

# Colorado STEM Academy

## The Lottery System:

In January of each year, Colorado STEM Academy will collect data from existing families on their intent to re-enroll. At the same time, CSA will begin collecting applications for perspective families.

CSA will hold an enrollment lottery. The lottery is held the second Friday of March at which time all applicants who submit a complete application are randomly chosen to fill available seats and waitlist order based off the data from our intent to re-enroll. The lottery results will be available the following Friday. Parents/Guardians will be notified of the lottery result by email or telephone number provided on the application, based on order drawn. If offered enrollment, parents/guardians will have one month from date notified to accept the offered seat by completing registration for the next school year. If there is no response within that month, CSA will consider this an effective declining of the offered seat and begin contacting families on the waitlist.

If enrollment requests exceed the capacity of the school, the following criteria will be used to establish priority for admissions:

1. Siblings of enrolled students
2. Children of all staff

If you have questions, please contact our school secretary at [nshaw@westminsterpublicschools.org](mailto:nshaw@westminsterpublicschools.org)