

WEYMOUTH TOWNSHIP BOARD OF EDUCATION

WORKSHOP MEETING

AGENDA

1202 Eleventh Avenue

Dorothy, New Jersey

Date: June 20, 2023

Time: 6:30 p.m.

A. CALL TO ORDER – Board President

B. PLEDGE OF ALLEGIANCE

ROLL CALL

Daniel Ardito		Paula Lechner	
Patricia Doerr		Constance Anne Reymann	
Christopher Egbert		John Specht	
Gregory Freelon		Edward Zebedies	
Henry Goldsmith			

Al Lewis, Superintendent	
Dr. Michele Roemer - Interim SBA/Board Secretary	
William Cappuccio, Esq., Board Solicitor	

C. SUNSHINE NOTICE

Welcome to the regular meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers.

D. PUBLIC HEARING - Superintendent's contract

(Attachment #1a)

VOICE VOTE

Open Meeting to the public.

1. Public Comment

Close Meeting to the public.

D. PRESENTATIONS –

E. PRESIDENT’S REPORT

F. BOARD OF EDUCATION COMMITTEE REPORTS

1. Buena Board of Education
2. Weymouth Township – Municipal
3. Mayor’s Moment

G. PUBLIC COMMENT – Limited to agenda items only

H. APPROVAL OF MINUTES

Minutes of the May 4, 2023 Public Meeting - 23/24 Budget

(Attachment #1b)

Minutes of the May 11, 2023 Workshop Meeting

(Attachment #2)

Minutes of the May 18, 2023 Regular Meeting

(Attachment #3)

Please note: Executive Session Minutes will follow.

Voice Vote

I. CORRESPONDENCE - None at this time

J. SUPERINTENDENT’S REPORT – AI Lewis

1. Informational Items:

a. Student Matters Committee Report

b. Enrollment for **May 2023**

Grade											
Current Enrollment 2023											
Enrollment 2022											

*Includes 5 Estell Manor Pre-K Tuition Students

**Included 10 Estell Manor Pre-K Tuition Students

c. Student Suspensions for **May2023**

Number of Suspensions	Number of Days
2 Bus Suspensions	4 day & 3 day

d. 1) Safety Drills for **May 2023**

Type of Drill	Fire Drill	Shelter-in-Place
Date	05/05/2023	05/31/2023
Time	10:31	9:51
Duration	3 min.	4 min.

2) March Security Specialist Report

(Attachment #4)

e. HIB Report for **May 2023**

Grade	HIB Yes/No	Disposition
N/A	N/A	N/A

f. Superintendent Presentation/Recognition - We would like to recognize our students that exhibit personal excellence.

The following students have received certificates for Perfect and/or Excellent Attendance during the **4th Marking Period** (March 31st – June 9th):

Perfect (0 absences)	G	Perfect (0 absences)	Grade

The following students have received certificates for Perfect and/or Excellent Attendance for **ALL 4 Marking Periods** (September 6th – June 9th):

Perfect (0 absences)	Grade	Perfect (0 absences)	Grade

Excellent (2 or less absences)	Grade	Excellent (2 or less absences)	Grade

The following students have received certificates for A or A/B Honor Roll during the 4th Marking Period (March 31st - June 9th):

A Honor Roll	Grade	A Honor Roll	Grade

A/B Honor Roll	Grade	A/B Honor Roll	Grade

- f. May/June Highlighted Dates/Events
 - 1) May 24 - GEOY Recognition Luncheon
 - 2) May 24 - Spring Concert @ 6:00
 - 3) May 25 - 3rd & 4th Grades to Cold Spring Village, Cape May, NJ
 - 4) May 26 - Teacher In-Service - NO SCHOOL for students
 - 5) May 29 - Memorial Day - SCHOOL CLOSED
 - 6) May 31 - 2023 Academic Excellence Recognition Brunch
 - 7) June 6 - Grades 5-8 trip to Edelman Planetarium
 - 8) June 14-15 - SINGLE SESSION
 - 9) June 15 - Graduation
 - 10) June 15 - Last Day for Students

- g. June/July Upcoming Events
 - 1) July 18 - BOE Workshop Meeting @ 6:30 p.m.
 - 2) July 20 - BOE Regular Meeting @ 6:30 p.m.

