

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
AGENDA**

1202 Eleventh Avenue  
Dorothy, New Jersey

Date: November 18, 2021  
Time: 6:30 p.m.

**A. CALL TO ORDER** – Mr. Zebedies, Board President

**B. PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Daniel Ardito		Corrine Howie	
Jaclyn Carugno		Constance Anne Reymann	
Patricia Doerr		John Specht	
Christopher Egbert		Edward Zebedies	
Henry Goldsmith			

Mary Lou DeFrancisco, Interim Superintendent
Judson Moore, SBA/Board Secretary
William Cappuccio, Esq., Board Solicitor

**C. SUNSHINE NOTICE**

Welcome to the regular meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers.

**D. PRESENTATIONS** – None

**E. PUBLIC COMMENT** – Limited to agenda items only

**F. APPROVAL OF MINUTES** – ***PENDING***

Minutes of the October 21, 2021 Regular Board Meeting

*(pending)*

***Motion/Roll Call***

**G. CLOSED SESSION** – For the purposes of litigation, personnel and/or student matters ***Motion/All in Favor***

**H. CORRESPONDENCE** – There was no Board correspondence this meeting.

**I. PRESIDENT’S REPORT**

**J. COMMITTEES REPORT**

1. Finance – Patricia Doerr
2. Personnel & Negotiations - Constance Anne Reymann
3. Facilities & Security - Henry Goldsmith
4. Policy & Student Matters - Constance Anne Reymann
5. Curriculum & Instruction – Daniel Ardito
6. Transportation - Patricia Doerr
7. Government Relations & Delegate Assembly – Henry Goldsmith
8. Ad Hoc – Henry Goldsmith

**K. BOARD OF EDUCATION COMMITTEE REPORTS**

- 1. Buena Board of Education
- 2. Weymouth Township – Municipal
- 3. Mayor’s Moment

**L. BUSINESS ADMINISTRATOR’S REPORT/BOARD SECRETARY REPORT**

- 1. Informational Items  
ASC/BSC Financial Report *(Attachment #1)*

2. Recommendations

- a. Board Secretary’s Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Steven Moran, Board Secretary, certify as of April 30, 2021, that no budgetary line item has obligations and payments which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

- b. Board’s Certification

Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of April 30, 2021, after review of the monthly Board Secretary’s Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year and that there were no changes in anticipated revenue amounts and sources for the month of October 2021.

*Motion/Roll Call*

- c. To Approve Expenditures

To approve October’s expenditures as listed in the amount of \$ 123,219.32 *(Attachment #2)*

*Motion/Roll Call*

- d. To approve the following Financial Reports:

Treasurer’s Report – October PENDING *(pending)*

Board Secretary’s Report – October *(Attachment #3)*

Nutri-Serve Financials – October PENDING *(pending)*

*Motion/Roll Call*

**M. INTERIM SUPERINTENDENT’S REPORT – Mary Lou DeFrancisco**

- 1. Informational Items:

- a. Enrollment as of 10/31/2021

Grade	PreK	K	1	2	3	4	5	6	7	8	Total
Current Enrollment 2021	21	12	11	13	19	13	14	24	11	21	159
Enrollment 2020	14	9	15	17	10	12	24	12	16	12	141

- b. Student Suspensions as of 10/31/2021

Number of Suspensions	Number of Days
0	0

c. Safety Drills as of 10/31/2021

Type of Drill	Fire	Shelter-In-Place
Date	08/17/2021	08/05/2021
Time	10:39 a.m.	11:30 a.m.
Duration	3 minutes	15 minutes

School Security Specialist Report for October 2021.

*(Attachment #4)*

d. HIB Report as of 10/31/2021

Grade	HIB Yes/No	Disposition
None	N/A	N/A

e. October/November 2021 Activities Highlighted

- 1) October 5 – Fire Prevention Day – Visits by the Dorothy Fire Department & EMS
- 2) October 11 – Columbus Day - School Closed
- 3) October 15 - Superintendent’s Roundtable @ ACIT - 10:00 a.m.
- 4) October 21 - Board of Education Regular Meeting @ 6:30 p.m.
- 5) November 3 – Make-up Picture Day
- 6) November 4-5 – NJEA Convention – School Closed
- 7) November 4-5 – National Blue Ribbon Schools Awards Ceremonies in Maryland

f. Upcoming Notable November/December 2021 Events

- 1) November 19, 22, 23 – Parent/Teacher Conferences – Single Session
- 2) November 19 - Superintendent’s Roundtable @ ACIT - 10:00 a.m.
- 3) November 24 – Single Session
- 4) November 25-26 Thanksgiving Break – School Closed
- 5) November 29 Weymouth Twp. School Choir to sing at Christmas Tree Lighting Ceremony at Weymouth Township Municipal Building @ 6:30 p.m. (rain date November 30)
- 6) December 23 Single Session
- 7) December 24-31 Winter Break - SCHOOL CLOSED

g. Receipt of State of New Jersey Emergency Virtual or Remote Instruction Programs Plan

*(Attachment #5)*

h. Thank you Karen Merusi. Our new Facebook page is now up and running and can be accessed from our school website.

