

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
MINUTES**

**ATTACHMENT # 1**

1202 Eleventh Avenue  
Dorothy, New Jersey

Date: November 18, 2021  
Time: 6:30 p.m.

**A. CALL TO ORDER** – Mr. Zebedies, Board President

**B. PLEDGE OF ALLEGIANCE**

Mr. Moore thanked the Board members, Superintendent and Mayor for selecting Mr. Moore to serve as the new Business Administrator/Board Secretary.

**ROLL CALL**

Daniel Ardito	Present	Corrine Howie	Present
Jaclyn Carugno	Absent	Constance Anne Reymann	Present
Patricia Doerr	Present	John Specht	Present
Christopher Egbert	Present	Edward Zebedies	Present
Henry Goldsmith	Present		

Mary Lou DeFrancisco, Interim Superintendent	Present
Judson Moore, SBA/Board Secretary	Present
William Cappuccio, Esq., Board Solicitor	Present

**C. SUNSHINE NOTICE**

Welcome to the regular meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers.

**D. PRESENTATIONS** – None

**E. PUBLIC COMMENT** – Limited to agenda items only (no public comment)

**F. APPROVAL OF MINUTES** – Minutes were amended by board members.

Minutes of the October 21, 2021 Regular Board Meeting

***Motion/Roll Call***

<b>Motion</b>	<b>Doerr</b>	<b>Second</b>	<b>Goldsmith</b>
Daniel Ardito	Yes	Corrine Howie	Abstain
Jaclyn Carugno	Absent	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Yes
Patricia Doerr	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

**G. CLOSED SESSION** – For the purposes of litigation, personnel and/or student matters ***Motion/All in Favor***

**H. CORRESPONDENCE** – There was no Board correspondence this meeting.

**I. PRESIDENT’S REPORT:** Accepted award in Washington DC for the Blue Ribbon Award. Attended a board meeting at Buena School.

**J. COMMITTEES REPORT**

1. Finance – Patricia Doerr: Discussed proposal from New Construction Co. Discussed by Mr. Moore a recommendation to obtain more user friendly software for the business office. Mr. Moore asked for a motion to allow business staff to have a demo and if all is ok, to move forward on the change and have it official approved at the December meeting.

Motion	Doerr	Second	Reymann
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Absent	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Yes
Patricia Doerr	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

2. Personnel & Negotiations - Constance Anne Reymann; Ms. DeFrancisco discussed various positions to be filled. This topic was on the addendum. Motion was to approve the Superintendent to emergent hire any budgeted vacant position between November 19 and December 23, 2021.

Motion	Reymann	Second	Goldsmith
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Absent	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Yes
Patricia Doerr	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

3. Facilities & Security - Henry Goldsmith: Mr. Goldsmith discussed the proposal from New Road Construction Co. for \$8,500 for architectural services to install new ventilators. The bids could be completed by February 2022 and installed during the summer months of 2022.

Motion	Egbert	Second	Reymann
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Absent	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Yes
Patricia Doerr	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

4. Policy & Student Matters - Constance Anne Reymann: The second reading of the policies will be held during this meeting.
5. Curriculum & Instruction – Daniel Ardito: Nothing to report.
6. Transportation - Patricia Doerr: Still working on revising bus routes.
7. Government Relations & Delegate Assembly – Henry Goldsmith: County school board meeting will be held on the 9<sup>th</sup> of December. Topic is regionalization.
8. Ad Hoc – Henry Goldsmith: Nothing to report.  
Mr. Zebedies mentioned that there will be a shared services meeting at Buena RHS on December 5, 2021.

**K. BOARD OF EDUCATION COMMITTEE REPORTS**

1. Buena Board of Education: Mr. Zebedies discussed shared services.
2. Weymouth Township – Municipal-Mayor Heaser was in attendance.
3. Mayor’s Moment: Mayor Heaser discussed prevailing wages for school districts, newsletter, road paving, MUA in negotiations with Township and the purchase of a new ambulance.

**L. BUSINESS ADMINISTRATOR’S REPORT/BOARD SECRETARY REPORT**

1. Informational Items  
ASC/BSC Financial Report

*(Attachment #1)*

2. Recommendations

- a. Board Secretary’s Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Judson Moore, Board Secretary, certify as of October 31, 2021, that no budgetary line item has obligations and payments which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

- b. Board’s Certification

Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of October 31, 2021, after review of the monthly Board Secretary’s Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year and that there were no changes in anticipated revenue amounts and sources for the month of October 2021.

