

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
AGENDA**

1202 Eleventh Avenue
Dorothy, New Jersey

Date: June 22, 2023
Time: 6:30 p.m.

- A. CALL TO ORDER – Board President**
- B. PLEDGE OF ALLEGIANCE**

ROLL CALL

Daniel Ardito		Paula Lechner	
Patricia Doerr		Constance Anne Reymann	
Christopher Egbert		John Specht	
Gregory Freelon		Edward Zebedies	
Henry Goldsmith			

Al Lewis, Superintendent	
Dr. Michele Roemer - Interim SBA/Board Secretary	
William Cappuccio, Esq., Board Solicitor	

- C. SUNSHINE NOTICE**

Welcome to the regular meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers.

- D. PUBLIC HEARING - Superintendent's contract**

Voice Vote

Open meeting to the public.

- 1. Public Comment

Close meeting to the public.

To approve five year contract for Superintendent of School, Alfred Lewis, effective July 1, 2023 through June 30, 2028, as approved by the County Superintendent of Schools.

Motion/Roll Call

Motion:

Second:

Daniel Ardito		Paula Lechner	
Patricia Doerr		Constance Anne Reymann	
Christopher Egbert		John Specht	
Gregory Freelon		Edward Zebedies	
Henry Goldsmith			

- E. PRESENTATIONS - None at this time**

- F. PRESIDENT'S REPORT**

G. BOARD OF EDUCATION COMMITTEE REPORTS

- 1. Buena Board of Education
- 2. Weymouth Township – Municipal
- 3. Mayor’s Moment

H. PUBLIC COMMENT – Limited to agenda items only

I. APPROVAL OF MINUTES

Minutes of the May 4, 2023 Public Meeting - 23/24 Budget
 Minutes of the May 11, 2023 Workshop Board Meeting
 Minutes of the May 11, 2023 Executive Session Meeting
 Minutes of the May 18, 2023 Regular Meeting - 23/24 Budget

(Attachment #1)
(Attachment #2)
(Attachment 2A)
(Attachment #3)

Voice Vote

J. CORRESPONDENCE - County Approval Letter for Dr. Roemer

K. SUPERINTENDENT’S REPORT – Al Lewis

1. Informational Items:

- a. Student Matters Committee Report
- b. Enrollment for **May 2023**

Grade	PK	K	1	2	3	4	5	6	7	8	Total
Current Enrollment 2023	29*	9	14	12	13	20	13	15	23	13	161
Enrollment 2022	24**	12	11	14	19	14	16	25	11	21	167

*Includes 5 Estell Manor Pre-K Tuition Students

**Includes 11 Estell Manor Pre-K Tuition Students

c. Student Suspensions for **May 2023**

Number of Suspensions	Number of Days
2 Bus Suspensions	4 day & 3 day

d. 1) Safety Drills for **May 2023**

Type of Drill		Shelter-in-Place
Date	05/05/23	05/31/23
Time	10:31 a.m.	9:50 a.m.
Duration	3 minutes	4 minutes

2) March Security Specialist Report

(Attachment #4)

e. HIB Report for **May 2023**

Grade	HIB Yes/No	Disposition
N/A	N/A	N/A

f. Superintendent Presentation/Recognition - We would like to recognize our students that exhibit personal excellence, especially during these challenging times.

The following students have received certificates for Excellent Attendance for **ALL 4 Marking Periods** (September 6th – June 9th):

Excellent (2 or less absences)	Grade	Excellent (2 or less absences)	Grade
Keedy, Jacob R.	2	Improta, AvaMarie I.	1
Bates, Zoey D.	7	Lewis, Sean P.	7
Gaine, Edward J.	5	Lieb, Isabella R.	8
Improta, AnnaLisa R.	Pre-K		

The following students have received certificates for A or A/B Honor Roll during the **4th Marking Period** (March 31st - June 9th):

A Honor Roll	Grade	A Honor Roll	Grade
Chase Henchy	5	Isabella Duda	7
Hunter Henchy	5	Autumn Margallis	7
Morgan Lechner	5	Luke Pauls	7
Nicholas Schultz	5	Kiley Wood	7

