

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
AGENDA**

1202 Eleventh Avenue  
Dorothy, New Jersey

Date: May 18, 2023  
Time: 6:30 p.m.

**A. CALL TO ORDER** – Board President

**B. PLEDGE OF ALLEGIANCE**

**ROLL CALL**

|                    |  |                        |  |
|--------------------|--|------------------------|--|
| Daniel Ardito      |  | Paula Lechner          |  |
| Patricia Doerr     |  | Constance Anne Reymann |  |
| Christopher Egbert |  | John Specht            |  |
| Gregory Freelon    |  | Edward Zebedies        |  |
| Henry Goldsmith    |  |                        |  |

|  |  |
|--|--|
| Al Lewis, Superintendent                         |  |
| Dr. Michele Roemer - Interim SBA/Board Secretary |  |
| William Cappuccio, Esq., Board Solicitor         |  |

**C. SUNSHINE NOTICE**

Welcome to the regular meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers.

**D. PRESENTATIONS** – May Staff and Students of the Month  
Presentation of 2021-2022 Audit by Ford Scott

**E. PRESIDENT’S REPORT**

**F. BOARD OF EDUCATION COMMITTEE REPORTS**

1. Buena Board of Education
2. Weymouth Township – Municipal
3. Mayor’s Moment

**G. PUBLIC COMMENT** – Limited to agenda items only

**H. APPROVAL OF MINUTES**

|  |                        |
|--|------------------------|
| Minutes of the April 6, 2023 Workshop Board meeting      | <b>(Attachment #1)</b> |
| Minutes of the April 20, 2023 Regular Board meeting      | <b>(Attachment #2)</b> |
| Minutes of the April 20, 2023 Executive Session          | <b>(Attachment #3)</b> |
| Minutes of the May 4, 2023 Public Meeting - 23/24 Budget | <b>(Attachment #4)</b> |

**Voice Vote**

**I. CORRESPONDENCE** - Letter of county approval for Superintendent’s contract from 7/1/23 through 6/30/28 **(Attachment #4a)**

**J. SUPERINTENDENT'S REPORT – AI Lewis**

1. Informational Items:

a. Student Matters Committee Report

b. Enrollment for **April 2023**

| Grade                   | PK   | K  | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | Total |
|-------------------------|------|----|----|----|----|----|----|----|----|----|-------|
| Current Enrollment 2023 | 29*  | 10 | 14 | 12 | 13 | 20 | 13 | 15 | 23 | 13 | 162   |
| Enrollment 2022         | 25** | 12 | 11 | 15 | 19 | 14 | 16 | 25 | 11 | 21 | 169   |

\*Includes 5 Estell Manor Pre-K Tuition Students

\*\*Included 10 Estell Manor Pre-K Tuition Students

c. Student Suspensions for **April 2023**

| Number of Suspensions | Number of Days |
|-----------------------|----------------|
| 0                     | 0              |

d. 1) Safety Drills for **April 2023**

| Type of Drill |            | Tabletop   |
|---------------|------------|------------|
| Date          | 04/04/2023 | 04/29/2023 |
| Time          | 10:02 a.m. | 10:30 a.m. |
| Duration      | 3 minutes  | 15 minutes |

2) April Security Specialist Report

**(Attachment #5)**

e. 1) HIB Report for **April 2023**

| Grade | HIB Yes/No | Disposition |
|-------|------------|-------------|
| N/A   | N/A        | N/A         |

2) Public Review of the Grades - School district officials are required to review the district and school grades with the board of education (BOE) at a public meeting. This will provide the BOE and the public with the opportunity to learn about the district's implementation of the ABR and address any concerns.

Our school district's grade is a 74 out of a possible 78. We have conscientiously implemented the requirements found in the Anti-Bullying Bill of Rights Act. We plan to use the data we received from the school climate survey to assess our strengths and vulnerabilities.

f. April/May Highlighted Dates/Events

- 1) April 27 - PreK & K trip to Cape May Zoo
- 2) May 4 - Public Hearing Budget 23/24
- 3) May 5 - Pre-K Registration 1:00-2:00
- 4) May 5 - 1st & 2nd Grades to Cape May Zoo (rescheduled from 04/28)
- 5) May 10 - HSA Meeting
- 6) May 11 - BOE Workshop Meeting @ 6:30
- 7) May 16 - CPR Training
- 8) May 18 - BOE Meeting @ 6:30