***Motion/Roll Call***

<b>Motion</b>	<b>Goldsmith</b>	<b>Second</b>	<b>Howie</b>
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Absent	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Yes
Patricia Doerr	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- c. To Approve Expenditures

To approve October’s expenditures as listed in the amount of \$ 123,219.32

*(Attachment #2)*

***Motion/Roll Call***

<b>Motion</b>	<b>Reymann</b>	<b>Second</b>	<b>Goldsmith</b>
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Absent	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Yes
Patricia Doerr	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- d. To approve the following Financial Reports:

Treasurer’s Report – October **PENDING**

*(pending)*

Board Secretary’s Report – October

<b>Motion</b>	<b>Reymann</b>	<b>Second</b>	<b>Goldsmith</b>
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Absent	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Yes
Patricia Doerr	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

Nutri-Serve Financials – October **PENDING**

*(Attachment #3)*

*(pending)*

**M. INTERIM SUPERINTENDENT’S REPORT – Mary Lou DeFrancisco**

1. Informational Items:

- a. Enrollment as of 10/31/2021

Grade	HIB Yes/No	Disposition										
None	N/A	N/A										
Grade	PreK	K	1	2	3	4	5	6	7	8	Total	
Current Enrollment 2021	21	12	11	13	19	13	14	24	11	21	159	
Enrollment 2020	14	9	15	17	10	12	24	12	16	12	141	

- b. Student Suspensions as of 10/31/2021

Number of Suspensions	Number of Days
0	0

- c. Safety Drills as of 10/31/2021

Type of Drill	Fire	Shelter-In-Place
Date	09/17/2021	09/05/2021
Time	10:39 a.m.	11:30 a.m.
Duration	3 minutes	15 minutes

School Security Specialist Report for October 2021.

*(Attachment #4)*

- d. HIB Report as of 10/31/2021

- e. October/November 2021 Activities Highlighted

- 1) October 5 – Fire Prevention Day – Visits by the Dorothy Fire Department & EMS
- 2) October 11 – Columbus Day - School Closed
- 3) October 15 - Superintendent’s Roundtable @ ACIT - 10:00 a.m.
- 4) October 21 - Board of Education Regular Meeting @ 6:30 p.m.
- 5) November 3 – Make-up Picture Day
- 6) November 4-5 – NJEA Convention – School Closed
- 7) November 4-5 – National Blue Ribbon Schools Awards Ceremonies in Maryland

- f. Upcoming Notable November/December 2021 Events

- 1) November 19, 22, 23 – Parent/Teacher Conferences – Single Session
- 2) November 19 - Superintendent’s Roundtable @ ACIT - 10:00 a.m.
- 3) November 24 – Single Session
- 4) November 25-26 Thanksgiving Break – School Closed
- 5) November 29 Weymouth Twp. School Choir to sing at Christmas Tree Lighting Ceremony at Weymouth Township Municipal Building @ 6:30 p.m. (rain date November 30)
- 6) December 23 Single Session
- 7) December 24-31 Winter Break - SCHOOL CLOSED

- g. Receipt of State of New Jersey Emergency Virtual or Remote Instruction Programs Plan

*(Attachment #5)*

- h. Thank you Karen Merusi. Our new Facebook page is now up and running and can be accessed from our school website.

2. Recommendations:

a. Personnel

- 1) To approve leave of absence from March 1, 2022 through June 15, 2022 for P/T Music Teacher, Allison Chappius. Ms. Chappius will use sick and personal leave until depleted then request unpaid leave. **(Attachment #6)**

<b>Motion</b>	<b>Doerr</b>	<b>Second</b>	<b>Reymann</b>
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Absent	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Yes
Patricia Doerr	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- 2) To accept the resignation letter of Dan Henderson, effective on or before December 21, 2021 with regret and much appreciation for his service to our school. **(Attachment #7)**

A motion was made by Ms. Doerr, seconded by Ms. Reymann to approve resignation letter. All members voted in favor of the motion.

- 3) To approve the following substitute pay rates for the 2021-2022 school year as per the job category title.