A/B Honor Roll	Grade	A/B Honor Roll	Grade
Jackson Dobbins-Nesbitt	5	Jai'son Carter	7
Edward Gaine	5	Thomas Hann	7
Simon Gorgas	5	Avary Howie	7
Jayce Kaenzig	5	Emery Lechner	7
Shane Lewis	5	Sean Lewis	7
Anna Mayer	5	Cody Markiano	7
Michael Rieti	5	Jacob Specht	7
Alejandro Valderrama	5	Francisco Valderrama	7
Gianna Ardito	6	Isabella Lieb	8
Andrew Bergamo	6	Autumn Linville	8
Alexandra Falciano	6	Beckie Sanchez	8
Anthony Rebolledo	6	Graylee Santamaria-Salazar	8
Soriya Zwiep	6	Sean Scott	8
		Cierra Whitney	8

- f. May/June Highlighted Dates/Events
- 1) May 24 - GEOY Recognition Luncheon
 - 2) May 24 - Spring Concert @ 6:00
 - 3) May 25 - 3rd & 4th Grades to Cold Spring Village, Cape May, NJ
 - 4) May 26 - Teacher In-Service - NO SCHOOL for students
 - 5) May 29 - Memorial Day - SCHOOL CLOSED
 - 6) May 31 - 2023 Academic Excellence Recognition Brunch
 - 7) June 6 - Grades 5-8 trip to Edelman Planetarium
 - 8) June 14-15 - SINGLE SESSION
 - 9) June 15 - Graduation
 - 10) June 15 - Last Day for Students
- g. June/July Upcoming Events
- 1) July 4 - Independence Day - SCHOOL CLOSED
 - 2) July 10 - Summer Bridge IV Program begins - ends August 3rd
 - 3) July 12 - HAS Meeting
 - 4) July 13 - BOE Workshop Meeting @ 6:30 p.m. - CANCELED
 - 5) July 20 - BOE Workshop Meeting @ 6:30 p.m. - ADDED

h. To approve the following dates for the 2023-2024 school year pictures:

- September 5 - Staff Pictures
- November 3 - Fall Pictures
- December 8 - Retakes
- March 7 - Underclass Grads
- March 14 -Spring & Classroom & Group Pictures

i) To approve the 2023-2024 calendar to reflect the following administrative closings in honoring Juneteenth: July 3, 2023 & June 20, 2024.

VOICE VOTE – Letter i

2. Recommendations:

a. Personnel and Negotiations Committee Report

b. Personnel

- 1) Recommend correcting title for Andrew Lopez to Assistant to the Business Administrator/Board Secretary from Secretary to the Business Administrator.
- 2) To approve, on the recommendation of Superintendent, Al Lewis, Olivia Wood as a part-time aide, 180 days, 5.9 hrs./day, \$14,868.
- 3) To approve, on the recommendation of Superintendent, Al Lewis, Dale Messina as a substitute custodian, July 1, 2023 to June 30, 2024.
- 4) To approve Helene Fullmer as the 504 Officer for the 2023-2024 school year.
- 5) To approve Gracie Passetti, student teacher from Rowan, for the 2023-2024 school year (09/05/23 - 05/03/24).
- 6) To approve, on the recommendation of Superintendent, Al Lewis, Maryann Fee as a substitute nurse.
- 7) To approve adding the Newspaper Club on a one time basis: A newspaper club would not only serve as a platform for students to express their creativity and hone their journalistic skills, but it would also foster a sense of community, promote critical thinking, and enhance the overall educational experience. By starting a newspaper club, we would be providing our students with a powerful avenue to explore their interests, develop their writing abilities, and engage in meaningful dialogue about issues that affect our school and beyond.
- 8) To approve adding the Academic League Club on a one time basis: An Academic League would offer a multitude of benefits to our students, promoting intellectual growth, fostering teamwork, and instilling a love for learning. By creating this league, we would provide a structured platform for students to engage in friendly academic competitions, challenging their knowledge in a variety of subjects such as math, science, history, literature, and more. In turn, boost their confidence and school morale.
- 9) To approve the following Stipend Positions for the 2023-2024 school year:

Stipend Position	Amount	Applicant(s)
8th grade Coordinator	\$ 900	Christina Improta
Choir Director	\$ 900	Allison Chappius
Safety Patrol Coordinator	\$ 900	Christina Improta
Student Council Advisor	\$ 900	Karen Merusi
Bus Coordinator	\$ 900	Lemelin/Improta
Yearbook Advisor	\$ 900	Brooke DiClerico
Reading Coordinator* (*Stipend to be split)	\$ 900	Karen Merusi Susan Morrison
Math Coordinator	\$ 900	Michelle Salvucci
Homework Club	Hourly Rate	Brooke DiClerico Randi Guidos Christina Improta

