



Grant Recipient Appreciation Packet

Innovative Teaching Grants Program

An appreciation packet is a special way to highlight the success of foundation-funded projects and connect with contributors. Showing gratitude and sharing the impact of innovative teaching grants is essential to cultivating supporters and raising funds for future giving.

Grant winners are required to submit the following by the last day of school:

- **Project Photos (min. 4 high-quality photos):** Photos of the donated materials being used and/or the implementation of the project in your classroom. Photos may include you or your classroom. Please note that any students in photos must be FERPA approved. To avoid student restrictions, try pictures of the materials you received, where only hands are shown using the materials you received, or the event. Send photos electronically through e-mail to foundation@pearlandisd.org.
- **Impact Letter (min. 500 characters):** A personalized letter (see outline) from you to foundation supporters describing the impact your grant project had on the classroom and students. Describe how your project was implemented and how your students benefited from the experience. Share personal moments and be sure to express your sincere appreciation. Send letter via interoffice mail or electronically through e-mail to foundation@pearlandisd.org.
- **Student Thank Card (min. 1):** Handwritten/drawn thank-yous created by your students showing their appreciation. We encourage you and your students to be creative! Mail to the foundation office via interoffice. Examples include handwritten notes, drawings, card signed by students, typed letters, or print-out templates.

SAMPLE IMPACT LETTER

Dear Foundation Donor Community:

Thank you for your generous support of the Pearland ISD Education Foundation. Because of your donation, my project TITLE HERE was funded with \$XXXX. With these funds, my classroom received 4 iPad minis with carrying cases and protection plans. **Insert description of items purchased with grant funds.**

My art students at Rogers Middle School are eager learners and using the iPads helps to express their creative through direct technology use in the classroom. The opportunities are endless, and it is exciting to see my students gain new skills. **Talk about your students and describe the learning impact of your grant project.**

Thank you for supporting my students and the education foundation. **Express gratitude and thanks for the support.**

Sincerely,

Mrs. G