



# OFF-CAMPUS PHYSICAL EDUCATION INSTRUCTOR AGREEMENT

As a professional instructor, I am aware of the emphasis on program objectives and that grading is based on performance and attendance. I understand the importance of maintaining program integrity. Therefore, I will support the following standards.

1. Student are expected to participate in the activity on a regularly scheduled basis.  
  
Will keep an accurate record of student attendance and program lesson plans. Lesson Plans are due in the athletic director's office every two weeks.
2. I will forward a grade recommendation based on student performance and attendance as requested to the athletic director on week prior to the end of each six weeks. (Grade will be Pass/Fail).
3. I will contact the campus counselor if a student's attendance becomes irregular.

I will make every effort to cooperate with the district in their accounting procedures.

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Instructor's Signature

Date

Facility Name

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## PROGRAM DESCRIPTION

\*\*\*\*\*A program description must be written by the instructor and submitted on the letterhead of the organization. It should include the number of hours practicing per week. A description of a typical student workout schedule should also be included. Applications will not be accepted without this attached!

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### TEA guidelines state:

In accordance with local district policy, a school district may award up to two credits for physical education for appropriate private or commercially sponsored physical activity programs conducted on or off campus. The district must apply to the commissioner of education for approval of such programs, which may be substituted for state graduation credit in physical education. Approval may be granted under the following conditions.

- (1) Olympic-level participation and/or competition include a minimum of 15 hours per week of highly intense, professional, supervised training. The superintendent to be of exceptional quality must certify the training facility, instructors, and the activities involved in the program. Students in grades **9<sup>th</sup> through 12<sup>th</sup>** qualifying and participating at this level may be dismissed from school one hour per day. Students dismissed may not miss any class other than physical education and this should be the last class of the day for the student.
- (2) Private or commercially sponsored physical activities include those certified by the superintendent to be of high quality and well supervised by appropriately trained instructors. Student participation of at least five hours per week must be required. Students certified to participate at this level may not be dismissed from any part of the regular school day.

Dear Instructor,

Attached you will find a form for the Off Campus Physical Education Lesson Plans and Attendance Reports.

Please use this form to record attendance and return to the athletic office **every 2 weeks** for each of your students participating in off-campus physical education. We suggest that you fill out the learning objectives and activities once and then make copies. Then you can fill in the attendance and send to our office. The forms can be emailed, faxed or mailed.

It is imperative that we have attendance records for our students for **every week in their folder by the end of the semester.** They will be given or denied credit based on their attendance so your cooperation in this matter is very important.

Please do not hesitate to call if you have any questions. We look forward to a great year!

Thank you,

Lindsay Webb  
PISD Athletic Office  
1928 N. Main  
Pearland, Texas  
Email: [webbl@pearlandisd.org](mailto:webbl@pearlandisd.org)  
Work: 281.485.3203  
Fax: 281-485-8434

February. 28, 2023

## OFF-CAMPUS PHYSICAL EDUCATION LESSON PLANS

STUDENT \_\_\_\_\_ SCHOOL \_\_\_\_\_

FACILITY NAME \_\_\_\_\_

INSTRUCTOR \_\_\_\_\_

DATE	LEARNING OBJECTIVE (TEKS)	ACTIVITIES

**ATTENDANCE FOR PREVIOUS 2 WEEKS:**

	S	M	T	W	TH	F	S	Totals
<b>DATE</b>								
<b>HOURS</b>								
<b>DATE</b>								
<b>HOURS</b>								

**RETURN TO: BEN PARDO  
PEARLAND ISD  
PO BOX 7  
PEARLAND, TX 77588**

**281-485-3203 Office  
281-485-8434 Fax  
or  
[webbl@pearlandisd.org](mailto:webbl@pearlandisd.org)**

## **PEARLAND INDEPENDENT SCHOOL DISTRICT GENERAL REQUIREMENTS FOR APPROVAL OF OFF-CAMPUS PHYSICAL EDUCATION**

The following is a list of basic requirements that have been established by PISD and the Texas Education Agency. These requirements must be met and maintained for the student to be eligible for participation in the program.

- 1) The purpose of the program is to accommodate students who are making a serious effort to develop high-level capabilities, allowing them to be involved in an off-campus program that provides training exceeding that offered by the school district.
- 2) Off-Campus Physical activity program will be approved only for those students who have been strongly recommended by qualified instructors.
- 3) Only those students in grades seven (7) thru twelve (12) are eligible for consideration for the off-campus program.
- 4) Students involved in any type of activity that meets the TEA Commissioner's Criteria will be considered for the off-campus program.
- 5) Students applying for Off-Campus Physical Education will be considered under two (2) categories:

**CATEGORY I:** These programs typically involve a minimum of fifteen (15) hours per week of highly intense, professionally supervised training. Students qualifying at this level may be dismissed from school one period per day for such participation. Students participating at this level may receive a maximum of one credit per semester. A total of one and one-half credits may be earned toward state high school graduation requirements. Students dismissed may not miss any class other than physical education.

**CATEGORY II:** These programs typically involve a maximum of five (5) hours per week in a high quality, well-supervised program by appropriately trained instructors and are for a minimum of three (3) days per week. Students certified to participate at this level **MAY NOT** be dismissed from any part of the regular school day. Students participating at this level may receive a maximum of one-half credit per semester. A total of one and one-half credits may be earned toward state high school graduation requirements. All participation must always be under the direct supervision of the instructor. Students may not receive a Category II waiver for any class (such as dance) that is offered at the school.

- 6) Students who are participating in the program for physical education credit may not be enrolled in another physical education class of athletics during this time.
- 7) The students may not have more than five (5) unexcused absences per semester at the off-campus facility. Excessive school homework is not an excused absence for the required activity.
- 8) The facility will be required to document and certify all efforts to comply with the Texas Essential Knowledge and Skills (TEKS) as they apply to the specific activity being taught.
- 9) The records concerning daily attendance, records of completion, contest results, etc. must be fully completed and returned to the athletic director or his designee on the appropriate due date.
- 10) The instructor will be required to report a final grade at the conclusion of each semester.
- 11) The private instructor must constantly observe and evaluate the student's attitude, work habits and progress. If at any time the student fails to maintain a high level of performance, the instructor will be expected to contract the district's program director and withdraw the recommendation for student participation and the student will no longer be considered eligible for the program.
- 12) The PISD program director will conduct an annual review of the adherence to the agreed upon regulation by both the student and the facility. If that review is not satisfactory, the facility's accreditation by the district will be revoked.