- g. May/June Upcoming Events
- 1) May 24 - GEOY Recognition Luncheon
  - 2) May 24 - Spring Concert @ 6:00
  - 3) May 24 - GEOY Luncheon
  - 4) May 25 - 3<sup>rd</sup> & 4<sup>th</sup> Grades to Cold Spring Village, Cape May, NJ
  - 5) May 26 - Teacher In-Service - NO SCHOOL for students
  - 6) May 29 - Memorial Day - SCHOOL CLOSED
  - 7) May 31 - 2023 Academic Excellence Recognition Brunch
  - 8) June 5 - Field Day
  - 9) June 6 - Grades 5-8 Edelman Planetarium Trip
  - 10) June 8 - BOE Workshop Meeting @ 6:30
  - 11) June 14 - HSA Meeting @ 6:00
  - 12) June 14-15 - SINGLE SESSION
  - 13) June 15 - Tentative Graduation
  - 14) June 15 - Tentative Last Day for Students
  - 15) June 22 - BOE Meeting @ 6:30
- h. To approve the request from the parent (as noted in the attachment) for her children to attend Weymouth Township School District for the 2023-2024 school year tuition free due to family circumstances. The parent also notes in the letter that they will be responsible for the student's transportation to and from school. **(Attachment #16)**

2. Recommendations:

a. Personnel and Negotiations Committee Report

b. Personnel

- 1) Recommend accepting, with many thanks for the many years of service to our students, Jerilyn Mounier's letter of intent to retire. **(Attachment #6)**
- 2) To approve the Summer Office Hours for June 19 – August 25, 2023 to be Monday-Thursday, 8:30 a.m. – 2:30 p.m
- 3) Recommend the following staff for renewal:

| 2023-2024 Support Staff |   |                 |
|-------------------------|---|-----------------|
| Name                    | Position  | Salary          |
| Carr, Gabrielle         | Instructional Aide (5.9 hours p/d, 180 days)                                      | \$15,267        |
| Lopez, Andrew           | Secretary to the SBA (FT)   | \$47,472        |
| Mason, Robyn            | Instructional Aide (PT) (5.9 hours p/d, 180 days)                                 | \$14,796        |
| Merlock, Judith         | Instructional Aide (FT)   | \$41,916        |
| Messina, Sandra         | ASC Program Assistant   | \$52.00/session |
| Nicosia, Billee         | Instructional Aide (5.9 hours p/d, 180 days)                                      | \$18,063        |
| Parave, Dina            | Instructional Aide (5.9 hours p/d, 180 days)<br>Secretary (3 hours p/d, 215 days) | \$23,361        |
| Slamb, Jacqueline       | Instructional Aide (5.9 hours p/d, 180 days)                                      | \$16,128        |

| 2023-2024 Certificated Staff |          |        |               |          |     |
|------------------------------|----------|--------|---------------|----------|-----|
| Name                         | Position | Degree | Step on Guide | Salary   | FTE |
| Hooven, Lauryn               | Nurse    | BSN    | 3             | \$55,858 | 1   |
| Merusi, Karen                | Teacher  | MA+30  | MAX           | \$67,925 | 1   |

**Motion/Roll Call**

**Motion:**

**Second:**

|                    |  |                        |  |
|--------------------|--|------------------------|--|
| Daniel Ardito      |  | Paula Lechner          |  |
| Patricia Doerr     |  | Constance Anne Reymann |  |
| Christopher Egbert |  | John Specht            |  |
| Gregory Freelon    |  | Edward Zebedies        |  |
| Henry Goldsmith    |  |                        |  |

c. Policy:

Policy Committee Report

1) To approve the first reading of the following policies:

| Policy/Reg. Number  | Description  | NEW Adopt | Revised | Notes                 |
|---------------------|--|-----------|---------|-----------------------|
| <b>P&amp;R 2520</b> | Revised to state the principal is responsible for inventorying and distributing supplies.  |           | X       | Mandatory             |
| <b>P 5305</b>       | Revised outline of responsibilities of the school physician and nurse.   |           | X       | Mandatory             |
| <b>P&amp;R 5308</b> | Minor revisions due to language changes in governing statute.  |           | X       | Mandatory             |
| <b>P&amp;R 5310</b> | Revised to reflect updated terminology in Administrative Code.   |           | X       | Mandatory             |
| <b>P 6112</b>       | Related to federal funds received by districts, recent federal audit resulted in revised and new policies to reflect: <b>new name for Perkins Act</b> , description of process used for grant and budget development, identifying and preventing duplication of benefits, and vendor suspending/disbarment checks. |           | X       | Mandatory             |
| <b>R 6115.01</b>    | Related to federal funds received by districts, recent federal audit resulted in revised and new policies to reflect: new name for Perkins Act, <b>description of process used for grant and budget development</b> , identifying and preventing duplication of benefits, and vendor suspending/disbarment checks. | X         |         | Mandatory             |
| <b>P 6115.04</b>    | Related to federal funds received by districts, recent federal audit resulted in revised and new policies to reflect: new name for Perkins Act, description of process used for grant and budget development, identifying and <b>preventing duplication of benefits</b> , and vendor suspending/disbarment checks. | X         |         | Mandatory             |
| <b>P 6311</b>       | Related to federal funds received by districts, recent federal audit resulted in revised and new policies to reflect: new name for Perkins Act, description of process used for grant and budget development, identifying and preventing duplication of benefits, and <b>vendor suspending/disbarment checks</b> . |           | X       | Mandatory             |
| <b>P 7440</b>       | New terminology for school security blueprints/maps.   |           | X       | Mandatory             |
| <b>R 9140</b>       | Removes existing policy related to authorization of citizens advisory committees.  |           |         | Mandatory. Abolished. |
| <b>P 0144</b>       | Change requirement of initial training of a BOE member from during their first term to the first 90 days.  |           | X       | Recommended           |
| <b>P 3217</b>       | Revised to match corresponding governing statute for when it is appropriate for staff members to use force when dealing with a student.  |           | X       | Recommended           |

|               |   |  |   |             |
|---------------|---|--|---|-------------|
| <b>P 4217</b> | New to match corresponding governing statute for when it is appropriate for support staff members to use force when dealing with a student. |  | X | Recommended |
| <b>P 9100</b> | Revised to align with administrative code.  |  | X | Recommended |
| <b>P 9140</b> | Policy describing authorization of citizens advisory committees.  |  | X | Recommended |

**Motion/Roll Call (items a-c)**

**Motion:**

**Second:**

|                    |  |                        |  |
|--------------------|--|------------------------|--|
| Daniel Ardito      |  | Paula Lechner          |  |
| Patricia Doerr     |  | Constance Anne Reymann |  |
| Christopher Egbert |  | John Specht            |  |
| Gregory Freelon    |  | Edward Zebedies        |  |
| Henry Goldsmith    |  |                        |  |

d. Education/Curriculum/Professional Development

Curriculum and Instruction Committee Report

- 1) To approve the 2023-2024 Summer Bridge Program IV as outlined in attachment.

**(Attachment #7)**

e. Use of Facilities -

- 1) Jun 2, 2023 - WTEA family dance party from 6pm to 7:30pm

**K. BUSINESS ADMINISTRATOR'S REPORT/BOARD SECRETARY REPORT**

1. Finance, Facilities and Security Committee Report

2. Informational Items

ASC/BSC Financial Report - April 2023

**(Attachment #8)**

3. Approval of Transfer Report for the month(s) of:

February, 2023 & March 2023 (no transfers necessary)

**(Attachment #9)**

4) Recommendations

a. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Michele Roemer, Board Secretary, certify as of February 28, 2023 and March 31, 2023 that no budgetary line item has obligations and payments which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

b. Board's Certification

Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of February 28, 2023 and March 31, 2023 after review of the monthly Board Secretary's Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that there were no changes in anticipated revenue amounts and sources for the months of February 2023 and March 2023.

c. To approve the following Financial Reports:

Treasurer's Report – February 28 & March 31, 2023

**(Attachment #10 & 10a)**

Board Secretary's Report - February 28 and March 31, 2023

**(Attachment #11 & 11a)**

**Motion/Roll Call (items a-c)**

**Motion:**

**Second:**

|                    |  |                        |  |
|--------------------|--|------------------------|--|
| Daniel Ardito      |  | Paula Lechner          |  |
| Patricia Doerr     |  | Constance Anne Reymann |  |
| Christopher Egbert |  | John Specht            |  |
| Gregory Freelon    |  | Edward Zebedies        |  |
| Henry Goldsmith    |  |                        |  |

d. To Approve Expenditures:

WARRANT: To approve expenditures as listed in the amount of \$186,523.72

**(Attachment #12)**

PAYROLL: To approve payrolls as listed:

