

Direct Deposit Set Up Guide

This guide shows how to set up Direct Deposit within the CYC member portal and myCYC mobile app, so you can enjoy the convenience of having claim reimbursements deposited directly to your personal bank account.

CYC Member Portal

1. Direct Deposit Set Up Page

Once logged in to your online account, click “Settings & Preferences” from the drop down under your name in the upper right hand corner of the home screen. Then click “Bank Accounts,” and select “Add Account.” Follow the instructions to enter your bank information.

Direct Deposit Information

✕
Close

BANK ACCOUNT INFORMATION

Please complete all the fields below if you wish to have claims reimbursements deposited directly into your bank account.

BANK NAME *

ACCOUNT TYPE *

ROUTING NUMBER * 

ACCOUNT NUMBER * 

RE-ENTER ACCOUNT NUMBER *

CONTACT INFORMATION

Please enter the current e-mail address that you would like associated with this account. Correspondence concerning your account will be sent to this email address.

E-MAIL ADDRESS *

Cancel

Verify

CYC Member Portal

2. Verification Page

✕
CLOSE

Verify Direct Deposit Information

BANK ACCOUNT INFORMATION

BANK NAME
Bank of America

ACCOUNT TYPE
Checking Account

ROUTING NUMBER
.....

ACCOUNT NUMBER
.....

E-MAIL ADDRESS
directdeposit@connectyourcare.com

CLAIM REIMBURSEMENT

METHOD
Direct Deposit

Back

Continue

3. Authorization Page

✕
Close

ACH Authorization Agreement

ACH AUTHORIZATION

I hereby authorize ConnectYourCare to initiate deposits to and/or withdrawals from the bank account indicated here. I authorize credit entries, debit entries and, if necessary, adjustments for any credit entries made in error to my account. This authority will remain in effect until my ConnectYourCare account has terminated or I have updated my payment preferences. ConnectYourCare reserves the right to terminate electronic payment services in the event of unsuccessful or rejected funds movement attempts. I acknowledge the origination of ACH transaction to or from my account must comply with the provision of US law.

I HAVE READ THE ACH AUTHORIZATION AND WISH TO CONTINUE

Yes 

Back

Save

CYC Member Portal

4. Confirmation Page

Settings and Preferences

- Personal Information
- Bank Accounts**
- SMS Access
- Beneficiaries
- Communication Preferences

Direct Deposit Information

Direct Deposit is a free feature that automatically deposits claims reimbursements directly to your checking or savings account.

BANK ACCOUNT INFORMATION

Bank of America

Account Type	Routing Number
Checking Account	123455667
Account Number	****5667
Email Address	directdeposit@connectyourcare.com

[Delete](#) [Edit](#)

Entering a New Claim

When entering a “Reimburse Myself” claim in the future, your bank account information will display in the “Pay To” section on the claim details screen. If you see your mailing address in this section, then your reimbursements are set to check.

Be sure to always check your information before finalizing your claim submission. Click “Edit Direct Deposit” to change your bank information if needed.

Reimburse Myself



ENTER DETAILS

SERVICE DATE
04/01/2020

REIMBURSEMENT AMOUNT

\$20.00

SERVICE FOR

Claire Evans (Default) ✓

SERVICE TYPE

Allergy Treatment ✓

[Add Dependent](#)

VENDOR/PROVIDER

Dr. Smith

DESCRIPTION

Optional (maximum 100 characters)

PAY TO

Reimbursement will be deposited to
Bank of America
xxxxx5667
Checking Account

[Edit Direct Deposit](#)

myCYC Mobile App

Direct Deposit Set Up Page

You can also set up and manage your personal bank account within the mobile app, myCYC.

Once logged in to the mobile app, select the Settings option from the top of the screen. Click “Bank Accounts” to enter your personal bank account information.

You can review and update your bank account information within the mobile app at any time.