- h. To approve the following dates for the 2023-2024 school year pictures:

September 5 - Staff

November 3 - Fall

December 8 - Retakes

March 7 - Underclass Grads

March 14 -Spring & Classroom & Groups

2. Recommendations:

a. Personnel and Negotiations Committee Report

b. Personnel

- 1) Recommend adjusting incorrect title for Andrew Lopez to Assistant to the Business Administrator/Board Secretary from Secretary to the Business Administrator.
- 2) To approve Olivia Wood as a part-time aide, 180 days, 5.9 hrs./day, \$14,868.
- 3) To approve Dale Messina as a substitute custodian, July 1, 2023 to June 30, 2024.
- 4) To approve Helene Fullmer as the 504 Officer for the 2023-2024 school year.
- 5) To approve Gracie Passetti, student teacher from Rowan, for the 2023-2024 school year (09/05/23 - 05/03/24).
- ~~6) To approve Jerilyn Mounier as a substitute teacher.~~
- 7) To approve Maryann Fee as a substitute nurse.
- 9) To approve adding the Newspaper Club: A newspaper club would not only serve as a platform for students to express their creativity and hone their journalistic skills, but it would also foster a sense of community, promote critical thinking, and enhance the overall educational experience. By starting a newspaper club, we would be providing our students with a powerful avenue to explore their interests, develop their writing abilities, and engage in meaningful dialogue about issues that affect our school and beyond.
- 7) To approve adding the Academic League Club: An Academic League would offer a multitude of benefits to our students, promoting intellectual growth, fostering teamwork, and instilling a love for learning. By creating this league, we would provide a structured platform for students to engage in friendly academic competitions, challenging their knowledge in a variety of subjects such as math, science, history, literature, and more. In turn, boost their confidence and school morale.
- 8) To approve the following Stipend Positions for the 2023-2024 school year:

Stipend Position	Amount	Applicant(s)
8th grade coordinator	\$ 900	Christina

		Improta
Choir Director	\$ 900	Allison Chappius
Safety Patrol Coordinator	\$ 900	Christina Improta
Student Council Advisor	\$ 900	Karen Merusi
Bus Coordinator	\$ 900	Lemelin/Improta
Yearbook Advisor	\$ 900	
Reading Coordinator	\$ 900	Karen Merusi
Math Coordinator	\$ 900	Michelle Salvucci
Homework Club	Hourly Rate	Michelle Salvucci
Homebound Instructor	Hourly Rate	Michelle Salvucci
Science Coordinator*	\$ 900	Dana Lemelin
School Security Specialist	\$ 1,800	Karen Merusi
Teacher-in-Charge	As per contract	Karen Merusi
Newspaper Club*	\$ 900	Justyna Smith
Academic League*	\$ 900	Justyna Smith

Motion/Roll Call

9. To approve the appointment of Jill Seelman to work 4.5 hours per day beginning July 3, 2023 through August 31, 2023 at a rate of \$15.00/hour at the recommendation of the Superintendent of School, Alfred Lewis.

Motion/Roll Call

- c. Policy:

Policy Committee Report

Motion/Roll Call (items a-c)

Motion:

Second:

Daniel Ardito		Paula Lechner	
Patricia Doerr		Constance Anne Reymann	
Christopher Egbert		John Specht	
Gregory Freelon		Edward Zebedies	
Henry Goldsmith			

- d. Education/Curriculum/Professional Development

Curriculum and Instruction Committee Report

1) To approve the Virtual Instruction Plan

- 2) To approve and submit the ESEA Grant application for the 2023-2024 school year in the following amounts:

Title I-A	\$57,403
Title II-A	\$ 7,896
Title IV	\$10,000

- e. Use of Facilities - None at this time

K. BUSINESS ADMINISTRATOR’S REPORT/BOARD SECRETARY REPORT

1. Finance, Facilities and Security Committee Report

2. Informational Items

ASC/BSC Financial Report - May, 2023

(Attachment #5)

3) Recommendations

a1. Transfers

That the Board of Education approve the Transfers for the month of April, 2023.

(Attachment #5a)

a. Board Secretary’s Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Michele Roemer, Board Secretary, certify as of April 30, 2023 that no budgetary line item has obligations and payments which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

b. Board's Certification
 Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of April 30, 2023 after review of the monthly Board Secretary's Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that there were changes to grant beginning revenue amounts and sources for the months of April 2023.

c. To approve the following Financial Reports:

Treasurer's Report – April, 2023

(Attachment #6)

Board Secretary's Report - April, 2023

(Attachment #7)

Motion/Roll Call (items a-c)

Motion:		Second:	
Daniel Ardito		Paula Lechner	
Patricia Doerr		Constance Anne Reymann	
Christopher Egbert		John Specht	
Gregory Freelon		Edward Zebedies	
Henry Goldsmith			

d. To Approve Expenditures:

WARRANT: To approve expenditures as listed in the amount of \$306,657.91.