		Dana Lemelin Michelle Salvucci Justyna Smith
Homebound Instructor	Hourly Rate	Michelle Salvucci
Teacher-in-Charge	As per contract	Karen Merusi

Stipend Position – for the 2023-2024 SY only	Amount	Applicant(s)
Academic League*	\$ 900	Justyna Smith
Newspaper Club*	\$ 900	Justyna Smith
Science Coordinator*	\$ 900	Dana Lemelin

Position	Amount	Applicant
School Security Specialist	\$ 1,800	Karen Merusi

- 10) To approve the appointment of Jill Seelman to work 4.5 hours per day beginning July 5, 2023 through August 31, 2023 at a rate of \$15.00/hour at the recommendation of the Superintendent, Al Lewis.
- 11) To approve the contract for Dr. Michele Roemer, Interim BA/Board Secretary, in accordance with N.J.S.A. 18A:7-(j) and to determine compliance with the standards adopted by the Commissioner of Education at N.J.A.C. 6A:23A-3.1.) at a rate of \$500/day for up to 3 days per week effective July 1, 2023-June 30, 2024 at the recommendation of the Superintendent, Al Lewis.
- 12) To approve the Superintendent’s recommendations for appointment of new staff members, for posted vacancies, who are properly certified and meet all eligibility requirements. These staffing recommendations will be made through July and August 2023. All appointments will be approved by the Board retroactively.
- 13) To approve revised contract for Maria Palmieri, Part time Supervisor of Special Education/Child Study Team and LDTC, at a rate of \$450 per diem, not to exceed \$36,900, at the recommendation of the Superintendent, Al Lewis.
- 14) **To approve the following personnel for the Summer Bridge IV Program at the contracted hourly rate of \$35.00/hour for nurse and certificated staff:**
Brooke DiClerico
Randi Guidos
Christina Improta
Dana Lemelin
Beth Tasoff - (nurse)
Olivia Wood (aide) - \$14.00/hr.
Gabby Carr (aide) - \$14.38/hr.

c. Policy:

Policy Committee Report

- 1) To approve the second reading of the following policies:

Policy /Reg. Number	Description	NEW Adopt	Revised	Notes
P&R 2520	Revised to state the principal is responsible for inventorying and distributing supplies.		X	Mandatory
P 5305	Revised outline of responsibilities of the school physician and nurse.		X	Mandatory
P&R 5308	Minor revisions due to language changes in governing statute.		X	Mandatory

P&R 5310	Revised to reflect updated terminology in Administrative Code.		X	Mandatory
P 6112	Related to federal funds received by districts, recent federal audit resulted in revised and new policies to reflect: new name for Perkins Act , description of process used for grant and budget development, identifying and preventing duplication of benefits, and vendor suspending/disbarment checks.		X	Mandatory
R 6115.01	Related to federal funds received by districts, recent federal audit resulted in revised and new policies to reflect: new name for Perkins Act, description of process used for grant and budget development , identifying and preventing duplication of benefits, and vendor suspending/disbarment checks.	X		Mandatory
P 6115.04	Related to federal funds received by districts, recent federal audit resulted in revised and new policies to reflect: new name for Perkins Act, description of process used for grant and budget development, identifying and preventing duplication of benefits , and vendor suspending/disbarment checks.	X		Mandatory
P 6311	Related to federal funds received by districts, recent federal audit resulted in revised and new policies to reflect: new name for Perkins Act, description of process used for grant and budget development, identifying and preventing duplication of benefits, and vendor suspending/disbarment checks .		X	Mandatory
P 7440	New terminology for school security blueprints/maps.		X	Mandatory
R 9140	Removes existing policy related to authorization of citizens advisory committees.			Mandatory. Abolished.
P 0144	Change requirement of initial training of a BOE member from during their first term to the first 90 days.		X	Recommended
P 3217	Revised to match corresponding governing statute for when it is appropriate for staff members to use force when dealing with a student.		X	Recommended
P 4217	New to match corresponding governing statute for when it is appropriate for support staff members to use force when dealing with a student.		X	Recommended
P 9100	Revised to align with administrative code.		X	
P 9140	Policy describing authorization of citizen's advisory committees.		X	

