

**Amanda-Clearcreek Local School District  
Board of Education Meeting  
August 16, 2023  
7:00 p.m.  
Room 1100  
Addendum**

**Buildings and Grounds Committee  
Room 1100 6:00 pm  
Dr. Buckley/Mrs. Pinkstock**

**1. Opening of Public Session**

- a. Call to Order and Roll Call - All Members Present
- b. Pledge of Allegiance was led by President Sharp
- c. Approval of agenda as presented with addendum

**184.23**

Motion		Pinkstock		Second		Buckley			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

**2. Communications**

- a. Public Participation - none
- b. Student Liaison Report - Addie Pugh is the student liaison for the 2023-2024 school year. Addie introduced herself to the board and spoke about the Puerto Rico trip this summer. She stated the Soccer teams have started their seasons and other teams are starting their games soon. Addie looks forward to keeping the board updated throughout the year.
- c. Buildings and Grounds Committee Update (**Attachment #1, pgs.**) - Dr. Buckley presented the notes from the meeting:
  - Modular – working with the state to get the appropriate approvals. Still working on the September 5 start date for preschool. We are coming up with plan B if the modular is not ready. The permitting through the village of Amanda has been pretty simple. Dr. Edwards provided some pictures of the interior remodel. Dr. Buckley stated Student Council would like to help with a landscape project.
  - Construction Procurement – VSWC was selected as the architect for the facility master plan. A resolution is on the board agenda to allow Dr. Edwards and Ms. Fairchild to negotiate a contract with VSWC. Met today with the CMRs that were shortlisted and asked for RFPs. Interviews will be Sept 5 and 6.
  - 77 Gym HVAC - materials are ordered and we are still waiting for delivery dates, anticipate having systems working before heating season. Existing system is working just not reliable
  - EV Buses and Infrastructure – still waiting for the funds to received. Veregy is working on the infrastructure.

- d. Student Achievement Liaison Report (Mrs. Pinkstock) Mrs. Pinkstock forwarded out the email to start the school year
- e. Legislative Liaison Report (Mrs. Young) Mrs. Young, Dr. Edwards and Ms. Fairchild attended a conference regarding the budget bill. The conference was conducted by BASA, OABSO and BASA. Mrs. Young discussed some of the highlights from the conference.
- f. IDEA-B and Other Federal Programs Public Hearing
  - i. A local educational agency (LEA) must use IDEA Part B funds only for the excess costs of providing special education and related services to children with disabilities, and the funds must be used to supplement State, local and other Federal Funds, except where IDEA specifically provides otherwise. These funds are to be used for the purpose of providing for the education and services of students with a disability, to strengthen education, drive reforms and improve results for students' ages 3 through 21. The LEA must make available to parents of children with disabilities and to the general public all documents relating to the eligibility of the agency under Part B. Additionally, all LEAs are to provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each applicable program under which Federal funds are made available to such agency through a State agency; and that any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and other members of the general public.

Accordingly, during the August 16, 2023 meeting of the Amanda-Clearcreek Local School District Board of Education, the district will share how they intend to spend their federal funding allocations for the 2023-24 school year. This meeting will also allow for the opportunity for public comments and input.

g. Principle Reports -

Michelle Fraley - Primary

- Back to school event!
- Great first couple days of school! Thank you to the parents for a successful pick up and drop off!
- Staff Highlight- Maintenance Team
- Kindergarten Enrollment Numbers  
2021-22~ 113  
2022-23~ 124  
2023-24~ 135

Mike Brosovich - Elementary

- Thank you to the custodians and maintenance staff for all their hard work over the summer. The building is up and running.
- I want to thank the teachers for their hard work getting ready for the start of the school year. When the doors opened on August 1st many were in the building getting set up.