Teacher – Standard Certified	Teacher – County Cert.	Substitute Nurse	Paraprofessional Aide/Secretary	Custodian	Playground
\$175.00	\$150.00	\$210.00	\$85.00	\$14.00	\$13.00
Per day	Per day	Per day	Per 6 hour day	Per hour	Per hour

<b>Motion</b>	<b>Reymann</b>	<b>Second</b>	<b>Specht</b>
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Absent	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Yes
Patricia Doerr	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- 4) Recommend the following individuals as Weymouth Township School Instructional Substitute staff, pending receipt of all necessary paperwork:

<b>2021-2022 Substitute Staff</b>	
Name	Certification/Credentials as applicable
Kyra Balinge	County Teacher Substitute Certificate
Lauren Hooven	Nurse
Peter Quattrone	Aide/Custodian

b. Policy

1) To approve changing Policy Number 3516 to 8432

(Attachment #8)

2) To approve changing Policy Number 3541.33 to 8616

(Attachment #9)

Motion	Doerr	Second	Reymann
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Absent	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Yes
Patricia Doerr	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

3) To approve the second reading of the following policies:

(Attachments# 10a-t)

(Please see policies from October’s first reading 17a-t)

Motion	Doerr	Second	Reymann
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Absent	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Yes
Patricia Doerr	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes		

Policy/ Reg. Number	Description	NEW Adopt	Revised	Notes
P 0131	By-laws, <del>and</del> Policies, and Regulations  Select 1 <sup>st</sup> option – “provided the proposed abolishing of the proposed bylaw, policy, or regulation has been approved by the Board at a previous meeting of the Board.”		X	1. Defines the term, “regulations” because Boards are required by statute and administrative code to adopt certain regulations. 2. Option needs to be selected regarding the Board prior approval by the Board at a previous meeting or without prior approval at a previous meeting to abolish by laws, policies, or regulations. 3. The revisions offer a process not mandated by statute or administrative code – the BOE may revise the section to meet their local needs. 4. By-law Guide 0131 is RECOMMENDED
P 1521	Educational Improvement Plans			ABOLISHED
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (M)		X	ABOLISHED
P 2421	Career and Technical Education Pg. 2 – 3 <sup>rd</sup> option.		X	Changed from just “Vocational” to “Career and Technical” Education. In addition certain portions are only pertinent to a County Vocation setting.
R 2421	Vocational – Technical Education			ABOLISHED
P 3134	Assignment of Extra Duties Recommended as presented		X	We currently have a P3134 that according to Strauss Esmay should be abolished even if the BOE choose not to adopt REVISED P3134. This policy is suggested if the district want guidance regarding these type of assignments.

P & R 3142	Nonrenewal of Non-tenured Teaching Staff Member (RECOMMENDED) <a href="#">Recommended as presented</a>		X	Revised to incorporate minor revisions. Clarified “days” to “calendar days” Though this is not a MANDATED policy and regulation it is being highly recommended to be adopted and included in the Policy Manual.
P & R 3221	Evaluation of Teachers (M) <a href="#">Recommended as presented</a>		X	Notes that no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1
<b>Policy/ Reg. Number</b>	<b>Description</b>	<b>NEW Adopt</b>	<b>Revised</b>	<b>Notes</b>
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) <a href="#">Recommended as presented</a>		X	Also relates to N.J.A.C. 6A:10. Changed dates for submission of evaluation rubrics. Notes that no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice-Principals, and Assistant Principals (M) <a href="#">Recommended as presented</a>		X	Also relates to N.J.A.C. 6A:10. Notes that no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10
P & R 3224	Evaluation of Principals, Vice-Principals, and Assistant Principals (M) <a href="#">Recommended as presented</a>		X	Also relates to N.J.A.C. 6A:10. Notes that no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10
P & R 4146	Non-renewal of Non-tenured Support Staff Member RECOMMENDED <a href="#">Recommended as presented</a>		X	Relates to the notice time to be given can be different that for non-renewal of teaching staff depending on the bargaining unit language if applicable. You may determine that you want to insert a notice date as currently your support staff are not represented by a collective bargaining agreement.
P & R 5460.02	Bridge Year Pilot Program (M) <a href="#">Recommend NO approval - removal. Pertinent to HS districts.</a>	X		This policy does not appear pertinent to us as it is “mandated for a school district with high school students.
P & R 6471	School District Travel (M) Pol. Pg.1 Need Bus Travel Amt. Pol Pg.2 Recommend 3rd option Pol Pg. 4 Exclude option in 1 <sup>st</sup> paragraph Pol Pg. 4 Recommend 3 <sup>rd</sup> of the 3 options. <a href="#">Reg. Recommend as presented</a>		X	Rewritten to align with the State of New Jersey Department of the Treasury, Office of Management and Budget (OMB) Circular 20-04.
P 8561	Procurement Procedures for School Nutrition Programs (M) <a href="#">Recommend as presented</a>		X	Used to ensure compliance with the USDA’s new regulations. Chart /Form 358 found as an appendix which is updated frequently is recommended for removal from the policy appendix page. School districts participating in a USDA School Nutrition Program are required to adopt policy guide 8561. As you have reviewed the only pages included in review of policy 8561 are those requiring revision. These pages basically remove the work “appendix”
P 1648.13	School Employee Vaccination Requirements (M) <a href="#">Recommend as presented</a>	X		Relates to Governor Murphy’s signed Executive Order 253 requiring all public school district employees be fully vaccinated or submit to COVID-19 testing at a minimum of one or two times per week. This policy meets the policy requirement.