Motion/Roll Call (items b-c)

Motion:

Second:

Daniel Ardito		Paula Lechner	
Patricia Doerr		Constance Anne Reymann	
Christopher Egbert		John Specht	
Gregory Freelon		Edward Zebedies	
Henry Goldsmith			

d. Education/Curriculum/Professional Development

Curriculum and Instruction Committee Report

- 1) To approve the revised Safe Return Plan, as required by NJDOE
- 2) To approve and submit the ESEA Grant application for the 2023-2024 school year in the following amounts:
 - Title I-A \$57,403
 - Title II-A \$ 7,896
 - Title IV \$10,000

e. Use of Facilities - To approve Rent Control Meeting on June 26, 2023, all necessary paperwork on file in the Business Office.

L. BUSINESS ADMINISTRATOR’S REPORT/BOARD SECRETARY REPORT

1. Finance, Facilities and Security Committee Report

2. Informational Items

ASC/BSC Financial Report - May 2023

(Attachment #5)

3) Recommendations

a1. Transfers

That the Board of Education approve the Transfers for the month of April & May 2023.

(Attachment #5a)

a. Board Secretary’s Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Michele Roemer, Board Secretary, certify as of April 30 & May 31, 2023 that no budgetary line item has obligations and payments which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

b. Board’s Certification

Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of April 30 & May 31, 2023 after review of the monthly Board Secretary’s Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year and that there were changes to grant beginning revenue amounts and sources for the months of April 2023.

c. To approve the following Financial Reports:

Treasurer’s Report – April & May 2023

(Attachment #6)

Board Secretary’s Report - April & May 2023

(Attachment #7)

Motion/Roll Call (items a1-c)

Motion/Roll Call (items a-c)

Motion:

Second:

Daniel Ardito		Paula Lechner	
Patricia Doerr		Constance Anne Reymann	
Christopher Egbert		John Specht	
Gregory Freelon		Edward Zebedies	
Henry Goldsmith			

- d. WARRANT: To approve expenditures as listed in the amount of \$305,919.91. **(Attachment #8)**
 PAYROLL: To approve payrolls as listed:
 May 31, 2023: \$98,263.46 **(Attachment #9)**
 June 15, 2023: \$99,397.48 **(Attachment #9a)**
 June 15, 2023 (End of Year for 10 month employees): \$68,244.55 **(Attachment #9b)**

Motion/Roll Call (items d)

MOTION:

SECOND:

Daniel Ardito		Paula Lechner	
Patricia Doerr		Constance Anne Reymann	
Christopher Egbert		John Specht	
Gregory Freelon		Edward Zebedies	
Henry Goldsmith			

- e. Payments between Board Meetings
 To approve Michele D. Roemer, Ed.D. Interim Business Administrator, to make payments on behalf of the Board of Education when such payments ensure the health and safety of students and staff or ensure the orderly operation of the school for the 2022-2023 and 2023-2024 school year.
- f. Contract Awards
 To set our bid threshold at \$44,000 and quote threshold at \$6,600 for the 2023-2024 school year with John Hansen holding a valid QPA license per approval by the Director of the Division of Local Governmental Services.
- g. To approve the 2023-2024 Shared Services Agreement for itinerant services with Cape May County Special Services.
- h. To approve the automatic contract extension with TSA Consulting Group in order to provide compliance administration services for the District's 403b plans for the period of July 1, 2023 through June 30, 2024 in the amount of \$600.00.
- i. To approve the 2023-2024 contract with McGowan LLC for well water compliance management in the amount of \$5340.
- j. To approve the 2023-2024 contract with Water Central, LLC for annual maintenance of existing MCA-AN36 Acid Neutralizer in the amount for \$3100.00.
- k. To approve the contract of William S. Cappuccio, Board Solicitor, for \$5,500.00 (plus rates for additional work or meetings) for the 2023-2024 school year.
- l. To approve the establishment of a petty cash fund for \$150.00 for the 2023-2024 school year.
- m. Chart of Accounts: Approve the NJ Minimum Standard Chart of Accounts for Schools for the 2023-2024 school year.
- n. To approve Ford, Scott and Associates as auditors at a fee not to exceed \$17,000 for the 2022-2023 school year.
- o. To approve Associated Fire Protection at a fee not to exceed \$508.25 for the 2023-2024 year to perform semiannual inspection kitchen fire suppression system and annual inspection of 17 fire extinguishers.