We are excited to welcome

- g. 123 3rd Graders
- h. 119 4th Graders
- i. 127 5th Graders



Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>
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b. Approve Certified Staff for 2023-2024 **191.23**

- i. Kathyn Inboden, Elementary Intervention Specialist, BA, Step 4, effective 8/9/2023
- ii. Kelli McCrady, Teacher 9-12 Math, BA, Step 0, effective 8/9/2023

Motion		Young		Second		Buckley			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

c. Approve Classified Staff for 2023-2024 **192.23**

- i. Lyle Campbell, Transportation Supervisor, Step 10, effective 8/9/2023
- ii. Morgan Douglas, Educational Aide, 5 Days per week, 8 hours per day, Step 0
- iii. Jacey Mayes, Educational Aide, 5 days per week, 7 hours per day, Step 0
- iv. Shannon Spencer, Educational Aide, 5 Days per week. 7 hours per day, Step 0

Motion		Pinkstock		Second		Young			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

d. Approve Classified Substitutes for 2023-2024 **193.23**

- i. Ann Cooper, Cook / Cashier
- ii. Amy Johnson, Cook / Cashier
- iii. Cynthia Mathias, Secretary
- iv. Virginia Riker, Cook / Cashier
- v. Sara Saxour, Secretary

Motion		Pinkstock		Second		Young			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

e. Approve supplemental employment for 2023-2024 **194.23**

- i. Susan Conley, 9-12 Special Education Department Head, Step 0
- ii. Cristen Leppert, 6-8 Special Education Department Head, Step 2
- iii. Elizabeth VanGundy, Middle School Cheerleading, Step 0

The Board has offered the following positions to those employees of the district who have a license and no such employee qualified for these positions accepted them. Further, these positions were advertised as available to any individual with a license who is qualified to fill them and is not employed by the Board.

- i. Travis Stone, Head Golf Coach (Girls), Step 1, ½ contract

Motion		Buckley		Second		Saum			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

f. Correct / Update experience for previously hired employees **195.23**

- i. Catherina Briedenbaugh, Educational Aide, Step 0 to Step 3
- ii. Frances Gaskill, Intervention Specialist, BA Step 0 to MA Step 4

- iii. Bethany Herron, Team Leader K-5 Special Education, Step 5 to Step 1
- iv. Roger Wayne Leach, Custodian, Step 0 to Step 10, effective 8/14/2023
- v. Ashley Mount, Educational Aide, Step 2 to Step 3
- vi. Zoe Pickett, Intervention Specialist, Step 0 to Step 1
- vii. Victoria Young, Educational Aide, Step 0 to Step 1

Motion		Pinkstock		Second		Buckley			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

- g. Approve Volunteers for 2023-2024 **196.23**
  - i. Scott Affolter, Junior High Football
  - ii. Drew Evans, Volleyball

Motion		Saum		Second		Young			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

**6. New Business**

- a. Approve agreement with Circleville Physical Therapy from August 2023-July 2024 (**Attachment #6, pgs.**) **197.23**

Motion		Buckley		Second		Saum			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

- b. Approve MOU with Teamsters #284 (**Attachment #7, pgs.**) **198.23**

Motion		Pinkstock		Second		Buckley			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

- c. Approve agreement with V.I.P. Rehabilitation Services, L.L.C for 2023-2024 school year. (**Attachment #8, pgs.**) **199.23**

Motion		Saum		Second		Pinkstock			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

- d. Approve contract with New Story Schools (**Attachment #9, pgs.**) **200.23**

Motion		Buckley		Second		Saum			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

- e. Approve Substitute Salary Rates (3 Year) (**Attachment #10, pgs.**) **201.23**

Motion		Buckley		Second		Saum			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

- f. Approve Administrative Salary Schedule (**Attachment #11, pgs.**) **202.23**

Motion		Young		Second		Pinkstock			
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Y	Buckley	Y	Pinkstock	Y	Saum	Y	Sharp	Y	Young
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- g. Approve resolution to approve design professional (selection and authorize to negotiate not to exceed agreement) **203.23**

*The Superintendent recommends VSWC Architects (the "Design Professional") as the most qualified firm to serve as the design professional and to provide the design and related construction administration services for the District Improvements Project (the "Project") and the Superintendent requests authority to negotiate an agreement with the Design Professional for those services.*

