

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
ORGANIZATION MEETING
MINUTES**

1202 Eleventh Avenue
Dorothy, New Jersey

Date: January 6, 2022
Time: 6:30 p.m.

A. CALL TO ORDER & FLAG SALUTE Mr. Moore called meeting to order at 6:33pm.

B. SUNSHINE NOTICE Mr. Moore read the Open Public Meetings Act.

Welcome to the organization meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers. Instructions on accessing the virtual Board meeting remotely has been posted on the District's website.

C. ELECTION RESULTS FROM NOVEMBER 2, 2022 Mr. Moore read election results to members.

Three-Year Term 2022-2024:

Constance Anne Reymann 634 votes

Write-Ins:

Appointed to a Three-Year, Unexpired Term through 2024

Paula Lechner 29 write-in votes

Tied write-in votes:

Julie A. Campbell 24 write-in votes

Christopher Egbert 24 write-in votes

Both candidates have vacated their election. The board is to appoint someone for a one year term.

D. OATH OF OFFICE

Constance Anne Reymann-Mr. Cappuccio gave the oath of office to Ms. Reymann.

Paula Lechner-Mr. Cappuccio gave the oath of office to Ms. Lechner.

E. ROLL CALL

Daniel Ardito	Present	Paula Lechner	Present
Patricia Doerr	Present	Constance Anne Reymann	Present
Henry Goldsmith	Present	John Specht	Absent
Corrine Howie	Present	Edward Zebedies	Present

*Ms. Howie attended the meeting on-line.

Mary Lou DeFrancisco , Chief School Administrator	Present
Judson Moore, SBA/Board Secretary	Present
William Cappuccio, Esq., Board Solicitor	Present

F. ELECTION OF OFFICERS

a. Nominations and Election of Board President

Mr. Ardito made a motion to nominate Mr. Goldsmith seconded by Ms. Lechner. Ms. Doerr nominated herself, seconded by Ms. Howie. Ms. Reymann nominated Mr. Zebedies seconded by Ms. Howie. A paper vote was taken with Mr. Goldsmith receiving 3 votes, Ms. Doerr receiving 2 votes and Mr. Zebedies receiving 2 votes.

The new president now presides over the meeting. Mr. Goldsmith thanked everyone and asked for continued support for the New Year.

b. Nominations and Election of Board Vice-President.

Mr. Zebedies made a motion to nominate Ms. Doerr, seconded by Ms. Howie. Mr. Goldsmith nominated Ms. Reymann, seconded by Ms. Reymann. A paper vote was taken with Ms. Doerr receiving 5 votes and Ms. Reymann receiving 2 votes.

G. APPOINTMENT OF LIASION/COMMITTEES

a. Weymouth Township Committee &
Alternate Committee Liaison-Mr. Goldsmith

b. Buena Board of Education Liaison &
Alternate Buena BOE Liaison-Mr. Zebedies and Mr. Ardito as alternate.

c. Committee assignments-will be discussed at next meeting.

There was discussion by the board as to how the fill the vacancy on the board. Ms. Doerr made a motion, seconded by Ms. Reymann to appoint Mr. Christopher Egbert to the board of education. All members of the board voted in favor of the motion. Mr. Cappuccio gave the oath of office to Mr. Egbert.

H. ADOPTION OF BOARD MEETING DATES AND TIMES

Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic: That regular meetings of the Board of Education be as follows:

- | | |
|-------------------|--------------------|
| January 20, 2022 | July 21, 2022 |
| February 17, 2022 | August 18, 2022 |
| March 17, 2022 | September 15, 2022 |
| April 14, 2022 | October 20, 2022 |

May 5, 2022 – Public Hearing on the 2022/2023

Budget May 19, 2022

November 17, 2022

June 16, 2022

December 15, 2022

Meetings will be held at 6:30 p.m. in the Weymouth Township School, 1202 Eleventh Avenue, Dorothy, NJ 08317. Regular meetings are held on the third Thursday of each month, unless otherwise stated.

The Board Secretary will prominently post a schedule of the regular meetings of the Board of Education as set forth above on the bulletin boards in the school building and the Weymouth Township municipal building, as well as sent to our newspapers of record as required by the Open Public Meetings Act.

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act.

Ms. Reymann made a motion, seconded by Mr. Egbert to approve the meeting dates. All members voted in favor of the motion.