2. Recommendations:

a. Personnel

- 1) To approve leave of absence from March 1, 2022 through June 15, 2022 for P/T Music Teacher, Allison Chappius. Ms. Chappius will use sick and personal leave until depleted then request unpaid leave. *(Attachment #6)*
- 2) To accept the resignation letter of Dan Henderson, effective on or before December 21, 2021 with regret and much appreciation for his service to our school. *(Attachment #7)*
- 3) To approve the following substitute pay rates for the 2021-2022 school year as per the job category title.

Teacher – Standard Certified	Teacher – County Cert.	Substitute Nurse	Paraprofessional Aide/Secretary	Custodian	Playground
\$175.00	\$150.00	\$210.00	\$85.00	\$14.00	\$13.00
Per day	Per day	Per day	Per 6 hour day	Per hour	Per hour

- 4) Recommend the following individuals as Weymouth Township School Instructional Substitute staff, pending receipt of all necessary paperwork:

2021-2022 Substitute Staff	
Name	Certification/Credentials as applicable
Kyra Balinge	County Teacher Substitute Certificate
Lauren Hooven	Nurse
Peter Quattrone	Aide/Custodian

b. Policy

- 1) To approve changing Policy Number 3516 to 8432 *(Attachment #8)*
- 2) To approve changing Policy Number 3541.33 to 8616 *(Attachment #9)*
- 3) To approve the second reading of the following policies: *(Attachments# 10a-t)*  
 (Please see policies from October’s first reading 17a-t)

Policy/ Reg. Number	Description	NEW Adopt	Revised	Notes
P 0131	By-laws, <del>and</del> Policies, and Regulations  Select 1 <sup>st</sup> option – “provided the proposed abolishing of the proposed bylaw, policy, or regulation has been approved by the Board at a previous meeting of the Board.”		X	1. Defines the term, “regulations” because Boards are required by statute and administrative code to adopt certain regulations. 2. Option needs to be selected regarding the Board prior approval by the Board at a previous meeting or without prior approval at a previous meeting to abolish by laws, policies, or regulations. 3. The revisions offer a process not mandated by statute or administrative code – the BOE may revise the section to meet their local needs. 4. By-law Guide 0131 is RECOMMENDED
P 1521	Educational Improvement Plans			ABOLISHED
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (M)		X	ABOLISHED
P 2421	Career and Technical Education Pg. 2 – 3 <sup>rd</sup> option.		X	Changed from just “Vocational” to “Career and Technical” Education. In addition certain portions are only pertinent to a County Vocation setting.
R 2421	Vocational – Technical Education			ABOLISHED
P 3134	Assignment of Extra Duties Recommended as presented		X	We currently have a P3134 that according to Strauss Esmay should be abolished even if the BOE choose not to adopt REVISED P3134. This policy is suggested if the district want guidance regarding these type of assignments.
P & R 3142	Nonrenewal of Non-tenured Teaching Staff Member (RECOMMENDED) Recommended as presented		X	Revised to incorporate minor revisions. Clarified “days” to “calendar days” Though this is not a MANDATED policy and regulation it is being highly recommended to be adopted and included in the Policy Manual.
P & R 3221	Evaluation of Teachers (M) Recommended as presented		X	Notes that no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10-1.1