April 28, 2023: \$92,012.07

**(Attachment #13)**

May 15, 2023: \$97,886.76

**(Attachment #13a)**

**Motion/Roll Call (items d)**

**MOTION:**

**SECOND:**

|                    |  |                        |  |
|--------------------|--|------------------------|--|
| Daniel Ardito      |  | Paula Lechner          |  |
| Patricia Doerr     |  | Constance Anne Reymann |  |
| Christopher Egbert |  | John Specht            |  |
| Gregory Freelon    |  | Edward Zebedies        |  |
| Henry Goldsmith    |  |                        |  |

- e. Board to approve contract with Granite Government Solutions to provide phone services for 2023-2026 at a fee of \$1,567.19 per month for a total of 36 months (e-rate pricing).
- f. To approve Transportation contract with Atlantic County Special Services School District Agreement with administrative fee of 3% for in-house, 6% for contracted routes, and 10% for aid in lieu processing.
- g. To approve contract with Cape May County Special Services School District for the 2022-2023 school year for the following student #3901278413.
  - 1. Agreement for the extended school year program at a fee of \$23,200 per student and \$2,950 for cost of one-on-one aide if needed.
  - 2. Tuition agreement from September 1, 2022 to June 30, 2023 for \$36,000 per student with Multiple Disability and \$11,000 for a non-resident fee per year.
- h. To approve Participation's Resolution for a LEAP IMPLEMENTATION GRANT for the installation of new above ground fuel storage tanks at Hamilton Township Public Works Yard. **(Attachment #14)**
- i. To accept the School Climate Change Pilot, Grant 3 23E00357 in the amount of \$6,660 and remit the Grant Acceptance Funds Application to the Department of Education.
- j. To approve the 4th year of a 5 year contract with Nutri-Serve Food Management, Management Fee of \$13,517 with no guarantee.
- k. To approve a contract with Hamilton Township School District for the 22-23 School Year for the following Student #1500582348
  - 1. September - June Tuition - \$26,247
  - 2. Annual Transportation - \$3,127.50
  - 3. ESY 7/1/22 - 8/21/22 - \$728/64
  - 4. OT/PT/Speech - \$38/hour
  - 5. IEP Evaluations at \$375 each
- l. To approve a Service Participation Agreement with Asbury Park Board of Education Information Technology Center at a fee of \$3,350 for the BAS Program for the 23-24 school year.

~~m. To approve a contract with Salem County Special Services School District for related services for the 23-24 school year at a total cost of \$79,403.60 which includes OT 15 FTE, PT .03 and Speech .5FTE.~~

**Motion/Roll Call (items e-l)**

**Motion:**

**Second:**

|                    |  |                        |  |
|--------------------|--|------------------------|--|
| Daniel Ardito      |  | Paula Lechner          |  |
| Patricia Doerr     |  | Constance Anne Reymann |  |
| Christopher Egbert |  | John Specht            |  |
| Gregory Freelon    |  | Edward Zebedies        |  |
| Henry Goldsmith    |  |                        |  |

**L. ACCEPTANCE OF 2021-2022 AUDIT**

- a. To approve and accept the Weymouth Township School District 2021-2022 Comprehensive Annual Financial Report and Auditor’s Management Report as presented by Mr. Michael Garcia of Ford, Scott and Associates.
- b. To approve the Corrective Action Plan for the 2021-2022 audit. **(Attachment #15)**

**Motion/Roll Call (items a & b)**

**MOTION:**

**SECOND:**

|                    |  |                        |  |
|--------------------|--|------------------------|--|
| Daniel Ardito      |  | Paula Lechner          |  |
| Patricia Doerr     |  | Constance Anne Reymann |  |
| Christopher Egbert |  | John Specht            |  |
| Gregory Freelon    |  | Edward Zebedies        |  |
| Henry Goldsmith    |  |                        |  |

- L. **PUBLIC COMMENT** - Limited to agenda items and any other Board of Education business matters.
- M. **OLD BUSINESS** - Discussion of workshop format effectiveness
- N. **NEW BUSINESS**
- O. **CLOSED SESSION** - For the purposes of litigation, personnel and/or student matters  
*Motion/All in Favor*
- P. **OPEN SESSION**  
*Motion/All in Favor*
- Q. **ADJOURNMENT**  
*Motion/All in Favor*

**Next BOE Meetings:**  
Workshop - June 8, 2023  
Regular - June 22, 2023