*Rationale:*

1. *The Board requires a design professional to provide the design and related construction administration services for the Project.*
2. *Sections 153.65 through .71 of the Ohio Revised Code prescribes a qualifications-based selection process, which is required to be followed by public entities when design professional services are needed.*
3. *In accordance with the statutory process, the Superintendent publicly advertised and issued a request for qualifications for design professional services and evaluated the statements of qualifications submitted by the professional design firms. Two firms submitted statements of qualifications for the Project.*
4. *Following this evaluation, the District identified Design Professional to be most qualified to provide the required design professional services.*
5. *The Design Professional submitted a proposal to the Superintendent for the Project in the amount of \$2,083,510.00 after the District had ranked the respondents based on the submitted statements of qualifications and determined that the Design Professional was the most qualified.*
6. *The Superintendent recommends that the Board select the Design Professional as the firm most qualified to perform the design and related construction administration services for the Project.*
7. *The Superintendent also recommends approving an agreement with the Design Professional for the design and related construction administration services for the Project in an amount not to exceed \$2,083,510.00, and requests authority to negotiate an agreement with the Design Professional for those services and to execute the agreement on the Board's behalf at the satisfactory conclusion of negotiations.*

*The Amanda-Clearcreek Local School District Board of Education resolves as follows:*

1. *The Board selects Design Professional as the firm most qualified to perform the design and related construction administration services for the Project.*
2. *The Board approves an agreement with Design Professional for the Project in an amount not to exceed \$2,083,510.00.*
3. *The Board authorizes the Superintendent and Treasurer, working with other administrators and legal counsel, to negotiate an agreement with the Design Professional to perform the design and related construction administration services for the Project in an amount not to exceed \$2,083,510.00 and to execute the agreement and other related documents that may be necessary to fully execute the agreement on the Board's behalf at the satisfactory conclusion of negotiations.*

Motion		Pinkstock		Second		Buckley			
Y	Buckley	Y	Pinkstock	Y	Saum	Y	Sharp	Y	Young

- h. Approve resolution with META solutions for bus purchasing **204.23**

*WHEREAS, the Amanda-Clearcreek Board of Education wishes to advertise and receive bids for the purchase of two (2) school buses and/or 9 passenger vans.*

*THEREFORE, BE IT RESOLVED the Amanda-Clearcreek Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on Boards' behalf as per the specifications submitted for the cooperative purchase of two school buses and/or 9 passenger vans.*

Motion		Buckley		Second		Pinkstock			
Y	Buckley	Y	Pinkstock	Y	Saum	Y	Sharp	Y	Young

- i. Appoint Delegate Susan Young and Alternate Kyle Sharp for OSBA Capital Conference

Motion		Pinkstock		Second		Buckley		205.23	
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

- j. Approve Transportation Supervisor Job Description (**Attachment #12, pgs.**) **206.23**

Motion		Young		Second		Pinkstock			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

- k. Approve Transportation Supervisor Salary Schedule update (**Attachment #13, pgs.**) **207.23**

Motion		Saum		Second		Buckley			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

- l. Approve 2023-2024 Employee Handbook (**Attachment #14, pgs.**) **208.23**

Motion		Pinkstock		Second		Buckley			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

- m. Approve the increase in cell phone reimbursement to \$100.00 per month **209.23**

Motion		Pinkstock		Second		Young			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

- n. Approve Smart Board purchase **210.23**

Motion		Pinkstock		Second		Saum			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

- o. Approve increase in adult meal price for breakfast to \$1.50 as set by USDA for the 23-24 school year

Motion		Young		Second		Saum		211.23	
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

- p. Approve staff leave without pay: **212.23**

- i. Adam Douglas, 7/6/2023, ½ half day

Motion		Pinkstock		Second		Buckley			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

## 7. Board Discussion

- a. September Board Meeting Date - change meeting to September 13, 2023 at 7PM in Room 1100
- b. SRO Contract
- c. CMR Progress
- d. Modular (**Attachment #15, pgs.**)

## 8. Executive Session

**213.23**

- a. Approve motion to enter into executive session to consider the employment of a public employee or official.

Time Entering: \_8\_\_: \_39\_\_ pm

Motion		Pinkstock		Second		Buckley			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>

Time Exiting: \_8\_\_: \_54\_\_ pm

**9. Motion for Adjournment**      Time Adjourned \_\_\_\_8:55pm\_\_\_\_

Motion		Pinkstock		Second		Buckley			
Y	<i>Buckley</i>	Y	<i>Pinkstock</i>	Y	<i>Saum</i>	Y	<i>Sharp</i>	Y	<i>Young</i>