

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
WORKSHOP MEETING
MINUTES**

1202 Eleventh Avenue
Dorothy, New Jersey

Date: March 9, 2023
Time: 6:30 p.m.

A. CALL TO ORDER – Board President

B. PLEDGE OF ALLEGIANCE

ROLL CALL

| | | | |
|--------------------|---------|------------------------|---------|
| Daniel Ardito | Present | Paula Lechner | Present |
| Patricia Doerr | Present | Constance Anne Reymann | Present |
| Christopher Egbert | Present | John Specht | Present |
| Gregory Freelon | Present | Edward Zebedies | Present |
| Henry Goldsmith | Present | | |

| | |
|--|---------|
| Al Lewis, Superintendent | Present |
| Dr. Michele Roemer - Interim SBA/Board Secretary | Present |
| William Cappuccio, Esq., Board Solicitor | Present |

Also Present: Andrew Lopez, Assistant to Business Administrator

C. SUNSHINE NOTICE

Welcome to the regular meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers.

The Board of Education reviewed the following agenda items:

D. PRESENTATIONS – Draft Budget **(Attachment #1)**
 March Staff and Students of the Month
 Middle School Social Studies Projects Presentation

E. PRESIDENT’S REPORT – Mr. Goldsmith reported on Literacy night. He further discussed how the district will be addressing the pre-k toilet room and security vestibule.

F. BOARD OF EDUCATION COMMITTEE REPORTS

1. Buena Board of Education
2. Weymouth Township – Municipal
3. Mayor’s Moment – Mayor reported a number of issues including Easter Programs, Rabies Clinics, Yard Sale and July 1 Fireworks.

G. PUBLIC COMMENT – Limited to agenda items only

H. APPROVAL OF MINUTES

Minutes of the February 9, 2023 Workshop Board meeting
 Minutes of the February 16, 2023 Regular Board meeting

(Attachment #2)
(Attachment #3)

Voice Vote

I. **CORRESPONDENCE** - None at this time

J. **SUPERINTENDENT'S REPORT – AI Lewis**

1. **Informational Items:**

- a. *Student Matters Committee Report*
- b. Enrollment as of **02/28/2023**

| Grade | PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | Total |
|-------------------------|------|----|----|----|----|----|----|----|----|----|-------|
| Current Enrollment 2023 | 27* | 10 | 14 | 12 | 13 | 20 | 13 | 15 | 23 | 13 | 160 |
| Enrollment 2022 | 24** | 12 | 11 | 13 | 18 | 13 | 15 | 25 | 11 | 21 | 163 |

*Includes 4 Estell Manor Pre-K Tuition Students

**Included 10 Estell Manor Pre-K Tuition Students

- c. Student Suspensions as of **02/28/2023**

| Number of Suspensions | Number of Days |
|-----------------------|----------------|
| 0 | N/A |

- d. 1) Safety Drills as of **02/28/2023**

| Type of Drill | Fire | Evacuation Drill |
|---------------|-------------|------------------|
| Date | 02/07/2023 | 02/24/2023 |
| Time | 10:01 a.m. | 11:01 a.m. |
| Duration | 2 ½ minutes | 4 minutes |

- 2) February Security Specialist Report

(Attachment #4)

- e. HIB Report as of **02/28/2023**

| Grade | HIB Yes/No | Disposition |
|-------|------------|------------------------|
| 6 | Yes | As per code of conduct |

- f. February/March Highlighted Dates/Events

- 1) February 20 - Presidents' Day - SCHOOL CLOSED
- 2) March 2-8 Scholastic Book Fair
- 3) March 2 - Literacy Night @ 6:00
- 4) March 3 - 8th Grade Pictures
- 5) March 8 - HSA Meeting @ 6:00
- 6) March 8 - SBA 8th Grade Dialogue @ 5:45
- 7) March 9 - BOE Workshop Meeting 6:30
- 8) March 14 - Resilient Families Event @ 6:00
- 9) March 15 - NJ State Police Anti-Bullying Assemblies
- 10) March 16 - BOE Meeting @ 6:30
- 11) March 16 - Spring & Group Pictures

- g. March/April Upcoming Events

- 1) March 17 - Teacher In-Service - NO SCHOOL
- 2) March 24 - K & 1 Taste Testing
- 3) April 3 - Report Cards Distributed
- 4) April 3, 4 - Parent/Teacher Conferences - SINGLE SESSION
- 5) April 3-7 - SINGLE SESSION
- 6) April 7-14 - Spring Break - SCHOOL CLOSED

