

Please note that the last possible date for all materials to be received is **Tuesday, January 9, 2024**, unless otherwise stated.

To Begin the Application Process:

- Create an account with Ravenna Solutions at ravenna-hub.com/register
- Attend an Upper School Program Preview (optional)
- Complete and submit Part I of the application
- Attend an Upper School Tour (optional)
- Complete and submit Part II of the application
- *Schedule a Virtual Parent/Guardian Conversation (optional)
- Complete Timed Writing Sample with Test Innovators
- *Schedule applicant's My Nueva Day
- Complete and submit Part III of the application: Student Questionnaire and My Page
- Delegate Current English Teacher Recommendation Form through Ravenna
- Delegate Current Mathematics Teacher Recommendation Form through Ravenna
- Delegate Current Principal or Counselor Recommendation Form through Ravenna
- Print, sign, and send official Transcript Release and Confidentiality Form to current school

***Gurantee Deadline Information:**

Submitting Parts I & II of the application by Monday, November 13, 2023 guarantees the opportunity for an in-person My Nueva Day and an optional Parent/Guardian Conversation.

If Applying for Financial Assistance:

- Submit your financial assistance application and all supporting documents by **February 2, 2024** on Clarity at app.clarityapp.com
- After you complete and submit your application, please remember to return to your Clarity dashboard to upload the following tax documentation:
 - 2022 federal tax documents (Clarity will pull these documents directly from the IRS)
 - 2023 November and December paystub for each wage-earning parent or guardian
 - All 2023 W-2 and 1099 forms



If you have any questions, please do not hesitate to contact the Nueva Admissions Office at 650-350-4528 or by email at admissions@nuevaschool.org.