P 1648.14	Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) <a href="#">Recommend as presented</a>	X		School districts were notified by the NJ Dept. of Labor and NJ Dept. of Education that they need to comply and have in policy healthcare settings standards as noted through ETS (Emergency Temporary Standard issued by OSHA to protect health office (specifically school nurse’s offices and adjoining clinical areas in the school building). Items related to these requirements may be found in the various plans for return to school that we have completed from the beginning of the COVID-19 pandemic. Our newest addition is included in the October 2021 Board Agenda as “Safe Return” and has the Virtual or Remote component included.
Policy/ Reg. Number	Description	NEW Adopt	Revised	Notes
P 2425	Emergency Virtual or Remote Instruction Program (M) <a href="#">Recommend as presented</a>	X		Relates to school closure during a declared emergency, declared public health emergency or directive by the health agency that institutes a health closure for more than three consecutive school days. The policy includes language regarding applying to meet the 180 school day requirement.
P & R 5751	Sexual Harassment of Students (M) <a href="#">Recommend as presented</a>		X	This again is a mandated policy it is based on newly revised Federal Title IX regulations. These regulations appear not to have considered the school setting when written.

c. Education/Curriculum/Professional Development

Recommend accepting \$100 donation from anonymous donor to spend to defray costs of snacks and materials for both the NBRBS and Veterans’ Day Celebrations. Ms. Doerr made a motion, seconded by Ms. Reymann to accept the \$100 donation. All members voted in favor of the motion.

d. To approve Submission to Division of Early Childhood Services - Five-Year Preschool Program Operational Plan, Former Abbott’s, Charter Schools and PEA Districts, Submitted on November 15, 2021. In addition to the 5 Year-Preschool Program Plan a certified board resolution approving plan. Ms. Reymann made a motion, seconded by Mr. Egbert to approve submission to Division of Early Childhood Services. All members voted in favor of the motion.

e. Use of Facilities

Recommend approval of the Application for Use of School Facilities for West Atlantic County Youth League (WACYL) use of the APR (gymnasium) for basketball practice and games beginning January 6, 2022 to February 24, 2022. Use Monday through Friday from 5:30 pm to 8:00 pm. All participants will adhere to any EO (Executive Order) and/or NJ Department of Health guidelines in place at that time. Participants will need to use only the “gymnasium” and lavatories at that end of the building. No one can move throughout the building due to safety and health/sanitation protocols in place.

*(Attachment #11)*

Ms. Reymann made a motion, seconded by Ms. Howie to approve use of facilities. All members voted in favor of the motion.

f. In order to be compliant with test reporting requirements the following information is provided.

*(Attachment #12)*

**N. PUBLIC COMMENT** –Ms. Jackie Specht asked about the Blue Ribbon sign and said that the company may donate it if we inquired about it. Also asked about special education teachers.

**O. OLD BUSINESS:** None

**P. NEW BUSINESS** - Shared Services Committee: Meeting at Buena HS will be held next week.

**Q. CLOSED SESSION** - None



**R. OPEN SESSION** Mr. Goldsmith asked about the election results for school board. A special election has to be held due to tie votes.

**S. ADJOURNMENT** Ms. Reymann made a motion, seconded by Ms. Doerr to adjourn the meeting at 8:14pm. All members voted in favor of the motion.

WEYMOUTH TOWNSHIP BOARD OF EDUCATION

Respectfully,

Judson Moore, SBA/BS

Next Meeting – Thursday, December 16, 2021 at 6:30 p.m.
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