superintendent recognized and congratulated students who have received certificates for Perfect and/or Excellent Attendance during the **4th Marking Period** (April 15th – June 11th) as listed on agenda.

The Superintendent recognized and congratulated students who have received certificates for Perfect and/or Excellent Attendance for **ALL 4 Marking Periods** (September 8th – June 11th) as listed on agenda.

The Superintendent recognized and congratulated students who have received certificates for A or A/B Honor Roll during the **3rd Marking Period** (February 2nd – April 14th) as listed on agenda.

Please note: Students who have received certificates for A or A/B Honor Roll during the **4th Marking Period** (April 15th – June 11th) will be on the July Agenda.

f. May 2021 Activities Highlighted

- 1) May 13 – Tie-dye T-shirts – 8th grade students (remote & in-person)
- 2) May 25 – CPR Certification
- 3) May 26 – Teacher In-Service – No School for Students
- 4) May 31 – Memorial Day – School Closed

g. Upcoming/Notable June 2021 Events

- 1) June 3 – Wax Museum – 8th grade students
- 2) June 11 – Pre-K Closing Activity
- 3) June 14 – 8th grade Class trip to Ocean City Boardwalk Castaway Cove (rain date from 06/11)
- 4) June 14 – Kindergarten Graduation
- 5) June 15 – Graduation Practice & Picnic Lunch – 8th grade students
- 6) June 16 – Sidewalk Art & Graduation Practice – 8th grade students
- 7) June 16 – Graduation Ceremony @ 6:00 p.m. – 8th grade students
- 8) June 17 – Final Report Cards Distributed/8th Grade Diplomas issued
- 9) June 17 – Ice Cream Truck @ 11:45
- 10) June 17 – Last Day of School for Students

h. Upcoming July 2020 Events

The Food Bank distribution Program will begin the week of July 6th.

2. Recommendations:

a. Personnel

- 1) Approve the SBA/BS 2021-2022 Contract

(Attachment #23)

Motion	H.Goldsmith	Second	C.Reymann
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- 2) Recommend the following staff:

Support Staff		
Name	Position	2021-2022 Salary
Feneli, Carol	Child Study Team Secretary (25 hours p/w)	\$ 14,068
Jensen, Morgan	Instructional Aide (5.9 hours p/d)	\$ 14,248
Merlock, Judith	Instructional Aide/Secretary (FT)	\$ 39,357
Needleman, Judith	Instructional Aide (5.9 hours p/d)	\$ 15,726
Nicosia, Billee	Instructional Aide (5.9 hours p/d)	\$ 16,959
Ordille, Donna	Secretary to the SBA (FT)	\$ 35,955
Parave, Dina	Instructional Aide/Office Secretary FT	\$ 21,935
Quattrone, Linda	Secretary - Main Office & CSA	\$ 30,960
Schwarzenbach, Alicia	FT Custodian/Black Seal (5.9 hours p/d)	\$ 22,062
Slamb, Jacqueline	Instructional Aide (5.9 hours p/d)	\$ 15,143
Wickliff, Samantha	Instructional Aide (5.9 hours p/d)	\$ 14,846
Wolfe, Susan	Custodian/Black Seal (FT)	\$ 40,169

D'Amore, Debra	Treasurer	\$ 3,600
Rodriguez, Oswaldo	Van Driver	\$ 18,460
Administrative Staff		
Fullmer, Helene	Supervisor of Curriculum (FT)	\$ 87,103
Merlock, Ken	Facilities Manager/Black Seal (FT)	\$ 57,114
Palmieri, Maria	CST Director/LDTC (NT)	\$ 439 /day 2 days or 16 hr./wk.
Stipend Position		
Salvucci, Michelle	Home Instruction Teacher	\$32/hour pending ratification of contract; \$35 after ratification

Motion	H.Goldsmith	Second	J.Carugno
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- 3) To approve the reappointment of Ms. Susan Wolfe as School Safety Specialist for the 2021-2022 school year (July 1 – June 30) as a stipend position in the amount of \$1800.00 to be paid in December 2021 and June 2022.

Motion	H.Goldsmith	Second	J.Carugno
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- 4) To approve Ms. Helene Fullmer as 504 Officer for the 2021-2022 school year.

Motion	P.Doerr	Second	C.Egbert
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Passed by voice vote of 8-0-0.

- 5) To approve the Summer Office Hours for June 21 – August 27, 2021 to be Monday-Thursday, 8:30 a.m. – 2:30 p.m.

Motion	C.Egbert	Second	J.Carugno
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Passed by voice vote of 7-1-0.

- 6) To approve a Summer Bridge Program II School Nurse, Beth Tasoff, for 3.5 hours/day for 18 days pending receipt of all necessary paperwork.

Motion	J.Carugno	Second	C.Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- 7) To approve Mr. Ken Haeser as a substitute bus driver.

Motion	C.Reymann	Second	C.Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- 8) To approve a transportation contract with James Transportation Services to transport a student (SID #1640207053) to the extended school year program at Lower Cape May Regional High School. The route will cost \$248 per diem or \$4,464 in total for the 18-day program.

Motion	H.Goldsmith	Second	C.Reymann
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Patricia Doerr	Yes	John Specht	Absent
Christopher Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- b. Policy – None at this time

- c. Education/Curriculum/Professional Development – *Safe Return Plan* (Attachment #24)

Motion	P.Doerr	Second	C.Egbert
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Passed by voice vote of 8-0-0.

- d. Use of Facilities – None at this time

N. **PUBLIC COMMENT** - Limited to agenda items and any other Board of Education business matters.

O. **OLD BUSINESS**

P. **NEW BUSINESS**

Q. **ADJOURNMENT** - 8:54 P.M.

Motion	J.Carugno	Second	H.Goldsmith
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Passed by voice vote of 8-0-0.

Respectfully submitted,

Steven Moran

Board Secretary