Policy/ Reg. Number	Description	NEW Adopt	Revised	Notes
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) <a href="#">Recommended as presented</a>		X	Also relates to N.J.A.C. 6A:10. Changed dates for submission of evaluation rubrics. Notes that no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice-Principals, and Assistant Principals (M) <a href="#">Recommended as presented</a>		X	Also relates to N.J.A.C. 6A:10. Notes that no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10
P & R 3224	Evaluation of Principals, Vice-Principals, and Assistant Principals (M) <a href="#">Recommended as presented</a>		X	Also relates to N.J.A.C. 6A:10. Notes that no collective bargaining agreement entered into after July 1, 2013, shall conflict with the educator evaluation system established pursuant to N.J.A.C. 6A:10
P & R 4146	Non-renewal of Non-tenured Support Staff Member RECOMMENDED <a href="#">Recommended as presented</a>		X	Relates to the notice time to be given can be different that for non-renewal of teaching staff depending on the bargaining unit language if applicable. You may determine that you want to insert a notice date as currently your support staff are not represented by a collective bargaining agreement.
P & R 5460.02	Bridge Year Pilot Program (M) <a href="#">Recommend NO approval - removal. Pertinent to HS districts.</a>	X		This policy does not appear pertinent to us as it is "mandated for a school district with high school students.
P & R 6471	School District Travel (M) <a href="#">Pol. Pg.1 Need Bus Travel Amt. Pol Pg.2 Recommend 3rd option Pol Pg. 4 Exclude option in 1<sup>st</sup> paragraph Pol Pg. 4 Recommend 3<sup>rd</sup> of the 3 options. Reg. Recommend as presented</a>		X	Rewritten to align with the State of New Jersey Department of the Treasury, Office of Management and Budget (OMB) Circular 20-04.
P 8561	Procurement Procedures for School Nutrition Programs (M) <a href="#">Recommend as presented</a>		X	Used to ensure compliance with the USDA's new regulations. Chart /Form 358 found as an appendix which is updated frequently is recommended for removal from the policy appendix page. School districts participating in a USDA School Nutrition Program are required to adopt policy guide 8561. As you have reviewed the only pages included in review of policy 8561 are those requiring revision. These pages basically remove the work "appendix"
P 1648.13	School Employee Vaccination Requirements (M) <a href="#">Recommend as presented</a>	X		Relates to Governor Murphy's signed Executive Order 253 requiring all public school district employees be fully vaccinated or submit to COVID-19 testing at a minimum of one or two times per week. This policy meets the policy requirement.
P 1648.14	Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) <a href="#">Recommend as presented</a>	X		School districts were notified by the NJ Dept. of Labor and NJ Dept. of Education that they need to comply and have in policy healthcare settings standards as noted through ETS (Emergency Temporary Standard issued by OSHA to protect health office (specifically school nurse's offices and adjoining clinical areas in the school building). Items related to these requirements may be found in the various plans for return to school that we have completed from the beginning of the COVID-19 pandemic. Our newest addition is included in the October 2021 Board Agenda as "Safe Return" and has the Virtual or Remote component included.

Policy/ Reg. Number	Description	NEW Adopt	Revised	Notes
P 2425	Emergency Virtual or Remote Instruction Program (M) <a href="#">Recommend as presented</a>	X		Relates to school closure during a declared emergency, declared public health emergency or directive by the health agency that institutes a health closure for more than three consecutive school days. The policy includes language regarding applying to meet the 180 school day requirement.
P & R 5751	Sexual Harassment of Students (M) <a href="#">Recommend as presented</a>		X	This again is a mandated policy it is based on newly revised Federal Title IX regulations. These regulations appear not to have considered the school setting when written.

c. Education/Curriculum/Professional Development

Recommend accepting \$100 donation from anonymous donor to spend to defray costs of snacks and materials for both the NBRS and Veterans' Day Celebrations.

d. To approve Submission to Division of Early Childhood Services - Five-Year Preschool Program Operational Plan, Former Abbott's, Charter Schools and PEA Districts, Submitted on November 15, 2021. In addition to the 5 Year-Preschool Program Plan a certified board resolution approving plan.

e. Use of Facilities

Recommend approval of the Application for Use of School Facilities for West Atlantic County Youth League (WACYL) use of the APR (gymnasium) for basketball practice and games beginning January 10, 2022 to February 25, 2022. Use Monday through Friday from 5:30 pm to 8:00 pm. All participants will adhere to any EO (Executive Order) and/or NJ Department of Health guidelines in place at that time. Participants will need to use only the "gymnasium" and lavatories at that end of the building. No one can move throughout the building due to safety and health/sanitation protocols in place.

*(Attachment #11)*

f) In order to be compliant with test reporting requirements the following information is provided.

*(Attachment #12)*

N. **PUBLIC COMMENT** - Limited to agenda items and any other Board of Education business matters.

O. **OLD BUSINESS**

P. **NEW BUSINESS** - Shared Services Committee

Q. **CLOSED SESSION** - For the purposes of litigation, personnel and/or student matters *Motion/All in Favor*

R. **OPEN SESSION** *Motion/All in Favor*

S. **ADJOURNMENT** *Motion/All in Favor*

Next Meeting – Thursday, December 16, 2021 at 6:30 p.m.
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