- p. To approve the 2023 extended school year contract to Atlantic County Specials Services School for 6 students in the amount of \$575.00 per student per week and as on file in the business office.
- q. To approve a contract to participate in Joint Transportation Agreements for the 2023-2024 school year with Greater Egg Harbor School District.
- r. To approve the planned service renewal with Johnson Controls for the 2023-2024 school year to provide maintenance, service, site visits, software updates and backup in the amount of \$5,462.00.
- s. To approve the cancellation of the attached list of checks according to the auditor effective June, 2023 in the total amount of \$60,474.44. **(Attachment #10)**
- t. To approve parent contract for student SID#3901278413 for the 2023-2024 school year and as on file in the business office.
- u. To approve participation in the following Cooperative Purchasing Programs effective July 1, 2023. There are no fees to participate. Membership Applications/Resolutions as on file in the business office.
 NJESC
 Atlantic County Cooperative
 Hunterdon County Cooperative
- v. To approve membership and payment to New Jersey Principals and Supervisors Association for the 2023-2024 school year for Alfred Lewis, Superintendent in the amount of \$860.00.
- w. To approve a transfer in the amount of \$19,929.55 and interest earned in the 2022-2023 school from the remaining balance of capital projects account to warrant account effective June 30, 2023 and close said account.
- x. To approve entering into a contract with Diligent Corporation in the amount of \$2,700 for an Annual Subscription Fee for BoardDocsLT Services. Contract on file in the business office.
- y. To approve the Tax Payment Schedule for the 2023-2024 school year:

Month	General Fund	Debt Service	Total
August, 2023	\$423,403	\$72,450	\$495,853
September, 2023	\$423,403		\$423,403
November, 2023	\$423,403		\$423,403
January, 2024	\$423,403		\$423,403
March, 2024	\$423,403		\$423,405
May, 2024	\$423,405		\$423,405
Total	\$2,540,420	\$72,450	\$2,612,870

- z. To approve the closing of the Student Council Bank Account effective 6/30/2023 and move remaining balance to Student Activities effective 7/1/2023.

- aa. To approve a contract to Greater Egg Harbor (vendor School Hero) for route CHOP-EY effective 6/16/2023 through September 3, 2023 at a rate of \$119/diem.
- bb. To enter into a shared service agreement with Estell Manor at a sum of \$41,588.57 to provide social work/guidance services. This represents 40% of said Social Worker's year salary and benefits package at the recommendation of the Superintendent, Al Lewis.
- *cc. To approve a Transportation Contract with Atlantic County Special Services School District Agreement with administrative fee of 3% for in-house and 6% for contracted routes. The Weymouth Township School District coordinates and pays all in-lieu and therefore removed said part of Agreement from the contract.
- *dd. To approve Change of Educational Use for the following rooms:
Room 303 and 305 - Small Group Instruction Rooms to
Room 305 - Regular Classroom
- ee. To enter into a tuition contract for the 2023-24 school year with Buena Regional School District for 25 students @ \$15,500 each for a total of \$387,500. In addition, a 2021-2022 adjusted tuition in the amount of \$80,306 plus CST services for one Out-of-District placement @ \$5,000 for a grand total of \$472,806.
- ff. To approve a change in the Board of Education schedule for July and August 2023 for the meetings to begin at 5:30pm.

Motion/Roll Call (items e - ee)

Motion:

Second:

Daniel Ardito		Paula Lechner	
Patricia Doerr		Constance Anne Reymann	
Christopher Egbert		John Specht	
Gregory Freelon		Edward Zebedies	
Henry Goldsmith			

M. PUBLIC COMMENT - Limited to agenda items and any other Board of Education business matters.

N. OLD BUSINESS

O. NEW BUSINESS

P. CLOSED SESSION - For the purposes of litigation, personnel and/or student matters

Motion/All in Favor

Q. OPEN SESSION

Motion/All in Favor

R. ADJOURNMENT

Motion/All in Favor

<p>Next BOE Meetings: Regular - July 20, 2023</p>
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