



The monthly meeting of the Board of Directors was held Tuesday, August 8, 2023 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

MEETING MINUTES

General Business:

Call to order: 6:00 pm

Roll Call:

Board Members/Director Present or Absent:

name	present/absent
Lindsay Schipper (Chair - Parent)	Present
Renee Feagan (Parent)	Present
Michael Rynders (Parent)	Present
Karl Schaumann (Teacher)	Present
Erin Ribar (Vice-Chair and Parent)	Present
Diane Rohan (Community Member)	Present
Jean Woodberry (Secretary - Teacher)	Absent
Corey Purkat (Treasurer and Parent)	Present
Shannon Peterson (Executive Director, <i>ex officio member</i>)	Present
Julie Lundgren (CFO, <i>ex officio member</i>)	Present

Community Input: None

name	position/role

Review of Agenda: Remove policy committee meeting minutes 8/2/2023 - No meeting was held

Conflict of Interest Disclosure: none

School/Community Presentations: none

name	position/role

Celebrate LILA: LILA Cover Band Camp del Sol. Summer Boost. ESY. Spanish speaker from LILA employed at Menards and using his Spanish. Upcoming Open houses.

School Update: Executive Director Report in Board Folder.

Shannon Peterson, Executive Director: Reported on the 4 Strategic Planning Pillars (in board folder. Strategic Plan Pillar 1: Dynamic Student Experience: preparing students for success in life after LILA, Strategic Plan Pillar 2: Collaborative Community, Strategic Plan Pillar 3: Professional Excellence, Strategic Plan Pillar 4: Advancing LILA's Future.

Action Item: Treasurer's Report (June 2023 financials)

Explanation	To review
-------------	-----------

Motion	Motion to approve the Treasurer's Report (June 2023 financials)
--------	---

Made by	Corey Purkat	Seconded by	Diane Rohan
---------	--------------	-------------	-------------

Discussion	Reports in folder. Brief explanation of reports
------------	---

Vote		Yea	6 Feagan Purkat Rohan Schaumann Ribar Rynders	Nay		Abstain	1 Chair
------	--	-----	---	-----	--	---------	------------

Decision	Motion carries
----------	----------------

Action Item: Policy 110 Internal Controls

Explanation	Annual Review; Finance Committee					
Motion	Motion to approve Policy 110 Internal Control					
Made by	Corey Purkat			Seconded by	Erin Ribar	
Discussion	Explanation of internal controls					
Vote		Yea	6 Feagan Purkat Rohan Schaumann Ribar Rynders	Nay		Abstain 1 Chair
Decision	Motion carries					

Action Item: Policy 120 Sale, Theft, or Damage of Fixed Assets Revision

Explanation	Update regarding MN Statute related to policy 120 - sale of assets to employees					
Motion	Motion to approve Policy 120 Sale, Theft or Damage of Fixed Assets and Other School Property Revision					
Made by	Mike Rynders			Seconded by	Rena Feagan	
Discussion	School owned assets - rentals not returned, inventory					
Vote		Yea	6 Feagan Purkat Rohan Schaumann Ribar Rynders	Nay		Abstain
Decision	Motion carries					

Action Item: Policy 120 Sale, Theft, or Damage of Fixed Assets Revision

Explanation	Amendment to Previous motion					
Motion	Motion to amend Member Rynders' motion to include change name of policy to policy 120 Sale, Theft, Loss, or Damage of Fixed Assets and Other School-Owned Property					
Made by	Diane Rohan			Seconded by	Corey Purkat	
Discussion						
Vote		Yea	6 Feagan Purkat Rohan Schaumann Ribar Rynders	Nay		Abstain 1 Chair
Decision	Motion carries.					

Dialog/Discussion Items:

Reports:

Subject	Finance Committee meeting Minutes, 8/7/2023 (review and file)
Discussion	Reports filed.

Action Item: Consent Agenda (Secretary's Report is in the board folder)

Motion	Motion to approve Consent Agenda					
Made by	Erin Ribar			Seconded by	Corey Purkat	

Vote		Yea	6 Feagan Purkat Rohan Schaumann Ribar Rynders	Nay		Abstain	1 Chair
------	--	-----	---	-----	--	---------	------------

Decision	Motion Carries
----------	----------------

Announcements:

- Community:

- Board Training:
 - Board development plan. What training do we need? Self evaluation & Plan with training calendar. Document.

Other Business: None

Reflection on Board Performance: Fist of Five

Adjourn:

Motion	Motion to adjourn at 7:12 pm
--------	------------------------------

Made by	Corey Purkat	Seconded by	Renee Feagan
---------	--------------	-------------	--------------

Vote		Yea	6 Feagan Purkat Rohan Schaumann Ribar Rynders			Abstain	1 Chair
------	--	-----	---	--	--	---------	------------

Decision	Motion carries
----------	----------------