



# COLLEGE BOUND ACADEMY, INC.

## AMENDED AGENDA

### REGULAR BOARD MEETING

APRIL 25, 2023 AT 5:30PM

### COLLEGE BOUND ACADEMY

2525 S 101ST E AVE. TULSA, OKLAHOMA 74129

9:03 am, Apr 21, 2023

With the exception of the agenda item calling the meeting to order, the Board reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma.

- I. Opening Exercises
  - a. Welcome
  - b. Call the meeting to order and confirm that a quorum of the board is present.
  
- II. Consent Agenda- Motion and vote on recommendations.

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:

  - a. Meeting Agenda
  - b. Minutes: Regular Board Meeting- March 28, 2023
  - c. Staff Report and Salary Adjustments
  - d. Financial Report for March 2023 prepared by Jenkins & Kemper, Certified Public Accountants
  
- III. Action Agenda- Motion and vote on recommendations.
  - a. Consider and take action on the contract with Trust Company of Oklahoma.

Rationale: To provide 401k administration services for College Bound Academy employees  
Cost: not to exceed \$20,000 annually
  - b. Consider and take action on the contract with Clearwater Enterprises.

Rationale: To provide natural gas to College Bound Academy through June 30, 2024 for both campuses.  
Cost: Not to exceed \$48,000 which includes both campuses
  - c. Consider and take action on a contract with TranSolPro, LLC.

Rationale: To provide transportation services to CBA scholars for both campuses for the 2023-24 school year.

Cost: not to exceed \$65,000 per school route

- d. Consider and take action on the Resolution for Schools and Libraries Universal Services (E-Rate) for 2023-24.

Rationale: This resolution authorizes filing of the Form 471 application(s) for funding year 2023-24 and the payment of the applicant's share upon approval of funding and receipt of services.

- e. Consider and take action on the 2023-24 contract with Cox Communications.

Rationale: To provide internet services to both campuses for the 2023-24 school year.

Rationale: \$4860.00 which includes both campuses

- f. Consider and take action on contract with Municipal Accounting Systems, Inc. for accounting software.

Rationale: To provide the accounting software for the 2023-24 school year that CBA staff and our accountants will use for the following: Appropriated Funds, Payroll, and Treasurer.

Cost: \$7,798.50 which includes both campuses

- g. Consider and take action on contract with Municipal Accounting Systems, Inc. for our student information systems.

Rationale: To provide the student information software for the 2023-24 school year that CBA will use for the following: Student Information and Lunch Room.

Cost: \$10,741.52 which includes both campuses

- h. Consider and take action on the 2023-2024 school calendar and approve the length of the 2023-24 school year to be calculated in hours as allowed by House Bill 1864.

Rationale: House Bill 1864 provides for calculation of the school year by days or school hours. It also modifies time allowed for professional meetings and the number of hours for parent-teacher conferences to be counted as classroom instruction and clarifies language relating to the extended-day schedule. Using the school-hour method of calculation will allow calendar flexibility, if needed, and will not impact the district's average daily membership or average daily attendance calculations.

- i. Consider and take action on approving the 2023-24 Family & Scholar Handbook.  
Rationale: The Family and Scholar Handbook has been updated to reflect current policies and safety guidelines for both campuses.

- j. Consider and take action on approving the 2023-24 Staff Handbook.

Rationale: The Staff Handbook has been updated to reflect current policies for both campuses.

- k. Consider and take action on the temporary appropriations for the 2023-24 school year.

Rationale: Consider and take action on the Application for Temporary Appropriations prepared by Bledsoe, Hewett, & Gullekson.

Rationale: To approve temporary appropriations to the extent of and not to exceed one hundred per cent (100%) of the total estimated funds available to said Board with \$6,133,243.00 allocated to the general fund.

Cost: \$0

- l. Consider and take action on a continuing contract with Therapy Works, Inc. for the 2023-24 school year for both campuses.

Rationale: To provide College Bound Academy students with speech, occupational, and physical therapy services as needed for IEP's.

Cost: Not to exceed \$160,000 which includes both campuses

- m. Consider and take action on a continuing contract with Therapy Works, Inc. for the 2023-24 school year.

Rationale: To provide College Bound Academy with billing assistance for SoonerCare for both campuses.

Cost: Therapy Works will charge College Bound Academy a billing service fee of 12 percent of the total funds received from billing each month.

- n. Consider and take action on the 'Save Women's Sports Act' policy.

Rationale: Policy to comply with Oklahoma Statute 70 OS 27-106

- o. Consider and take action on the district name and campus names beginning in the FY24 school year.

District: College Bound Academy, Inc.

College Bound Academy- Eastside Campus

2525 S. 101st E. Ave Tulsa, OK 74129

College Bound Academy- Brookside Campus

1110 E. 45th Pl. Tulsa, OK 74105

- p. Consider and take action on College Bound Academy- Eastside Campus to serve grades pre-kindergarten through fourth grade.

Rationale: The State Department of Education requires board approval for additional site codes and name changes.

- q. Consider and take action on College Bound Academy- Brookside Campus to serve grades pre-kindergarten through eighth grade.

The State Department of Education requires board approval for additional site codes and name changes.

- r. Consider and take action on College Bound Academy Purchase Orders #96, 97, 98, 99 and 100 with amendments to #53 and 91.

#### IV. Information Agenda

- a. Executive Updates

- i. District Updates

1. Strategic Planning & Expansion of Grade Level Discussion

- b. Finance Updates

- i. Financial Report for March 2023 prepared by Jenkins & Kemper, Certified Public Accountants
  - c. Academic Updates
    - i. Upcoming Events for End of Year
  - d. Development Updates
    - i. Grants & Donor Information
  - e. Governance Updates
- V. Announcements
  - a. The next meeting of the Board will be held on May 23, 2023 at 5:30pm.
- VI. Public Comments
- VII. New Business
- VIII. Motion and Vote to Adjourn