(Attachment #8)

PAYROLL: To approve payrolls as listed:

May 31, 2023: \$98,263.46

(Attachment #9)

June 15, 2023: \$99,397.48

(Attachment #9a)

June 15, 2023 (End of Year for 10 month employees): \$68,244.55

(Attachment #9b)

Motion/Roll Call (items d)

MOTION:		SECOND:	
Daniel Ardito		Paula Lechner	
Patricia Doerr		Constance Anne Reymann	
Christopher Egbert		John Specht	
Gregory Freelon		Edward Zebedies	

Henry Goldsmith			
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e. Payments between Board Meetings

To approve Michele D. Roemer, Ed.D. Interim Business Administrator, to make payments on behalf of the Board of Education when such payments ensure the health and safety of students and staff or ensure the orderly operation of the school for the 2022-2023 and 2023-2024 school year.

f. Contract Awards

To set our bid threshold at \$44,000 and quote threshold at \$6,600 for the 2023-2024 school year with John Hansen holding a valid QPA license per approval by the Director of the Division of Local Governmental Services.

g. To approve the 2023-2024 Shared Services Agreement for itinerant services with Cape May County Special Services.

h. To approve the automatic contract extension with TSA Consulting Group in order to provide compliance administration services for the District's 403b plans for the period of July 1, 2023 through June 30, 2024 in the amount of \$600.00.

i. To approve the 2023-2024 contract with McGowan LLC for well water compliance management in the amount of \$5340.

j. To approve the 2023-2024 contract with Water Central, LLC for annual maintenance of existing MCA-AN36 Acid Neutralizer in the amount for \$3100.00.

k. To approve the contract of William S. Cappuccio, Board Solicitor, for \$5,500.00 (plus rates for additional work or meetings) for the 2023-2024 school year.

l. To approve the establishment of a petty cash fund for \$150.00 for the 2023-2024 school year.

m. Chart of Accounts: Approve the NJ Minimum Standard Chart of Accounts for Schools for the 2023-2024 school year.

n. To approve Ford, Scott and Associates, Harvey Coccozza as auditor at a fee not to exceed \$17,000 for the 2023-2024 school year.

o. To approve Associated Fire Protection at a fee not to exceed \$508.25 for the 2023-2024 year to perform semi annual inspection kitchen fire suppression system and annual inspection of 17 fire extinguishers..

p. To approve the 2023 extended school year contract to Atlantic County Specials Services School for 6 students in the amount of \$575.00 per student per week and as on file in the business.

q. To approve a contract to participate in Joint Transportation Agreements for the 2023-2024 school year with Greater Egg Harbor School District.

r. To approve the planned service renewal with Johnson Controls for the 2023-2024 school year to provide maintenance, service, site visits, software updates and backup in the amount of \$5462.00.

s. To approve the cancellation of the attached list of checks according to the auditor effective June, 2023 in the total amount of \$60,474.44. **(Attachment #10)**

- t. To approve parent contract for student SID#3901278413 for the 2023-2024 school year and as on file in the business office.
- u. To approve participation in the following Cooperative Purchasing Programs effective July 1, 2023. There are no fees to participate. Membership Applications/Resolutions as on file in the business office.
 NJESC
 Atlantic County Cooperative
 Hunterdon County Cooperative
- v. To approve membership and payment to New Jersey Principals and Supervisors Association for the 2023-2024 school year for Alfred Lewis, Superintendent of School in the amount of \$860.00.
- w. To approve a transfer in the amount of \$19,929.55 and interest earned in the 2022-2023 school from the remaining balance of capital projects account to warrant account effective June 30, 2023 and close said account.
- x. To approve entering into a contract with Diligent Corporation in the amount of \$2700 for an Annual Subscription Fee for BoardDocsLT Services. Contract on file in the business office.
- y. To approve the Tax Payment Schedule for the 2023-2024 school year:

Month	General Fund	Debt Service	Total
August, 2023	\$423,403	\$72,450	\$495,853
September, 2023	\$423,403		\$423,403
November, 2023	\$423,403		\$423,403
January, 2024	\$423,403		\$423,403
March, 2024	\$423,403		\$423,405
May, 2024	\$423,405		\$423,405
Total	\$2,540,420	\$72,450	\$2,612,870

- z. To approve the closing of the Student Council Bank Account effective 6/30/2023 and move remaining balance to Student Activities effective 7/1/2023.
- aa. To approve a contract to Greater Egg Harbor (vendor School Hero) for route CHOP-EY effective 6/16/2023 through September 3, 2023 at a rate of \$119/diem.
- bb. To enter into a shared service agreement with Estell Manor at a sum of \$41,588.57 to provide social work/guidance services. This represents 40% of said Social Worker's year salary and benefits package at the recommendation of the Superintendent of School, Alfred Lewis.

Motion/Roll Call (items ___)

Motion:

Second:

Daniel Ardito		Paula Lechner	
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Patricia Doerr		Constance Anne Reymann	
Christopher Egbert		John Specht	
Gregory Freelon		Edward Zebedies	
Henry Goldsmith			

L. **PUBLIC COMMENT** - Limited to agenda items and any other Board of Education business matters.

M. **OLD BUSINESS**

N. **NEW BUSINESS**

O. **CLOSED SESSION** - For the purposes of litigation, negotiations, personnel, and/or student matters

Motion/All in Favor

P. **OPEN SESSION**

Motion/All in Favor

Q. **ADJOURNMENT**

Motion/All in Favor

<p>Next BOE Meetings:</p> <p>Regular - June 22, 2023 Regular - July 20, 2023</p>
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