2. **Recommendations:**

- a. Personnel and Negotiations Committee Report
- b. Personnel - None at this time
 - 1) To approve Crystal Calisto as a substitute teacher pending receipt of required documents.
 - 2) To approve John Hansen as a part-time accountant, effective January 14, 2023, at a rate of \$500 a day, not to exceed three days a month, at the recommendation of the Superintendent of Schools.
- c. Policy:
 - Policy Committee Report

Motion/Roll Call (items a-c)

Motion:

Second:

| | | | |
|--------------------|--|------------------------|--|
| Daniel Ardito | | Paula Lechner | |
| Patricia Doerr | | Constance Anne Reymann | |
| Christopher Egbert | | John Specht | |
| Gregory Freelon | | Edward Zebedies | |
| Henry Goldsmith | | | |

- d. Education/Curriculum/Professional Development
 - Curriculum and Instruction Committee Report
- e. Use of Facilities - None at this time

Motion/Roll Call (items d-e)

Motion:

Second:

| | | | |
|--------------------|--|------------------------|--|
| Daniel Ardito | | Paula Lechner | |
| Patricia Doerr | | Constance Anne Reymann | |
| Christopher Egbert | | John Specht | |
| Gregory Freelon | | Edward Zebedies | |
| Henry Goldsmith | | | |

K. BUSINESS ADMINISTRATOR'S REPORT/BOARD SECRETARY REPORT

- 1. Finance, Facilities and Security Committee Report
- 2. Informational Items
ASC/BSC Financial Report - February 2023 **(Attachment #5)**
- 3) Recommendations
 - a. Board Secretary's Certification
Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Michele Roemer, Board Secretary, certify as of February 28, 2023 that no budgetary line item has obligations and payments which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.
 - b. Board's Certification
Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of February 28, 2023 after review of the monthly Board Secretary's Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that there were no changes in anticipated revenue amounts and sources for the months of January or February 2023.
 - c. To approve the following Financial Reports:
 - Treasurer's Report – February 28, 2023 **(Attachment #6)**
 - Board Secretary's Report - February 28, 2023 **(Attachment #7)**

Motion/Roll Call (items a-c)

Motion:

Second:

| | | | |
|--------------------|--|------------------------|--|
| Daniel Ardito | | Paula Lechner | |
| Patricia Doerr | | Constance Anne Reymann | |
| Christopher Egbert | | John Specht | |
| Gregory Freelon | | Edward Zebedies | |
| Henry Goldsmith | | | |

d. To Approve Expenditures:

WARRANT: To approve expenditures as listed in the amount of \$163,623.27.

(Attachment #8)

PAYROLL: To approve payrolls as listed:

February 28, 2023: \$96,630.61

(Attachment #9)

Motion/Roll Call (items d)

MOTION:

SECOND:

| | | | |
|--------------------|--|------------------------|--|
| Daniel Ardito | | Paula Lechner | |
| Patricia Doerr | | Constance Anne Reymann | |
| Christopher Egbert | | John Specht | |
| Gregory Freelon | | Edward Zebedies | |
| Henry Goldsmith | | | |

e. To Approve 2023-204 Draft Budget to be delivered to the County Office of Education for Initial Review.

f. To Approve Michele D. Roemer, Ed.D, Interim School Business Administrator as the temporary qualified purchasing agent for the district pursuant to Vacancy in Office for one year from date of vacancy to the maximum bid/quote thresholds for the 2023 year as established by the Division of Local Government Services.

g. To Approve Superior Automotive Repair LLC to conduct required quarterly van inspections and reporting to the NJMVC at a cost of \$140 per van, per inspection. **(Attachment #10)**

Motion/Roll Call (items e-g)

Motion:

Second:

| | | | |
|--------------------|--|------------------------|--|
| Daniel Ardito | | Paula Lechner | |
| Patricia Doerr | | Constance Anne Reymann | |
| Christopher Egbert | | John Specht | |
| Gregory Freelon | | Edward Zebedies | |
| Henry Goldsmith | | | |

L. **PUBLIC COMMENT** - Limited to agenda items and any other Board of Education business matters.

M. **OLD BUSINESS**

N. **NEW BUSINESS**

O. **CLOSED SESSION** - For the purposes of litigation, personnel and/or student matters

Motion/All in Favor

P. **OPEN SESSION**

Motion/All in Favor

Q. **ADJOURNMENT**

Motion/All in Favor

Respectfully Submitted by:

Michele D. Roemer, Ed.D.

Interim Business Administrator/Board Secretary

Next BOE Meetings:

Regular - March 16, 2023
Workshop - April 6, 2023
Regular - April 20, 2023