I. ORGANIZATIONAL CHART

(Attachment #1)

1. To approve the Organizational Chart

Ms. Reymann made a motion, seconded by Ms. Howie to approve the organization chart. All members voted in favor of the motion.

J. ADOPTION OF CODE OF ETHICS

(Attachment #2)

To adopt the Code of Ethics for School Board Members to include:

- a. That the School Ethics Act and Code of Ethics for School Board Members has been received and discussed;
- b. That Policies and Procedures regarding training of district Board of Education Members has been adopted; and
- c. That each Board of Education Member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.

Mr. Zebedies made a motion, seconded by Ms. Reymann to approve the code of ethics. All members voted in favor of the motion.

K. ADOPTION OF THE OFFICIAL NEWSPAPERS

To approve the Atlantic City Press and the Daily Journal to be adopted as the official newspapers to be used for the advertisement of meetings and legal ads as well as all other necessary public notifications for 2022.

Ms. Doerr made a motion, seconded by Ms. Reymann to approve the official newspapers. All members voted in favor of the motion.

L. PARLIMENTARY PROCEDURE

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians until January 2023.

Ms. Reymann made a motion, seconded by Mr. Egbert to approve parliamentary procedure. All members voted in favor of the motion.

M. BOARD POLICIES/REGULATIONS

To adopt of all existing Board Policies and Regulations.

Ms. Lechner made a motion, seconded by Ms. Reymann to adopt existing board policies and regulations. All members voted in favor of the motion.

N. BUSINESS AND OPERATIONS

1. Authorized Bank Signatures

To approve the following bank account signers for the Newfield National Bank accounts.
The following people are authorized to sign:

President or Vice-President, Treasurer & Board Secretary

General Account (3 signatures required)

Money Market Account (3 signatures required)

Capital Reserve Account (3 signatures required)

Capital Projects Account (3 signatures required)

Payroll Account (2 signatures required)

Payroll Agency Account (2 signatures required)

Flexible Spending Account (2 signatures required)

Cafeteria Account (2 signatures required)

After School Care Account (2 signatures required)

Student Activity Account (2 signatures required)

Student Council Account (2 signatures required)

Ms. Reymann made a motion, seconded by Mr. Egbert to approve bank signatures. Roll call was taken with all members voted in favor of the motion.

2. Payments Between Board Meetings

To designate the Business Administrator, to approve payments prior to presentation to the Board only when such payments ensure the health and safety of students and staff or ensure the orderly operation of the school. Any such approval shall be presented to the Board for ratification at their next meeting as per Title 18A:19-4.1.

3. Contract Awards

To appoint Judson Moore, Business Administrator, as the Board’s qualified purchasing agent with the following thresholds until the 2022 Reorganization meeting.

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010-13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2020:

Qualified Purchasing Agent: Bid Threshold \$44,000 Quotation Threshold \$6,600

WHEREAS, Judson Moore possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Weymouth Township Board of Education desires to increase its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED that the governing body of the Weymouth Township Board of Education, in the County of Atlantic, in the State of New Jersey hereby increases its bid threshold to \$44,000 and its quotation threshold \$6,600,

And be it further RESOLVED, that the governing body hereby appoints Judson Moore as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

4. Wire Transfers

To authorize the Business Administrator, to wire transfer funds between the Board of Education bank accounts as necessary.

Ms. Reymann made a motion, seconded by Ms. Howie to approve items 2, 3, & 4. Roll call was taken with all members voting in favor of the motion.

O. APPOINTMENT OF NJSBA DELEGATES

NJSBA Delegate	Mr. Goldsmith
NJSBA Alternate Delegate	Mr. Ardito
NJSBA Legislative Delegate	_____

P. PUBLIC COMMENT- AGENDA ITEMS OR ANY OTHER BOARD OF EDUCATION BUSINESS

Mayor Haeser discussed appointments of staff at the re-org meeting, new people on the council at Estell Manor, snow plow broke during snow storm.

Q. OLD BUSINESS None

R. NEW BUSINESS Discussion on the superintendent search. Board was in agreement to interview search firms for the superintendent.

S. ADJOURNMENT

Ms. Reymann made a motion, seconded by Ms. Doerr to adjourn meeting at 7:38pm. All members voted in favor of the motion.

WEYMOUTH TOWNSHIP BOARD OF EDUCATION

Respectfully,

Judson Moore-SBA/BS

Next Meeting – Thursday, January 20, 2022 at 6:30 p.m.
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